

Glenrothes Area Committee

Due to Scottish Government guidance relating to COVID-19, this meeting will be held remotely.



Wednesday, 27th January, 2021 - 9.30 a.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of Meeting of Glenrothes Area Committee of 2nd December, 2020. 3 – 6
4. **LOCAL COMMUNITY PLAN BUDGET REQUEST - ZIP WIRE, MAGNUS DRIVE PARK** – Report by the Head of Communities & Neighbourhoods. 7 – 8

ITEMS FOR NOTING

5. **GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME.** 9 – 13
6. **PROPERTY TRANSACTIONS** – Report by the Head of Assets, Transportation and Environment. 14 – 16

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

NB: Member only Discussion re Assets/Community Facilities in the Glenrothes Area (following Committee): Alan Johnston, Project Manager / Andrew Stokes, Programme Manager, Communities.

Morag Ferguson
Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
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Fife, KY7 5LT

20th January, 2021

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THE FIFE COUNCIL - GLENROTHES AREA COMMITTEE – REMOTE MEETING

2nd December, 2020

9.30 a.m. – 11.00 a.m.

PRESENT: Councillors Fiona Grant (Convener), John Beare, Altany Craik, Julie Ford, Mick Green, Derek Noble, Ross Vettraino, Craig Walker and Jan Wincott.

ATTENDING: Eva Martinez, Technician Engineer, Traffic Management (North Fife), Assets, Transportation and Environment; Norman Laird, Community Manager (Glenrothes), JP Easton, Team Manager (Community Development) and Robert Gibson, Team Manager (Community Use), Communities and Neighbourhoods Service; John Flaherty, Housing Manager (Glenrothes & Tenancy Sustainability), Housing Services; and Michelle McDermott, Committee Officer, Legal and Democratic Services.

ALSO IN ATTENDANCE: Mary Goodwin-Wilks, YMCA Glenrothes (for para. 200 only).

195. DECLARATIONS OF INTEREST

Councillors Derek Noble and Ross Vettraino declared an interest at para. 200 - Glenrothes YMCA Healthy Living Garden - Application for Funding - as they were observers of the Glenrothes YMCA. Councillor Julie Ford also declared an interest at para. 200 due to a member of her family being involved with the organisation.

196. MINUTE

The Committee considered the minute of the Glenrothes Area Committee of 14th October, 2020.

Decision

The Committee agreed to approve the minute.

197. TRAFFIC REGULATION ORDER - MARKINCH RAILWAY STATION, RESIDENTS PARKING SCHEME: AMENDMENT TO THE LIST OF QUALIFYING PREMISES

The Committee considered a report by the Head of Assets, Transportation and Environment seeking agreement to amend the list of addresses that qualify to apply for a residents parking permit by adding Victoria Road to the Markinch Railway Station Residents' Parking Permit Scheme.

Decision

In the interests of road safety, the Committee:-

(1) agreed to the amendment of the existing Traffic Regulation Order to introduce the additional premises detailed in Appendix 1 of the report; and

(2)/

- (2) authorised officers to confirm the amendment Traffic Regulation Order within a reasonable period unless there were objections.

198. TRAFFIC REGULATION ORDER - PROPOSED WAITING RESTRICTIONS: POPLAR ROAD AND WOODSIDE ROAD, GLENROTHES

The Committee considered a report by the Head of Assets, Transportation and Environment seeking approval to introduce “No Waiting at Any Time” restrictions on Poplar Road and Woodside Road, Glenrothes.

Decision

In the interests of accessibility and road safety, the Committee:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/20/31 with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

199. TRAFFIC REGULATION ORDER - PROPOSED WAITING RESTRICTIONS: FARADAY ROAD, GLENROTHES

The Convener advised that a request had been received from the Assets, Transportation and Environment Service to withdraw this report due to further developments having taken place relating to the proposed restrictions and requested that this be deferred to a future meeting.

Decision

The Committee agreed that the report be withdrawn and submitted to a future meeting.

200. GLENROTHES YMCA HEALTHY LIVING GARDEN - APPLICATION FOR FUNDING

Having declared an interest in the following item, Councillors Julie Ford and Derek Noble left the meeting at this stage.

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval for a contribution of £26,740 from the Local Community Planning Budget towards the cost of completion of the Glenrothes YMCA Healthy Living Garden Project.

Mary Goodwin-Wilks of Glenrothes YMCA had been invited to the meeting to provide further detailed information relating to the application and answered a number of queries raised by members.

Decision

The Committee agreed:-

- (1) to a contribution up to a maximum of £26,740 from the Local Community Planning budget toward the completion of the YMCA Healthy Living Garden Project; and
- (2)/

- (2) that a suitably worded legal agreement in relation to public access to the play park be agreed between the YMCA and appropriate officers of Fife Council.

Councillors Julie Ford and Derek Noble re-joined the meeting following consideration of the above item.

201. PROGRESS REPORT, RESIDENTS PETITION – AUCHMUTY ROAD

(Previous minute ref. Para. 189 of 2020.GAC.88 refers)

The Committee considered a report by the Head of Communities and Neighbourhoods Service providing an update on the progress of the residents' petition relating to the use of the artificial grass pitch at Auchmuty High School.

Decision

The Committee noted the update and agreed that the matter continue to be monitored and dealt with at ward level.

202. AREA HOUSING PLAN UPDATE

The Committee considered a report by the Head of Housing Services relating to the approved Glenrothes Area Housing Plan, October 2017, providing an update on progress in delivering service priorities and performance information for the financial year 2020/21 where figures were available at an Area level. A revised Plan for 2021/23 would be submitted for this Committee's consideration once there had been the opportunity to consult on future priorities for the Glenrothes Area.

Decision

The Committee:-

- (1) noted the work progressed through the Area Housing Plan for the financial year 2020/21 for the Glenrothes area; and
- (2) agreed to consider a revised Glenrothes Area Housing Plan 2021/23 at a future meeting of this Committee on a date to be advised.

203. GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME 2021

The Committee considered the Glenrothes Area Committee draft forward work programme 2021.

Decision

The Committee:-

- (1) noted the draft Glenrothes Area Committee forward work programme 2021; and
- (2) agreed to feed back to the Community Manager (Glenrothes) any suggestions for further reports to be included, within the context of the remit of this Committee.

204./

204. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising on action taken using the list of Officer Powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

27th January 2021
Agenda Item No. 4

Local Community Planning Budget Request – Zip Wire, Magnus Drive Park

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Ward 14

Purpose

This report seeks the approval of Members to contribute towards the purchase and installation of a Zip Wire in Magnus Drive Park.

Recommendation(s)

Recommendation: that Members support the request from Glen Housing Association with a contribution of £7,854 - 50% of the costs - from the Local Community Planning Budget.

Resource Implications

There is enough resource in the Local Community Planning (LCP) Budget to fund the work required to purchase and install the Zip Wire in Collydean.

Legal & Risk Implications

There are no Legal & Risk Implications associated with the proposals included in this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The Local Community Planning Budget Application was circulated to Members in Ward 14 and to Wards 13 and 15.

Ward 14 members considered this application and were supportive of the application.

1.0 Background

- 1.1 Glen Housing Association is a registered social landlord based in Heimdal Gardens, Collydean. They were formed in 1998 and own and manage about 500 houses in Glenrothes and Levenmouth area.
- 1.2 Land has been transferred to Glen Housing Association from Fife Council to facilitate a social housing development within Wilmington Drive (Magnus Drive) for eight properties. As part of the transfer Glen Housing offered to pay for and carry out the relocation of the Zip Wire equipment to another part of the park. The costs for this were approximately £4,000.

2.0 Issues

- 2.1 When work commenced on the removal of the Zip Wire the legs were found to be rotten. Glen Housing are seeking funding (50% of the costs) of a new Zip Wire to be purchased and installed in the Magnus Drive park.
- 2.2 The costs of new Zip Wire equipment and installation is £15,078. Glen Housing Association will pay 50% of the costs £7,854 with the remaining £7,854 being sought from the local community planning budget. The Zip Wire was a popular piece of play equipment in the park.
- 2.3 On completion of the installation, and with the necessary RoSPA certification, the new Zip Wire will be adopted by Fife Council and added to the Council's maintenance inventory as agreed 13th August 2020.

3.0 Conclusions

- 3.1 The installation of a new Zip Wire can be completed if Members approve the request for funding from Glen Housing Association.
- 3.2 The new Zip Wire will replace the old one and provide young people and children with a popular piece of play equipment.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

None.

Report Contact

JP Easton

Team Manager (Community Development)

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Glenrothes Area Committee of 24 March 2021			
Title	Service(s)	Contact(s)	Comments
Walking Routes to School - Outcome of Consultation	Education and Children's Services	Shelagh McLean	Member briefings issued on 21.08.19 and 22.01.20. Deferred from August. Available for 2 December? Delayed due to COVID-19.
Children Performing Caring Duties	Education and Children's Services	Kathy Henwood, Karen Pedder	As agreed at GAC 04.03.20 - Para. 176. (3) of 2020.GAC.83 refers. Delayed due to COVID-19.
Children's Services in Fife - Local Area Report (Glenrothes Area) (due 02/12/2020)	Education and Children's Services, Health and Social Care	Kathy Henwood	Annual report - previously considered 09.10.19. Available for 2 December? Delayed due to COVID-19.
Glenwood Centre - Update	Communities and Neighbourhoods Service	Andy Maclellan	To be confirmed. Not available 02.12.20. Advised 04.01.21, available for March 2021.
Grassland Management Consultation Update	Assets, Transportation and Environment	Scott Clelland, Stephen Duffy	Expected March/April, 2021.
POSSIBLE WORKSHOP FOLLOWING COMMITTEE - Fife i3 Programme: Activities in Glenrothes Area	Economy, Planning and Employability	Morag Millar	Briefing to GAC members Dec/Jan with possible member briefing after Committee as required.
2021-22 Area Roads Programme	Assets, Transportation and Environment	Neil Watson, Paul Hocking	

Glenrothes Area Committee of 23 June 2021			
Title	Service(s)	Contact(s)	Comments
Area Housing Plan (including Area Lettings Plan)	Housing Services	Gavin Smith, John Flaherty, Greig Henderson	Previously scheduled for 10.06.20, then/

Glenrothes Area Committee of 23 June 2021			
Title	Service(s)	Contact(s)	Comments
			then deferred to October; then April 2021. Update from Service Dec, 20 - June preferred as report can then contain 2020/21 full year performance data for clearer comparison with previous years.

Unallocated			
Title	Service(s)	Contact(s)	Comments
Fife Health & Social Care Partnership - Glenrothes Area Locality Planning Update	Health and Social Care	Fiona Mckay	GAC 29.11.17 - Min Ref Para 25 (2) refers; deferred from GAC on 31.01.18; issued as a briefing note on 19.01.18. Deferred from 19.06.19. Locality work suspended due to COVID. Date 2021 to be advised.
Report of the Pupilwise & Parentwise Surveys		Deborah Davidson	3-yearly surveys - due to be reported 2021. Previously considered 31.10.18. Update Dec, 2020 - due to COVID-19/ lockdown, Education are not progressing with Pupilwise and Parentwise at this time. Education are considering how they continue to gather the views of children, young people and families in a way that is relevant to current challenges and their situation.

Unallocated			
Title	Service(s)	Contact(s)	Comments
Director of Public Health Annual Report 2018-19			Dona Milne, Director of Public Health for NHS Fife - briefing note in the first instance - issued to GAC members on 19.08.19. Query agenda item at future meeting - to include update on seasonal flu immunisation programme.
Pupil Equity Fund	Education and Children's Services	Angela Logue, Sarah Else	Requested Headteacher of St Andrew's RC HS to attend Committee. Member Workshop took place on 12.09.19.
Glenrothes Area Economic Development Fund - Town Centre Masterplan Update		Andrew Walker, Ronnie Hair	Report previously considered 16.01.19. Update briefing requested for June 2019. Further report tba - or presentation (including Masterplan for Warout).
Lock-up Review	Housing Services	Mark Mccall	Agreed at C&HSC 14.02.19 - devolved Area Committees - improvements as part of a Fife-wide 10-year HRA capital improvement project.
Making Glenrothes a Living Wage Place: Update Report	Economy, Planning and Employability	Peter Corbett	Previously considered 06.03.19 - Para 107 refers. Date for update report to be advised.
Presentation/Update - Community Hospital & Intermediate Care Beds Redesign	Health and Social Care		Previous presentation/update 21.08.19 (Karen Gibb and Dr Helen Hellewell). Karen Gibb advised (Feb'20) awaiting outcome/

Unallocated			
Title	Service(s)	Contact(s)	Comments
			outcome of Integration Transformation Board scrutiny process. Claire Dobson, Divisional General Manager West - leading (clairedobson@nhs.net). Work subsequently suspended due to COVID-19.
Local Community Planning Budget Request - Riverside Park Initiatives	Communities and Neighbourhoods Service	Jp Easton	Originally scheduled for 22.04.20. Deferred from 19.08.20 until early 2021. Date to be advised 2021.
Riverside Park Improvement Plan 2020 - 2030 - Update	Communities and Neighbourhoods Service	Andrew Walker	Costings, improvements and repairs approved on 04.03.20 - Para. 173 (4) of 2020.GAC.82 refers. Update due March, 2021. Economic development funding for the Glenrothes area of £15k to carry out feasibility work for the park requires to be spent or awarded by March, 2021.
Attainment and Achievement for Secondary Schools	Education and Children's Services	Sarah Else	Previous report 04.03.20. Next report expected Sep - Nov 2020 (tbc).
Corporate Parenting/Looked After Children	Education and Children's Services	Kathy Henwood, Lynn Gillies	To link with educational attainment, as agreed at GAC 04.03.20 - Para. 176. (3) of 2020.GAC.83 refers.
Secure Care Pathway	Education and Children's Services	Kathy Henwood, Lynn Gillies	To include info on out of Fife/high cost/

Unallocated			
Title	Service(s)	Contact(s)	Comments
			cost placements - as agreed at GAC 04.03.20 - Para. 176. (3) of 2020.GAC.83 refers.
Flooding/drainage Issues, Glenrothes (exceptional weather conditions)	Assets, Transportation and Environment	Sara Wilson, Lynne Davidson, Ross Speirs, Rick Haynes	Network Condition Team

Date 27 January 2021

Agenda Item No.

PROPERTY TRANSACTIONS

Report by: Ken Gourlay, Head of Assets, Transportation and Environment

Wards Affected: 13, 14 and 15

Purpose

The purpose of this report is to advise Members of action taken using the list of officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Acquisitions

2.1.1 383 Altyre Court, Glenrothes

Date of Acquisition: 13 November 2020

Price: £95,000

Seller: Executors of David and Jane Baldie

2.1.2 245 Muirfield Drive, Glenrothes

Date of Acquisition: 4 November 2020

Price: £88,750

Seller: Nadeem Aslam and Miriam Nadeem

2.1.3 25 Scott Road, Glenrothes

Date of Acquisition: 16 October 2020

Price: £107,000

Seller: Thomas Phillip Hain

2.1.4 32 Bighty Avenue, Glenrothes

Date of Acquisition: 20 November 2020

Price: £110,000

Seller: Graham and Paul Barclay

2.1.5 2 Cunningham Place, Glenrothes

Date of Acquisition: 27 November 2020

Price: £105,000

Seller: William Louis Wallace Ford

2.2 Leases by the Council – New Leases

2.2.1 Site for substation on North side of Flemington Road, Glenrothes

Term: From 9 May 2020

Rent: £1 per annum

Tenant: SP Distribution plc

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

Report Contact

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