

Due to Scottish Government guidance relating to Covid-19, this meeting will be held remotely.

Tuesday, 27th April, 2021 - 9.30 a.m.

AGENDA

Page Nos.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.

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| 3. MINUTE | – Minute of City of Dunfermline Area Committee of 2nd March, 2021. | 3 - 5 |
| 4. LOCAL COMMUNITY PLANNING AREA BUDGET REQUEST - DUNFERMLINE HERITAGE PARTNERSHIP - WELLBEING THROUGH HERITAGE PROJECT | – Report by the Head of Communities and Neighbourhoods Service. | 6 – 17 |
| 5. LOCAL COMMUNITY PLANNING AREA BUDGET REQUEST - GILLESPIE MEMORIAL CHURCH - GM3 PROJECT | – Report by the Head of Communities & Neighbourhood. | 18 - 30 |
| 6. LOCAL COMMUNITY PLANNING AREA BUDGET REQUEST - TOWNHILL COMMUNITY COUNCIL | – Report by the Head of Communities & Neighbourhoods. | 31 - 34 |
| 7. STRATEGIC GREENSPACE ENGAGEMENT PROJECT UPDATE | – Report by the Head of Communities and Neighbourhoods Service. | 35 - 37 |
| 8. PLACE LEADERSHIP - IMPROVING GOLFDROM STREET, DUNFERMLINE | – Joint report by the Head of Housing Services and Head of Communities and Neighbourhoods Service. | 38 - 41 |
| 9. DUNFERMLINE ECONOMIC PROFILE (MARCH 2021) | – Report by the Head of Business and Employability Services. | 42 - 60 |
| 10. GRASSLAND MANAGEMENT STRATEGY | – Report by the Head of Assets, Transportation and Environment | 61 - 71 |
| 11. PROPERTY TRANSACTIONS | – Report by the Head of Assets, Transportation and Environment. | 72 - 73 |
| 12. CITY OF DUNFERMLINE AREA FORWARD WORK PROGRAMME | | 74 - 75 |

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Morag Ferguson
Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
North Street
Glenrothes
Fife, KY7 5LT

20th April, 2021

If telephoning, please ask for:
Emma Whyte, Committee Officer, Fife House
Telephone: 03451 555555, ext. 442303; email: Emma.Whyte@fife.gov.uk

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www.fife.gov.uk/committees

THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – REMOTE MEETING

2nd March, 2021

9.30 a.m. – 10.00 a.m.

PRESENT: Councillors Helen Law (Convener), James Calder, Gavin Ellis, Ian Ferguson, Derek Glen, Garry Haldane, Jean Hall-Muir, Jim Leishman, Ross Paterson, David J Ross and Fay Sinclair.

ATTENDING: Neil Watson, Lead Consultant (Roads & Lighting Asset Management), Phil Clarke, Lead Consultant, Traffic Management (South Fife) and Frances Ratcliffe, Lead Consultant - Bridges & Structures, Roads and Transportation Services; Andrew Gallacher, Community Manager - City of Dunfermline, Communities and Neighbourhoods; and Emma Whyte, Committee Officer, Legal & Democratic Services.

233. DECLARATIONS OF INTEREST

Councillor Jean Hall Muir declared an interest in paragraph 236 – Local Community Planning Budget – Project Applications - as she attended the Heart of Dunfermline meetings in her role as local Councillor, chaired the Greenspace Forum meetings and project managed the Dunfermline Abbey Churchyards Project.

234. MINUTE

The Committee considered the minute of the City of Dunfermline Area Committee of 1st December, 2020.

Decision

The Committee agreed to approve the minute.

235. AREA ROADS PROGRAMME 2021/22

The Committee considered a report by the Head of Assets, Transportation and Environment seeking approval of the projects for inclusion in the Area Roads Programme for the City of Dunfermline Committee area for delivery in the 2021/22 financial year.

Decision

The Committee:-

- (1) agreed to defer a decision on Appendix 1 (Carriageway Schemes) to allow for further discussion at a megaward meeting;
- (2) approved Appendices 2-3; and
- (2) noted Appendices 4 and 5.

Councillor/

Councillor Hall Muir left the meeting prior to consideration of the following item having earlier declared an interest.

236. LOCAL COMMUNITY PLANNING BUDGET - PROJECT APPLICATIONS

The Committee considered a report by the Head of Communities and Neighbourhoods which provided members with an update on the Local Community Planning Budget position and seeking agreement for funding for a number of projects.

Decision

The Committee noted the Local Community Planning budget position and agreed to approve the following budget requests for project applications:-

- (1) Heart of Dunfermline - £7,500
- (2) Greenspace Forum - £10,000
- (3) Dunfermline Abbey Churchyard Project (Phase 3 - Programme 1) - £7,000

Councillor Hall Muir rejoined the meeting following consideration of the above item.

237. LOCAL COMMUNITY PLANNING BUDGET - BUDGET REQUESTS

The Committee considered a report by the Head of Communities and Neighbourhoods which provided members with an update on the Local Community Planning Budget position and seeking approval of several budget requests.

Councillor Sinclair asked that her dissent be noted in relation to this item as she didn't feel sufficient information had been provided to enable her to make this decision.

Decision

The Committee noted the Local Community Planning budget position and agreed to approve the following budget requests:-

- (1) Shuttering for Pittencrieff House - £4,000
- (2) CCTV for Pittencrieff Park - £15,000
- (3) Replacement Floodlights for Dunfermline High School - £18,000
- (4) Staffing Costs (Advice & Information Coordinator, Advice Hub and Community Education Worker, The Tryst Centre) - £21,977.92
- (5) Woodland Maintenance - £13,000
- (6) Townhill Community Centre - £3,000

238./

238. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising members of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the report.

239. CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee:-

- (1) noted the forward work programme; and
- (2) agreed that an update on the Suicide Prevention Strategy be scheduled for a future meeting of the Committee.

27th April, 2021

Agenda Item No. 4

City of Dunfermline – Local Community Planning Area Budget Request : Dunfermline Heritage Partnership - Wellbeing through Heritage Project

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 2 ,3 and 4

Purpose

To seek agreement from the Area Committee for a contribution from the Local Community Planning Area Budget to support the Dunfermline Heritage Partnership.

Recommendation

The Committee is asked to consider and agree to an allocation of £15,000 per annum over the next 3 years (£45,000 in total).

Resource Implications

There will be sufficient funding available in the Local Community Planning Area Budget for the financial year 2021/22.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

There has been local consultation in the production of the 'Plan-4-Dunfermline'. The most recent reform and refresh of the local community plan established a clear focus on expanding heritage, tourism and greenspace. There is also a commitment to utilise these to increase the physical, mental, and emotional wellbeing of the local community, including those experiencing poverty and inequalities.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Area Budget requires authorisation from the Area Committee before amounts of over £5,000 can be committed.

The total budget for the City of Dunfermline for the new financial year 2021/22 is £320,379.00.

The figure will be broken down and each area will have a starting balance as follows:

Dunfermline Central - £19,556.00
Dunfermline South - £22,812.00
Dunfermline North - £19,942.00
Dunfermline-wide - £107,670.00
Anti-Poverty Budget - £150,399.00

- 1.2 There is also a balance of £9775.08 being carried forward from the last financial year which is broken down as follows and would be added to the figures outlined in 1.1:

Dunfermline Central - £2100.00 (*giving a new starting balance of £21,656.00*)
Anti-Poverty Budget – £7675.08 (*giving a new starting balance of £158,074.08*)

- 1.3 There is a budget request from the Dunfermline Heritage Partnership for £15,000 per annum for three years totalling £45,000 to contribute to their Heritage through Wellbeing project.
- 1.4 It is recommended that the £15,000 each year for three years be deducted from the anti-poverty budget.

2.0 Project Information

- 2.1 The Dunfermline Heritage Partnership is seeking funds from the Area Committee to support the development and implementation of a programme of wellbeing activities over a three-year period, which will promote awareness of the built and natural heritage and greenspace across Dunfermline (see appendix 1).
- 2.2. This application will form part of a package of funding amounting to £368,000 for the three-year period of which £245,000 is being sought from the Heritage Lottery Fund. A contribution of £15,000 is also being sought from the West Fife Common Good Fund on April 27th, 2021.
- 2.3. As the Dunfermline Heritage Partnership is not a constituted group, the Carnegie Development Trust is acting as the lead organisation on behalf of the group.
- 2.4. The COVID-19 pandemic has caused major disruption to the lives of everybody across the world. Even before the pandemic there was significant evidence that wellbeing, and particularly mental wellbeing, was a growing concern particularly amongst younger age groups. Glasgow University also previously reported that mental wellbeing was 40% narrower among people reporting good access to green and recreational areas compared to those with poor access. Dunfermline is very

fortunate to have significant heritage and greenspace areas that are accessible to all residents and visitors.

- 2.5. This project will deliver improved wellbeing through heritage and greenspace for residents and visitors to Dunfermline. The approach will also promote the nationally recognised New Economics Foundation model of 5 ways to wellbeing.

These include:

Connect: Talk & listen, Be there, Feel connected.

Be active: Do what you can, Enjoy what you do, Move your mood.

Take notice: Remember the simple things that give you joy.

Keep Learning: Embrace new experiences, See opportunities, Surprise yourself.

Give: Your time, Your words, Your presence.

- 2.6. Wellbeing is a significant issue in communities across Scotland. Dunfermline is very fortunate to have green spaces and heritage within the town centre. Building on the success of the Dunfermline Heritage Partnership's previous Great Places project, there is an opportunity to extend that success further and benefit residents and visitors of Dunfermline.

3.0 Conclusion

- 3.1 The application is considered to be eligible for the Local Community Planning budget.

List of Appendices:

1. Dunfermline Heritage Partnership - Heritage & Wellbeing Project 2021 – Outline Project Plan

Report Contact(s)

Andrew Gallacher
Community Manager – City of Dunfermline
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Email: andrew.gallacher-cn@fife.gov.uk

Dunfermline Heritage Partnership - Heritage & Wellbeing Project 2021 - 24

Outline Project Plan - DRAFT 20/11/20

Introduction & Rationale

Dunfermline Heritage Partnership is a non-constituted network of organisations which aims to catalyse heritage-led regeneration through the use of its built assets. The Partnership has an established track record working together to deliver strategic success for Dunfermline through supporting greater understanding of, connection with and use of our heritage. The partnership promotes learning from the past to secure investment in our future. This has never been more vital as we face the multiple economic and wellbeing challenges presented in a world post Covid19. We now propose to work together to deliver a programme that connects organisations with capability and capacity to organisations with client groups who would benefit using the New Economics Foundation “5 Ways to Wellbeing” as the common ‘bridge’ between organisations. The five focus points are Connect, Be Active, Take Notice, Keep Learning, and Give.

The Dunfermline Heritage Partnership has already undertaken the difficult ground work in identifying partners and enabling them to work together and to agree that a shared vision focussed on consumers is the most effective way to create change and deliver strategic programmes across Dunfermline that have maximum impact. Its current membership includes a diverse group of heritage organisations, some of whom maintain and manage built heritage in Dunfermline. The Dunfermline Heritage Partnership has developed a shared vision around delivery of a coherent consumer experience. Our community of interest includes: Fife Cultural Trust, Historic Environment Scotland, Carnegie Dunfermline Trust, Fife Cultural Trust, Church of Scotland Abbey, Fife Coast and Countryside Trust and Abbot House. The Partnership also includes, Visit, Scotland, Fife Tourism Partnership, Fife Council and Dunfermline Area Local Tourist Association.

In addition, Dunfermline Heritage Partnership activities form a key plank in Fife Council – Dunfermline Area Local Community Planning Partnership (LCPP) economic recovery plan as a tourist destination. The Dunfermline Poverty Alliance Group form a key plank of Dunfermline LCPP in addressing Health and Wellbeing activity post pandemic. Both partnerships have formed strong links through the LCPP and specifically the Dunfermline Advice Hub. The New Economics Foundation 5 Ways to Wellbeing provides a strong bridge between these two communities of interest.

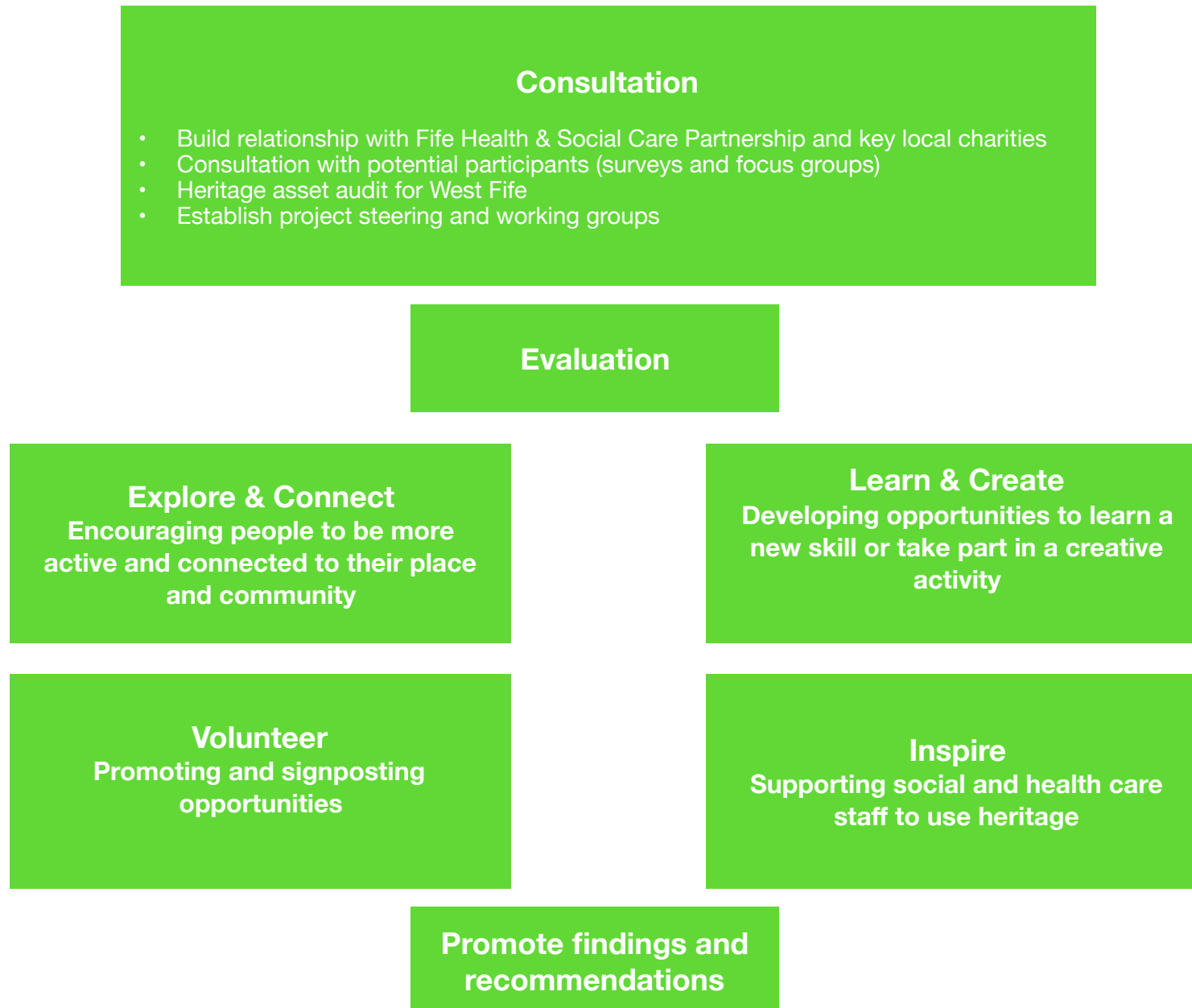
To make the transition to our new signature project we envisage that our key partners are: Carnegie Dunfermline Trust - lead partner, Fife Council, Fife Cultural Trust, Fife Health & Social Care Partnership, Historic Environment Scotland, Fife Coast & Countryside Trust. The project will use local heritage to improve wellbeing for people in Dunfermline and West Fife. It will build a sense of connectedness and belonging in neighbourhoods, supporting individual confidence and self-esteem, providing opportunities for people to be active and to give back to their communities. Improving wellbeing is a key priority of the Scottish Government and the Fife Health & Social Care Partnership. In 2018, the Design Dunfermline charette also identified the potential of building on the town’s heritage assets to promote wellbeing.

Working closely with communities of interest and local health and social care organisations, the project would support them to include heritage in their existing wellbeing activities, jointly developing and trialling a series of new programmes. Using New Economics Foundation “5 Ways to Wellbeing”, as the bridge between organisations and consumers, the project will work with people experiencing low/poor wellbeing, where new activities, opportunities and connections are likely to have the biggest impact. The project would also align creativity, communications and

technology providing a digital boost to the programme to allow enhanced connections and access to wellbeing programmes in a context of continued social distancing as Coronavirus changes the way in which individuals and communities engage with each other. The 5 Ways to Wellbeing are outlined in the illustration below.



Project Framework



Project Activities Plan

Consultation

Activity	Partners	Resources
Establish project steering group and regular meetings	Dunfermline Heritage Partnership, Fife Council, Fife Health & Social Care Partnership	Project Manager/Project Officer
Establish a community of interest with third sector organisations	Dunfermline Advice Hub, Dunfermline and West Fife third sector organisations	Project Manager/Project Officer
Wellbeing audit of heritage sites: <ul style="list-style-type: none"> Identify potential participants for the project Identify third sector organisations for referrals to project activities Identify heritage organisations with activities linked to wellbeing In collaboration with support workers, potential participants tour heritage sites, discuss activities and complete online survey 	Dunfermline Advice Hub, Dunfermline and West Fife third sector organisations	Project Manager/Project Officer Consultant support Expenses for support workers
Heritage asset summary for targeted areas in West Fife: <ul style="list-style-type: none"> Desktop review of heritage assets Summary identifying key themes/assets and recommended links to other project activities 	West Fife Heritage Network, West Fife Woodlands, Valleyfield Heritage Project	Project Manager/Project Officer Consultant support

Evaluation

Activity	Audience	Partners	Resources
Appoint evaluation consultants		Project steering group	Project Manager/Project Officer Evaluation consultants
Regular updates to community of interest	Third sector organisations	Project steering group	Project Manager/Project Officer

Publish evaluation findings and promote through a conference	Third sector organisations, heritage organisations, NHS and health professionals	Project steering group	Project Manager/Project Officer Design and print costs Venue hire, catering and materials costs
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Explore & Connect

Activity	Audience	Partners	Resources
<p>Develop an online guide to using heritage sites for wellbeing, based on 5 ways to wellbeing:</p> <ul style="list-style-type: none"> Online guide hosted on digital hub, linked to Mood Cafe and Wellbeing Point websites Develop in consultation with community of interest Promote via third sector networks 	<p>People with mental health issues</p> <p>Referrals from third sector organisations and GP's</p>	<p>Dunfermline Heritage Partnership, West Fife Heritage Network</p> <p>Fife Voluntary Action forums, Dunfermline Advice Hub, Fife Forum</p>	<p>Project Manager/Project Officer</p> <p>Website design, development and hosting costs</p>
<p>Develop a digital mindfulness tool based on <u>Look at Paintings</u>, using heritage experiences in Dunfermline Heritage Quarter (paintings, objects, views)</p> <ul style="list-style-type: none"> Virtual walks to support routes for Walk ON groups and other health walks 	<p>People with mental health issues</p> <p>Referrals from third sector organisations and GP's</p>	<p>Dunfermline Heritage Partnership, West Fife Heritage Network</p> <p>Fife Cultural Trust, Active Fife</p>	<p>Digital design, development and hosting costs</p>

<p>Wellbeing activities for campaign weeks, eg ON Fife Ways to Wellbeing events for Mental Health Awareness Week in May/ Scottish Mental Health Arts and Film Festival.</p> <ul style="list-style-type: none"> Promote digital guide and tools to local employers, particularly SME's Develop a scavenger/treasure hunt for groups to use, self-guided or as a guided experience Artist-led installations in Pittencrieff Park and Abbey Nave to help promote mindfulness Exhibitions co-produced with third sector organisations, including oral history Workshops using art works for creative writing and drawing Artefact handling and talks to encourage group discussion 	<p>Referrals via workplace</p> <p>Referrals from third sector organisations and GP's</p>	<p>Dunfermline Heritage Partnership - Carnegie Dunfermline Trust, Historic Environment Scotland,</p> <p>Fife Health & Social Care Partnership - Health Promotion, Workplace Team</p>	<p>Project Manager/Project Officer</p> <p>Volunteers - Dunfermline Ambassadors</p> <p>Artist and materials costs</p>
<p>Support for walking groups:</p> <ul style="list-style-type: none"> CPD for volunteer walk leaders in points of interest on established routes in Dunfermline Support new Walk ON groups from Valleyfield and Oakley libraries and train volunteer walk leaders 	<p>Volunteer leaders and participants in health walks</p>	<p>Fife Cultural Trust, Active Fife, West Fife Heritage Network</p>	<p>Project Manager/Project Officer</p> <p>Training costs for volunteer walk leaders</p>
<p>Establish a monthly heritage drop-in social club using the Bruce Room at DCLG, offering object handling sessions/behind the scenes access</p>	<p>Referrals from third sector organisations and GP's</p>	<p>Dunfermline Heritage Partnership</p> <p>Dunfermline and West Fife third sector organisations</p>	<p>Facilitator for group sessions</p> <p>Transport, materials and refreshments costs</p>
<p>Support for West Fife villages using the MAC mobile museum:</p> <ul style="list-style-type: none"> Information surgeries Workshops and classes Object handling 	<p>People with mental health issues</p> <p>Referrals from third sector organisations and GP's</p>	<p>Fife Cultural Trust</p> <p>Dunfermline and West Fife third sector organisations</p>	<p>Facilitator for group activities</p> <p>Exhibition displays and materials costs</p>

Support for people with dementia: <ul style="list-style-type: none"> • Training for staff on dementia awareness • Dementia awareness environment assessment - auditing signage, interior design etc. • Moments in Time sessions - using local history to encourage group conversation, with 3D printer and interactive digital projection to enhance participation 	Referrals from third sector organisations and GP's	Fife Cultural Trust Alzheimer Scotland	Facilitator for group sessions 3D printer, Omivista
Develop on online offer for young people supporting mental health through a series of co-produced podcasts	Young people - focus on those suffering social isolation, with caring responsibilities or unemployed	Fife Cultural Trust Active Schools, NHS Child and Adolescent Mental Health Service, Fife Young Carers Network, Fife Employment Access Trust	Facilitator for development group Recording and editing equipment and training
Develop accessibility awareness among staff in the Heritage Quarter through the Hidden Disability Scheme <ul style="list-style-type: none"> • Lanyards for distribution • Staff training and awareness • Promotional campaign 	All visitors with additional needs	Dunfermline Heritage Partnership Hidden Disability Scheme	Cost of lanyards and signage Training facilities - facilitator, venue, screen and projector

Learn & Create

Activity			
Traditional building skills programme: <ul style="list-style-type: none"> • Schoolbuild programme for school leavers - 3 week programme in Nov/Dec and May/Jun, offering practical experiences in heritage skills • Heritage Skills Summer School - drop-in taster sessions over 2 week period, participants targeted through Job Centre/Advice Hub • Heritage surveys of streetscape/monuments - initiative through Job Centre/Advice Hub, offering advice to home owners on repairs and maintenance. 	School leavers, unemployed	Fife Council - Employability Team, Historic Environment Scotland, Dunfermline Advice Hub	Facilitators, materials costs

Green space activities: a regular programme of outdoor activities involving habitat creation, orchards/herb gardens in Dunfermline and West Fife • Community activities in Lynne Burn Park	Referrals from third sector organisations	Fife Coast and Countryside Trust	Facilitator, equipment and materials costs
Creative activities: a regular programme of artist led drop-in sessions using locations in Dunfermline Heritage Quarter (DCLG, Pittencrieff Park, Abbey Church, Palace, graveyard etc.)	Referrals from third sector organisations	Dunfermline Heritage Partnership	Artist/facilitator, materials costs
Jacquard handloom weaving programme • Recruiting and training a group of volunteers to deliver public demonstrations of handloom weaving at the Andrew Carnegie Birthplace Museum • Weaving skills taster sessions as part of Heritage Skills Summer School, linked to Fife College SCQF	Referrals from third sector organisations	Andrew Carnegie Birthplace Museum	Trainer, training looms, materials costs

Volunteer

Activity	Audiences	Partners	Resources
Map volunteer opportunities available within Dunfermline Heritage Partnership and West Fife Heritage Network and establish heritage volunteer section on digital hub	Third sector organisations	Dunfermline Heritage Partnership, West Fife Heritage Network	Project Manager/Project Officer
Heritage Volunteering Fair: Annual event to showcase heritage volunteer opportunities	Referrals from third sector organisations	Dunfermline Heritage Partnership, West Fife Heritage Network	Project Manager/Project Officer Venue hire, transport, materials costs

Inspire

Activity	Audience	Partners	Resources
Annual knowledge sharing session on heritage and wellbeing as part of Fife Health & Social Care Partnership training programme	Health and social care professionals, support workers, volunteers	Fife Health & Social Care Partnership	Project Manager/Project Officer

CPD for visitor services staff/volunteer supervisors to increase understanding of the needs of people with the lowest wellbeing, with input from support workers	Front of house staff, volunteers	Dunfermline Heritage Partnership Third sector organisations	Facilitators, venue hire, refreshments, materials costs
Develop regular communication with health and social care professionals: <ul style="list-style-type: none"> Produce regular content for social media/newsletters on the project for partners to share. Regular programme of drop-in knowledge sharing sessions with health and social care professionals. 	Health and social care professionals, support workers, volunteers	Fife Health & Social Care Partnership (CPNs and OTs), Fife Voluntary Action, Dunfermline Advice Hub, Fife Forum	Project Manager/Project Officer
Pittencrieff Park <ul style="list-style-type: none"> Establish users group, map current activities and facilities for promoting wellbeing Health & wellbeing charette - consultation event with invited stakeholders to develop an action plan for Pittencrieff Park 	Friends of Pittencrieff Park, community groups using the park, health and social care professionals, support workers, volunteers	Carnegie Dunfermline Trust, Fife Council	Project Manager/Project Officer Venue hire, facilitators, refreshments, materials costs

27th April, 2021

Agenda Item No. 5

City of Dunfermline – Local Community Planning Area Budget Request : Gillespie Memorial Church – GM3 Project

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 2 ,3 and 4

Purpose

To seek agreement from the Area Committee for a contribution from the Local Community Planning Area Budget to support the Gillespie Memorial Church.

Recommendation

The Committee is asked to consider and agree to an allocation of £7500.00

Resource Implications

There will be sufficient funding available in the Local Community Planning Area Budget for the financial year 2021/22.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

There has been local consultation in the production of the 'Plan-4-Dunfermline'. The most recent reform and refresh of the local community plan established a clear focus on tackling poverty, inequalities and crisis intervention. There is also a commitment to increase the physical, mental, and emotional wellbeing of the local community.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Area Budget requires authorisation from the Area Committee before amounts of over £5,000 can be committed.

The total budget for the City of Dunfermline for the new financial year 2021/22 is £320,379.00.

The figure will be broken down and each area will have a starting balance as follows:

Dunfermline Central - £19,556.00
Dunfermline South - £22,812.00
Dunfermline North - £19,942.00
Dunfermline-wide - £107,670.00
Anti-Poverty Budget - £150,399.00

- 1.2 There is also a balance of £9775.08 being carried forward from the last financial year which is broken down as follows and would be added to the figures outlined in 1.1:

Dunfermline Central - £2100.00 (*giving a new starting balance of £21,656.00*)
Anti-Poverty Budget – £7675.08 (*giving a new starting balance of £158,074.08*)

- 1.3 There is a budget request from the Gillespie Memorial Church for £7500 to contribute to their GM3 project.
- 1.4 If approved it is recommended that the £7500 be deducted from the anti-poverty budget.

2.0 Project Information

- 2.1 GM3 is a new project developed by the church. Its aims are to provide practical, emotional and spiritual support to members of the local community. The ethos of the project is to provide a suitable environment where they can listen to those seeking assistance in order to meet their need and, where possible, sign post them to other agencies for longer term help. GM3 is a natural successor to two outreach projects run by GMC namely the Glen Ministry and F3 (Food for Families).
- 2.2. They will meet the needs of those who approach them in crisis - in particular they will supply food and assist with fuel poverty. This will no longer be restricted to families with children and the service will operate throughout the year as opposed to only during school holidays. No referral will be required but all calls for assistance will be processed through an administrator. They have a team of trained responders ready to identify and deal with immediate needs and also to listen to those contacting us and try to address root problems and longer-term issues by way of targeted referral.
- 2.3. Money received will be spent on food to be given to those who are in food poverty and on rent for the space for food storage and the room for meeting with those seeking help. They require regular use of additional space for the listening project.
- 2.4. They expect to assist around 500 adults and children in the course of a year. This is based on statistics from their previous projects.

3.0 Conclusion

- 3.1 The application is considered to be eligible for the Local Community Planning budget.

List of Appendices:

1. Gillespie Memorial Church – GM3 Project Local Community Planning Budget Application

Report Contact(s)

Andrew Gallacher
Community Manager – City of Dunfermline
Telephone: 03451 55 55 55, Ext No 450 481
Email: andrew.gallacher-cn@fife.gov.uk

LOCAL COMMUNITY PLANNING BUDGET APPLICATION FORM

Fife Council can offer financial assistance for projects in each of seven Local Areas through the Local Community Planning Budget

Once complete please email to LCPB@fife.gov.uk.

Which of the 7 Fife Council Areas will your Project take place in?

<input type="checkbox"/> Cowdenbeath	<input checked="" type="checkbox"/> Dunfermline	<input type="checkbox"/> Glenrothes	<input type="checkbox"/> Kirkcaldy
<input type="checkbox"/> Levenmouth	<input type="checkbox"/> North-East Fife	<input type="checkbox"/> South-West Fife	

Please tick the main theme in the Plan4Fife your project will address (please tick only one)

For more information visit: <https://our.fife.scot/fife-plan/> You will find your community link under “Let’s Talk Local”

<input type="checkbox"/> Opportunities For All	<input type="checkbox"/> Thriving Places	<input type="checkbox"/> Inclusive Growth & Jobs	<input checked="" type="checkbox"/> Community Led Services
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Please ensure you have read guidance see page 6 before you complete this form

1. What is the title of your Project?

GM3

2. What is your organisation’s name and address?

Name

Gillespie Memorial Church (GMC)

Address

14 Chapel Street Dunfermline KY12 7AW

3. Who is the main contact for this application?

Name

Edward Christie

Position on Organisation

Project Co-ordinator/Trustee of GMC

**Address
(if different from above)**

Contact Telephone Number

07535186987

Email Address

echristie@ross.connel.co.uk

For office Use only		
Project Reference:		
Amount Approved:	£	
Funding Awards up to £5000	Date Approved at Ward Meeting	Date if Delegated Approval

Funding Awards over £5000		Date approved at Area Committee	
Signed	Team Manager:		Date:

4. What project or activities do you want us to fund? (Max. 250 words)

Please be specific about:

- what you will do
 - how you will do it
 - what you will spend the monies on
 - how you identified the need
 - how many people it will help
 - how your project meets the Local Community Planning Priorities for your area
- (Please refer to the Area's priorities on Fife Direct – [Click Here For Details](#))

GM3 is a new project developed by GMC. Its aims are to provide practical, emotional and spiritual support to members of the local community.

The ethos of the project is to provide a suitable environment where we can listen to those seeking assistance in order that we can meet their need and, where possible, sign post them to other agencies for longer term help.

GM3 is a natural successor to two outreach projects run by GMC namely the Glen Ministry and F3 (Food for Families).

We will continue to meet the needs of those who approach us in crisis - in particular we will supply food and assist with fuel poverty. This will no longer be restricted to families with children and the service will operate throughout the year as opposed to only during school holidays.

No referral will be required but all calls for assistance will be processed through an administrator. We have a team of trained responders ready to identify and deal with immediate needs and also to listen to those contacting us and try to address root problems and longer-term issues by way of targeted referral.

We previously identified and met the need to supply meals during school holidays. This need is now widely recognised and is being met to a large extent by local authority provision. Particularly in the aftermath of Covid:19, we recognise there are a large number of people finding themselves in crisis due to employment issues, benefit issues and health related issues both physical and mental. Many of these people have never required to seek assistance before. We will seek to provide a holistic approach while firstly meeting physical needs for food and fuel.

Money received by grant will be spent on food to be given to those who are in food poverty and on rent for the space for food storage and the room for meeting with those seeking help. We require regular use of additional space for the listening project

We expect to assist around 500 adults and children in the course of a year. This is based on statistics from our previous projects.

We are providing a Community led project to assist those in food poverty and other forms of crisis, to sign post for practical help and to seek to listen to those who approach us to improve mental health and wellbeing

5. When will your project or activities take place?

Start Date
(Month and Year)

April 2021

End Date
(Month and Year)

March 2022

6. How much will your total project or activities cost?

£27834

7. **How much will each item or activity cost?**
Include all costs connected to running the project.

Item or Activity	Cost(£)
Food	£8100
Rent	£3000
Admin Salary	£4810
Crisis Assistance (non food)	£8484
Listening Training	£3440
Total	£27834

8. **How much are you requesting from the Local Community Planning Budget?**

£7500

9. **How much is your Service or organisation contributing to the project/these activities?**

£9000 approx in donations, funds held and food Balance of funds to be sought from other local churches and wider community

10. **Are you applying to any other external funder ie lottery for this project OR applying to/receiving any other Fife Council funding for this project?**

Source of Funding	Amount £	Is this secured? (please provide proof)	If not, when will this be secured?	Can your project go ahead without this?
Allchurches Trust (Allocated to Listening Training)	£5200	Yes		

- 10.1 Please outline how your organisation propose to maintain this project in the long term.

We have considerable support from GMC and other local churches and will continue to seek support from within the local community

- 10.2

Please outline what other sources of Fife Council **funding and or support** e.g. a grant or Discretionary Rating relief etc your organisation is receiving (if applicable):

Type of Fife Council Support	Amount £	Secured Yes/No

To be completed by Voluntary and Community Organisations only

- 11.0 Do you have a written governing document e.g. a constitution, a set of rules or trust deed? (Please attach, if not already held by Fife Council) No ☐ Yes ☒
- 11.1 How many people are on your organisation's management committee?

8 (F3 is directly supervised by GMC Ministry and Outreach Team under authority of GMC Kirk session)
- 11.2 How many regular volunteers are involved in your organisation, including Committee Members?

15
- 11.3 Do you have a Service Level Agreement with Fife Council or a Community Planning partner? No ☒ Yes ☐
If yes, who is the SLA with? (If Fife Council, which Service?)
- 11.4 Please provide details of the bank account into which we would pay the money
- Name of Bank

Bank of Scotland
- Account Name

Gillespie Memorial Church
- Sort Code

800655

 Account No.

00368158
- Building Society Roll Ref.

- 11.5 Has your organisation applied to the Local Community Planning Budget within the last three years? No ☐ Yes ☒ X
If yes, please provide details

Project	Date	Amount Received
F3	April 2020	£7500
F3	April 2019	£4000
F3	April 2018	£4800

12. **To be completed by Public Bodies only**

- 12.1 Name of Public Body or if Fife Council please also state your Service

- 12.2 If Fife Council please provide details of full financial code (36 digits) or if other Public Body please provide bank details to pay money

Please note that decisions on funding can take up to 3 months, longer in exceptional cases

13. **Alternative Sources of Funding**

Fife Council has teamed up with SCVO's Funding Scotland to provide a free advanced funding search facility for charities, community groups and social enterprises in Fife. It includes information on over 1,000 funds and can help you find everything from small grants to funding for big capital projects.

[Click Here](#) to access this site.

14 **Fife Council is an Accredited Living Wage Employer**

Fife Council is committed to creating a Fairer Fife by tackling poverty and inequality. To support this ambition, the Council has become an accredited Living Wage employer and encourages all other businesses and organisations in Fife to join them.

The **real Living Wage** is a nationally set rate of pay that is independently calculated on an annual basis to reflect the real costs of everyday living.

Living Wage accreditation celebrates employers who want to help tackle low pay and in-work poverty within their local communities by choosing to go further than simply paying the UK government minimum wage.

To become an accredited Living Wage employer an organisation must voluntarily commit to paying all directly-employed staff over the age of 18 the current real Living Wage (including sub-contracted staff who are on site more than 2 hours/week over an 8-week period). Accreditation is a simple and straightforward online registration process.

To find out more about the real Living Wage and how to become an accredited employer visit the Living Wage Scotland website at: www.scottishlivingwage.org

Does your organisation currently pay all appropriate staff the real Living Wage?	Y / <input checked="" type="checkbox"/>
Is your organisation an accredited Living Wage employer?	Y / N

To be completed by applicant

I (the nominated applicant) have read and agree to comply with the Terms and Conditions and confirm the information given is correct. (Electronic Signature with confirmation email is fine)

Signed: Edward Christie

Date: 10.03.21

Position in the Organisation: Co Ordinator (and
Trustee of GMC)

GUIDANCE

Fife Council can offer financial assistance for projects in each of seven Local Areas through the Local Community Planning Budget. This budget is allocated each year to support activities linked to priorities in each Area's Local Community Plan to encourage local partnership working. The budget is designed to be flexible and responsive to community aspirations.

Funding is limited however and you are encouraged to explore the funding portal for alternative sources in the first instance [Fife Council - Find National Funding](#)

To be eligible:

- Your group should be formally constituted with clearly defined aims and objectives; or a Fife Community Planning Partner; or new organisation just forming (for start-up costs only)
- You should be able to show evidence of community benefit and clear links to outcomes of the Local Community Plan for the area.
- Applications should be clearly costed with details of likely suppliers (if applicable)

The types of project we prioritise are:

- Projects that will help to achieve any of the outcomes contained within the new Plan4Fife four priorities. [Click Here](#) (page 6). i.e. Opportunities for All, Thriving Places, Inclusive Growth & Jobs, Community Led Services.
- Projects for the welfare and benefit of disadvantaged residents of Fife linked to any of the 40 agreed Fairer Fife Report Recommendations [Click Here](#)
- Partnership projects that involve organisations working together and/or with local communities

Examples of what our funding can be used for:

- **Small** capital works for building improvement, and purchase of land or equipment
- Support in kind where Fife Council orders the goods or services for you
- Pilot projects that trial alternative ways of working or methods of achieving our community planning outcomes
- Some recurring community-led activity eg Galas, Floral Enhancement, activities for the elderly, etc

What we cannot fund:

- Individuals
- Gaps in budget as a result of a savings decision made by Fife Council or other Community Planning Partner
- Services provided on a Fife-wide basis
- Projects where financial gain goes to individuals
- Projects that don't meet at least one of our local outcomes

There is a mandatory monitoring/evaluation process for all recipients of funds.

Terms and Conditions

1. Organisations must provide proof of match funding where applicable.
2. The monies must only be used for the purpose stated above and approved by Fife Council. You must inform Fife Council immediately of any proposed changes to the project.
3. The project must start on the agreed date or as soon as possible after that date. If the timescale of a project slips, Fife Council must be notified and a progress report submitted.
4. The project must not start before the monies are awarded except in exceptional circumstances
5. The applicant may not transfer any part of the monies to any other organisation or individual, unless specified in the application form and agreed with Fife Council.
6. No aspect of the activity being funded should be party political in intention, use or presentation.
7. At the end of a project, or in any case where the organisation ceases to exist, or where there is a breach of conditions, any unspent monies or equipment purchased will be repaid/returned to Fife Council.
8. Community Organisations are required to have a constitution or other appropriate governance. Organisations without such governance may apply, but no monies shall be paid out until a constitution/appropriate governance is in place, unless the application is to help with start-up costs.
9. The whole amount of monies or part of that amount, at the discretion of the appropriate Council Committee, shall be repaid to Fife Council if any information given in connection with the application is found to be false or misleading, or fails to disclose a material fact bearing upon the consideration of the application.
10. It is a requirement that an Evaluation/Monitoring Form is completed at the end of the project or after six months. Failure to do so may result in a request for the monies to be returned to Fife Council. Checks may also be carried out to ensure the monies were spent as stated in the application. Future applications will not be considered unless a satisfactory Evaluation/ Monitoring Form is received by Fife Council.
11. The applicant/organisation shall agree to the organisation's main contact details being publicly listed on the Fife Direct website.
12. Any monies received from Fife Council should acknowledge the relevant Area Committee in the organisation's publicity, reports and relevant communications.
13. All organisations should ensure that in carrying out the activity for which the grant has been given that they shall not commit any act of discrimination rendered unlawful by the Equality Act 2010. In particular, they should ensure they are open to all who could benefit or wish to take part and have an equality of approach throughout project delivery.
14. All organisations working with children, young people or vulnerable adults should ensure that in carrying out their activities, they meet the requirements of the Health and Safety at Work Act 1974 and the Protection of Children (Scotland) Act 2003. In particular for all activities involving children, young people and adults at risk, safeguarding policies and procedures should be in place, with staff and volunteers holding an appropriate PVG Certificate.
15. Fife Council may share information about our funding award with parties and anyone who may make a request for information under the Freedom of Information Act 2000.
16. The information provided by you on this form will be used by Fife Council in order to process your application. It will be shared with FVA, NHS Fife and other local authority services or external funders and information will be obtained from your application. Further information on how your information is used and why can be found by contacting Fife Council's Data Protection Officer at: dataprotection@fife.gov.uk.

Before you submit your application, please complete the following checklist

You must be able to tick every box

Have you checked the Funding Portal for alternative sources of funding? (Q13) ☐

Have you clearly indicated which theme within the Plan4Fife your project will address? (page1) ☐

Have you answered all the relevant questions in this application? ☐

Are you, the main contact named in Q.2?. Are you authorised to apply to the Local Community Planning Budget on behalf of your organisation? ☐

Have you signed the Application Form? ☐
(Electronic signature will be accepted along with a confirmation email).

Have you understood that if you make any inaccurate statements (whether deliberate or accidental) at any stage during the application process, or knowingly withhold any information, this could make your application invalid and you could be required to repay any funds received to Fife Council? ☐

Are you able to comply with the Local Community Planning Budget's Terms & Conditions? ☐

If you are a community or voluntary organisation, have you enclosed a copy of your governing document? (unless already held by Fife Council) ☐

and

a copy of your latest signed, audited/independently examined accounts ☐
(if you do not have signed audited accounts please provide an income and expenditure statement)

and

proof of funding from other sources if applicable ☐

Once completed please email to LCPB@fife.gov.uk

27th April, 2021

Agenda Item No. 6

City of Dunfermline – Local Community Planning Area Budget Request : Townhill Community Council

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Ward 2

Purpose

To seek agreement from the Area Committee for a contribution from the Local Community Planning Area Budget to support Townhill Community Council.

Recommendation

The Committee is asked to consider and agree to an allocation of £9397.00 for this year.

Resource Implications

There will be sufficient funding available in the Local Community Planning Area Budget for the financial year 2021/22.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

There has been local consultation in the production of the 'Plan-4-Dunfermline'. The most recent reform and refresh of the local community plan established a clear focus on expanding opportunities for all, establishing new ways of working and creating thriving places. There is also a commitment to utilise these to support local groups and increase participation and engagement.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Area Budget requires authorisation from the Area Committee before amounts of over £5,000 can be committed.

The total budget for the City of Dunfermline for the new financial year 2021/22 is £320,379.00.

The figure will be broken down and each area will have a starting balance as follows:

Dunfermline Central - £19,556.00
Dunfermline South - £22,812.00
Dunfermline North - £19,942.00
Dunfermline-wide - £107,670.00
Anti-Poverty Budget - £150,399.00

- 1.2 There is also a balance of £9775.08 being carried forward from the last financial year which is broken down as follows and would be added to the figures outlined in 1.1:

Dunfermline Central - £2100.00 (*giving a new starting balance of £21,656.00*)
Anti-Poverty Budget – £7675.08 (*giving a new starting balance of £158,074.08*)

- 1.3 There is a budget request from Townhill Community Council for £9397.00 for this financial year to contribute to ongoing and new maintenance and improvements to the village.
- 1.4 It is recommended that 50% of the request be deducted from the Dunfermline North budget (£4698.50) and the other 50% be deducted from the Dunfermline-wide budget (£4698.50).

2.0 Project Information

- 2.1 The continued progress of Townhill Village should include floral enhancements, anti-dog fouling, improved amenities and ongoing maintenance of the many prior initiatives; including the children's park and the village in general which will require a more imaginative use of funding to cover unprecedented changes in requirements caused by the Pandemic. (see appendix 1).

3.0 Conclusion

- 3.1 The application is considered to be eligible for the Local Community Planning budget.

List of Appendices:

1. Townhill Community Council Business Case for LCP Funding 2021/22

Report Contact(s)

Andrew Gallacher
Community Manager – City of Dunfermline
Telephone: 03451 55 55 55, Ext No 450 481
Email: andrew.gallacher-cn@fife.gov.uk

Townhill Community Council Business Case for LCP Funding 2021/22

Ronnie Cowan – Chairperson

1 Green Street, Townhill, KY12 0HE

07768726644

townhillcc@btinternet.com

The continued progress of Townhill Village which should include floral enhancement, anti-dog fouling, improved amenities and ongoing maintenance of our many prior initiatives including our children's park and the village in general will require a more imaginative use of funding to cover unprecedented changes in requirements caused by last year's Pandemic.

Our village has a voting population of about 1200 but we have experienced large numbers of visiting families using our park e.g. swings area, cycle training area, tennis courts, putting green and our MUGA mainly due to the "exercise ' government policy (these areas were never closed down i.e. locked), this situation has created its own issues in terms of a required recovery. With the revising of the Community Council boundary and increased housing we expect more demand on our delivery from this year forward.

We have had great success with all of our initiatives to date delivering on price and on time but this also increases our burden of maintenance – we still intend to offer £ 7 value for every £ 5 compared to the £ 3 value Fife Council would deliver complete with undetermined timescales.

Due to the ongoing issues created by the Pandemic and until a 'new normal' is established projected areas of spending may be best viewed as a continuum of a 'moveable feast' !

We utilise a best and fair business practices in all negotiations and where possible use Vat free schemes to save TCC 20%.

Our activities for 20/21 are estimated to cost **£9,800**

This is broken down into the following:

Floral Enhancement	£2300
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NB ; FC plant suppliers increased prices by 80% - we have reduced our order quantity by 15% to mitigate this unexpected rise)

Anti – Litter/Dog Fouling	£1500
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Maint. of equip including servicing of mowers	£1600
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Grants to local groups	£300
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Village Events e.g. annual children's Christmas	£1300 (uncertain at this time)
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Planned village improvements	£3000 (continuation of 2019/20 initiatives)
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TOTAL	£9,800
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We are seeking **£9396.98** from the Local Community Planning Budget.

An interim payment to TCC of £4999 followed by an autumn payment of £4397.98 would be appreciated as greater ongoing financial planning detail will not be possible until normality is restored to Scotland.

27th April, 2021.

Agenda Item No. 7

Strategic Greenspace Engagement Project Update

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 2,3,4

Purpose

The purpose of this report is to inform members of the strategic greenspace engagement project. A report will be produced to outline how we can strengthen partnership working to sustain great greenspaces.

Recommendation(s)

To note the project process. The project report will be presented at a future meeting.

Resource Implications

The Committee agreed a grant of £10,000 towards the project at the March 2021 meeting.

Legal & Risk Implications

There are no implications with the project.

Equality Impact Assessment

An equality impact assessment is not needed as this project does not differ from existing policies and practices.

Consultation

Dunfermline Greenspace Forum are engaged in the project.

1.0 Background

- 1.1 The Committee approved a grant of £10k grant at the March 2021 meeting for the project.
- 1.2 Dunfermline Greenspace Forum has been in operation for several years. It began as a sub/group of the Central Dunfermline Community Council and has since grown to be an integral component to the Local Community Planning Partnership. Since the start of the Pandemic it has expanded and is attended by many Community Councils, Fife Council officers, Councillors and community organisations. The forum has been a valuable knowledge exchange for community organisations. The forum has entered Dunfermline in Beautiful Scotland awards.
- 1.3 The forum is well placed to be a point of collaboration both locally and with other organisations to help tackle issues such as food security, climate action and wellness.
- 1.4 The Covid-19 lockdown restrictions have shown how important the greenspaces have been for the health and wellbeing of residents. Greenspaces have been the only spaces for physical activity

2.0 Strategic Greenspace Engagement Report

- 2.1 The £10,000 grant from the Committee will fund a consultant to produce a strategic report. The report will recommend how we can work better to sustain our greenspaces.
- 2.2 The scope of the project will encompass all the Dunfermline greenspaces from nationally important sites such as Pittencrieff Park and the Abbey Grounds to our various local parks, woods and green networks.
- 2.3 Part of the contract will be to map all the work that is being carried out by organisations in the area.
- 2.4 We want to find out if other areas in Scotland or elsewhere have good partnership structures.
- 2.5 Finance is key and we want to find out ways to finance capital project and fund maintenance.

3.0 Conclusions

- 3.1 The Covid recovery presents a real opportunity to create a stronger partnership to sustain our greenspaces.

List of Appendices

None

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

Report Contact

Kevin O'Kane
Greenspace Officer
Email - kevin.okane@fife.gov.uk

27th April, 2021

Agenda Item No. 8

Place Leadership – Improving Golfdrum Street, Dunfermline

Report by: John Mills, Head of Housing Services and Paul Vaughan, Head of Communities and Neighbourhood Services.

Purpose

This report provides an update on ongoing housing improvement and regeneration works in Golfdrum Street, Dunfermline and how we will build momentum to implement the works as part of the Council's Place Leadership approach in Dunfermline. The report seeks approval for adopting the revised approach.

Recommendation(s)

Committee is asked to:

- (i) Consider and discuss the proposals for delivering the agreed improvement works to the multi-tenure estate in Golfdrum Street.
- (ii) Agree that the Council and Tenant/Resident Task Group will report into the Dunfermline Place Leadership Group, chaired by the Community Manager.
- (iii) Agree that a further report will be provided to this Committee in 12 months' time.

Resource Implications

Key resource assumptions are discussed within the report.

The council flats in Golfdrum Street will be improved with funding from the Council's Housing Revenue Account (Capital and Revenue budgets) in 2021/22. The privately-owned flats will be improved through contributions from private owners and according to the share of responsibility outlined in their title deeds.

Legal & Risk Implications

There is a risk of doing nothing as the fabric of the multi-tenure estate will deteriorate over time. The works will be taken forward in accordance with the requirements of the Tenement (Scotland) Act 2004, which outlines how the maintenance and repair of property in mutual ownership should be managed.

Impact Assessment

An EqIA and summary form have been completed – the summary form is attached to the report.

Consultation

Consultation has taken place with the local Ward Members, the Chair of the Golfdrum Street Tenants and Residents Association (TRA), and council services. The TRA has an ongoing involvement with the Council Task Group.

1.0 Background to the current need for Housing Improvements to Golfdrum Street

- 1.1 Golfdrum Street was built in the late 1960s as a high-density flatted housing development by the former Dunfermline Town Council. The council started to sell properties in 1982/83 under the Right-to-Buy legislation. This created opportunities for sitting tenants to buy their flats at a significant discount with many of the properties being sold onto 3rd parties.
- 1.2 Both the structure and design of the flats and the multi-tenure status of the ownership of the individual properties has led to a long legacy of partial repairs and improvement over the last 10-years. Despite various attempts over these years, the council has been unable to obtain consistent support from owners to fund the necessary work to improve the properties to an acceptable housing standard.
- 1.3 Inertia has been the result with a consequent deterioration in the flats condition. A series of meetings in December 2019 and January 2020 were held with Local Members and the Chair of the TRA to seek a way forward to resolve the outstanding housing conditions problems. As a result, some urgent work to door/close entry areas was financed by the council through the HRA budget, without an attempt to recharge owners. To continue with the improvement approach identified, we need to establish a partnership between the council and the owners to agree to jointly-fund these works.

2.0 Planned Improvement Works

- 2.1 A number of works are required to ensure the safety and the integrity of the buildings in respect of being wind & watertight. In addition, there are improvements to the blocks which Fife Council and the residents, including owners, are keen to develop.
- 2.2 The immediate focus needs to be on addressing the condition of the walkways, roofs & roughcast. This will include replacing the non-slip coverings on walkways, replacement roof coverings and roughcast works to all properties.
- 2.3 Tender costs for the works required have been received from Building Services. These are:

Walkways – Tender Cost £117,503.99.

This project covers the following;

New non-slip walkway coverings (excluding blocks 2, 5 & 6 as these were recently done but have allowed for jet wash clean).

Structural repairs and any other repairs that could cause a H&S issue to all Blocks.

An anti-carbonation/chlorination coating to the underside of all walkways.

Roofs & Roughcast – Tender Cost - £870,272.90

This project covers the following;

Replacement flat roof coverings to all blocks except where work has already been completed.

Roughcast to all properties.

- 2.4 Progression of works will be dependent on the establishment of funding through a mix of owner and council contributions, according to the apportionment of responsibilities specified within the title deeds. A breakdown of costs and individual owner liability is being provided as part of the engagement process.
- 2.5 In addition to this, the timescale for any works commencing will also be reliant on weather conditions and the lifting of Covid-19 restrictions on construction and repair. However, it is anticipated that the following would apply:
- Walkways- 4 weeks lead in time and approximately 12 weeks on site.
 - Roughcast/roofs- 4 weeks lead in time and approximately 16 weeks on site for roofs and 32 weeks for roughcast.
- 2.6 It is recognised that, in addition to the immediate repair/replacement works required, there is a clear desire to make a tangible difference to Golfdrum Street. This is outlined further in Section 3 of this report.

3.0 Building Momentum through Place Leadership

- 3.1 Fife Council is moving to a People and Place leadership approach to better facilitate local community planning and promote greater community empowerment across Dunfermline. It is underpinned by a desire to create a more streamlined and effective approach to how we deliver services. It also requires the council to evolve how it works and collaborates with both the community and its partners to achieve local priorities, including improvements to Golfdrum Street.
- 3.2 The Task Group is a forum where the community can engage the council and partners in conversations around local issues and aspirations and through capacity building will co-produce new and better ways to deliver them. This will require consideration of complex issues from different perspectives, such as the individual and collective challenges and constraints of progressing mixed-tenure improvements.
- 3.3 A key aspect of maintaining community momentum in Golfdrum Street will include creating and maintaining good quality dialogue with tenants, owners and partners. This will include community engagement during the summer months to capture what local people want for their area, both including and out with building repairs, and to reflect this in a local improvement plan. The group will have oversight for the plan and will share and report progress back into the local area's Place Leadership Group.
- 3.4 The Task Group will be chaired by the Service Manager for Area Housing Operations/Regeneration and includes representation from the Chair of the Tenants and Residents Association, as well as other officers and partners to ensure a multi-disciplinary approach is undertaken. Whilst the initial focus is housing

improvements, other concerns will be captured and progressed. This has previously included improvements to the entrance doors and screens. The use of local budgets will also ensure that smaller scale projects are carried out quickly and local officers are empowered to make decisions.

- 3.5 As part of facilitating community engagement a letter has been issued to all residents and contact details have been provided to ensure that we capture any feedback and act on any issues raised. A newsletter will also be issued to all residents. As covid restrictions ease we will begin one to one meetings with owners/tenants in blocks where work is required. A series of outdoor meetings will also be held to ensure that the community are fully involved in the process and have their voices heard.
- 3.6 Housing services will as part of an options appraisal look at all potential regeneration options and discuss them with stakeholders.
- 3.7 The Place Leadership approach will ensure that the aspirations of the local community are recognised and delivered in a way that ensures that the area is enhanced and continues to thrive.

4.0 Conclusions

- 4.1 Golfdrum Street is a priority housing regeneration area alongside Touch in Dunfermline. Over the last 10 years, the council and tenants and some residents have been frustrated at the significant lack of progress to achieve improvement to the flatted estate. The Tenement (Scotland) Act 2004 allows us to progress repair and maintenance works through consultation with property owners, providing benefits to everyone in terms of improved housing condition.
- 4.2 The new commitment to developing a Place Leadership approach in Dunfermline provides an opportunity to provide a refresh of the way in which the council in partnership with the local community seeks buy-into improve our housing estates. The newly commissioned Goldrum Street Task Group will provide partnership focus and pace to bring the longed-for improvements to the flats at Golfdrum Street.

Report Authors

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27th April, 2021.

Agenda Item No. 9

Dunfermline Economic Profile (March 2021)

Report by: Gordon Mole, Head of Business and Employability

Wards Affected: Wards 2,3 and 4

Purpose

The purpose of this report is to provide members with an annual overview of the local economic profile for the Dunfermline Committee Area using the latest available published data. The attached briefing note (Appendix 1) will be accompanied by a presentation to committee by officers from Business & Employability.

Recommendation(s)

It is recommended that members:

- (1) Note the issues raised from the analysis of the latest available data;
- (2) Note the support given to businesses during 2019/20; and,
- (3) Recognise the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic and European exit.

Resource Implications

There are no resource implications associated with this report.

Legal & Risk Implications

There are no specific legal and risk implications associated with this report.

Impact Assessment

An Equalities Impact Assessment has not been completed and is not necessary as it does not represent a change to policy.

The Fairer Scotland Duty, which came into force on 1 April 2018, requires the Council to consider how it can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions. The information presented in the attached briefing note and accompanying presentation provide members with context on inequalities within their committee area and Fife as a whole.

Consultation

Key officers from within Business & Employability have been consulted in the preparation of this overview report and presentation.

1.0 Background

- 1.1 The attached briefing note provides an overview of the economic profile of Dunfermline and business support activity carried out in 2019/20. Key aspects of the analysis will be further highlighted in an accompanying presentation to Area Committee.
- 1.2 The profile is based upon a range of economic data published on a regular and systematic basis by reliable sources that include the Scottish Government and Office of National Statistics (ONS).
- 1.3 The lag in the availability of economic data means that the latest figures present a largely pre-Covid picture of the local economy, although some recently developed experimental data provides an insight into the likely initial economic impact of the pandemic.
- 1.4 The area profiles and Fife-wide economic analysis inform a range of strategic planning activities including the Strategic Assessment and Local Outcome Improvement Plan (Plan4Fife); local community planning; and the Fife Economy Strategy. The data also provide members with context and background on policy development and impact.
- 1.5 Alongside the economic data analysis, the briefing note also provides a summarised narrative of key economic developments within the local committee area and Fife as a whole.

2.0 Issues and Options

- 2.1 The economic profile highlights the following **opportunities** for Dunfermline:
 - Dunfermline has a significantly higher employment rate and lower economic inactivity rate than those for Fife and Scotland as a whole.
 - There are a number of partnership groups carrying out improvement projects to upgrade and promote the town centre's townscape and heritage.
 - People living in the Dunfermline area have the highest average weekly earnings of all of Fife's seven committee areas.
 - The area has a large proportion of micro-businesses (those employing fewer than 9 people).
 - Dunfermline and West Fife Local Tourist Association has been awarded funding from VisitScotland's Growth Fund to further promote the area.
 - An application for Planning Permission in Principle has been submitted for the proposed Dunfermline Learning Campus at Halbeath Interchange and the Scottish Government has agreed to help fund the project.
 - New business units are planned for Fife Interchange North, funded by the Edinburgh and South-East Scotland City Region Deal / Fife Industrial Innovation Investment (i3) Programme.

- 2.2 The economic profile also highlights the following **challenges** for the area:
- Over a fifth of retail / service units in Dunfermline town centre are vacant.
 - Two of Dunfermline's largest employing sectors – wholesale and retail and accommodation and food services – are those worst impacted by the economic impact of the Covid-19 pandemic.
 - Since March 2020, the number of people in the area claiming out-of-work benefits has increased from 1,235 to 2,130.
 - Those who work in Dunfermline earn less than those who reside in the area but work elsewhere.

3.0 Conclusions

- 3.1 The 2020 global Covid-19 pandemic has had an unprecedented economic impact, the full scale of which has still to fully emerge. Government support has so far helped to mitigate the immediate impact on businesses, but the concern is that unemployment may increase significantly once the Coronavirus Job Retention Scheme (furlough scheme), Self-Employment Income Support Scheme and various business support schemes come to an end.
- 3.2 The economic impact of Covid-19 and businesses' recovery has been uneven. Demand for Fintech services has increased as online retail has thrived. Manufacturing has demonstrated a high degree of resilience and adaptability during the crisis. Construction has bounced back quickly, bolstered by accelerated investment in infrastructure; although material costs have increased. The high proportions of employment within the public sector and health & social care sector in Fife have protected many residents in the region, many of whom are working from home. Further high-profile failures within the high street retail sector (particularly fashion retail) are having a major impact on town and city centres, although the crisis has prompted a welcome rejuvenation in local town centre trading. The biggest impact, however, has undoubtedly been felt by the tourism and hospitality sectors. Ongoing trading, travel and social distancing restrictions have undermined any recovery experienced in the summer, with over 60% of employees in the sectors currently on furlough and at risk of unemployment.
- 3.3 Concerns regarding inequalities have also been exacerbated as a result of the pandemic. Research suggests people from Black, Asian & Minority Ethnic (BAME) backgrounds have been more susceptible to coronavirus. Some of those in lower paid occupations, and already suffering in-work poverty, have been at greatest risk of redundancy and unemployment. The crisis is also clearly seen to be impacting most significantly on those areas and localities that were already struggling before the pandemic.
- 3.4 Work on the Council's Reform & Recovery Programme has engaged members on the development of short-term actions to support and sustain local economic recovery and options for the reform of council services going forward, drawing upon lessons learned in our response to the crisis. The cross-cutting workstreams reported progress to Policy & Coordination Committee on 4 March 2021. These reports include recommendations in relation to the Leading Economic Recovery workstream and Community Wealth Building workstream. Following-on from these reports, work will be undertaken to refresh the Plan4Fife and review governance and delivery arrangements from strategic partnership level through to new place leadership forums to ensure effective delivery.

List of Appendices

1. Appendix One : Dunfermline Area Economic Profile (March 2021)

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- Plan for Fife 2017-2027
- Fife's Economic Strategy 2017-2027

Report Contact:

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Dunfermline Economic Profile

March 2021

Population

Mid-year Population Estimate, 2018



The total population in Dunfermline is estimated at **58,508**.

This equates to around 16% of Fife's total population.

Age Group	Dunfermline	Fife
% aged 0-15 (Children)	19%	17%
% aged 16-64 (Working age)	63%	63%
% aged 65+ (Pensionable age)	17%	20%

Source: 2018 mid-year estimates from the National Records of Scotland

Note: The figures are estimates based on the 2011 Census. The next Census in Scotland will take place in 2022.

Town Centres

Vacancy Rate, June 2020



	Dunfermline	Fife
% of Vacant Floor Space	17.3%	21.0%
% of Vacant Units	21.3%	19.4%

Source: Experian GOAD Data (Fife Council) - Latest available data is for June 2020.

Commentary:

Town Centre Vacancy Rates:

- Between April 2015 and June 2000, Dunfermline Town Centre's vacancy rate by retail/service unit increased by 4.2 percentage points (from 17.1% to 21.3%)
- The vacancy rate based on floor space increased by 1.5 percentage points over the same period (from 15.8% to 17.3%)
- Only Kirkcaldy, Kincardine and Lochgelly town centres have higher rates of vacant units.

Town Centre Activity:

- Sixty-six grants of £100 each were awarded to town centre businesses in Dunfermline through the Small Business Covid Safety Grant Scheme to help towards the cost of implementing public health and safety measures as businesses reopened after lockdown. The scheme funded by the Scottish Government / Scotland's Towns Partnership and was administered by Business Gateway Fife.
- Work has begun on redeveloping a vacant building at Maygate into a £300,000 enterprise hub offering training and space for start-up businesses.
- Shopfront art has been installed in Bruce Street as part of The Great Place Scheme Project, a three-year scheme funded by the National Lottery to improve the look and feel of the street. A light installation – the Bobbin Canopy – was also installed on the street as part of Sustrans Scotland's Pocket Places project.

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- Pittencrieff Park was among 2,000 parks in Scotland to achieve a 2020 Green Flag Award from Keep Scotland Beautiful.
- The Dunfermline area committee agreed to approve grants in support of the Heart of Dunfermline partnership, the Dunfermline Greenspace Forum and the Dunfermline Abbey Churchyard Project. Heart of Dunfermline - a project that aims to promote the use of Dunfermline Abbey among the community - will use its £7,500 grant to appoint consultants who will examine how exactly the partnership can fulfil its mission. The Greenspace Forum received £10,000 to assess how the town's parks, woodlands and open green spaces can be protected and supported in future, particularly given their heavy use during the coronavirus pandemic.
- Dunfermline town centre's CCTV system was upgraded with new high-tech cameras in the hopes of catching and deterring thieves.
- An Economy Adviser has been appointed to support the town centre after Delivering Dunfermline, set up in 2019 as a Community Interest Company, ceased to operate in October 2020.
- Plans to create flats above a Dunfermline town centre pub have been submitted to Fife Council. C&M Development want to change the use of the premises above the East Port bar from office to residential.
- Chocolate-maker Thorntons has announced that none of its 61 shops will reopen after coronavirus lockdown restrictions are lifted. The company has a store in the Kingsgate Centre, Dunfermline.
- Debenhams confirmed that it will not reopen any of its 15 stores in Scotland once lockdown ends, with 647 staff in Scotland being made redundant. The company provided one of the key anchor stores within Dunfermline's Kingsgate Centre.
- Bakery chain Greggs are planning to open a new shop in Halbeath. The company is interested in one of the units in the development taking shape on Main Street, which will include Burger King and Costa Coffee.

Employment

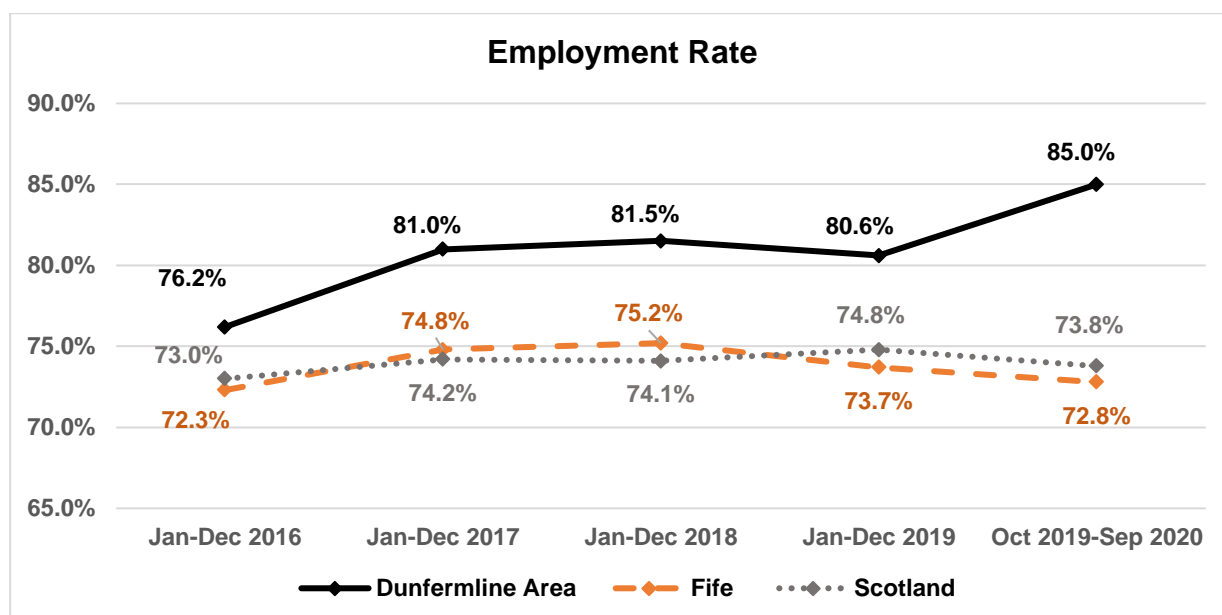


Employment rate, 12-months to September 2020

	Dunfermline	Fife	Scotland
Employment rate	85.0%	72.8%	73.8%
Employment rate - Female	87.1%	70.9%	71.3%
Employment rate – Male	82.6%	74.8%	76.4%

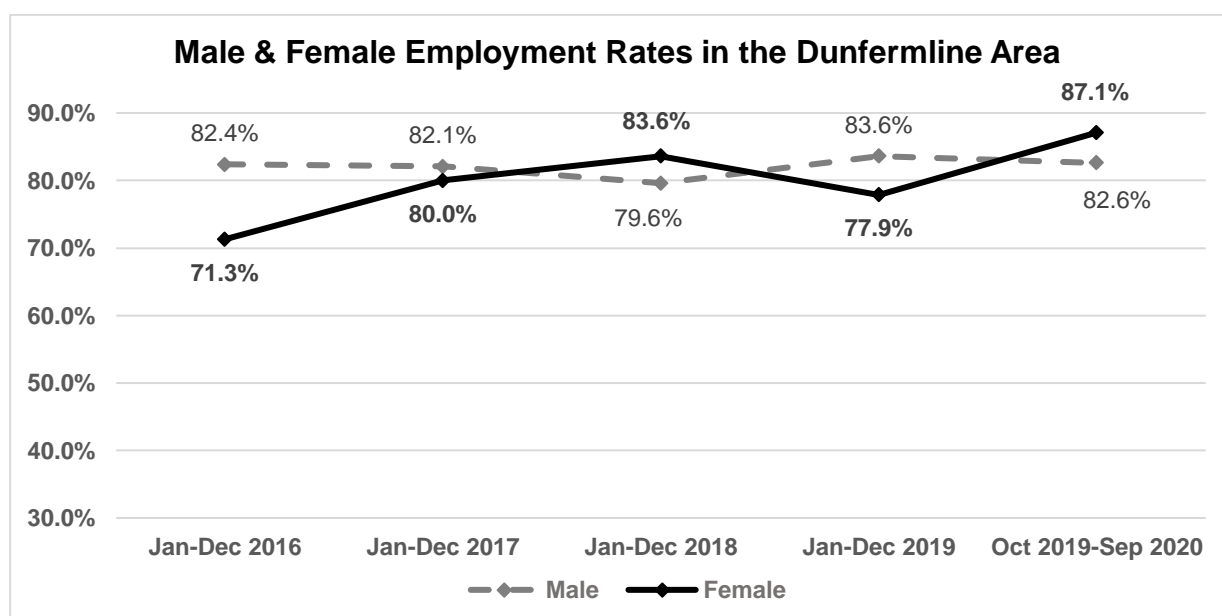
Source: ONS Annual Population Survey

Geography: Dunfermline Area Committee



Source: ONS Annual Population Survey

Geography: Dunfermline Area Committee



Source: ONS Annual Population Survey

Geography: Dunfermline Area Committee

Commentary:**Employment rate:**

- Dunfermline's employment rate is significantly above both the Fife and Scottish rates.
- The female rate is also more than 15% points higher than the Fife and Scottish female employment rates.
- Dunfermline's employment rate has increased by 3.5% points since 2018; Fife's overall employment rate decreased over the same period.
- Currently, the area's female employment rate is higher than the male, the reverse of the situation in both Fife and Scotland as a whole.

continued/

- The area's employment rates are more volatile than the Scottish and Fife rates. This could be due to sample size issues and/or the area's labour market being less resilient to economic changes.
- It should be noted that the latest figures are for the 12 months to Sep 2020 so only include 7 months of the Covid pandemic.

Employment by Occupation; 12-months to September 2020

Category	Dunfermline	Fife	Scotland
High skilled	31.1%	30.4%	31.9%
Technician	26.2%	26.6%	24.2%
Low skilled	41.0%	42.7%	43.7%

Source: ONS Annual Population Survey

Geography: Dunfermline Area Committee

Commentary:

Employment by Category of Occupation:

- Dunfermline has a slightly higher rate of employment in high skilled jobs (such as managers, directors and professional occupations) than Fife as a whole, with almost a third (31.1%) of the residents in the area employed in these occupations. Only NE Fife and SW Fife have higher percentages of employment in this occupation category.
- The proportion of Dunfermline residents employed in the low skilled and technician occupation categories of employment is similar to the Fife and Scottish figures.
- For a breakdown of employment by industry sector, see the Business Base & Key Sectors section of this report.

Unemployment and Economic Inactivity



Unemployment; 12-months to Sep 2020

	Dunfermline	Fife	Scotland
Unemployment rate	N/A	4.5%	3.5%

Source: ONS Annual Population Survey

Note: The unemployment rate for Dunfermline Area is not available since the sample size is unreliable.

Economic Inactivity; 12-months to Sep 2020

	Dunfermline	Fife	Scotland
% of people (16-64) who are economically inactive	11.5%	23.0%	23.5%

Source: ONS Annual Population Survey

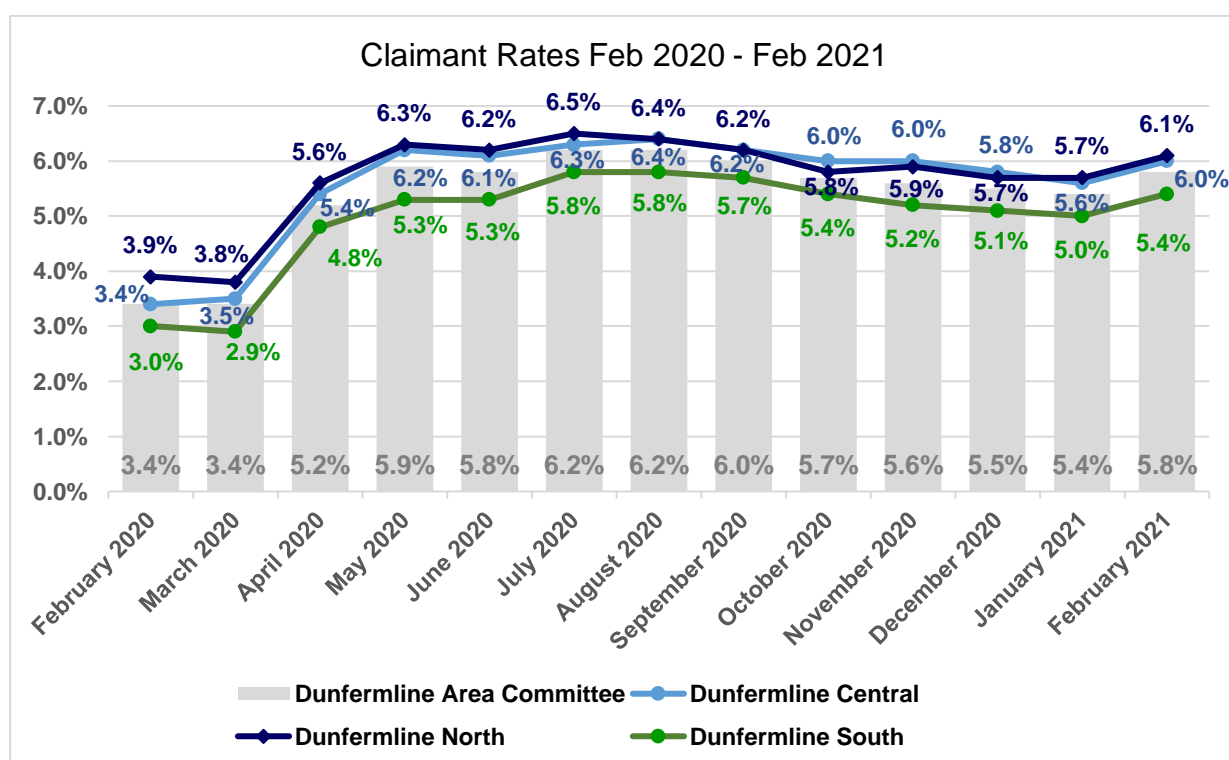
Geography: Dunfermline Area Committee

Claimant Rate; February 2021

Area	Claimant Rate
Dunfermline Area Committee	5.8%
Ward 2- Dunfermline North	6.1%
Ward 3 - Dunfermline Central	6.0%
Ward 4 - Dunfermline South	5.4%
<i>Fife</i>	6.4%
<i>Scotland</i>	6.1%

Source: ONS Claimant Count (provisional data correct as of 23 March 2021)

Geography: Dunfermline Area Committee and wards



Source: ONS Claimant Count

Geography: Dunfermline Area Committee and wards

Commentary:**Economic Inactivity:**

- The proportion of those who are economically inactive (people who are neither in employment nor unemployed) in the Dunfermline area has decreased by 1.4% points since June 2018 (from 12.9% to 11.5%). This rate increased in Fife and Scotland over the same time period.
- Dunfermline has around 4,800 people who were economically inactive in the 12 months to September 2020, the lowest across Fife's seven area committees.
- Dunfermline also has the lowest percentage of people who were economically inactive.
- NB These figures are for the 12 months to September 2020 and therefore only reflect the first five months impact of the Covid-19 pandemic.

Claimant Rates:

- The claimant rate is the sum of Jobseeker's Allowance claimants and people who are required to search for work on Universal Credit as a percentage of the working age population.
- Dunfermline has the third lowest claimant rate out of Fife's seven area committees; only North East Fife (3.5%) and South & West Fife (5.5%) have lower rates.
- Prior to the Covid-19 pandemic, the claimant rate in the Dunfermline area had remained relatively steady, only increasing by 0.1% between October 2019 and March 2020.
- The economic impact of the Covid-19 pandemic has resulted in significant increases in people claiming out-of-work benefits in all parts of Fife and Scotland. Between March 2020 and February 2021, the claimant rate for the Dunfermline area increased from 3.4% to 5.8%, with the number of claimants rising from 1,235 to 2,130.
- Whilst men aged 25-49 saw the greatest number of new claimants, women aged 25-49 and over 50 years saw the greatest proportionate increases.

Weekly Earnings**Median Weekly Earnings, 2020**

	Dunfermline & West Fife	Fife	Scotland
Resident Earnings	£632.40	£579.20	£595.00
Workplace Earnings	£581.60	£559.00	£592.70

Source: ONS Annual Survey of Hours & Earnings

Geography: Dunfermline & West Fife Westminster Parliamentary Constituency.

Variable: Median weekly earnings - gross

Commentary:

- Resident earnings represent the earnings of those who live in the area, but do not necessarily work there, and workplace earnings are the earnings of people who work in the area, but do not necessarily live there.
- Dunfermline's resident earnings are higher than its workplace earnings. This suggests that a proportion of Dunfermline residents work in higher paid outwith the area and also potentially reflects the area's desirability as a place to live.
- Dunfermline's resident and workplace earnings are the highest across Fife's seven area committees. Both are also higher than the Fife averages. Resident earnings in Dunfermline (£632.40) are also £37.40 per week higher than the Scottish average.
- Since the previous area profile (which reported 2017 data) workplace earnings in Dunfermline have increased by 6% and resident earnings by 5%.

Qualifications & Skills



Qualifications, 2019

	Dunfermline	Fife	Scotland
% 16-64-year olds: No Qualifications	7.2%	7.3%	9.8%
% 16-64-year olds: NVQ4 or above	49.4%	43.3%	45.3%

Source: ONS Annual Population Survey

Geography: Dunfermline Area Committee

Qualifications by Age, 2016-2019

Fife	2016	2017	2018	2019
% with NVQ4+ - aged 16-24	21.4%	38.2%	22.3%	25.0%
% with NVQ4+ - aged 25-49	51.5%	54.4%	51.6%	50.6%
% with NVQ4+ - aged 50-64	43.7%	35.4%	44.7%	42.6%
% with no qualifications (NVQ) - aged 16-24	9.9%	5.0%	8.8%	6.8%
% with no qualifications (NVQ) - aged 25-49	4.8%	5.4%	5.9%	5.6%
% with no qualifications (NVQ) - aged 50-64	13.7%	11.2%	11.1%	9.7%

Source: ONS Annual Population Survey

Geography: Fife

Note: Reliable data for the Dunfermline area is not available due to small sample sizes.

School Leaver Attainment and Initial Destinations 2019/20

	Fife	Scotland
% of school leavers achieving a positive destination	91.9%	93.3%
% of school leavers achieving 1+ SCQF Level 5 or better	79.6%	85.7%
% of school leavers achieving 1+ SCQF Level 6 or better	56.5%	63.9%

Source: Scottish Government, Leaver Attainment and Destinations 2019/20

Note: A young person is deemed to be participating/in a positive destination when they are actively engaged with an organisation for the purpose of learning, training or work – work includes volunteering.

Annual Participation Measure (16-19yrs) 2020

	Fife	Scotland
% of 16-19-year olds participating in education, training or employment	91.7%	92.1%

Source: Skills Development Scotland, Annual Participation Measure 2020

Annual Participation Measure by Age, 2016-2020

Percentage of 16-19 year olds participating in education, training or employment								
Year	Fife				Scotland			
	16-year olds	17-year olds	18-year olds	19-year olds	16-year olds	17-year olds	18-year olds	19-year olds
2020	98.60%	94.50%	89.60%	84.10%	99.00%	95.00%	90.40%	84.10%
2019	99.10%	93.60%	88.20%	82.20%	99.00%	94.80%	89.10%	83.90%
2018	98.70%	93.50%	86.80%	82.30%	98.90%	94.60%	89.90%	84.50%
2017	98.90%	91.70%	86.80%	78.30%	98.80%	90.40%	88.90%	83.40%
2016	98.60%	93.50%	84.80%	77.00%	98.70%	93.90%	88.00%	81.70%

Source: Skills Development Scotland, Annual Participation Measure 2020

Participation in the Culture of Enterprise (CoE) Programme, 2019/20

	Dunfermline	Fife
Number of school engagements	46	205
Number of business engagements with schools	0	178
Number of pupils participating in CoE activities	5,678	10,887

Source: Fife Council – Economic Development

Geography: Dunfermline Area Committee

Participation in STEM Subjects in Fife, 2019

	SCQF Level 5	SCQF Level 6
Total Entries in STEM subjects	7,070	3,140
% STEM entries compared to all subject level entries	36.46%	29.77%
Average Grade A-C pass rate STEM subjects	80.55%	81.43%
Average Grade A-C pass rate all subjects	84.98%	86.67%

Source: Fife Council Education and Child Services

Definition: Scottish Government, STEM Education and Training Strategy for Scotland

Commentary:

Qualifications:

- Only North East Fife (57.1%) has a higher percentage than Dunfermline of the working age population qualified to NVQ4 or above out of all Fife's area committees.

Positive Destinations:

- 91.9% of Fife's 2019/20 school leavers achieved a positive initial destination. This was lower than in 2018/19 (94.4%) and the lowest rate since 2012/13. Whilst the rate also fell in Scotland as a whole, the fall was not as great, meaning that the gap between the Fife and Scottish rates has widened. The choices and opportunities available to pupils leaving school last year have undoubtedly been impacted by the Covid-19 pandemic.
- The percentage of Fife's school leavers achieving one or more pass at SCQF Level 6 (Higher) or better remained the same as in 2018/19, whilst the percentage achieving one or more pass at SCQF Level 5 (National 5) fell slightly (from 81.5% to 79.6%). Both rates in Scotland increased over the same period so that the gap between Fife and Scotland's attainment levels have widened. Care must be taken in comparing these results, however, as the grades for qualifications in 2019/20 were based on teacher estimates following the cancellation of SCQF exams as a result of the Covid-19 pandemic. The same arrangement for teacher assessment of grades is also in place for 2020/21.

Participation of 16-19-year-olds in education, training or employment:

- Fife has seen the proportion of 16-19-year-olds participating in education, training or employment increase steadily from 88.3% in 2016 to 91.7% in 2020, though the rate is still below the Scottish average (92.1%). The largest increases have been seen in the 18- and 19-year age groups.

Participation in Culture of Enterprise Programme:

- Dunfermline had more pupils than any other area engaging in Fife Council Culture of Enterprise programmes.

School News:

- **Sky** donated £50,000 to Woodmill High School in December 2020. The money will be used to give pupils the opportunity to learn new things in different ways – both within and outwith the school.
- **Shepherd Offshore** submitted an application for Planning Permission in Principle for land at the Halbeath Interchange in December 2020. The plans include the proposed £180 million Dunfermline Learning Campus which will bring together Fife College's Dunfermline Campus, Woodmill High School and St Columba's High School on a single site. Facilities should be completed on site in time for the start of the 2024/25 academic year. In September 2020, the Scottish's Government confirmed it will invest up to £90 million in capital to fund the college portion of the campus and up to 50% of the overall cost for the schools' element.

Business Base & Key Sectors**Financial support to businesses in Fife, 2019/20**

	Dunfermline	Fife	% of Fife total
Number of businesses supported	17	105	16.2%
Value of financial support	£18,630.89	£212,144.52	8.8%
Jobs created as a result of financial support	6	58.5	10.3%

Source: Fife Council – Economic Development

Geography: Dunfermline Area Committee

Number of start-ups supported by Business Gateway Fife, 2019/20

	Dunfermline	Fife	% of Fife total
Number of businesses receiving Expert Help	12	96	12.5%
Number of businesses accessing business growth services	10	86	11.6%
No. of Business Gateway start-ups	96	615	15.6%
No. of jobs created from Business Gateway	122	812.5	15.0%
Turnover generated	£2,533,000	£18,350,981	13.8%

Source: Business Gateway Fife

Geography: Dunfermline Area Committee

Business Counts, 2020

	Dunfermline	Fife	Scotland
Number of enterprises	2,020	9,785	177,075

Source: ONS UK Business Counts Geography: Dunfermline Scottish Parliamentary Constituency

Business Counts by Employment size, 2020

	Number of businesses	% of Dunfermline Businesses	% of Fife Businesses
Micro (0 to 9 employees)	1,825	90.3%	20.8%
Small (10 to 49 employees)	160	7.9%	16.8%
Medium (50 to 249 employees)	30	1.5%	20.0%
Large (250+ employees)	5	0.2%	14.3%
Total	2,020	100%	24.3%

Source: UK Business Counts

Geography: Dunfermline Scottish Parliamentary Constituency

Note: these figures only include VAT and/or PAYE registered enterprises. They do not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered.

Business Survival Rates

Survival Rates of Businesses Born in 2016			
	% surviving 1 year (to 2017)	% surviving 2 years (to 2018)	% surviving 3 years (to 2019)
Fife	93.6%	75.5%	59.2%
Scotland	91.7%	72.6%	56.5%

Source: ONS Business Demography, UK (2019)

Note: These statistics are not available below Local Authority level and do not represent Business Gateway Fife's performance in relation to the aftercare service it provides to businesses.

Commentary:

Business Support:

- 16.2% the jobs created in Fife due to financial support from Fife Council were in Dunfermline.

Business Base:

- Dunfermline has the second highest number of businesses of Fife's Scottish parliamentary constituencies. It is home to a fifth (20.4%) of the Fife total.
- Micro businesses (those employing 0 to 9 employees) make up 90.3% of Dunfermline's business base. Only Cowdenbeath has a higher rate (92.2%). Dunfermline is home to a fifth (20.8%) of Fife's micro businesses, only North East Fife has a higher proportion (24.2%)
- Large employers in the Dunfermline area include: NHS Fife; Amazon; Sky; Lloyds Banking Group; Nationwide Building Society; Optos; CR Smith; TechnipFMC; Tesco; and Asda.
- New business units are to be built on **Fife Interchange North** as part of the Fife Industrial Innovation Investment (i3) Programme funded by the Edinburgh and South East Scotland City Region Deal.
- Dunfermline is home to **Fife Leisure Park**. Adjacent to junction 3 of the M90, it is one of the largest in Scotland with over 250,000 sq.ft of retail and leisure accommodation.
- A 'build now, pay later' decision was taken by Fife Council in August 2020 to allow the delayed extension to **Halbeath Retail Park** to get under way. Planning approval for the retail extension has also been extended until April 2021. The initial application, approved in 2017 was for nine new shops – including a Lidl supermarket and M&S Foodstore – and was forecast to support 200 jobs..

Employment by sector, 2019

Sector	Dunfermline	Fife	% of Fife total
A : Agriculture, forestry & fishing*	10	4,500	0.2%
B : Mining and quarrying	0	250	0.0%
C : Manufacturing	1,750	14,000	12.5%
D : Electricity, gas, steam & air conditioning supply	10	350	2.9%
E : Water supply; sewerage, waste mgmt & remediation	400	1,000	40.0%
F : Construction	1,250	7,000	17.9%
G : Wholesale & Retail Trade; Repair of motor vehicles	4,000	20,000	20.0%
H : Transportation & Storage	2,000	6,000	33.3%
I : Accommodation & Food Service activities	2,000	10,000	20.0%
J : Information & Communication	2,250	4,000	56.3%
K : Financial & Insurance activities	2,500	3,000	83.3%
L : Real estate activities	300	1,250	24.0%
M : Professional, scientific & technical activities	1,750	7,000	25.0%
N : Administrative & support service activities	1,750	7,000	25.0%
O : Public Admin, Defence; Social Security	1,000	12,000	8.3%
P : Education	2,250	13,000	17.3%
Q : Human health & social work activities	3,500	19,000	18.4%
R : Arts, entertainment & recreation	600	4,000	15.0%
S : Other service activities	600	3,500	17.1%

Source: ONS Business Register & Employment Survey * Excludes farm agriculture.

Geography: Dunfermline Area Committee

Commentary:**Sector Employment:**

- The three largest employment sectors in Dunfermline are, Wholesale & Retail Trade; (including Repair of Motor Vehicles & Motorcycles), Human Health & Social Work activities and Financial & Insurance activities.
- 83.3% of all employment in Financial & Insurance activities in Fife is located in the Dunfermline area. This is likely to be largely due to the number of banking services, such as Lloyds Banking Group, located in the area.
- Over half of Fife's jobs in the Information & Communication sector and a third of jobs in Transport & Storage are located in the Dunfermline area.

Recent company activity:

- Investment from Germany will allow **Dunfermline Athletic** to develop a youth academy and new training facilities. Hamburg-based DAFC Fussball GmbH has taken on 30% of the club's enlarged share capital, with an option to acquire a further 45.1%. Dunfermline has been run by fans group Pars United since 2013.

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- **Liberty Space**, which owns and manages over 180 office and warehouse units in Dunfermline, Kinross and Dundee, is investing in new office space in Fife to expand its portfolio.
- **TechnipFMC** has confirmed it is to enter into collective consultation with its workforce in Dunfermline as it plans 60 redundancies.
- Dunfermline-based **Optos**, the world leader in retinal imaging devices, reported pre-tax profits of \$25.4 million for the year ending 31 March 2020, down from \$31.6 million in 2019. The decline was put down to Covid-19 impacting sales in the final 2 months of the financial year.
- Lambert Smith Hampton (LSH), acting on behalf of **Knight Frank Investment Management (KFIM)**, announced it has brokered a deal to acquire the company's main Scottish Amazon fulfilment centre in Dunfermline for an undisclosed sum
- **Amazon** announced in September 2020 that 1,200 jobs would be created at its fulfilment centre in Dunfermline. A total of 200 permanent roles were being made while a further 1,000 positions were seasonal.
- **BAE Systems** confirmed that it is recruiting 1,250 new trainees in 2021 – 850 apprentices and 400 graduates - across the UK, the highest number the company has ever taken on in a single year. Around 100 of the roles with at the company's sites in Dunfermline and Glasgow.
- Dunfermline-based ventilation company Sustainable Homes Scotland, trading as **Paul Heat Recovery Scotland**, became employee-owned with 12 staff given a stake in the business.
- Dunfermline-headquartered nationwide fine food distributor, **The Cress Company**, is moving to a new larger depot in Pitreavie Business Park in May due to increased sales in 2020 and 2021.

Covid-19 Updates:

- Dunfermline-based **eCom Scotland** reported a surge in demand for its online learning services with more than 55,000 people engaged in e-learning programmes.
- Electronics manufacturer, **Dynamic EMS**, has been manufacturing parts for ventilators and networking transmission products.
- Dunfermline-based glazing firm **CR Smith** reported a 22% increase in home extension enquiries as a result of more people working from home.
- **Cineworld** has confirmed it plans to reopen its 127 outlets in May following the easing of Covid-19 restrictions in the UK as part of the Government's road map to economic recovery. This includes the premises in Dunfermline.
- A **community testing centre** opened at the Tryst Centre in Dunfermline, with Covid-19 vaccination centres for the area established at Dunfermline Athletic Football Club's East End Park stadium and Dunfermline East Church.

Tourism



Tourism Indicators, 2019

	Dunfermline Area	Fife
Total day trips	2,229,000	8,442,222
Visitor spend	£105,617,000	£459,615,495
Tourism value	£137,141,000	£651,467,000
Actual tourism related employment	2,775	13,310
Percentage of all employment	5%	10%

Source: Economic Impact of Tourism 2019 Results (Destination Research)

Commentary:

Tourism Indicators:

- Between 2018 and 2019, the value of tourism in Dunfermline increased by 10% from £124 million to £137 million. The number of visitor trips increased by 5% and visitor spend increased by 10%, with visitor spend per trip increasing from £45.16 to £47.38.
- Only St Andrews (2.7m) had more tourism day visits in Fife than Dunfermline. Day visits to Dunfermline accounted for around 26% of Fife's total day visits

Fife Tourism Success:

- The new 104 km/64-mile Fife Pilgrims Way long-distance walking route from North Queensferry and Culross to St Andrews which opened in July 2019 includes three sections in the area – Culross to Dunfermline, North Queensferry to Dunfermline and Dunfermline to Lochore Meadows. The footpath's 5-year restoration received £399,000 funding from the National Lottery Heritage Fund Scotland in addition to contributions from other partners and seeks to emulate the popularity of the Fife Coastal Path.
- Almost £1.5m is being spent on the construction of three major multi-use paths in Fife. The pathways will link Crossgates and Fordell Firs, then on to Dalgety Bay; Kinghorn and Burntisland - part of National Cycle Route 76; and Thornton to Glenrothes - part of National Cycle Route 766.
- Dunfermline & West Fife Local Tourist Association was awarded funding from Visit Scotland's Growth Fund for further promotion of the area. An e-book has been created and this will be complemented by blogger activity later this year. There will be a social media marketing/promotion campaign and partners will be encouraged to share widely to achieve maximum coverage.
- Dunfermline Heritage Partnership brings together the organisations based in the town's heritage quarter to ensure joined-up development and promotion of the area. Examples of recent collaboration included a joint 'passport' for various attractions during school holidays and coordination of opening times/ticketing between the Abbey Church and Abbey & Palace sites to make the experience better for visitors. Dunfermline was named an "awesome staycation" destination for people to visit when lockdown measures are eased by digital magazine 'About Manchester'. The website describes Dunfermline as a "hidden gem" that is a great spot for a family weekend away.
- Augmented Reality App, In the Footsteps of Kings has expanded into Dunfermline with an activation panel situated at Dunfermline Carnegie Library & Galleries. The app has had over 2500 downloads.
- Welcome Walks in Dunfermline started in the summer of 2019 with a volunteer town ambassador who will share some of the town's stories on the way.

continued/

- Funding from the Scottish Enterprise Tourism Destination Development Fund has supported the development of six walking trails around Dunfermline that can be accessed for free via mobile phone. International Connections, Right Royal Toun, Dunfermline's Soundtrack, St Margaret's Journey and Bruce Street. Another two trails are available through the Messenger App, one for families; Fantasy Safari and one for adults; Dunfermline's Mysteries.
- VisitScotland's first ever Instameet, organised in collaboration with Welcome to Fife, was held in Dunfermline and took in sites such as Dunfermline Abbey and Dunfermline Carnegie Library & Galleries. An InstaMeet is a way for people in the Instagram community to meet one another and take photos around their city together.

Tourism activity during Covid-19:

- Tourism businesses were signposted to sources of guidance and financial support.
- Fife Council is helping to support the delivery of the Festival of Golf, which will take place from April to October 2021 (Covid-19 restrictions permitting).
- Social media messaging was carried out during each lockdown using a 'Love Fife Later' video campaign, followed up by a 'Love Fife Again' campaign.
- A Fife COVID-19 Tourism & Events Strategy Action Plan was agreed by the Fife Tourism Partnership Executive Board and Local Tourist Association Chairs in Jan 2021.
- Due to the Covid pandemic the 2020 and the 2021 Outwith festival was cancelled.
- Knockhill Racing Circuit received a grant of £330,000 from a Scottish Government funding package distributed by sportscotland to help spectator sports survive the impact of lost ticket revenue.

Economic Impact of Covid-19 on Business Base

Sector	Dunfermline		Scotland	
	Number of businesses (Scottish Parliamentary Constituency) ¹	Estimated Employment (Dunfermline Area Committee) ²	Estimated share of businesses that are currently trading ³	Estimated share of workforce on furlough ⁴
Wholesale & retail trade; repair of motor vehicles	60	4,000	88.2%	18.1%
Health and social work activities	80	3,500	100.0%	5.2%
Information and communication	195	2,250	99.0%	12.1%
Accommodation & food services	130	2,000	33.0%	66.0%
Transportation & storage	40	2,000	93.2%	21.2%
Professional, scientific & technical services	415	1,750	99.6%	9.1%
Administrative & support services	180	1,750	95.1%	16.9%
Manufacturing	110	1,750	96.7%	8.6%
Construction	240	1,250	94.0%	12.8%
Arts, entertainment & recreation	160	600	50.4%	66.2%
All Industries	2,020	28,000	82.8%	20.8%

Sources:

1. UK Business Counts 2020, ONS
2. Business Register and Employment Survey 2019, ONS
3. Business Impact of Coronavirus (Covid-19) Survey (BICS) Weighted Scotland Estimates (Scottish Government [Wave 25: estimated share of businesses that are currently trading 22 Feb – 7 Mar 2021])
4. Business Impact of Coronavirus (Covid-19) Survey (BICS) Weighted Scotland Estimates (Scottish Government [Wave 25: share of workforce on furlough leave 8 Feb – 7 Mar 2021])

Note: This table only includes the sectors included in the BICS survey

Commentary:

- The Accommodation & Food Services and the Arts, Entertainment and Recreation sectors had the lowest proportion of businesses trading and the highest proportion of their workforce furloughed in Scotland in February/March 2021.
- With the exception of Accommodation & Food Services and Wholesale and Retail Trade, the sectors employing the largest number of people in Dunfermline are those where almost all businesses are currently trading

Profile produced by Fife Council Economy, Tourism & Town Centres Team

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March 2021

27th April 2021

Agenda Item No. 10

Grassland Management Strategy

Report by: Ken Gourlay, Head of Assets, Transportation and Environment

Wards Affected: Wards 2, 3 and 4

Purpose

The purpose of this report is to inform the City of Dunfermline Area Committee of proposed changes to the management of grassland in the area and the outcome of the community consultation and engagement exercise.

Recommendation(s)

Following analysis of the results of a public consultation and engagement exercise on proposed changes to the management of grassland in the Area, the following recommendations are being made:

- (1) Ward 2 Dunfermline North - Alternative grassland proposals are accepted.
- (2) Ward 3 Dunfermline Central - Alternative grassland proposals are accepted.
- (3) Ward 4 Dunfermline South - Alternative grassland proposals are accepted.

Resource Implications

There are no additional resource implications arising from this report.

Legal & Risk Implications

There are no new legal & risk implications arising from this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

To ensure a fair, consistent and inclusive approach to the consultation and engagement exercise despite current restrictions, the consultation was carried out ensuring seven National Standards of Community were met (Inclusion, Support, Planning, Working Together, Methods, Communication and Impacts).

A community consultation and engagement exercise was undertaken from 16th November 2020 to 31st December 2020. The results of which are included in this report.

In light of the current social distancing measures in place to protect people against Covid-19 and control the spread of the virus, face-to-face consultation methods were not possible. To overcome these challenges, the Grounds Maintenance Service utilised a range of communication tools to ensure that the consultation was available to the broadest range of interested groups, including;

- Digital – Online Form and Questionnaire
- Digital – Digital conversation Tools inc. Consul
- Email - Direct Communication with Community Councils and Peoples panels
- Digital - On-line meetings
- Local Media – Information circulated to Radio and Newspaper outlets
- Non-Digital -Telephone – Dedicated Helpline set up
- Non-Digital -Traditional paper copies available on request
- Promotional signage - Signage positioned within all sites
- Direct Feedback from Elected Members, individuals and groups

1.0 Background

- 1.1 Since March 2020 the Grounds Maintenance Service have been greatly impacted by the 'lock down' restrictions and resource pressures have forced a rethink on our approach to grass cutting. These circumstances have meant that decisions were made without public consultation, however the feedback shows an encouraging level of environmental awareness. The Service wish to build on this enforced short-term plan with a longer-term grassland management strategy led by the community.

2.0 Issues and Options

2.1 Climate Change Agenda

- 2.1.1 The Fife climate emergency declaration in Fife on 26th September 2019 has focused the attention of Grounds Maintenance Service to design service provision that will help support Fife Council to meet the net-zero greenhouse gas emissions by 2045. A new grassland management approach will contribute to the Fife Environmental Partnership strategy outcomes below;

Reducing Carbon Emission;

- *More efficient use of resources (energy, waste and water)*

- *Encourage more sustainable transport including reducing the need to travel*
- *Ecosystems are used sustainably and strengthened*

Adapting to Climate Change

- *Places are adapting to cope with Climate change including land use*
- *People are adapting to cope with Climate Change*

2.1.2 The Grounds Maintenance Service have a significant opportunity within their activities to reduce carbon emissions. Through reducing our areas of intensive grass cutting programme the service can influence;

- Achieving our Climate Fife targets,
- Connecting people and communities with nature, improving our health and wellbeing,
- Opportunities for outdoor activities such as walking, viewing wildlife and mental wellbeing,
- Increase of biodiversity in our landscapes
- Increase opportunities for communities to be actively involved in adapting their local environments
- A 10% reduction of mechanical grass cutting – Reducing CO₂ levels (approximately 21,000kg of CO₂ annually across Fife).

Ward 2 Total Grass cut (m ²)	Proposed % of total grass to be managed differently – Ward 2	Total amount of hours grass cutting time reduced
400,752.26	27,341.01 (6.8 %)	30 Hrs
Ward 3 Total Grass cut (m ²)	Proposed % of Total Grass to be managed differently - Ward 3	Total amount of hours grass cutting time reduced
793,621.58	60,653.49 (7.6 %)	62 Hrs
Ward 4 Total Grass cut (m ²)	Proposed % of Total Grass to be managed differently - Ward 4	Total amount of hours grass cutting time reduced
683,342.06	63,708.51 (9.3 %)	65 Hrs

2.2 Grassland Management Strategy

2.2.1 There is increasing evidence and desire from our communities to manage our green assets differently. There is a growing understanding and recognition that open space in its natural state can support a variety of ecosystems and biodiversity. Managing grassland differently in this way reduces fuel use and air pollution and releases much needed resources for deployment on other priority grounds maintenance activities. The wellbeing value to local communities cannot be understated either. Studies in

recent years have evidenced the mental health benefits for communities with access to natural green space environments.

- 2.2.2 The grassland management strategy will place significant emphasis on providing opportunity for local communities to engage and lead on how they wish their local greenspaces to be managed. The strategy will develop and flex as Services continue a dialogue with local communities and area leadership teams ensuring the Community led and Place leadership agenda is supported.

2.3 Alternative Grassland Management Approach

- 2.3.1 We know the UK has lost 97% of its flower-rich grassland over the past 70 years. This has resulted in a drastic decline of around two thirds of pollinating insects. Fife is the most heavily cultivated region in Scotland so we can make a difference and give our wildlife more of a chance by changing the way we manage our urban green spaces. These proposals are an opportunity to counter-act these declines.
- 2.3.2 The purpose of this sustainable grassland management approach is to develop the management our green assets and provide outcomes that meet Fife Council's Climate Change obligations. The Grounds maintenance Service have developed a management model for those areas of managed grasslands.
- 2.3.3 There are no identified financial savings to this change to the Grounds Maintenance operating model. We envisage the programme will be a cost neutral activity due to the change in operational activity to manage grasslands. Any potential reduction in man hours on cutting grass will be targeted to other priority grounds maintenance work. Further analysis will be undertaken once we capture all associated costs including the costs of new machinery to achieve the maintenance regime below;

Management of proposed sites	
Grass cutting	Frequency
'Cut and collect' will be the preferred option - this will reduce the fertility and growth of rank grasses. This will allow wildflowers to compete with grass, therefore allowing more wildflowers to flourish creating a botanically diverse meadow. Over time less cutting will be required which will look more attractive and provide good habitat for pollinators.	1 cut and lift per growing season.
Grass path network	
A network of access points and pathways will be cut through proposed areas. Consultation on location and width of path network required.	14 cuts per growing season.
Invasive weed Species	
All recognised invasive weed species will be treated as per Service control procedures.	As identified.
Litter and fly-tipping	
Litter and fly-tipping will be removed as per current procedures and resource availability.	As Identified.
Grass clippings	
Re-use of grass clippings will be the preferred option where possible. <ul style="list-style-type: none"> • Alternative fuel resource • Baled and removed. Could be used as hay • Compost -leave on site • Compost – alternative use (Growing Spaces) 	Once Annually.

Awareness of best practice	
Increase awareness for on-site/ground staff regularly and when new staff employed - to ensure that the management of land for biodiversity understood, promoted and carried out.	Awareness Programme developed.
Public awareness	
Promote Fife Council's activities related to biodiversity. Raise awareness of the wider importance of biodiversity and Climate Change in schools, community councils, businesses and other stakeholders in our communities. Provide a sign posting service to the work with our partner organisations e.g. Buglife, Learning through Landscapes, Butterfly Conservation, Friends of the Earth, Hedge Link, etc.	Local Biodiversity Action Plan.

2.4 Local Decision Making

- 2.4.1 The success of a grassland management strategy is dependent on communities deciding how they want to repurpose the land that the Grounds Maintenance Service attend in their areas. Front-line managers working collaboratively with Community Managers have shared the importance of environmental change with local stakeholders. A number of local communities and elected members have already indicated a desire to lead on alternative grassland management approaches in their local areas. This Community led approach will require a structure of support through Area Leadership teams and supporting agencies that can provide resources and expertise in the management of our green assets.
- 2.4.2 Grounds Maintenance Officers will work in partnership with Community Managers to facilitate groups who wish to develop or extend these proposals. Land management expertise will be available through our Climate Change Team and a range of partners who have a responsibility to support and deliver the priorities as defined by local communities.
- 2.4.3 As an example, Fife Council in partnership with, St Andrews University, Fife College, Fife Communities Climate Action Network and Greener Kirkcaldy are leading the implementation of a Community tree planting strategy. This Project aims to support Fife Communities to plant more woodland by helping them identify suitable land and make decisions that will address their requirements for woods that mitigate climate change, support biodiversity, enhance the environment, support local economy and help adapt to our future climate.
- 2.4.4 Plans showing proposals in all wards have been presented as a baseline to develop opportunities. All plans are subject to amendment as community priorities change and this process will also be governed at an Area Committee level.

2.5 Public Consultation & Engagement

- 2.5.1 The consultation exercise ran for a period of 7 weeks from 16th November 2020 to 31st December 2020, and was publicised through elected members, community councils, social media, along with posters being displayed at sites which were affected by the proposals. Although an electronic response was encouraged through access to an on-line form, an option was also given for people to request a paper

pack which contained the same information as what was available on-line, along with copies of the relevant maps, a paper form for completion and a return envelope.

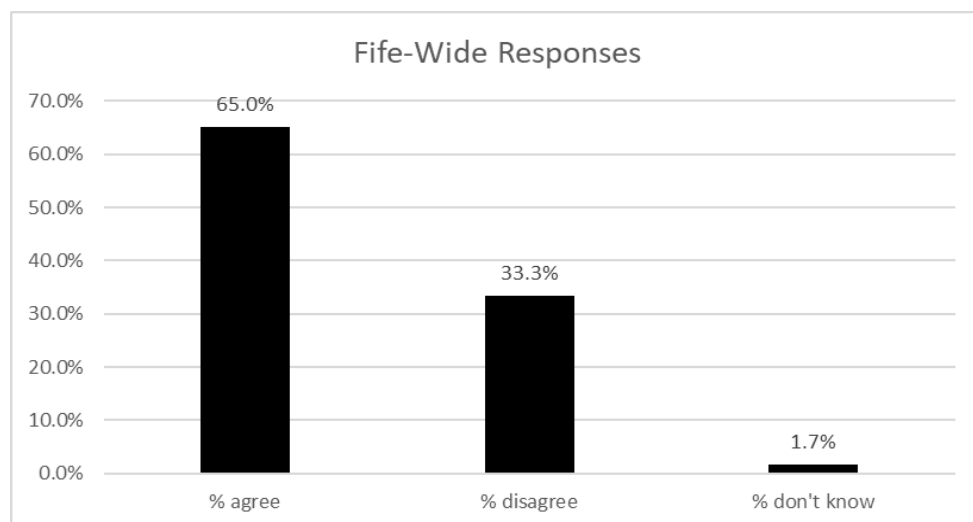
- 2.5.2 The social media campaign was promoted on Facebook and Twitter. The following table is the cumulative total of the impact of Facebook posts on the Fife Council Facebook page from 16 November to 28 December 2020.

Reach	Engagement	Likes	Comments	Shares	Video views
128,256	8,744	204	127	183	15,835

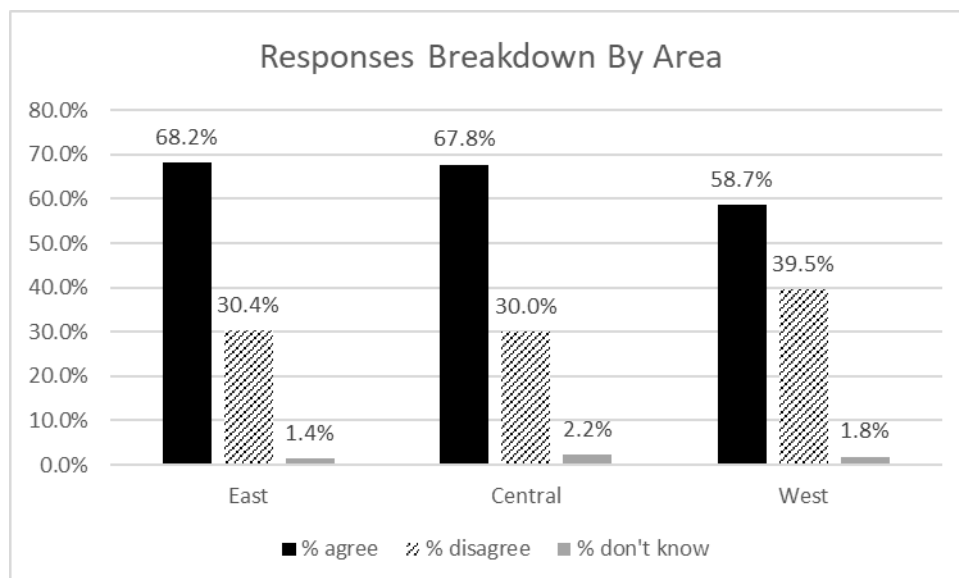
- 2.5.3 The reach is the number of individuals who saw the posts. The engagement records the total number of people who interacted with the posts such as likes, comments, shares, checking the location or tagging another person in a post.
- 2.5.4 A video animation was created to explain the new grasslands management strategy and its benefits. The number of views indicates it was successful in engaging people with the consultation process.
- 2.5.5 Respondents were also able to take part in an open discussion on grasslands management through the Let's Talk about Fife online participation platform, Consul. A total of 51 additional comments were received in this way.

2.6 Fife-wide Consultation Responses

- 2.6.1 A total of 1480 responses to the consultation were received from all areas of Fife. Respondents were questioned on whether they agreed or disagreed with this proposed new method of managing some of the grassland areas in Fife. The Fife-wide results showed an overall positive response, with 65% of respondents agreeing to the proposal. The results are shown in the following graph:



- 2.6.2 The responses have been further broken down by area (East, Central and West Fife) and the results are shown in the following graph:



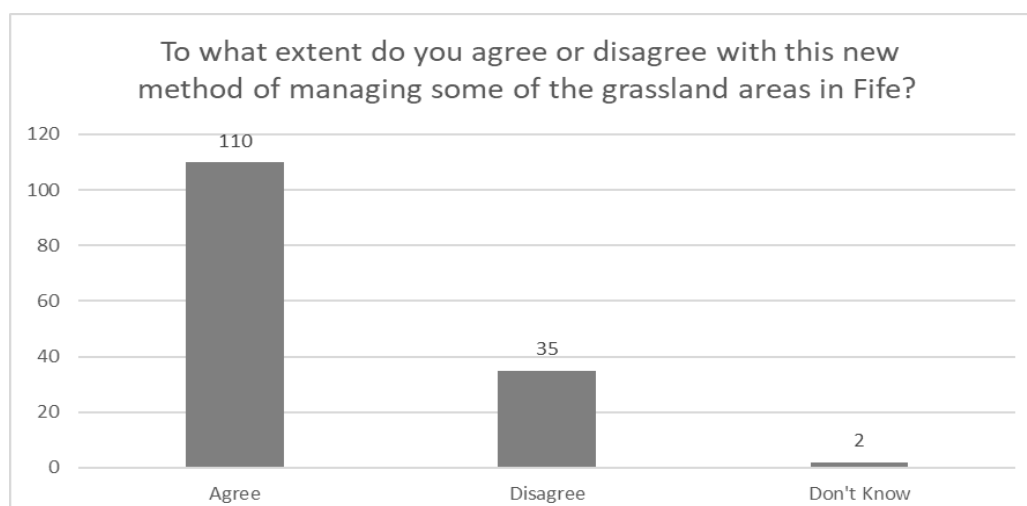
2.6.3 A full Ward breakdown showing the percentages of respondents who agreed/ disagreed with this new method of managing the grassland in Fife can be found in **Appendix 1**.

2.6.4 Participants of the consultation exercise were asked whether they were responding as an individual, elected member or on behalf of a local, community or voluntary group or organisation. The number of responses for each category is shown in the following table:

Fife-Wide Responder Type	
Individual	1403
Fife Councillor, MSP, MP, MEP	6
Local, community or voluntary group	71

2.7 City of Dunfermline Committee Area Responses

2.7.1 A total of 147 responses were received from the City of Dunfermline Area. The results are shown in the following graph:



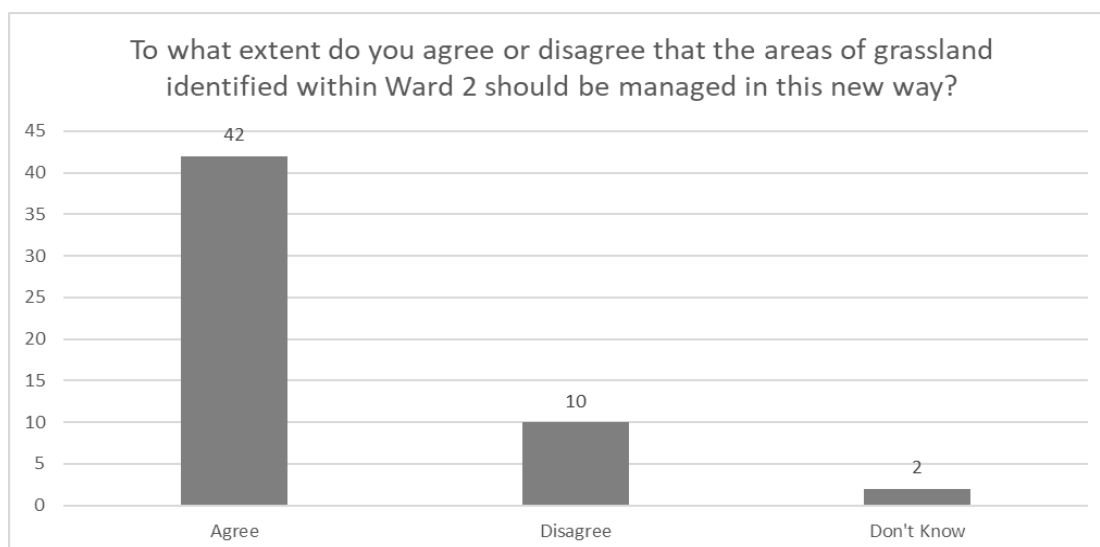
2.7.2 The detail of each individual response can be found via the following link:
<http://fish.fife/fife/orgs/index.cfm?fuseaction=orgView&orgaction=publications&orgID=DAEA3EB6-E9FB-F88F-042F83379F0D296B>

2.7.3 Maps of proposed sites are available at www.fife.gov.uk/grasslands. Participants of the public consultation were provided with the option of submitting a digital or non-digital response. Participants of the public consultation were provided with the option of submitting a digital or non-digital response. The response methods are shown in the following table:

City of Dunfermline Committee Area Response Methods	
Paper packs issued	4
Paper responses received	1
Electronic responses received	146

2.8 Ward 2 - Dunfermline North Responses

2.8.1 A total of 54 responses were received from Ward 2. Participants were questioned on whether they agreed or disagreed that the areas of grassland identified within their own ward should be managed in this new way. The results are shown in the following graph:

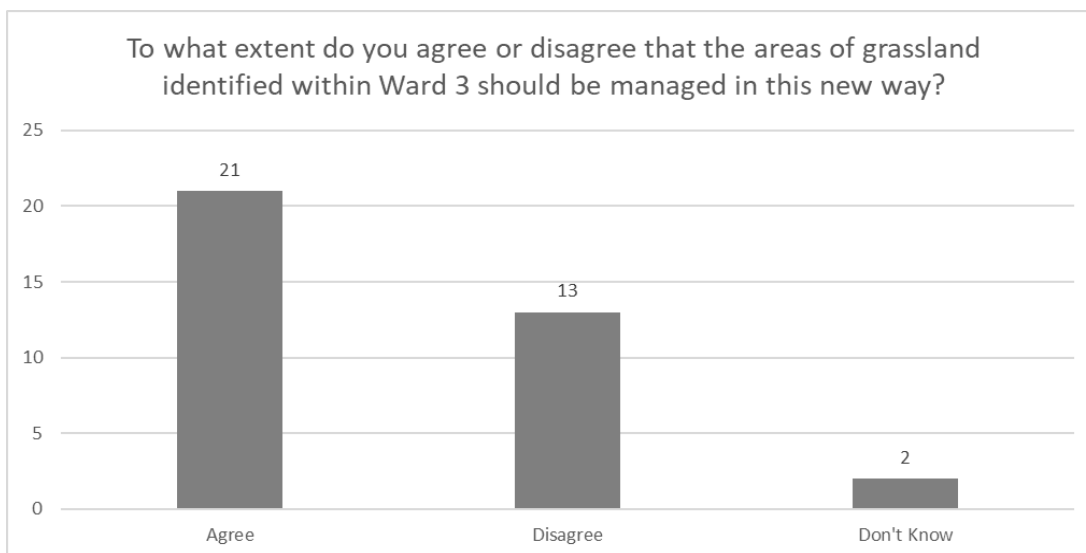


2.8.2 The type of responder was also captured during the consultation exercise. The results of which are shown in the following table:

Ward 2 - Responder Type	
Individual	52
Fife Councillor, MSP, MP, MEP	0
Local, community or voluntary group	2

2.9 Ward 3 - Dunfermline Central Responses

2.9.1 A total of 36 responses were received from Ward 3. The results to this question are shown in the following graph.

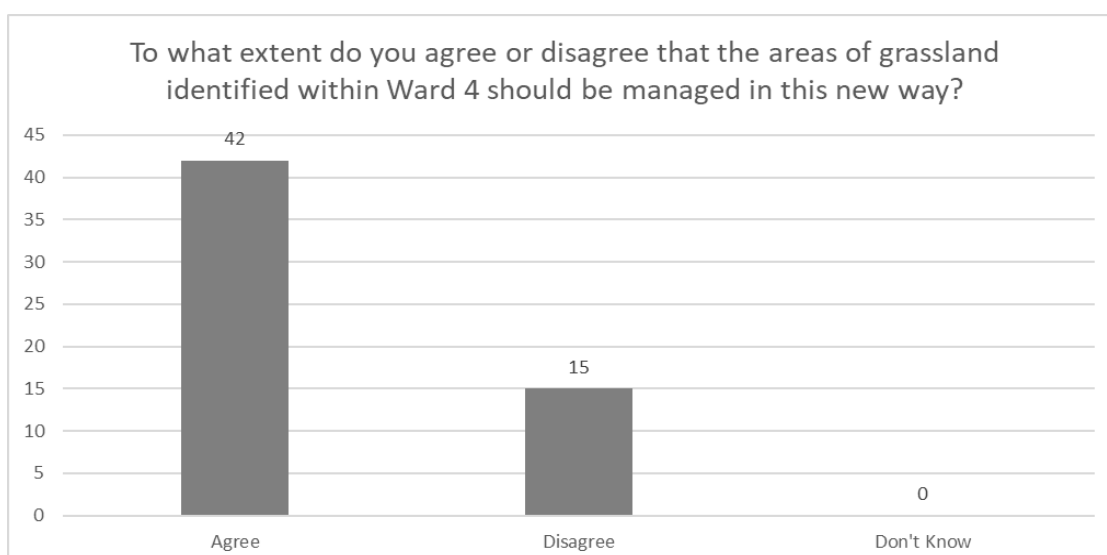


2.9.2 The type of responder was also captured during the consultation exercise. The results of which are shown in the following table:

Ward 3 - Responder Type	
Individual	32
Fife Councillor, MSP, MP, MEP	0
Local, community or voluntary group	4

2.10 Ward 4 - Dunfermline South Responses

2.10.1 A total of 57 responses were received from Ward 4. The results to this question are shown in the following graph.



2.10.2 The type of responder was also captured during the consultation exercise. The results of which are shown in the following table:

Ward 4 - Responder Type	
Individual	54

Fife Councillor, MSP, MP, MEP	1
Local, community or voluntary group	2

2.11 Local, Community and Voluntary Group Responses

2.11.1 Local, Community and Voluntary Groups which took part in the consultation were:

Local Community & Voluntary Group	Response (Positive/Negative to proposal)
Bellyeoman Community Council	1 Response - Negative
Calais Woods Conservation Group	1 Response – Positive
Central Dunfermline Community Council	1 Response – Positive
Crossford Community Council	2 Responses - Negative
Duloch In Bloom	1 Response – Positive
Friends of Bull Park and Milesmark & Baldrigeburn Community Council	1 Response – Positive
Unspecified	1 Response - Negative

3.0 Conclusions

3.1 147 responses were received relating to the City of Dunfermline Committee area. Across the area 74.8% of individuals replied positively to the new grassland management strategy and 23.8% responded negatively to the proposal. Once broken down to Ward areas the evidence suggests that there is an appetite to develop a new grassland management regime in Wards 2, 3 and 4.

List of Appendices

1. Ward breakdown of respondents who agreed/disagreed with the new method of managing the grassland in Fife.

Report Contact

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Bankhead Central
Bankhead Park
Glenrothes
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Email: scott.clelland@fife.gov.uk

Ward breakdown of respondents who agreed/disagreed with the new method of managing the grassland in Fife:

	% agree	% disagree	% don't know
Ward 1. West Fife and Coastal Villages	47.6%	51.9%	0.5%
Ward 2. Dunfermline North	85.2%	14.8%	0.0%
Ward 3. Dunfermline Central	58.3%	36.1%	5.6%
Ward 4. Dunfermline South	75.4%	24.6%	0.0%
Ward 5. Rosyth	60.0%	24.0%	16.0%
Ward 6. Inverkeithing and Dalgety Bay	97.0%	3.0%	0.0%
Ward 7. Cowdenbeath	73.1%	26.9%	0.0%
Ward 8. Lochgelly, Cardenden and Benarty	31.5%	65.8%	2.7%
Ward 9. Burntisland, Kinghorn and Western Kirkcaldy	89.2%	8.1%	2.7%
Ward 10. Kirkcaldy North	60.0%	37.5%	2.5%
Ward 11. Kirkcaldy Central	59.5%	37.8%	2.7%
Ward 12. Kirkcaldy East	87.5%	12.5%	0.0%
Ward 13. Glenrothes West and Kinglassie	51.5%	48.5%	0.0%
Ward 14. Glenrothes North, Leslie and Markinch	69.8%	30.2%	0.0%
Ward 15. Glenrothes Central and Thornton	61.1%	30.6%	8.3%
Ward 16. Howe of Fife and Tay Coast	78.6%	20.0%	1.4%
Ward 17. Tay Bridgehead	53.6%	45.8%	0.6%
Ward 18. St Andrews	88.9%	11.1%	0.0%
Ward 19. East Neuk and Landward	59.3%	37.0%	3.7%
Ward 20. Cupar	80.7%	18.6%	0.7%
Ward 21. Leven, Kennoway and Largo	73.9%	26.1%	0.0%
Ward 22. Buckhaven, Methil and Wemyss Villages	62.1%	36.2%	1.7%
Fife Total	65.0%	33.3%	1.7%

27th April, 2021.

Agenda Item No. 11

Property Transactions

Report by: Ken Gourlay, Head of Assets, Transportation and Environment

Wards Affected: 2, 3 and 4

Purpose

The purpose of this report is to advise Members of action taken using the list of officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Acquisitions

2.1.1 153 Wedderburn Street, Dunfermline

Date of Acquisition: 8 January 2021
Price: £125,000
Seller: Mark D Morrison

2.1.2 49 Kinnis Court, Dunfermline

Date of Acquisition: 15 January 2021
Price: £130,000
Seller: John Perfect & Jane Perfect

2.1.3 5 Johnstone Crescent, Dunfermline

Date of Acquisition: 18 January 2021
Price: £115,000
Seller: Barrie A Haddow & Pauline Haddow

2.1.4 55 Mid Beveridgewell, Dunfermline

Date of Acquisition: 22 January 2021
Price: £110,000
Seller: Pauline Ann Saunders

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

Report Contact

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Lead Professional
Property Services – Estates
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City of Dunfermline Area Committee of 8 June 2021 - Remote Meeting			
Title	Service(s)	Contact(s)	Comments
Dunfermline Local Area Community Plan Year End Performance 2020/21		Shirley Melville, Andrew Gallacher	
Area Housing Plan and Decentralised Budget - 6 Monthly Update		Alistair Black, Mhairi Mullen	
Safer Communities Annual Performance Report		Liz Watson-SC	
Police Scotland Annual Performance Report	Police Scotland		
Scottish Fire and Rescue Service Annual Performance Report	Scottish Fire & Rescue Service		
School Attainment and Achievement Annual Report		Gordon Wardrope	
Tree Preservation Order - Hartley House, Dunfermline		Lorraine Evans	

City of Dunfermline Area Committee of 24 August 2021			
Title	Service(s)	Contact(s)	Comments
Complaints Annual Performance Report 2020/21		David Thomson-CRM	
Area Capital Programme - 6 Monthly Update		Eleanor Hodgson	
Common Good Annual Report 2020/21		Eleanor Hodgson	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Fife Sports and Leisure Trust Annual Report		Ed Watson	
Carnegie Leisure Centre Remedial Works Update	Assets, Transportation and Environment	Raymond Johnston	
Impact of Motion to Committee to reduce all single carriage roads in Dunfermline to 30mph		Phil Clarke	Follow up report from 9th January meeting as requested by committee.
Children's Services Report for Fife: City of Dunfermline Area		Lynne Garvey-NHS	
Fife Cultural Trust - Annual Report		Heather Stuart	
Pupil Equity Fund Annual Report		Sarah Else	
Settlement Trusts Annual Report		Gillian Taylor	
Early Learning and Childcare Annual Update		Jacqueline Price	
Food Waste Bags Review - Update		Simon Jeynes	
Presentation - Dunfermline Advice Hub/Conduit		Gillian Taylor	
Neighbourhood Plans		Shirley Melville, Gillian Taylor	
Health & Social Care Suicide Prevention Strategy Update			
Pupil Equity Fund - Dunfermline Area		Sarah Else	