



Role Profile

CHILDCARE PRACTITIONER (ASN)

Reference No.	A4079	Type	Individual
Service	Childcare		
Job Family	Para Professional 3	Grade	FC5

Purpose

To work with the Childcare Manager and Senior Childcare Practitioner (ASN) to deliver quality out of school clubs specifically for children and young people with a wide range of complex additional support needs.

To work with parents, carers, and other professionals to ensure children and young people's individual needs are identified and appropriate support is put in place to enable children and young people to take part in a wide range of play, care and learning experiences.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

Providing full care for children and young people in accordance with individual care plans, working on a 1 to 1 basis with children and young people aged between 4 and 18 years who have complex additional support needs.

Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility

E **D**

Experience of working with children and young people with complex additional support needs

✓

To ensure you achieve registration with SSSC as part of the Children and Young People Workforce within 6 months of starting in a new role, you must apply for registration within 3 months of your start date on the **Children and Young People - Practitioner** register.

✓

To maintain your registration, you must hold or work

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	<p>towards the SSSC benchmark qualification for the role, complete the required Continuous Professional Learning (CPL) for the role and submit an annual declaration via MySSSC.</p> <p>The benchmark qualification for this role includes SVQ Social Services Children and Young People SCQF 7 or SVQ Social Services and Healthcare at SCQF level 7. For more details about qualifications and timeframes, go to https://www.sssc.uk.com/registration/help-with-register-parts-fees-and-qualifications/</p> <p>If you do not currently hold a benchmark qualification, your registration will be granted subject to the condition that you achieve the required qualification within the timeframe defined by SSSC.</p>		
Working with the Senior Childcare Practitioner (ASN) and the Childcare Manager, plan engaging, stimulating, and fun activities for children and young people that meets their needs, interests, and development objectives.	Teamwork skills Organisational skills	✓ ✓	
Acting as a key worker for a group of children and young people, coordinating their support, keeping all written records up to date, and sharing this information with other staff members.	Communication Skills Knowledge of GIRFEC and Child Protection procedure	✓ ✓	✓
Working with a wide range of professionals such as Education, Health and Social work to ensure children/young people's individual needs are being met as well as providing feedback on their achievements and progress within the service.	Experience of multi-agency working ICT skills Report writing skills	✓ ✓	✓ ✓
Providing a high level of health and care support to enable children to fully participate in the service e.g., gastrostomy/peg feeding, administration of medication, toileting, moving and handling etc.	Ability to provide the physical support required Moving and handling training	✓ ✓	✓ ✓

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	First Aid Certificate		✓
Using a wide variety of communication methods to meaningfully facilitate and communicate with children and young people to ensure they have a voice when in the service.	Experience of using a range to communication methods such as the use of visual supports and Signalong	✓	
Supporting and promoting practice that reflects the needs and protects the rights of children, enabling their choice and freedom to spend their leisure time in their own way, listening to their concerns or worries and activating as an advocate and mediator when appropriate.	Ability to maintain confidentiality	✓	
Providing daily feedback to parent son their child or young person's progress in the service and responding appropriately to parents' concerns.	Ability to use own initiative	✓	
Preparing and serving healthy, nutritious snacks/refreshments in line with children and young people's dietary requirements, including awareness of food allergies or intolerances.	Problem solving skills	✓	
Providing reassurance to children and young people as necessary.	Ability to offer support in a sensitive way while maintaining a professional approach	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:			
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Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required	
<p>Before confirming appointment: You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.</p>	
Additional Information – the following information is available:	Expected Behaviours
<ul style="list-style-type: none"> • Skills Framework (if applicable) • How we work matters 	<p>Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.</p> <p>Please refer to How We Work Matters Guidance to learn more.</p>