Fife Health & Social Care Partnership
Supporting the people of Fife together

CONFIRMED MINUTE OF THE FIFE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD (IJB)

WEDNESDAY 27 MAY 2026 AT 10:00am

Present:	David Ross (DR) **Chair** Colin Grieve (CG) **Vice-Chair** Prof Chris McKenna (CMcK), Medical Director, NHS Fife Debbie Fyfe (DF), Joint Trade Union Secretary Lynne Parsons (LP), Employee Director, NHS Fife Paul Dundas (PD), Independent Sector Lead Ken Fraser (KF), Public Representative Morna Fleming (MF), Carer Representative Vicki Bennett (VB), Staff Representative, NHS Fife **Fife Council** – David Alexander (DA), Dave Dempsey (DD), Eugene Clarke (EC), Lynn Mowatt (LM), Rosemary Liewald (RLie), Sam Steele (SS), Patrick Browne (PB) **NHS Fife Board Members (Non-Executive)** - Gillian McAuley (GMcA), John Kemp (JK), Sinead Braiden (SB), Jo Bennett (JB)
Professional Advisers:	Lynne Garvey (LG), Director of Health & Social Care/Chief Officer Dr Aylene Kelman (AK), Deputy Medical Director Tracy Hogg (TH), Chief Finance Officer Lynn Barker (LB), Director of Nursing Susannah Mitchell (SM), GP Representative
Attending:	Cara Forrester (CF), HSCP Communications Team Caroline Cherry (CCh), Principal Social Work Officer Chris Conroy (CC), Head of Community Care Services Clare Buchanan (CB), Local Democracy Reporter Dafydd McIntosh (DMc), Organisational Development & Culture Jacquie Stringer (JS), Service Manager Karen Marwick (KM), Head of Complex & Critical Care Services Lisa Cooper (LC), Head of Primary & Preventative Care Services Purdie Plenderleith (PP), Workforce Development Lead Roy Lawrence (RLaw), Head of Culture, Engagement & Communities Vanessa Salmond (VS), Head of Corporate Services, IJB Secretary & Head of Strategic Planning & Performance Gemma Reid (GR), H&SC Co-ordinator (Minute)
Apologies:	Joy Tomlinson (JT), Director of Public Health Kenny McCallum (KMcC), Staff Representative, Fife Council Kenny Murphy (KM), Third Sector Lead Alistair Morris (AM), NHS Non-Executive Member James Ross, (JR), Head of Service, Children and Families and Justice

	Social Work Services & Chief Social Work Officer	
No.	**AGENDA ITEM**	**ACTION**
1	**CHAIRPERSON'S WELCOME / OPENING REMARKS / APOLOGIES** David Ross, Chair of the Integration Joint Board (IJB), opened the meeting by welcoming all attendees to the Chambers and noted apologies as above. Those present were reminded that they should mute their mobile phones for the duration of the meeting and mute their microphone when not talking and in an effort to keep to our timings for this meeting, all questions and responses should be as succinct as possible. David advised members that the meeting would be recorded to assist with Minute taking and the media had been invited to listen in to proceedings.	
2	**DECLARATION OF MEMBERS' INTERESTS** David Ross confirmed that there were no declarations of interest highlighted.	
3	**MINUTE OF PREVIOUS MEETING AND ACTION NOTE 25 MARCH 2026** The Minute and Action Note from the meeting held on 25 March 2026 were both approved as an accurate record.	
4	**CHIEF OFFICER UPDATE** Lynne Garvey, Chief Officer of the Integration Joint Board (IJB), began her update by warmly welcoming all attendees of the IJB and acknowledging the continued commitment of teams across Fife. Lynne expressed her sincere appreciation to every member of staff for all they continue to do. Lynne noted the breadth of activity and progress across the Partnership, recognising achievements, community impact, and the ongoing commitment of staff. Some key achievements and progress were highlighted as below: - • Leadership and governance arrangements have been strengthened, with the appointment of Dr Aylene Kelman (Deputy Medical Director) completing the senior leadership team, and Derek McEwan joining the Partnership as Head of Corporate Governance and IJB Secretary. Lynne gave thanks to Vanessa Salmond for her valued contribution and guidance in this role. • Susannah Mitchell and her deputy, Fiona Henderson, were welcomed as the new GP Representatives to the IJB and the contribution of Sinead Braiden (NHS Non-Executive Member) during her IJB tenure was acknowledged. Sinead will be succeeded by Craig MacDonald from 1 July 2026. Lynne expressed her appreciation to Colin Grieve for his service as Vice-Chair of the IJB, wished him well in his new role as Deputy Chair of the NHS Fife Board, and welcomed Alistair Morris as the new Vice-Chair of the IJB from 1 July 2026. • Work is ongoing to embed the Strategic Plan 2026–2029 through regular staff engagement and clear communication of key priorities. • Positive service developments were highlighted, including over £3m savings through medicines optimisation, progress in prevention	

	initiatives, and digital innovation supporting care delivery and independence. • Implementation of the Reduced Working Week was noted as a significant organisational milestone. • National recognition was noted for several teams, including the School Nursing Service (RCN Scotland Award for Children's Nursing), digital and care teams recognised at the Scottish Digital Health & Care Awards, and colleagues supporting young people through the King's Trust programme. Lynne Garvey concluded the Chief Officer's Update by acknowledging the ongoing dedication of all staff which is reflected in the consistent positive feedback received from service users.	
5	**COMMITTEE CHAIR ASSURANCE REPORTS** Agreement on the principles of these reports was discussed at the Quality & Communities Committee on 22nd April 2026, the Strategic Planning Group on 5th May 2026, the Audit & Assurance Committee on 8th May 2026 and the Finance, Performance & Scrutiny Committee on 15th May 2026. Vanessa Salmond introduced the reports and confirmed that all statements had been signed off by current Chairs. Vanessa advised that the reports were presented to provide the Board with a consolidated overview of committee activity, performance against workplans, levels of assurance, and any risks requiring escalation, strengthening links between Committee scrutiny and Board decision-making. Vanessa confirmed that all Governance Committees have submitted their Annual Chairs' Assurance Statements, with no significant weaknesses identified. She did however highlight concerns regarding Committee membership which is actively being addressed. Areas for ongoing improvement have been identified to support continuous strengthening of governance arrangements. David Ross then invited Committee Chairs to comment in turn before opening to questions from Board members. Rosemary Liewald, Interim Chair of the Qualities and Communities Committee confirmed there were no areas of concern to escalate. Rosemary noted a successful meeting with all reports scrutinised in detail. Colin Grieve, Chair of the Strategic Planning Group noted nothing to escalate from the group. David Alexander, Interim Chair of the Finance, Performance and Scrutiny Committee, referred to the Unscheduled Care report, noting that one member was not fully assured and had requested further discussion out with the meeting. Vanessa confirmed that this follow-up action has now been completed. **Decision** The Board was assured that the Governance Committees are discharging their functions and remit and escalating any issues appropriately.	

6	**LEGISLATIVE REQUIREMENTS & ANNUAL REPORTS** **6.1 Workforce Action Plan 2026/27** David advised that this report was discussed at the Strategic Planning Group on 5th May 2026 and the Local Partnership Forum on 13th May 2026 and invited Roy Lawrence to present the report. Roy shared the following key information: - • The plan places a stronger emphasis on deliverability and impact, with clear, aligned actions supporting accountability and reflecting updated Scottish Government guidance and a focus on transformation. • It is a co-produced plan, developed in partnership with stakeholders to ensure a joined-up and cohesive approach. • The approach aligns with strategic priorities, focusing on realistic, deliverable actions and continuous improvement, and was presented for endorsement. • Roy noted thanks to Dafydd MacIntosh for his significant contribution as he moves on to a new role within Adult Social Work Services. David then invited Colin Grieve, Chair of the Strategic Planning Group and Vicki Bennett and Lynne Garvey, Co-Chairs of the Local Partnership Forum to comment on discussions at Committee before opening to questions from Board members. Colin noted that a constructive discussion had taken place and advised that the Strategic Planning Group was assured that the content aligned with the Strategic Plan and supported progression to the IJB. Vicki Bennett noted no comments from the Local Partnership Forum. <u>Member discussion</u> • Concerns were raised by Jo Bennett regarding potential risks arising from new ways of working, particularly within mental health and other services, and the need for greater detail on how risks are being managed. • Dafydd MacIntosh advised that actions are developed through strategic groups, with risks considered within wider transformation programmes, overseen and tracked through clear timelines. • Paul Dundas highlighted the importance of using robust local intelligence to inform workforce planning in the absence of recent Scottish Government direction, alongside the need for national oversight. • Lynne Garvey confirmed that skill mix is managed through professional governance structures, with ongoing work to develop alternative roles and care models aligned to workforce strategies. • Gillian McAuley provided assurance that workforce planning complies with the Health and Care Staffing Act. • Roy Lawrence noted that local approaches in Fife include all four partners and agreed that wording could be updated to better reflect the role of carers, as raised by Morna Fleming. **(ACTION: R/Law/DMc to update Workforce Plan wording.)** **Decision** The Board: - • Was **assured** that the Plan meets the workforce priorities of the HSCP.	**RLaw/DMc**

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- **Endorsed** the Workforce Action Plan 2026/27 as aligned to the Strategic Plan 2026/29.

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6.2 Locality Planning Report 2024/25

David advised that this report was discussed at the Quality & Communities Committee on 22nd April 2026 and the Strategic Planning Group on 5th May 2026 and invited Roy Lawrence to present the report.

- Roy noted that the Locality Plan for 2022–25 has focused on creating the conditions for improvement, with significant progress made over the past two years. This includes strengthening community-based approaches and fostering more collaborative ways of working across sectors.
- A range of practical improvements were highlighted, including enhanced community engagement, preventative approaches, and initiatives aimed at building capacity and sustainability within localities. These have been supported by strong partnership working and a shared commitment to agreed priorities.
- It was acknowledged that there have been ongoing challenges, including financial pressures and the need to ensure flexibility and resilience within services. However, work continues to address these and to prepare for future demands, with a clear focus on improving outcomes and quality within communities.

David then invited Rosemary Liewald, Interim Chair of the Quality and Communities Committee and Colin Grieve, Chair of the Strategic Planning Group to comment on discussions at Committees before opening to questions from Board members.

Rosemary commended the report as well-presented and expressed her thanks to Roy and Jacquie, noting that the work of the Localities Team is to be recognised. She also queried whether invitations to locality planning meetings could be extended to all elected members across the localities. **(ACTION: RLaw/JS to extend invitations to all elected members.)**

Colin reported that a robust discussion had taken place at the Strategic Planning Group and confirmed satisfaction with progress to date. The Test of Change for the Cowdenbeath area was endorsed.

<u>Member discussion</u>

- Eugene Clarke highlighted a lack of progress in extending the multi-agency Mental Health car across Fife.
- Lynne Garvey acknowledged the success of the Test of Change, noting reductions in ED admissions and police hours, and advised further discussions would take place out with the meeting. Lynne advised that work is ongoing to assess long-term sustainability and funding.
- Professor Chris McKenna noted the financial challenge, highlighting that the Mental Health car is a high-cost service not included in the original financial plan.
- Morna Fleming queried availability of evaluation data for the NE Fife Loneliness Test of Change, with Jacquie Stringer confirming this is complete and would be shared. **(ACTION: JS to share ToC data.)**

Decision

The Board was **assured** that locality planning activity during 2024 and 2025 has

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been delivered in line with strategic priorities, demonstrates measurable progress, and reflects learning and improvement across all seven localities.

6.3 Participation & Engagement Annual Report 2025-26

David advised that this report was discussed at the Strategic Planning Group on 5th May 2026 and invited Roy Lawrence to present the report.

- Roy noted that, in the previous year, there was a strong focus on governance and meeting national requirements. This year's report reflects a broader, more progressive approach, with greater emphasis on meaningful engagement and co-production.
- The report demonstrates a high level of quality engagement, capturing the voices and experiences of people who use services, including carers and those most likely to be impacted by change. This includes individuals with disabilities, people with lived experience, and wider community groups.
- It was highlighted that this engagement provides a robust and credible basis for shaping services, ensuring they are informed by real experiences and needs. Appreciation was expressed to the team for their expertise and the strength of the engagement undertaken.

David then invited Colin Grieve, Chair of the Strategic Planning Group to comment on discussions at Committees before opening to questions from Board members.

Colin noted that the report had been fully endorsed by the Strategic Planning Group, highlighting the breadth of engagement undertaken and the strong evidence of lived experience informing its development.

Member discussion

- Eugene Clarke queried how representative engagement session attendees are and sought assurance that sessions will continue.
- Roy Lawrence confirmed ongoing engagement through a forum of over 50 members, with both face-to-face and online sessions continuing.
- David Ross questioned low online attendance and the effectiveness of digital engagement.
- It was acknowledged that attendance can be challenging due to time commitments, and further work is required to broaden participation and ensure diverse representation.

Decision

The Board was **assured** that high-quality, wide-achieving, and appropriate engagement has been conducted by Fife HSCP over the past year and that this work has amplified lived experience voices throughout services and strategic decision-making.

6.4 Annual Risk Management Report

David advised that this report was discussed at the Audit & Assurance Committee on 8th May 2026 and invited Tracy Hogg to present the report.

Tracy presented the Risk Management Annual Report 2026 for assurance and discussion, noting progress in implementing the Risk Management Policy and Strategy delivery plan. Tracy highlighted the following key points: -

- 8 of the 10 actions have been completed, with the remaining actions

	expected to be finalised by June 2026, alongside a further 5 ongoing actions identified through the Risk Maturity Model gap analysis • Progress over the past year was highlighted, including developments in the Strategic Risk Register, Risk Reporting Framework, deep-dive risk reviews, training and guidance, and the integration of risk appetite within decision-making through the revised SBAR template. • It was noted that further work is underway to refresh the Risk Management Policy, Strategy, and Risk Appetite Statement, ensuring alignment with the new Strategic Plan. • Tracy also noted ongoing work to strengthen lessons learned processes and scheduled reviews, with continued improvement activity to be monitored and reported annually. David then invited Dave Dempsey, Chair of the Audit and Assurance Committee to comment on discussions at Committee before opening to questions from Board members. Dave advised there was nothing to add from the Audit and Assurance Committee and no questions were raised by Board members. **Decision** The Board was **assured** that delivery plan actions have been completed.	
	6.5 Health Care Staffing, (Scotland) Act – Annual Report 2025/26 David advised that this report was discussed at the HSCP Senior Leadership Team meeting on 8th April 2026 and invited Caroline Cherry to present the report. Caroline advised members that the report was presented in compliance with Sections 1 and 3 of the Health and Care (Staffing) (Scotland) Act 2019, marking the second annual return, and shared the following key information: - • The Act requires all newly commissioned or introduced care services to comply with its principles. The Care Inspectorate provides regulatory oversight of all registered care services, and Integration Authorities are required to submit an annual return to the Scottish Government by 30 June. • The report, which is separate from the NHS report, confirms that three new adult services were registered during 2025/26, with no services de-registered. • Two key areas of focus were highlighted: ensuring staff have access to appropriate training, and the application of common staffing methodologies to support safe, evidence-based workforce decisions within services. • It was noted that supporting systems and tools are being implemented to strengthen workforce planning. Chair opened to questions from Board members. <u>Member discussion</u> • Morna Fleming raised concerns about limited access to training data via the TURAS platform and highlighted a lack of clarity in how impacts on unpaid carers are described, noting potential indirect effects from workforce pressures. • It was acknowledged that, while impacts on carers are referenced, this could be more clearly articulated. Caroline invited Dafydd MacIntosh to	

	comment, who confirmed TURAS is a national system and cannot currently filter data by organisation. • Paul Dundas highlighted strong partnership working to support implementation of the Health and Care Staffing Act, including engagement with NES on TURAS and promotion of safe staffing methodologies. • Sam Steele noted that managers may already hold useful training compliance data locally, which could be explored further. • Lynne Garvey advised that data extraction from TURAS is more straightforward in health settings than in the care sector, where use of aligned email systems is inconsistent. • Caroline confirmed TURAS is intended to become the national health and social care training system, although full rollout has not yet been achieved. • Rosemary highlighted ongoing recruitment and retention challenges in social care and queried additional actions. Caroline confirmed this is a national issue, with workforce groups, Care Inspectorate involvement, and national forums in place, though sustaining progress remains challenging. • Dafydd MacIntosh confirmed work is underway to strengthen links with all 18 high schools, including careers events and expanded placement opportunities, with over 70 pupils attending recent events. **Decision** The Board was **assured** of the content of the report and **endorsed** submission to Scottish Government.	
7	**LIVED EXPERIENCE & WELLBEING** **7.1 Lived Experience – King's Trust Employment Journey** David Ross welcomed Lynn Barker who introduced this item and presented a short video highlighting the success of the Fife HSCP 'Get into Health & Social Care Programme' in collaboration with the King's Trust. Lynn shared that Dafydd, alongside colleagues Julie and Emma, had attended the Kings Garden Party in recognition of their work with the King's Trust. Morna Fleming thanked the team for the video, highlighting that 90% of participants had secured employment, and queried whether the remaining 10% had not progressed due to roles being unsuitable. Dafydd advised that those individuals continue to be supported by the King's Trust through alternative programmes, with those entering employment also receiving six months of ongoing support. Rosemary expressed her thanks for the accompanying video, noting that it addressed questions regarding recruitment and highlighted a positive and encouraging outcome.	
8	**STRATEGIC PLANNING & DELIVERY** **8.1 Delivering Improvements in Unscheduled Care** David Ross advised that this report was discussed at the Strategic Planning Group on 5th May 2026 and the Finance, Performance & Scrutiny Committee on 15th May 2026 and invited Chris Conroy to present the report. Chris advised that the report was presented for assurance on governance and reporting arrangements supporting system-wide improvement across NHS Fife, the IJB and the HSCP and noted the following key points: - • Unscheduled care remains under sustained pressure across the whole	

	system, with a need to improve flow to ensure timely care and discharge. • The paper aligns with Scottish Government guidance (February 2026), emphasising IJB oversight and accountability. • Governance structures and partner roles are clearly defined, supported by key programmes such as Hospital at Home, Flow Navigation and Discharge Without Delay. • While arrangements are established, ongoing demand and workforce pressures continue to pose challenges. • Overall, the report provides assurance of a coordinated, whole-system approach, with six-monthly progress updates to be provided to the IJB. Lynne Garvey noted that Gillian McAuley is the Senior Responsible Officer for Unscheduled Care, with overall accountability and oversight, and advised that the next stage is to engage with Gillian. Lynne commended the paper and thanked Chris for bringing it to the IJB's attention. Gillian highlighted the importance of whole-system collaboration, with partners working towards a shared vision, common goals and agreed principles. She acknowledged that, while further work is required, the necessary foundations and governance arrangements are now in place to support effective delivery. David Ross then invited Colin Grieve, Chair of the Strategic Planning Group and David Alexander, Interim Chair of the Finance, Performance and Scrutiny Committee to comment on discussions at Committees before opening to questions from Board members. Colin reported that a robust discussion had taken place at the Strategic Planning Group, with the group assured that initial actions have been progressed. It was noted that one member expressed some reservations and had requested a further discussion out with the meeting. David commented on the strength of the report and expressed confidence in the staff leading delivery of the programme. <u>Member discussion</u> • Rosemary Liewald thanked Chris, Gillian and their teams for the report, commending the significant progress made, and noted that Hospital at Home has been well received by local communities. • Rosemary queried progress in implementation of the 7-day working model and sought an update on how this is being advanced. • Chris advised that some services are already delivering elements of a 7-day working model, although further improvement is required. He emphasised the need to use data to identify where a 7-day approach will have the greatest impact, noting the associated financial implications and the importance of demonstrating added value. • Gillian McAuley noted that Allied Health Professionals (AHPs) are undertaking a system-wide workforce review, with a focus on realigning resources to better meet demand across services. • Dave Dempsey expressed concern that the report did not fully provide clarity on assurance and accountability, highlighting a lack of distinction between the roles of the IJB, NHS Fife, and the Partnership. However, following discussion with Chris, he confirmed that he felt more assured. • Chris acknowledged the complexity of governance arrangements and confirmed that future six-monthly updates will aim to provide greater clarity. • Lynne Garvey recognised the complexity of unscheduled care and	

	highlighted the value of a dedicated development session led by Gillian, with a particular focus on the role of the IJB. **(ACTION: item to be scheduled at an upcoming IJB Development Session.)** **Decision** The Board: - • **Noted** the updated governance structure and the key programme workstreams underway. • **Was assured** regarding the governance, accountability and oversight arrangements in place.	**CC / GMcA**
9	**INTEGRATED PERFORMANCE & QUALITY** **9.1 Finance Update – Month 12** David Ross advised that this report was discussed at the Local Partnership Forum on 13th May 2026 and the Finance Performance & Scrutiny Committee on 15th May 2026 and invited Tracy Hogg, Chief Finance Officer, to present the report. • Tracy shared that pressures remain across key service areas, including Mental Health, Adult Social Care and Care at Home, primarily driven by increased demand, workforce pressures and non-delivery of savings. • It was noted that some underspends, particularly within Primary and Preventative Care, have partially offset these pressures, alongside ongoing financial management actions. • Tracy highlighted that 83% of the £29.4m savings target was achieved, with outstanding savings to be delivered in 2026/27. • Assurance was provided that robust financial oversight arrangements remain in place, with continued monitoring, recovery actions and partnership working to manage the financial position in 2026/27. David Ross invited Vicki Bennett and Lynne Garvey, Co-Chairs of Local Partnership Forum and David Alexander, Interim Chair of the Finance, Performance and Scrutiny Committee to comment on discussions at Committees before opening to questions from Board members. Vicki noted no comments from the Local Partnership Forum. David Alexander commended the progress made and complimented the work of the Finance team. <u>Member discussion</u> • Morna Fleming queried delays in delivering savings from repatriation and the timeline for the transport review. Karen Marwick advised three patients remain out of area, with one expected to return within two weeks and two within 4-6 weeks. • David Ross queried the financial benefit, with Lynne Garvey noting repatriation can generate savings but may be at a higher cost for complex cases. Tracy confirmed savings will be realised in at least one case due to current additional charges. • Professor Chris McKenna emphasised patient safety as paramount and commended staff managing complex cases. • Lisa Cooper confirmed the transport review is complex, with an action plan in place and delivery anticipated within the next year. • Sam Steele queried a Learning Disabilities underspend and skill mix	

	review. • Gillian McAuley outlined national workforce planning work, including new tools and recruitment work in collaboration with universities. • Lynn Barker highlighted “earn as you learn” initiatives in Mental Health and recruitment activity including open days and a national conference. • Eugene Clarke queried impact of underspends on quality of care; Tracy confirmed this will be assessed alongside financial data and in collaboration with the Strategic Planning Group. • Morna Fleming raised concerns on the use of “underspend”; Tracy acknowledged the importance of language, noting it is not intended to imply a favourable position. **Decision** The Board: - • **Noted** the content of the report including the provisional outturn position for delegated services for 2025-26 financial year as at March 2026 as outlined in Appendices 1-4 of the report • Was **assured** that robust financial monitoring is in place. • **Approved** the Directions to NHS Fife and Fife Council for additional allocations in year.	
10	**GOVERNANCE & OUTCOMES** **10.1 Governance Committee Annual Assurance Statements** David Ross advised that this report was discussed at the Quality & Communities Committee on 22nd April 2026, the Audit & Assurance Committee on 8th May 2026 and the Finance, Performance & Scrutiny Committee on 15th May 2026 and introduced Vanessa Salmond to present the report. Vanessa introduced the report, confirming that it presents the Annual Assurance Statements from all governance committees for the period 1 April 2025 to 31 March 2026 and forms a key component of the IJB’s governance framework. Vanessa highlighted that all Committees were quorate throughout the period, with the exception of the Quality and Communities Committee on one occasion, and drew attention to the following points: - • Chairs confirmed that committees met regularly, maintained effective governance arrangements, fulfilled their statutory and delegated duties, and provided appropriate scrutiny and challenge. • Collectively, the statements provide assurance across all core areas, including clinical and care governance, finance, performance, risk, internal control and delivery of the Strategic Plan. • No significant control weaknesses were identified requiring disclosure, demonstrating that governance arrangements are robust, risks are appropriately managed, and oversight is effective. • Overall, the statements provide the Board with a comprehensive and triangulated line of assurance and confidence in the effectiveness of its governance framework. David Ross invited Rosemary Liewald, Interim Chair of the Quality and Communities Committee, David Alexander, Interim Chair of the Finance, Performance and Scrutiny Committee and Dave Dempsey, Chair of the Audit and Assurance Committee to comment on discussions at Committees before opening to questions from Board members.	

Rosemary confirmed no concerns from the Quality and Communities Committee and noted that committee had approved progression to IJB.

David noted confidence in the work of the Finance, Performance and Scrutiny Committee.

Dave noted that the Audit and Assurance Committee were assured by the content of the report.

Decision

The Board was assured that the Governance Committees have operated effectively, in line with their Terms of Reference, the Integration Scheme, and the Governance Manual.

10.2 Monitoring of Directions

David Ross advised that this report was discussed at the Finance Performance and Scrutiny Committee on 15th May 2026 and introduced Vanessa Salmond to present the report.

Vanessa advised that the report provides assurance on the implementation and monitoring of Directions issued to NHS Fife and Fife Council in line with statutory responsibilities, and highlighted the following key points: -

- Of 15 Directions issued in 2025/26, 9 are complete, 2 superseded, and 4 remain open (2 on track and 2 at risk due to financial pressures).
- The majority of Directions demonstrate effective delivery across key areas, with detailed tracking and transparency provided.
- Where risks exist, these are being actively managed through strengthened oversight, monitoring, and partnership working.
- No escalations have been raised, and overall, the report provides moderate assurance that Directions are being effectively delivered and governed.

David Ross invited David Alexander, Interim Chair of the Finance, Performance and Scrutiny Committee to comment on discussions at Committee before opening to questions from Board members.

David noted that Committee were content with the report.

Decision

The Board was **assured** that appropriate governance arrangements are being advanced as per the requirements of the Integration Scheme.

10.3 Membership Update

David Ross introduced Vanessa Salmond who presented the report for member information.

Vanessa updated Members on recent and forthcoming changes to IJB membership and governance arrangements.

- Sinead Braiden will step down and be replaced by Craig MacDonald who will join as an NHS Fife Non-Executive Member from 1 July 2026.
- Alistair Morris will assume the role of Vice Chair, replacing Colin Grieve from 1 July 2026.
- Aylene Kelman has joined the Board in an advisory capacity as Deputy Medical Director, with Susannah Mitchell and Fiona Henderson providing GP Representation.
- Derek McEwan will take up post as the new Head of Corporate

	Governance and IJB Secretary from Summer 2026, further supporting ongoing governance improvements. • Emerging risks relating to committee membership and quorum were identified and are being actively managed, with further updates to be provided to the Board. • Vanessa noted a personal thank you to Sinead and Colin for their valued contribution in their respective roles. • David Ross also noted thanks to those stepping down from Board. Dave Dempsey highlighted that for the Audit and Assurance Committee to be quorate depends on the attendance of one individual which is not sustainable. Vanessa acknowledged the urgency of addressing committee membership issues and advised that active discussions are ongoing, with a paper to be circulated for approval by correspondence. **Decision** The Board: - • **Noted** the membership and governance changes outlined in the report • Was **assured** that risks relating to Committee membership quorum are being actively managed, with a further update to follow.	
	10.4 IJB Workplan 2026-27 David Ross advised that the IJB Workplans were available within the meeting pack for member information.	
11	**MINUTES OF GOVERNANCE COMMITTEES / LOCAL PARTNERSHIP FORUM / ITEMS TO BE HIGHLIGHTED** The minutes of the following Governance Committees were provided for information: • **Quality & Communities Committee** - Confirmed Minute of 4 March 2026 • **Strategic Planning Group** – Confirmed Minute of 4 March 2026 • **Local Partnership Forum** - Confirmed Minute of 10 March 2026 • **Finance, Performance & Scrutiny Committee** - Confirmed Minute of 11 March 2026 • **Audit & Assurance Committee** – Confirmed Minute of 13 March 2026 David Ross requested that any queries on the above were directed to the Committee Chair due to timescales.	
12	**AOCB** As no items of other business had been notified to the Chair in advance, the meeting was brought to a close, with the Chair confirming the dates of the next meeting.	

DATE OF NEXT MEETINGS

IJB DEVELOPMENT SESSION – Wednesday 24 June 2026 (Lynebank, Dunfermline)

INTEGRATION JOINT BOARD – Wednesday 29 July 2026 (Fife House / MS Teams)