

Levenmouth Area Committee

Committee Room 2, 5th Floor, Fife House, North Street,
Glenrothes



Wednesday 25 June 2025 - 9.30 a.m.

AGENDA

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1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct Members of the Committee are asked to declare any interest(s) in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minutes of the meetings of Levenmouth Area Committee of 2 April and 14 May (special meeting) 2025 4 - 10
4. **REPORT ON EDUCATIONAL OUTCOMES – 2023/24** – Report by the Head of Education & Childrens Services 11 - 32
5. **2023/24 LOCAL AREA ECONOMIC PROFILES** – Report by the Executive Director, Place 33 - 44
6. **DOMESTIC WASTE, STREET CLEANSING AND GROUNDS MAINTENANCE SERVICE - ANNUAL REVIEW 2024-25** – Joint Report by the Head of Protective Services and Head of Property Services 45 - 53
7. **SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – PARTICIPATORY BUDGET APPROACH** – Report by the Head of Communities and Neighbourhoods Service 54 - 56
8. **SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – ANTI POVERTY WORK FUNDING REQUESTS** – Report by the Head of Communities and Neighbourhoods Service 57 - 62
9. **SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – COMMUNITY RECOVERY FUND (CRF) LEVENMOUTH** – Report by the Head of Communities and Neighbourhoods Service 63 - 68
10. **SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – ON FIFE UPDATE REPORT METHIL HERITAGE CENTRE** – Report by the Head of Communities and Neighbourhoods Service 69 - 74
11. **APPOINTMENT TO KIRKCALDY AND CENTRAL FIFE SPORTS COUNCIL** – Report by the Head of Legal and Democratic Services 75 - 76
12. **PROPERTY TRANSACTIONS** – Report by the Head of Property Services 77 - 78
13. **LEVENMOUTH AREA COMMITTEE FORWARD WORK PROGRAMME** – Report by the Head of Legal and Democratic Services 79 - 86

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

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Finance and Corporate Services

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18 June, 2025

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BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

THE FIFE COUNCIL - LEVENMOUTH AREA COMMITTEE – BLENDED MEETING

Committee Room 2, 5th Floor, Fife House, North Street, Glenrothes

2 April 2025

9.35 am – 12.00 pm

PRESENT: Councillors Colin Davidson (Convener), Tom Adams, David Alexander, Ken Caldwell, Eugene Clarke, David Graham, John O'Brien and Alistair Suttie.

ATTENDING: Lesley Craig, Lead Consultant, Eva Martinez, Technician Engineer Traffic Management, Roads and Transportation Services; David Paterson, Community Manager (Levenmouth), Communities and Neighbourhoods Services and Kerry Elliott, Committee Officer, Legal and Democratic Services.

ALSO ATTENDING: Christopher Conroy, Head of Integrated Community Care Services, Jacquie Stringer, Service Manager Localities and Community Led Support, Health and Social Care Partnership Health and Inspector Matt Spencer, Police Scotland.

197. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No.22.

198. MINUTE

The committee considered the minute of the Levenmouth Area Committee of 12 February 2025.

Decision

The committee agreed to approve the minute.

199. CONSIDERATION OF OBJECTIONS - BUCKHAVEN AND METHIL – 20MPH SPEED LIMITS

The committee considered a report by the Head of Roads and Transportation Services advising of objections to the proposal to introduce new 20mph limits in Methil and Buckhaven.

Decision

In the interests of road safety, the committee: -

- 1) agreed to set aside the outstanding objections to the introduction of 20mph limits in Methil and Buckhaven as detailed on drawing No. TRO24/01; and
- 2) approved the introduction of a 20mph speed limit on a reduced length of roads, as detailed within the report and on drawing No. TRO25/03.

200. HEALTH & SOCIAL CARE LOCALITY PLANNING – LEVENMOUTH

The committee considered a report by the Head of Integrated Community Care Services providing a comprehensive overview of the Health and Social care Partnership Locality Planning Outcomes for Levenmouth in 2024.

Decision

The committee: -

- 1) noted the content of the annual Health and Social Care Locality Planning report providing evidence on the key outcomes and achievements attained by the locality planning group in 2024; and
- 2) noted the collaborative efforts and joint initiatives undertaken within the Levenmouth Community Planning/ People and Place Group as detailed in the report;

201. MENTAL HEALTH RESPONSE CAR

The committee considered a report by the Head of Integrated Community Care Services requesting a contribution of £91,857 from the Community Recovery Fund to extend the deployment of the Mental Health Response Car up to the end of June 2025.

Decision

The committee:-

- 1) agreed to a contribution of £91,857 from the Community Recovery Fund to extend the deployment of the Mental Health Response Car to the end of June 2025;
- 2) noted that feedback would be gathered from staff and people engaging with the Mental Health Response Car, along with impact data from NHS Fife Accident and Emergency Department, Mental Health Services, Scottish Ambulance Service and Police Scotland to fully evaluate the pilot; and
- 3) agreed to remit to officers to arrange a joint workshop by end of May 2025 to include members from Levenmouth, Kirkcaldy and Cowdenbeath Area Committees and key partners involved in the project, to further explore options of funding to sustain the service beyond the end of June.

202. LEVENMOUTH LOCAL COMMUNITY PLAN UPDATE AND ANTI-POVERTY WORK OVERVIEW

The committee considered a report by the Head of Communities and Neighbourhoods Services providing an update on activity aligned to the priorities that form the basis of the Levenmouth Community Plan 2023- 2026.

Decision

The committee: -

- 1) noted the update on activity aligned to the priorities that form the basis of the Levenmouth Community Plan 2023- 2026; and
- 2) agreed to advise of any other key issues to be reflected in the local community plan.

203. SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – AREA BUDGET REQUEST - ANTI SOCIAL BEHAVIOUR APPROACH

The committee considered a report by the Response and Community Inspector for the Levenmouth Area, Police Scotland, requesting a contribution of £50,573.25 from the Local Community Planning Budget to continue resourcing the anti-social behaviour approach in Levenmouth for the financial year 2025/2026.

Decision

The committee: -

- 1) reconfirmed support for the approach previously agreed by the Area Committee on 24 January 2025 (para. 112 refers);
- 2) agreed to a contribution of £50,573.25 from the Local Community Planning Budget to resource a Police Constable Salary for 12 months for the 2025/2026 financial period;
- 3) noted that the projected salary of a Police Constable may be subject to change in April of each year in subsequent requests;
- 4) noted that officers will submit a further report in early 2026 to request the extension of funding to fund the post until March 2027; and
- 5) noted that Police Scotland will match the allocation of Area Committee funding, with a further Police Constable resource to create a team of two, dedicated to countering anti-social behaviour and other priorities in the Levenmouth area.

The meeting adjourned at 11:05 am and reconvened at 11.15 am

204. SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – TEMPLE CAR PARK CHANGING PLACES TOILET (CPT) PROVISION

The committee considered a report by the Head of Communities and Neighbourhoods Services requesting a contribution of £30 000 from the Community Recovery Fund as match funding for the Changing Places Toilet project at Temple Car Park, Lower Largo.

Decision

The committee agreed a contribution of £30,000 from the Community Recovery Fund towards the cost of installing a Changing Places Toilet unit at the Temple Car Park, Lower Largo.

205. SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – GREIG PARK PLANNING AND DESIGN FUNDING

The committee considered a report by the Head of Communities and Neighbourhoods Services seeking agreement for a contribution of £20,000 from the Local Community Planning Budget to progress the Greig Park, Windygates 3G pitch project to the the full design and planning stage.

Decision

The committee agreed to a contribution of £20,000 from the Ward 21 Local Community Planning Budget to progress the project to the design and planning stage.

206. SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – GOBLIN CAR PROJECT- STEM ACTIVITIES

The committee considered a report by the Head of Communities and Neighbourhoods Services seeking agreement for a contribution of £6,000 from the Local Community Planning Budget for the financial year 2025/26 to support the Goblin Car Project STEM Activities.

Decision

The committee: -

- 1) agreed a contribution of £6,000 from the 2025/2026 Local Community Planning Budget towards the Goblin Car Project; and
- 2) noted that on production of a satisfactory evaluation of the project, further requests for funding will be made in financial years 2026/2027 and 2027/2028 in the absence of alternative funding being identified.

207. PROPERTY TRANSACTIONS

The committee considered a report by the Head of Property Services advising members of action taken using the List of Officer Powers in relation to property transactions in the Levenmouth area.

Decision

The committee noted the contents of the report.

208. LEVENMOUTH AREA COMMITTEE FORWARD WORK PROGRAMME

The committee considered a report by the Executive Director Finance and Corporate Services, relating to the future work programme of the Levenmouth Area Committee.

Decision

The committee: -

- 1) noted the content of the Levenmouth Area Committee forward work programme; and
- 2) agreed that members would advise the Convener, Depute Convener, Lead Officer and Committee Officer of any other items to be included on the workplan, within the remit of the committee.

THE FIFE COUNCIL - LEVENMOUTH AREA COMMITTEE – REMOTE MEETING

14 May 2025

10.00 am – 11.15 am

PRESENT: Councillors Colin Davidson (Convener), Tom Adams, David Alexander, Ken Caldwell, Eugene Clarke, David Graham, John O'Brien and Alistair Suttie.

ATTENDING: David Paterson, Community Manager (Levenmouth), Communities and Neighbourhoods Service; Phil Clarke, Lead Consultant, Levenmouth Reconnect Programme, Roads and Transportation Services and Michelle Hyslop, Committee Officer, Legal and Democratic Services.

209. DECLARATIONS OF INTEREST

Councillor Davidson declared an interest in Item 3 (para 3) - Levenmouth Reconnected Programme Grant Awards, with particular reference to the request for funding for BRAG Club@thehub, having been previously involved in discussions with BRAG in relation to bids for a project funded by the Levenmouth Reconnected Programme. Councillor Davidson advised that he would leave the meeting for discussions and decision regarding that part of the item.

210. LEVENMOUTH RECONNECTED PROGRAMME GRANT AWARDS

The committee considered a report by the Head of Roads and Transportation Services detailing projects recommended for funding from the fifth round of the Levenmouth Reconnected Programme Large Grant Fund and progress on the small grants programme.

Decision

The committee agreed to allocate: -

- (1) a total of £1,071,738 from the Levenmouth Reconnected Programme Large Grant fund for the following projects as detailed in Appendix 1:
 - Methillhill Children's Community Initiative Community Centre - £140,611;
 - Leven Promenade Active Travel Route - £770,000;
- (2) an additional £100,000 from the Levenmouth Reconnected Programme Large Grant fund to the small grant fund to support further applications received; and
- (3) a total of £161,172 to BRAG Club@theHub, as part of the total funding of £1,071,738 from the Levenmouth Reconnected Programme Large Grant fund.

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Having earlier declared an interest, Councillor Davidson left the meeting prior to the discussion and decision on para (3) above. Councillor Clarke, thereafter, took the chair for that part of the meeting.

Councillor Graham also left prior to consideration of para (3) above.

25 June 2025

Agenda Item No. 4

Report on Educational Outcomes – 2023/24

Report by: Donald Macleod, Executive Director of Education

Wards Affected: 21, 22

Purpose

The purpose of this report is to provide the Levenmouth Area Committee with details of the attainment outcomes achieved by pupils within the area's school during the school year 2023/24. This report also provides an overview of the range of strategies being developed to support our key priority to raise attainment.

Recommendation(s)

The committee is asked to consider and comment on:

- (1) the overall progress in raising levels of attainment in 2023/24; and
- (2) the strategies being implemented to raise attainment.

Resource Implications

There are no resource implications arising from this report. However, there has been significant additional investment agreed, for Levenmouth Academy, for a period of 12 months, to increase the Senior Leadership Team, to provide full time Guidance roles and to increase the overall support team, including support for those with additional needs.

Legal & Risk Implications

There are no direct legal implications arising from this report. However, there is the need to continue to raise the awareness of school leaders, local authority officers and elected members to maximise the potential of data, new systems and approaches to inform future actions to support school improvement.

Impact Assessment

An EqIA has not been completed and is not necessary as no change or revision to existing policy is proposed.

1.0 Background

- 1.1 Our ambition is to improve attainment and to provide an appropriate curriculum for all learners. This report specifically relates to the attainment of pupils in the senior phase of their learning, i.e. stages S4-S6. In addition, it reports on how they have performed in securing a positive destination.

- 1.2 The senior phase of the curriculum also provides us with the opportunity to:
- improve employability skills
 - increase levels of sustained positive destinations
 - contribute to a prosperous Fife economy and improve life chances for all
- 1.3 School improvement in Scotland is focused on the use of the senior phase benchmarking tool, generally known as Insight. This improvement tool has two key release dates and provides a rounded view of attainment across a range of outcomes. An initial release in September provides information on all qualifications sat by young people within the Scottish Credit and Qualifications Framework for the previous session. This local benchmarking data provides details on the performance of year groups S4, S5 and S6. The national benchmarking data is updated in February with details of the destinations of all young people who left school in the previous session. The February data allows analysis of how young people have performed by the time they leave school.
- 1.4 In terms of analysis of attainment and achievement performance, the Education Service now publishes two statistical reports to schools. The first of these, the School Attainment Report, is provided to schools in early October, after the formal September Insight release, and discussion centres on the school's local benchmark data which shows how well each stage cohort S4 to S6 has performed across the range and level of qualifications. Discussions at individual school meetings feed into school planning and target setting.
- 1.5 At the end of March, a second report, the School Outcome Report, goes to schools and focuses on the national benchmarks which show how well the school's leavers have performed. The discussions with schools at this point focus on areas such as literacy and numeracy to see how well-equipped leavers are to go onto sustained and positive destinations, as well as considering overall levels of attainment and the types of destinations young people are achieving.
- 1.6 As per national guidance, we take an 'outcomes'-based approach to attainment with the focus on all our young people at the point of exit rather than individual 'year on year' attainment.
- 1.7 The increased emphasis on 'outcomes' means a clear focus on the 'destination', 'employability' and range of appropriate qualifications achieved by the time our young people leave school rather than the overall attainment of any year group.
- 1.8 This report also presents information regarding attainment at key stages in learning (the end of stages S4 and S5). These provide an indication of how well learning is progressing.
- 1.9 We continue to improve our data sharing with schools through the Power BI platform.
- 1.10 This report considers the data for 2023/24, as it stands in March 2025. This includes data from the September Insight update for the school year 2023/24, which provides data on stage-based outcomes in S4 and S5. Data from the March update of Insight (with school leaver attainment and destinations data) is expected to be received from the Scottish Government in late March.

2.0 Our Vision

- 2.1 Our shared vision across Fife is to improve the opportunities for all learners by improving attainment.
- 2.2 This vision aligns us with the recently published reviews It's Our Future - [future-report-independent-review-qualifications-assessment.pdf \(www.gov.scot\)](https://www.gov.scot/publications/future-report-independent-review-qualifications-assessment/pdf/pages/default.aspx) and [Fit for the Future: developing a post-school learning system to fuel economic transformation: Skills Delivery Landscape Review – Final Report \(www.gov.scot\)](https://www.gov.scot/publications/fit-for-the-future-developing-a-post-school-learning-system-to-fuel-economic-transformation/skills-delivery-landscape-review-final-report/pages/default.aspx) and is being realised through jointly delivering on the following:
- a greater depth in work towards understanding and interrogating data, at all levels
 - ensuring sharing of practice at Headteacher events and across local authorities, including visits to other schools outwith Fife
 - the review of subject choices and offers at school level
 - development of curricular pathways that are progressive
 - more collaborative approaches across our secondary schools and the college to provide a relevant, coherent and appropriate curriculum for all learners, informed by local context and Labour Market information
 - allowing all young people across Fife access to more curricular options and opportunities, including wider achievement and access to, all levels of apprenticeships based on a policy of equity and equality
 - collaborative working with subject specialists to ensure greater understanding of subject areas and other options within subjects.
- 2.3 As a result of the above, the Directorate Improvement Plan 2023-26 has a focus on improving the following outcomes:
- **Attendance** - improving attendance is a key factor in raising attainment. Lower levels of attendance are a significant barrier to learning for many disadvantaged groups of pupils (e.g. those living in poverty, those with particular support needs – like young carers). Improving attendance will be a key factor in closing the attainment gap.
 - **Attainment** - with a particular focus on literacy and numeracy. Literacy and numeracy are educational outcomes for which performance was relatively strong in the period leading up to the Covid pandemic. Many elements of Fife's approach (e.g. our use of the Model for Improvement, Workshop for Literacy, Conceptual Understanding of Numeracy) continue to be held in high regard nationally. Re-establishing these approaches and ensuring that they are used rigorously across Fife's school system will be a key element in supporting further improvement in literacy and numeracy. This will be a key enabler for further improving wider attainment.
 - **Positive Destinations** - by ensuring that the curriculum design of schools supports the needs and aspirations of all learners and by identifying and supporting appropriate pathways into post school opportunities.

3.0 The context of the local area

- 3.1 The School covered by this local area report is that in the Levenmouth area: Levenmouth Academy.
- 3.2 School context is known to have a significant influence on educational outcomes. Two factors have a particular influence on outcomes at a cohort level:

- Socio-economic factors, including household poverty (measured by registration rates for free school meals) and area deprivation (most commonly measured by SIMD, the Scottish Index of Multiple Deprivation).
- The Additional Support Needs (ASN) of pupils, including: learning, physical and communication support needs (these can usually be addressed through support for learning within the classroom), and family, emotional and mental health needs (these are related to socio-economic factors in many cases, and often require a partnership approach to support).

3.3 Appendices 1A and 1B provide an overview of key data relating to these factors. As may be noted, the school in the Levenmouth area:

- Has a significantly higher level of Free School Meal Registration than the Fife average and Scotland.
- Has a relatively high number of pupils living in areas of disadvantage, particularly in SIMD deciles 1 and 2.
- Has a significantly higher level of learners with social, emotional and behavioural difficulties and interrupted learning, as well as higher numbers of young carers and looked after children than Fife as a whole.

4.0 Attainment

Attainment in literacy by the end of stage S4

- 4.1 Literacy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of literacy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap. Appendix 1C provides an overview of attainment in literacy by the end of stage S4 for Fife and the local area.
- 4.2 Levels of attainment for literacy at SCQF level 4 have seen a dip below 2020/2021 levels after previously seeing general improvement across Fife in recent years.
- 4.3 Overall attainment at SCQF level 4 in the Levenmouth area has remained broadly constant over the past three years, after a significant improvement in 2021/22. Literacy attainment for learners in SIMD Quintile 1 shows a similar pattern.
- 4.4 Generally, levels of attainment for literacy at SCQF level 5 have shown a general improvement across Fife over the last four years, although outcomes fell slightly in 2023/24. Outcomes for pupils living in SIMD Quintile 1 have also seen a general improvement, with evidence of a closing of the attainment gap.
- 4.5 Overall attainment at SCQF level 5 in the Levenmouth area has remained broadly constant over the past three years, after a significant improvement in 2021/22. Literacy attainment for learners in SIMD Quintile 1 shows a similar pattern of improvement.
- 4.6 When interpreting trends in the attainment gap, it should be noted that outcomes for learners in Quintile 5 in the Levenmouth area relate to a relatively small group of learners.

Attainment in numeracy by the end of stage S4

- 4.7 Numeracy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of numeracy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap.

Appendix 1D provides an overview of attainment in numeracy by the end of stage S4 for Fife and the local area.

- 4.8 Levels of attainment for numeracy at SCQF level 4 have been broadly constant across Fife in recent years, in each SIMD quintile, with outcomes in 2023/24 slightly lower than those in 2020/21.
- 4.9 Levels of attainment at SCQF level 4 in numeracy for the Levenmouth area have been lower than Fife outcomes and have seen a gradual decline over this period, both overall and for learners in SIMD Quintile 1.
- 4.10 Generally, levels of attainment for numeracy at SCQF level 5 across Fife have seen a gradual improvement in the past four years, although outcomes fell slightly in 2023/24.
- 4.11 Overall attainment at SCQF level 5 in numeracy for the Levenmouth area is generally lower than the outcomes across Fife, both overall and for learners in SIMD Quintile 1. Outcomes have seen a gradual decline in the past two years for these groups, but remain above the attainment levels seen in 2020/21.
- 4.12 When interpreting trends in the attainment gap, it should be noted that outcomes for learners in Quintile 5 in the Levenmouth area relate to a relatively small group of learners.

Wider attainment by the end of stage S4 and stage S5

- 4.13 Wider attainment by the end of stage S4 provides a foundation for leaving school, or for further study and achievement in stages S5 and S6.
- 4.14 Appendix 1E provides an overview of attainment at SCQF level 4 by the end of stage S4. The area has followed a similar pattern to that of Fife and continues to sit below the Fife and Area Virtual Comparator. The pattern seen for each reflect a general dip in attainment across Scotland for S4 outcomes in 2023/24.
- 4.15 Appendix 1F provides an overview of attainment at SCQF level 5 by the end of stage S4. Outcomes for Fife have seen a mixed pattern over the past five years and fell slightly in 2023/24. Outcomes seen in the Levenmouth area at SCQF level 5 fell back in 2023/24 (reflecting a national trend) having seen a general pattern of improvement in preceding years.
- 4.16 Appendix 1G provides an overview of attainment at SCQF level 6 by the end of stage S5. Outcomes for Fife have seen a general improvement over the past five years, for those achieving 1+ to 5+ awards at SCQF level 6. Significant improvements have been seen since 2019/20 in the Levenmouth area at SCQF level 6. Outcomes for the Levenmouth area at SCQF level 6 were above those seen across Fife and for similar areas in Scotland in 2023/24.

Overall attainment of school leavers

- 4.17 Overall attainment of school leavers can be measured by two different scales of tariff points:
 - Total tariff points reflect the total achievement across the course of the senior phase. They reflect: the number of awards achieved across all subjects, the grades achieved in each award, and the SCQF level of the awards in question.

- Complementary tariff points are a more focussed measure of the key qualifications achieved by each school leaver. They are based on the tariff points of the qualifications most likely to influence their post school life chances.

4.18 Appendix 1H provides an overview of the complementary tariff awards for Fife and the local area. Appendix 1I provides an overview of the total tariff awards for Fife and the local area. In each case, tariff points are shown for three groups of pupils:

- The bottom 20% - those pupils whose outcomes are furthest from attainment
- The top 20% - those pupils with the greatest overall attainment outcomes
- The middle 60% - the remaining pupils, representing the majority of the cohort

4.19 It should be noted that these groupings are relative to the school's own roll, rather than any wider population of school leavers. Hence, the social context of pupils in each grouping will vary with local area.

4.20 As measured by both tariff scales, the attainment of Levenmouth area school leavers is generally lower than the Fife average for each of the three tariff groups (bottom 20%, middle 60%, and top 20%).

4.21 The difference in outcomes between the Levenmouth area and Fife may reflect:

- Lower staying on rates in the Levenmouth area;
- The relatively large proportion of learners living in SIMD deciles 1-2 and relatively small proportion of learners living in SIMD decile 6-10 (see Appendix 1B).

5.0 Destinations of School Leavers

5.1 Skills Development Scotland (SDS) tracks the post school destinations of pupils who leave school each year. In conjunction with the Scottish Government, they publish data on the initial destinations of school leavers, as well as information relating to the sustained destinations of school leavers, six months later. Fife has been below the national average for school leavers although, for the most recent leaver data, the gap has closed to 0.1% (see Appendix 1K).

5.2 Appendix 1K shows destinations of school leavers, by category of destination. The table compares destinations for the area, Fife and Scotland.

5.3 The percentage of school leavers entering a positive destination from school shows a declining trend for the area, with a reduction from 93.9% in 2021/22 to 88.5% in 2023/24.

5.4 The range of positive destinations which school leavers in the Levenmouth area entered in 2023/24 demonstrates the main destinations are continuing education (with 60.3% entering either higher or further education), and employment (with 22.4% entering employment directly from school). In the Levenmouth area, a greater proportion of school leavers entered further education than the national average.

6.0 Action Planned to Further Raise Attainment

What will bring about further improvement and more consistency across all schools?

6.1 Effective self-evaluation is at the heart of continuous improvement and 'How good is our school? 4 (HGIOS4) provides a basis for schools to reflect and undertake self-evaluation.

The framework underpinning self-evaluation in HGIOS4 supports the Directorate and school leaders to work together and challenge teachers to:

- Ensure educational outcomes for all learners are improving
- Address the impact of inequity on well-being, learning and achievement
- Consistently deliver high quality learning experiences
- Embed progression in schools for learning, life and work from 3-18

6.2 We have reflected on the way we engage with schools and agreed to increase our level of scrutiny through a focus on attainment in October. These Secondary Headteacher meetings focus on specific areas of attainment, to build capacity for improvement via sharing of good practice from within and outwith the local authority.

- To continue to provide all secondary schools with an opportunity to engage in collective scrutiny with Education Managers and Heads of Service
- Support schools to improve attainment continuously over time and/or maintain consistently ambitious standards of attainment for all learners through Insight training
- Support schools in closing the attainment gap in our joint work with Education Scotland Attainment Adviser.

6.3 In schools, this is undertaken through a rigorous process of review of attainment in SQA exams involving curriculum leaders and class teachers. Each school's attainment report and action plan are discussed with Heads of Service and Education Managers and these form the basis for the School Improvement Plan. Evaluation of progress with the plan is carried out in April time.

6.4 Headteachers are available to attend area committee workshops to share information with elected members in their wards.

6.5 Schools are also expected to take part in Learning Partnerships. These involve working with, and learning from, other schools to inform school improvement.

6.6 A round of scrutiny will take place from April, following the publication of the updated Insight outcomes as noted in this report.

A strengthened performance framework supporting improvement

6.7 The Directorate has undertaken a review of support arrangements for performance management and its use of data to support improvement. Work is being undertaken through collaborative working with school leaders, via engagement with key groups of primary headteachers, and a new Collaborative Network with a focus on performance and improvement in the secondary sector. Key elements in this approach are:

- A new modelling approach, to help better assess the potential impact of multiple barriers to learning for individual learners. This is enabling better targeting of support for learners, through a "Risk Prediction Tool," which is being piloted with secondary schools.
- A revised approach to benchmarking performance. The data underpinning the "Risk Prediction Tool" is being used to refresh the Directorate's approach to setting stretch targets, ensuring that the Directorate and schools have improvement goals that are ambitious but achievable. Pilot stretch targets based on this new approach are being used by schools this year.

7.0 Conclusions

7.1 The evidence in Appendix 1, summarised in sections 3-5, shows that:

- Pupils in the Levenmouth area are more likely to live in household poverty or areas of deprivation than pupils in the rest of Fife.
- Attainment outcomes are generally lower than for other parts of Fife, as would be expected given the social context of the area. However, outcomes have shown a tendency to be below those for comparable areas in Scotland (including for the virtual comparator).
- Outcomes at SCQF level 5 by the end of stage S4 have shown significant improvement in the Levenmouth area over recent years, although they fell back in 2023/24 (reflecting a national decline in S4 outcomes).
- Outcomes at SCQF level 6 by the end of stage S5 have improved significantly in the Levenmouth area, with a greater percentage of the cohort achieving 1 or more level 6 award than Fife or similar areas in Scotland.
- Positive destinations have seen a declining trend in recent years.
- When interpreting trends in the attainment gap, it should be noted that outcomes for learners in Quintile 1 in the Levenmouth area relate to a relatively high group of learners.

List of Appendices

1. Area Level School Attainment Report
 - A. School Context Information
 - B. SIMD Profile of the Area Pupils
 - C. Attainment of Literacy by the End of Stage S4
 - D. Attainment of Numeracy by the End of Stage S4
 - E. Attainment at SCQF Level 4 by the End of Stage S4
 - F. Attainment at SCQF Level 5 by the End of Stage S4
 - G. Attainment at SCQF Level 6 by the End of Stage S5
 - H. Overall Attainment of School Leavers (Complementary Tariff)
 - I. Overall Attainment of School Leavers (Total Tariff)
 - K. Initial Leaver Destinations by Category
2. Glossary of Education Terms
3. The Scottish Index of Multiple Deprivation (SIMD)

Background Papers

The following paper was relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- **Education Directorate Improvement Plan 2023-26** – updated at August 2024
- Know Fife briefing: **SIMD 2020 Focus on Levenmouth** (see: [SIMD-2020v2-Focus-on-Levenmouth.pdf \(fife.scot\)](#))
- [future-report-independent-review-qualifications-assessment.pdf \(www.gov.scot\)](#)
- [Fit for the Future: developing a post-school learning system to fuel economic transformation: Skills Delivery Landscape Review – Final Report \(www.gov.scot\)](#)

Sources of evidence

The information provided in this report is based on analysis of data from several sources, including Scottish Government Statistics and the Insight benchmarking tool February 2023 update.

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Appendix 1A – School Context Information

Secondary Schools Context

Levenmouth

The table below is taken from the September Pupil Census return and shows any additional support needs recorded for all pupils. Pupil can have more than one need. Highlighted figures indicate a significantly higher need rate for the Area compared to all of Fife.

School Roll - From September Census

Year	2023/24		
School Name	Female	Male	Total
Levenmouth Academy	827	928	1755
Total	827	928	1755

The table below displays the proportion of pupils on the school roll who are registered for free school meals (FMR). Data is taken from the annual Healthy Living Survey and the annual pupil census.

% of Pupils with FMR

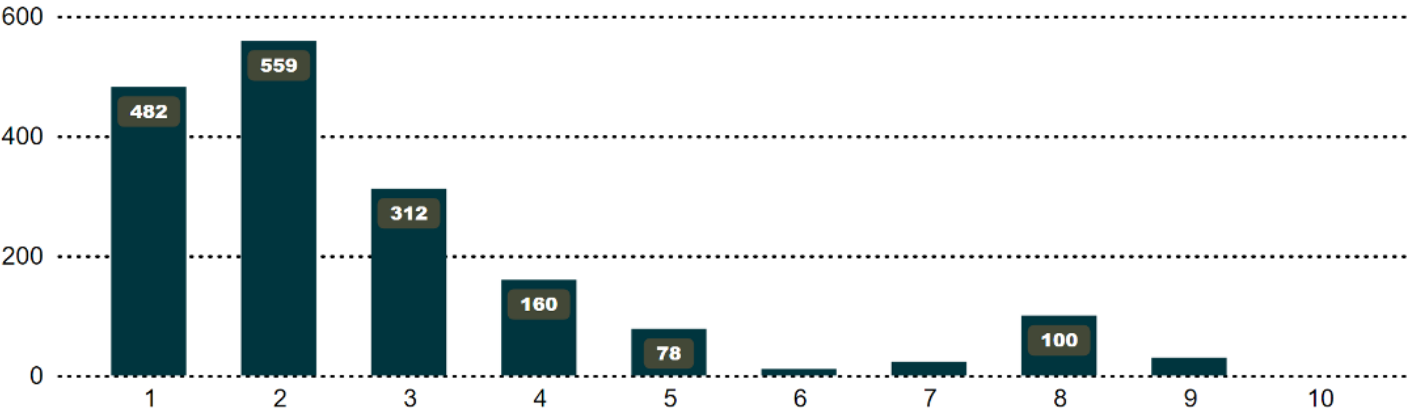
	2020/21	2021/22	2022/23
Area	29.9%	34.0%	35.0%
Fife	17.9%	19.3%	19.3%
National	19.1%	19.3%	19.7%

Year		2023/24		
Support Need	NeedType	Area	Fife	
Any	Students with at least one need	62.5%	47.5%	
	Communication	Autistic Spectrum disorder	5.2%	4.8%
		Communication Support Needs	0.4%	0.4%
		Language or Speech Disorder	2.4%	2.1%
		Hearing Impairment	1.4%	0.8%
		Visual Impairment	1.0%	0.8%
		Deafblind	0.0%	0.0%
		English as an Additional Language	2.1%	5.3%
Family/Emotional/Mental Health	Social, Emotional and Behavioural Difficulty	15.5%	11.3%	
	Mental Health Problem	3.1%	3.7%	
	Young Carer	3.8%	1.7%	
	Bereavement	1.0%	1.2%	
	Substance Misuse	0.2%	0.2%	
	Family Issues	3.0%	2.9%	
	Looked After	2.6%	1.8%	
	Risk of Exclusion	0.4%	0.6%	
Learning	Dyslexia	9.2%	11.2%	
	Learning Disability	2.3%	1.6%	
	Other Specific Learning Difficulty (eg numeric)	3.9%	4.0%	
	Other Moderate Learning Difficulty	3.0%	3.3%	
Other	Interrupted Learning	36.1%	11.1%	
	More Able Pupil	0.2%	0.3%	
	Other	5.2%	2.1%	
Physical	Physical or Motor Impairment	1.8%	2.1%	

Appendix 1B – SIMD Profile of the Area Pupils (pupils in stages S1-S6)

Levenmouth

Number of Pupils per SIMD Decile



Percentage of Pupils per SIMD Decile compared to Fife

Year	1	2	3	4	5	6	7	8	9	10	Total
2023/24											
Roll	482	559	312	160	78	11	23	100	30	0	1755
% of Roll	27.5%	31.9%	17.8%	9.1%	4.4%	0.6%	1.3%	5.7%	1.7%	0.0%	100.0%
% of Fife	8.5%	13.1%	10.5%	9.9%	11.6%	7.0%	7.9%	10.9%	10.0%	10.6%	100.0%

Appendix 1C – Attainment of Literacy by the End of Stage S4

SQA Attainment - Literacy & Numeracy by Stage

Levenmouth

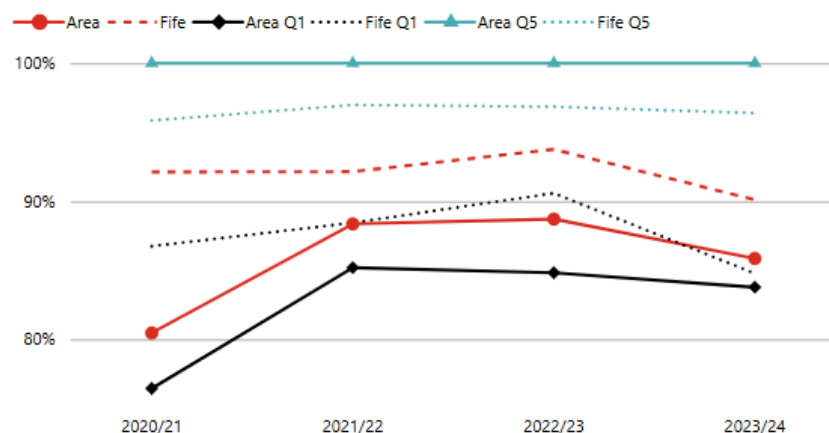
Stage

S4

Subject Choice

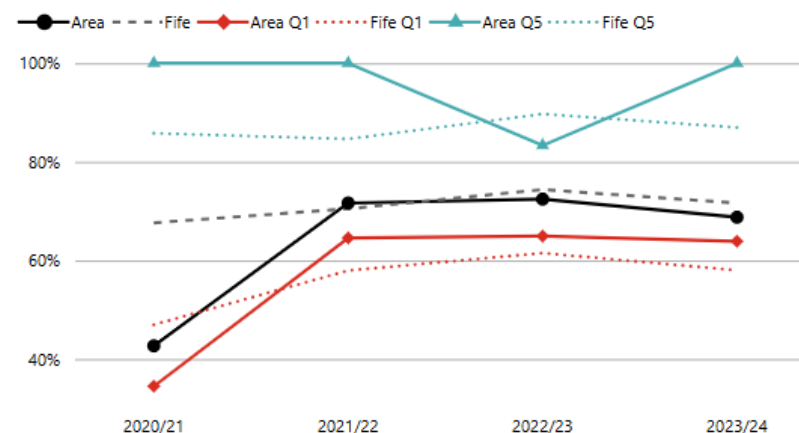
Literacy

% of Pupils with Level 4+



Measure Year Quintile	Literacy Level 4+							
	2020/21		2021/22		2022/23		2023/24	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	76.4%	86.7%	85.2%	88.4%	84.8%	90.6%	83.8%	84.8%
2	88.1%	91.9%	91.3%	89.7%	95.8%	91.1%	89.3%	87.6%
3	75.0%	92.5%	94.1%	91.1%	92.3%	95.0%	83.3%	89.9%
4	84.6%	94.5%	92.6%	95.2%	94.7%	96.1%	90.5%	92.7%
5	100.0%	95.8%	100.0%	97.0%	100.0%	96.8%	100.0%	96.4%

% of Pupils with Level 5+



Measure Year Quintile	Literacy Level 5+							
	2020/21		2021/22		2022/23		2023/24	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	34.5%	47.0%	64.6%	57.9%	64.9%	61.5%	63.9%	58.0%
2	44.0%	60.6%	77.2%	62.5%	84.7%	69.1%	74.7%	65.4%
3	70.0%	71.4%	82.4%	72.8%	92.3%	72.9%	75.0%	71.7%
4	65.4%	77.4%	85.2%	77.2%	84.2%	80.9%	81.0%	78.4%
5	100.0%	85.8%	100.0%	84.6%	83.3%	89.7%	100.0%	86.9%

Appendix 1D – Attainment of Numeracy by the End of Stage S4

SQA Attainment - Literacy & Numeracy by Stage

Levenmouth

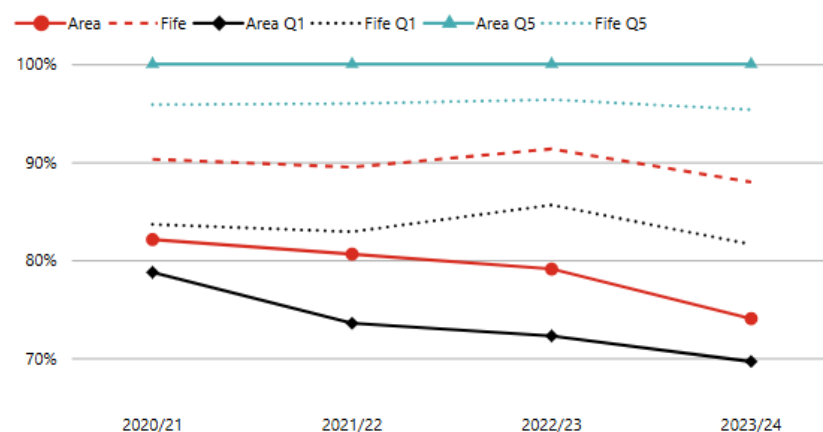
Stage

S4

Subject Choice

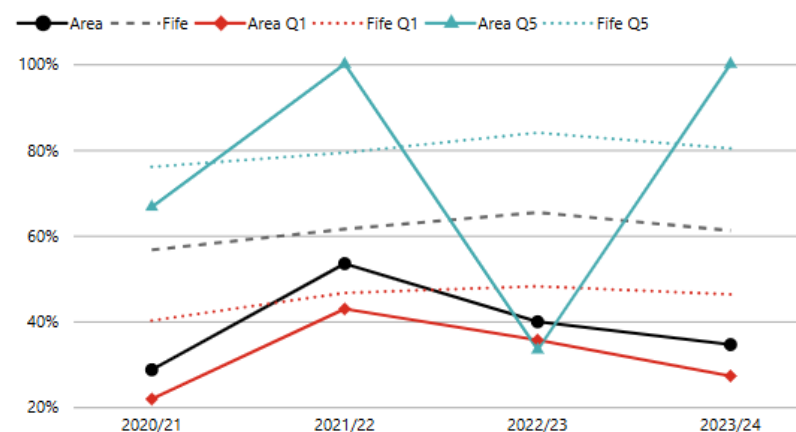
Numeracy

% of Pupils with Level 4+



Measure	Numeracy Level 4+							
Year	2020/21		2021/22		2022/23		2023/24	
Quintile	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	78.7%	83.6%	73.5%	82.9%	72.3%	85.6%	69.6%	81.6%
2	86.9%	88.7%	89.1%	86.5%	90.3%	89.7%	77.3%	85.3%
3	80.0%	90.6%	88.2%	89.8%	84.6%	92.8%	91.7%	87.3%
4	88.5%	93.9%	88.9%	93.5%	94.7%	93.3%	85.7%	91.2%
5	100.0%	95.8%	100.0%	96.0%	100.0%	96.4%	100.0%	95.3%

% of Pupils with Level 5+



Measure	Numeracy Level 5+							
Year	2020/21		2021/22		2022/23		2023/24	
Quintile	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	21.8%	40.1%	42.9%	46.6%	35.6%	48.1%	27.2%	46.2%
2	31.0%	47.5%	63.0%	50.1%	51.4%	58.4%	42.7%	54.4%
3	55.0%	57.6%	70.6%	64.2%	23.1%	66.4%	41.7%	60.9%
4	42.3%	65.6%	66.7%	70.6%	52.6%	73.2%	52.4%	66.2%
5	66.7%	76.0%	100.0%	79.3%	33.3%	84.0%	100.0%	80.5%

Appendix 1E – Attainment at SCQF Level 4 by the End of Stage S4

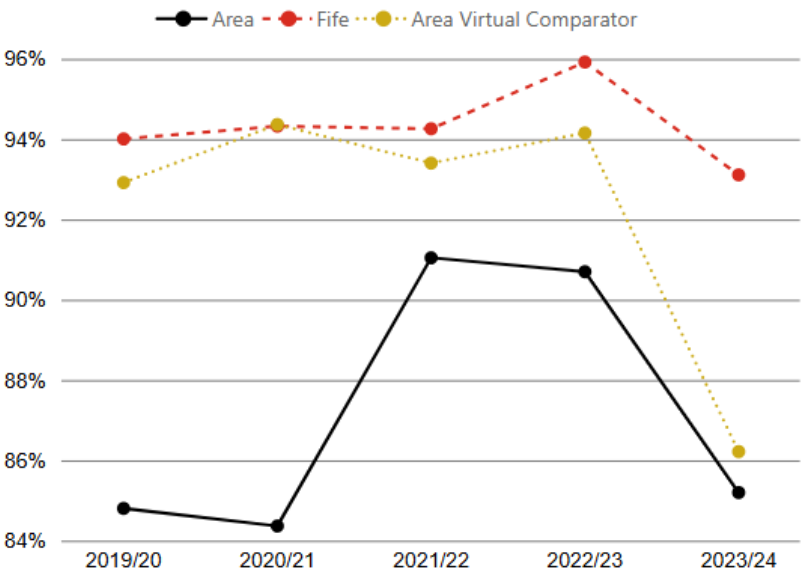
Breadth and Depth of Attainment

Stage and Level

S4 Level 4

Levenmouth

Five year trend for 1 or more passes at National 4 for the school in S4 as a percentage of the S4 cohort.



Stage and Level	S4 Level 4									
	2019/20		2020/21		2021/22		2022/23		2023/24	
Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more	84.8%	94.0%	84.4%	94.3%	91.0%	94.3%	90.7%	95.9%	85.2%	93.1%
2 or more	76.9%	90.5%	80.8%	91.7%	85.7%	91.3%	83.4%	92.7%	79.6%	88.2%
3 or more	70.8%	87.5%	73.0%	88.7%	79.4%	88.4%	79.7%	89.5%	74.7%	84.7%
4 or more	64.7%	84.3%	69.4%	85.5%	72.8%	84.6%	77.7%	86.4%	67.8%	81.2%
5 or more	55.0%	79.9%	64.8%	81.2%	66.3%	79.4%	73.4%	82.2%	62.2%	77.0%

Appendix 1F – Attainment at SCQF Level 5 by the End of Stage S4

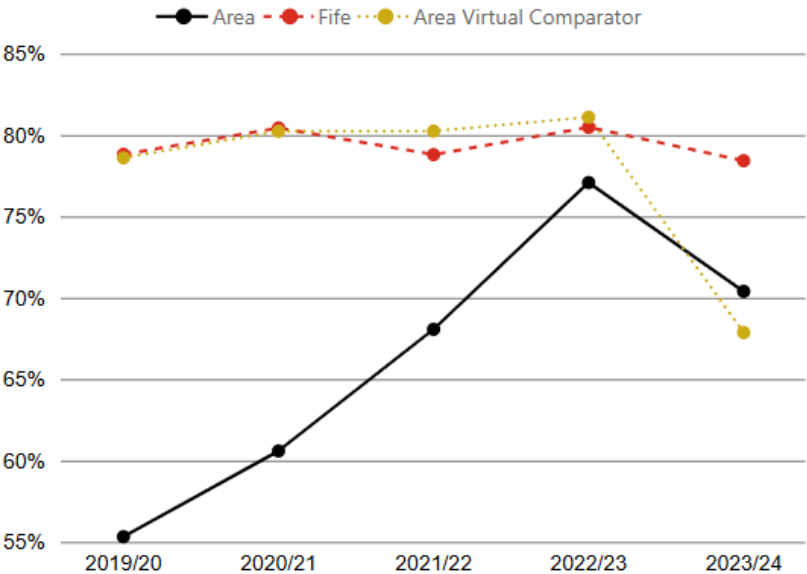
Breadth and Depth of Attainment

Stage and Level

S4 Level 5

Levenmouth

Five year trend for 1 or more passes at National 5 for the school in S4 as a percentage of the S4 cohort.



Stage and Level	S4 Level 5									
	2019/20		2020/21		2021/22		2022/23		2023/24	
Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more	55.3%	78.8%	60.6%	80.4%	68.1%	78.8%	77.1%	80.5%	70.4%	78.4%
2 or more	46.2%	70.4%	49.2%	71.3%	54.0%	68.8%	64.1%	71.1%	56.3%	70.0%
3 or more	35.6%	63.1%	43.6%	63.9%	43.6%	60.3%	54.2%	63.6%	44.7%	62.1%
4 or more	29.8%	56.3%	39.1%	56.6%	35.5%	52.6%	42.9%	56.0%	36.2%	54.3%
5 or more	23.7%	48.8%	31.3%	48.4%	26.9%	45.6%	33.2%	48.5%	28.6%	47.4%

Appendix 1G – Attainment at SCQF Level 6 by the End of Stage S5

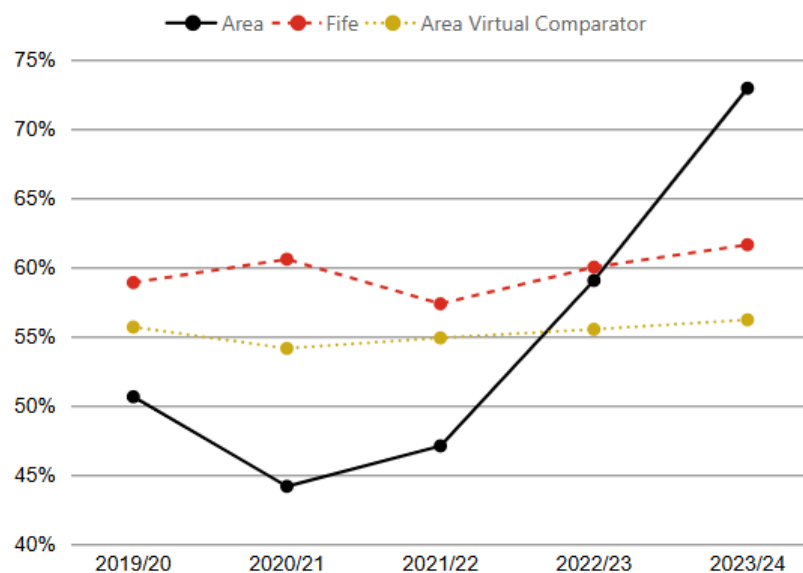
Breadth and Depth of Attainment

Stage and Level

S5 Level 6

Levenmouth

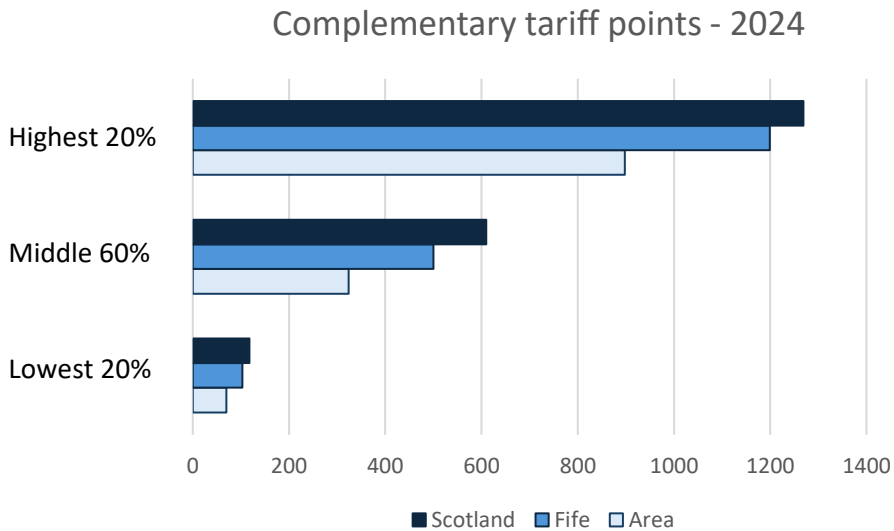
Five year trend for 1 or more passes at National 6 for the school in S5 as a percentage of the S4 cohort.



Stage and Level	S5 Level 6									
	2019/20		2020/21		2021/22		2022/23		2023/24	
Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more	50.6%	58.9%	44.2%	60.6%	47.1%	57.4%	59.1%	60.0%	72.9%	61.6%
2 or more	33.1%	48.7%	32.2%	50.8%	30.3%	46.3%	43.3%	47.4%	39.3%	48.2%
3 or more	22.4%	40.3%	21.5%	41.9%	21.6%	37.4%	27.9%	38.6%	27.1%	39.4%
4 or more	16.6%	30.2%	12.0%	31.8%	14.2%	28.2%	16.9%	30.8%	18.2%	31.0%
5 or more	9.7%	19.6%	4.6%	19.7%	5.5%	17.7%	11.3%	20.5%	11.9%	21.7%
6 or more	6.5%	2.7%	0.3%	2.5%	0.3%	4.0%	5.9%	5.4%	4.0%	8.5%

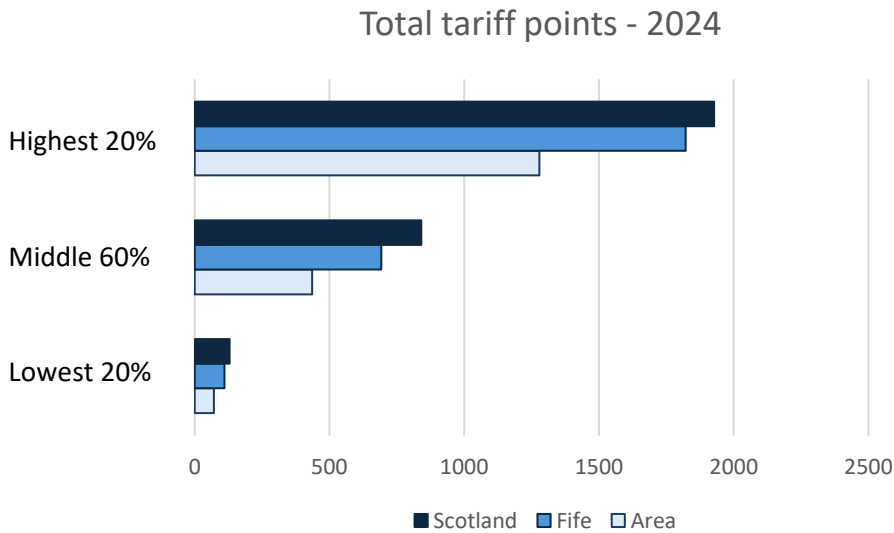
Appendix 1H – Overall Attainment of School Leavers (Complementary Tariff)

Year	2022 Area	2023 Area	2024 Area	2022 Fife	2023 Fife	2024 Fife	2022 Scotland	2023 Scotland	2024 Scotland
Lowest 20%	84	61	70	122	114	103	137	127	118
Middle 60%	384	327	324	556	528	500	643	612	610
Highest 20%	1030	1021	898	1270	1236	1199	1304	1286	1269



Appendix 1I – Overall Attainment of School Leavers (Total Tariff)

Year	2022 Area	2023 Area	2024 Area	2022 Fife	2023 Fife	2024 Fife	2022 Scotland	2023 Scotland	2024 Scotland
Lowest 20%	87	64	71	137	127	110	155	141	129
Middle 60%	492	428	436	750	718	692	871	832	841
Highest 20%	1430	1471	1279	1883	1843	1822	1950	1931	1928



Appendix 1K – Initial Leaver Destinations by Category

Year	2021/22 Area	2022/23 Area	2023/24 Area	2021/22 Fife	2022/23 Fife	2023/24 Fife	2021/22 Scotland	2022/23 Scotland	2023/24 Scotland
Positive	93.9	91.0	88.5	94.8	95.3	95.6	95.7	95.9	95.7
Higher Education	25.7	18.7	21.7	35.8	35.5	33.4	41.3	40.3	40.8
Further Education	40.4	38.5	38.5	32.0	32.8	33.3	25.5	26.6	26.4
Training	4.3	9.7	4.4	3.0	3.9	3.4	2.9	3.4	3.9
Employed	22.3	23.7	22.4	23.4	21.9	22.3	25.1	24.4	23.1
Personal Skills Development	1.2	0.0	1.2	0.3	0.5	2.3	0.5	0.8	0.9
Voluntary Work	0.0	0.4	0.2	0.4	0.6	1.0	0.5	0.5	0.6
Not Positive	6.1	9.0	11.5	5.2	4.8	4.4	4.3	4.1	4.3
Unemployed Seeking	1.2	5.0	5.9	2.4	2.6	2.1	2.3	2.2	2.2
Unemployed Not Seeking	3.7	3.6	5.4	2.3	1.9	2.2	1.6	1.6	1.9
Not known	1.2	0.4	0.2	0.6	0.2	0.1	0.4	0.3	0.3
Number of leavers	327	278	410	4088	3920	4179	55211	54719	55961

Appendix 2 – Glossary of Education Terms

This appendix defines some of the key terms referred to in the paper.

Insight is a benchmarking tool designed to help bring about improvements for learners in the senior phase (S4 to S6). The system is updated twice annually, around September for attainment results, and February for school leavers' data. It is particularly valuable to inform improvement planning and provides schools with a range of information to help support school improvement.

Insight uses **Tariff Points** to measure the overall attainment of school leavers. The overall attainment of each school leaver is assigned a number of tariff points that depends on: the number of awards achieved, the SCQF level of each award achieved, the grade of each award (if graded), and the number of credit points assigned to the award (which reflects the number of hours typically needed to complete that particular award). Two summary measures are reported at school level:

- **Total tariff points** – which provide a measure of the total attainment achieved by school leavers during the senior phase.
- **Complementary tariff points** – which reflect the key qualification set achieved each school leaver – the core set of qualifications most likely to influence their post school opportunities and life chances.

The **virtual comparator** is a sample-based benchmark that reflects pupils with similar characteristics to those of a given school. This allows for the influence of a range of factors on school attainment, including: social context (SIMD), levels of recorded additional support needs (ASN), and stage of leaving.

SCQF levels indicate the general level of difficulty of an award, enabling broad comparisons to be made between the skills and learning required to achieve a range of different qualifications.

SCQF levels are a key element of the **Scottish Credit and Qualifications Framework (SCQF)**, which is the national qualifications framework for Scotland (see: <https://scqf.org.uk/about-the-framework/>).

Appendix 3 – The Scottish Index of Multiple Deprivation

SIMD (Scottish Index of Multiple Deprivation). SIMD is the Scottish Government's standard approach to measuring relative levels of deprivation across Scotland. It provides information about a range of resources and opportunities available to families living in a local community. These relate to income, employment, education, health, access to services, crime and housing.

The current version of SIMD has been in use since an update in 2020. Further information can be found at: <https://www.gov.scot/collections/scottish-index-of-multiple-deprivation-2020/>

Within education, there are two common classifications used to measure the social context of school pupils; these are SIMD Quintiles and SIMD Deciles. Both reflect the overall level of multiple deprivation recorded by SIMD for the area where pupils on the school roll live.

SIMD Quintiles. Each local area in Scotland is classified as being within one of five families, called SIMD quintiles.

- SIMD Quintile 1 (often abbreviated to **SIMD Q1**) refers to the 20% most deprived areas in Scotland, as measured by SIMD.
- SIMD Quintile 5 (often abbreviated to **SIMD Q5**) refers to the 20% least deprived areas, as measured by SIMD.

SIMD Deciles. Each local area in Scotland is classified as being within one of ten families, called SIMD deciles.

- SIMD Decile 1 refers to the 10% most deprived areas in Scotland, as measured by SIMD.
- SIMD Decile 10 refers to the 10% least deprived areas, as measured by SIMD.

SIMD Deciles 1 and 2 combined make up **SIMD Quintile 1**.

For the purposes of SIMD, Scotland is divided into 6,976 local areas, named datazones. These are designed to group together households with a similar social context. The table below shows the 26 local areas within Levenmouth that lie within SIMD Quintile 1.

S01009622	Name	Total population	Working age population	SIMD20 Rank	Fife Rank	SIMD Quintile	SIMD Decile
S01009622	Buckhaven South	646	423	7	1	1	1
S01009636	Aberhill	863	564	107	4	1	1
S01009633	Methil Savoy	737	434	148	5	1	1
S01009632	Methil Memorial Park	530	314	171	6	1	1
S01009631	Lower Methil	624	414	211	8	1	1
S01009640	Scoonie South	584	368	305	11	1	1
S01009656	Kennoway East	730	394	314	12	1	1
S01009626	Methil Trees East	569	325	328	13	1	1
S01009638	Methil Kirkland	1049	601	332	14	1	1
S01009647	Leven North	601	344	359	15	1	1
S01009542	East Wemyss McDuff	707	474	463	21	1	1
S01009641	Leven South West	756	437	726	42	1	2
S01009659	Kennoway Central	497	292	732	43	1	2
S01009621	Buckhaven Central	754	461	761	46	1	2
S01009634	Methil Sea Road	517	263	822	51	1	2
S01009625	Methil Methilmill	845	540	858	56	1	2
S01009630	Methilhill North	704	459	882	61	1	2
S01009658	Kennoway North West	768	476	946	65	1	2
S01009629	Methilhill South West	1031	674	1011	72	1	2
S01009624	Buckhaven Birds	846	506	1036	76	1	2
S01009628	Methilhill Toll Bar	517	221	1066	79	1	2
S01009619	Denbeath South	554	326	1146	82	1	2
S01009620	Buckhaven North	790	462	1274	89	1	2
S01009618	Denbeath North	664	435	1299	90	1	2
S01009635	Methil New Bayview	803	497	1330	94	1	2
S01009637	Methil Old Bayview	756	465	1342	95	1	2

Further information regarding the SIMD profile of the Levenmouth area can be found in the Know Fife briefing: **SIMD 2020 Focus on Levenmouth** (see: [SIMD-2020v2-Focus-on-Levenmouth.pdf \(fife.scot\)](#)).

25 June 2025

Agenda Item No. 5

2023/24 Local Area Economic Profiles

Report by: Carol Connolly, Executive Director, Place

Wards Affected: Ward Nos. 21 and 22

Purpose

The purpose of this report is to provide members with an annual overview of the performance of Levenmouth's local economy and labour market, along with the business support, strategic investment and employability activity carried out in the area by Business and Employability Services. The information presented is intended to provide background and context to Council activity within Levenmouth and to help inform area committee discussion and decision-making.

Recommendation(s)

Members are asked to note: -

- (1) the activity undertaken by Business & Employability Services in 2023/24; and
- (2) the issues raised by an analysis of the latest available economic data.

Resource Implications

There are no resource implications associated with this report.

Legal & Risk Implications

There are no specific legal and risk implications associated with this report.

Impact Assessment

An Equalities Impact Assessment has not been completed and is not necessary as it does not represent a change to policy.

The Fairer Scotland Duty, which came into force on 1 April 2018, requires the Council to consider how it can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions. The information presented in this report and accompanying presentation provide members with context on inequalities within their committee area and Fife as a whole.

Consultation

Key officers from within Business & Employability Services and the Heads of Legal and Finance Services have been consulted in the preparation of this overview report.

1.0 Background

- 1.1 The annual Fife Local Economic Profiles give an overview of the economic development and employability activities carried out each year by Business and Employability Services. They also analyse the performance of the business base and labour market of each of the Council's seven committee areas. The latest profile covering 2023/24 can be found here [2023-24-Fife-Local-Area-Economic-Profiles.pdf](#)
- 1.2 The profiles are based on analyses of a range of labour market and economic data published by external sources that include the Scottish Government and Office for National Statistics (ONS) are intended to provide members with context and background on policy development, delivery and impact at a local and strategic level.
- 1.3 These profiles and other Fife-wide economic analyses are used to inform a range of strategic planning activities. They informed the development of the new Fife Economic Strategy 2023-30 and similar data is being used to monitor progress in delivering the strategy. The data are also used to inform the Plan for Fife.
- 1.4 Appendix 1 provides a dashboard for Levenmouth summarising the area's headline economic statistics and highlighting the challenges and future priorities for the council's economic development and employability interventions in the area. These challenges and priorities were discussed at a workshop held with Levenmouth elected members on the 4 June 2025.

2.0 Wider Economic Perspective

- 2.1 Although economic conditions in Scotland showed sustained improvements in 2024 compared to 2023, the pace of growth slowed during the second half of the year and recent increases in global trade tensions and economic uncertainty due to weakness in business activity and consumer sentiment have had a notable impact on the economic outlook for 2025 and 2026 compared to forecasts made in the final quarter of 2024.¹ In May, the Scottish Fiscal Commission forecast a 1.2% growth in Gross Domestic Product (GDP) in 2025/26, lower than the 1.6% forecast in December.²
- 2.2 Scotland's labour market continued to perform strongly through the final quarter of 2024 and into the start of 2025, with low levels of unemployment and relatively stable levels of employment. However, latest data continues to indicate that the labour market conditions have loosened with slower recruitment activity due to current weaknesses in economic activity and the impact of the increase in employer National Insurance Contributions (NIC). According to the Fraser of Allander's Scottish Business Monitor for Q1 2025, almost half of respondents (47%) reported that they had reduced hiring and/or employee expansion plans after NIC changes.³
- 2.3 In most parts of Fife, employment rates in 2023 and 2024 were above pre-pandemic levels and Fife's latest unemployment rate (for the 12 months to December 2024) at 3.4% was just above the Scottish unemployment rate (3.2%). The economic inactivity rate

¹ [Scottish Economic Insights: April 2025](#), Chief Economist Directorate, Scottish Government

² [Scotland's Economic and Fiscal Forecasts – May 2025](#), Scottish Fiscal Commission

in Fife has also fallen to 21.1%, after reaching a record high of 26.9% in 2022. There are however still just under 48,000 people aged 16-64 who are economically inactive in the region, 42% of whom (an estimated 20,300 people), cited long-term ill-health as the reason for their inactivity.

- 2.4 There are slightly more people claiming out-of-work benefits in Fife than a year ago and Fife's latest (April 2025) claimant rate (3.3%) is higher than the Scottish claimant rate (3.1%).
- 2.5 In 2024, the total number of businesses in Fife fell for the fourth consecutive year although the number of small and medium sized companies increased.

3.0 Delivering Fife's Economic Strategy in Levenmouth*

Strategic Context

- 3.1 Fife's Economic Strategy 2023-30 sets out the Fife Partnership's approach to growing a stronger, greener and fairer economy. A summary of the Strategy can be viewed [here](#).
- 3.1.1 The Strategy identifies three priorities where the Council's and its partners' economic development and employability activities will be focused over the next seven years:
 - Supporting businesses
 - Investing in premises and infrastructure
 - Delivering skills, training and fair employment.

A fourth priority, Working in Collaboration and Partnership, details how the Strategy will be delivered.
- 3.1.2 Fife's Economic Strategy also commits to both the adoption of a cross-cutting Community Wealth Building approach to maximise the local economic and social benefits of investment in projects and programmes, and to making sure that its interventions support the Partnership's commitment to tackling climate change.
- 3.1.3 The Strategy's Delivery Plan was finalised in early 2024; programmes and projects are being taken forward by members of the former Leading Economic Recovery (LER) Board³ both individually and in collaboration, including through the existing City Region Regional Economic partnerships and the Forth Green Freeport. Fife is actively engaged in regional economic partnership working through both the Edinburgh & SE Scotland City Region Deal and the Tay Cities Region Deal.
- 3.1.4 Strategic context for delivery within Levenmouth is also provided by the Levenmouth Local Community Plan 2023-2026. The Plan's priorities include improving transport and digital connectivity and the town centre public realm and promoting a better cultural offer for Levenmouth (Thriving Places); improving training opportunities, promoting opportunities for entrepreneurial behaviour, supporting the development of a strong

³ The former Leading Economic Recovery Board and Community Wealth Building Group have merged into a single Economy and Wealth Building Board to better align strategy and delivery across priorities.

tourism offer (Inclusive Growth and Jobs) - all priorities being taken forward by Business and Employability Services.

Supporting Businesses

- 3.2. Business Gateway Fife helped 55 new businesses to start-up in Levenmouth during 2024/25, support that helped create 67 jobs. This follows a record number of start-ups (64) supported in the area in 2023/24. A further 108 existing businesses received support from Business Gateway Fife's business advisory services; this support focused on addressing the challenges posed by the increased costs of doing business.
- 3.2.1 In 2024/25, 36 companies in the area received financial support which is estimated to have created 35 jobs.
- 3.2.2 The Economic Development Team engaged with Silberline and Pfaulder Balfour following the announcements of Silberline's closure and Pfaulder Balfour's plans to reduce on-site operations. The national PACE (Partnership Action for Continuing Employment) team has assisted with redundancy support for affected staff, and potential redevelopment and regeneration opportunities for the sites are being explored.
- 3.2.3 To help promote the area's investment opportunities, an ['Invest in Levenmouth' prospectus](#) was published.

Investing in premises and infrastructure

- 3.3. Seven business units at a new business park - Levenmouth Business Park at Muiredge - were developed as part of the ten-year £58 million Fife Industrial Innovation Investment Programme, (Fi3P), funded by the Edinburgh & South-East Scotland City Region Deal and delivered by Fife Council, with additional support from the Levenmouth Reconnected Programme. Six of the seven units have been let. The council has now secured planning consents for the construction of a second phase of development at the business park funded by Fi3P.
- 3.3.1 The Vacant and Derelict Land Fund is supporting the remediation and stabilisation of land to enable the extension of the existing Mountfleurie Industrial Estate.
- 3.3.2 Delivery of the Leven Connectivity Project's River Park Routes (part of the River Leven Regeneration Programme) started in Spring 2025. This project will develop and/or upgrade 3km of paths along the River Leven in order to create a fully accessible shared path network connecting the new rail stations at Leven and Cameron Bridge.
- 3.3.3 The Levenmouth Reconnected Programme, a £10 million fund managed by Fife Council to maximise the economic and social opportunities presented by the recently reopened Levenmouth Rail Link, has awarded circa £5million to a range of local projects. The remainder of the fund is in the process of being allocated. Funded projects have improved bus services around Levenmouth, developed new industrial units, improved greenspace and community participation in the local environment, helped young people learn trade skills, contributed towards the restoration of Silverburn Flaxmill, developed a new pumptrack and skatepark and helped a number of small businesses improve shop fronts.

- 3.3.4 A 'Make Memories by the Sea' marketing campaign delivered by the Welcome to Fife team to capitalise on the Levenmouth Rail Link opening reached over one million people and a promotional presence at Edinburgh Waverley Station engaged with over 100,000 potential visitors.
- 3.3.5 The Levenmouth Local Tourism Association was supported to design and develop a series of digital trails - [The Levenmouth Discovery Trails](#).

Delivering skills, training and fair employment

- 3.4. In 2024/25 414 new individuals from Levenmouth began receiving support from employability programmes commissioned by the Opportunities Fife Partnership; 129 people gained employment during this period as a result of the support provided through the Opportunities Fife Pathway and 9 people progressed into further training or employment.
- 3.4.1 As part of the Employability and Employer Engagement Team's focus on delivering academies for people in Fife experiencing barriers to employment, a Community Improvement Squad Academy (CISA) based in Levenmouth was established in 2023/24 in partnership with Ground Maintenance Service, other council services and external third sector organisations. The programme focuses on enabling participants to gain experience in an outdoor work environment, whilst receiving employability support and improving their local community. Training experiences so far have included undertaking works at Arden House in Leven, the promenade and Fife Heritage Railway. A new Geospatial Foundation Skills Academy, the first of its kind in the UK, is being delivered in partnership with Fife College at its Levenmouth Campus.

4.0 Headline Issues & Opportunities: Levenmouth*

Supporting Businesses

- 4.1. In the 4-year period between March 2020 and March 2024, the number of registered businesses in the Mid Fife & Glenrothes Scottish Parliamentary Constituency Area fell by 65 enterprises (-4.0%). In Fife overall, the number of enterprises fell by -3.1%.
- 4.1.1 Over the same period, there was no change in number of registered businesses in Levenmouth and its surrounding area⁴ (790). Whilst there was a fall in the number of Manufacturing, Wholesale & Retail, and Professional, Scientific & Technical companies, the number of Accommodation & Food Service and Administrative & Support Service businesses increased.
- 4.1.2 The Parliamentary Constituency Area's business density – there are 273 registered businesses per 10,000 resident adults - is lower than the overall Fife and Scottish

⁴ The area covered by the following 2011 Scottish Intermediate Zones: Buckhaven, Denbeath & Muiredge; Kennoway & Bonnybank; Largo; Leven East; Leven North; Leven West; Methil East; Methil Methilhill; Methil West; Wemyss; Windygates & Coaltown.

densities (288 and 377 respectively). To reach the Scottish business density, the Area would need 593 or 38% more businesses.

- 4.1.3 Levenmouth accounts for 12.5% of Fife's employment in Manufacturing (1,750 jobs). Other key sectors include Health & Social Work (2,000 jobs), Wholesale & Retail (1,250 jobs) and Education (1,000 jobs).
- 4.1.4 There was no change in the estimated number of jobs in the Levenmouth committee area (10,000) in the 4-year period between September 2019 and September 2023. Manufacturing, accommodation & food services, education and human health & social work were the sectors that saw the largest increases in jobs over this period.

Investing in premises and infrastructure

- 4.2. Employment land and business space continue to be identified as a need in Levenmouth; the refreshed Fife Employment Land Strategy highlights that the current amount of employment land is inadequate to meet future demand. 61 of the 64 units in Levenmouth in the Council's Business Property Portfolio were occupied (an occupancy rate of 95%) in March 2025.
- 4.2.1 10.4% of Fife's vacant and derelict land (73 ha) is located in Levenmouth.
- 4.2.2 Around 16.4% of retail and service units in Leven town centre are vacant.
- 4.2.3 The number of people visiting Kirkcaldy & Mid-Fife during 2023 increased by 24.5% compared with the previous year, with visitor numbers 16.1% higher than the 2019 pre-pandemic levels.

Delivering skills, training and fair employment

- 4.3. The average employment rate in the Levenmouth Committee Area in 2024 was 71.2%. This was the lowest rate in Fife, though higher than the area's pre-pandemic employment rate (67.1%).
- 4.3.1 The economic inactivity rate in Levenmouth during 2024 (24.6%), although lower than prior to the pandemic in 2019 (29.5%), was still higher than the inactivity rates for Fife (21%) and Scotland (23%) as a whole.
- 4.3.2 The proportion of the working-age population claiming out-of-work benefits in Levenmouth (4.7%) is higher than the overall Fife rate (3.3%) and the second highest rate in Fife after the Kirkcaldy Area (5.0%). In both 2023/24 and 2024/25, the 16-24 year old age group had the highest rate of people claiming out-of-work benefits in the area (5.7%).
- 4.3.3 Whilst the percentage of 16-19 year olds participating in education, training or employment in the Leven, Kennoway and Largo ward (90.9%) is the same as the Fife rate (90.8%) and an increase on the rate in 2023 (89.4%), the rate in Buckhaven, Methil and Wemyss Villages ward fell between 2023 and 2024 to only 83.7%.
- 4.3.4 The Glenrothes & Mid Fife UK Parliamentary Constituency Area has the second lowest average resident earnings in Fife (£720.40 per week) and the third lowest workplace earnings (£672.50 per week), below the average earnings for Fife as a whole (£730.70 resident earnings and £694.40 workplace earnings). 12.7% of employee jobs in the area had an hourly pay below the Real Living Wage, a lower proportion than in Fife as a whole (13.1%) but higher than Scotland wide (11.4%).

[* Note: Figures are given for the Levenmouth Committee Area unless stated otherwise. Where data are not available at this level, figures are given for the Glenrothes & Mid Fife UK Parliamentary Constituency Area (UKPCA) or Mid Fife & Glenrothes Scottish Parliamentary Constituency Area (SPCA). Tourism data are given for Kirkcaldy & Mid Fife which constitutes the area covered by the Levenmouth and Heartlands of Fife Local Tourist Associations.]

List of Appendices

1. Levenmouth Economic Dashboard 2024-25

Background Papers

- [Fife's Economic Strategy 2023-30](#)
- [Scottish Economic Insights: April 2025](#), Chief Economist Directorate, Scottish Government
- [Scottish Business Monitor Q1 2025](#), Fraser of Allander Institute
- [Levenmouth Local Community Plan, Report to Levenmouth Area Committee, 31 May 2023](#)

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Levenmouth Economic Dashboard May 2025

Symbols used in dashboard:



These symbols denote a 5-step RAG (Red / Amber / Green) assessment of current performance against indicators.

Figures are given for the Levenmouth Committee Area unless stated otherwise.

Where data are not available at this level, figures are given for the Glenrothes & Mid Fife UK Parliamentary Constituency Area (UKPCA) or Mid Fife & Glenrothes Scottish Parliamentary Constituency Area (SPCA).

Tourism data are given for Kirkcaldy & Mid Fife which constitutes the area covered by the Levenmouth and Heartlands of Fife Local Tourism Associations.

Data Sources: ONS Annual Population Survey, Experian Goad Town Centre Report, ONS Annual Survey of Hours & Earnings, ONS Business Counts, ONS Business Register & Employment Survey, ONS Claimant Count, Mid-2022 Electoral Ward Population Estimates (National Records of Scotland).

Levenmouth Business Base Performance

VAT/PAYE Enterprises

1,565*

Business numbers fell by -4.0% (-65) between 2020 and 2024

*Mid Fife & Glenrothes SPCA

Number of Jobs

10,000

No change in job numbers between 2019 and 2023

Support given to businesses by Business Gateway Fife in 2024/25

55 start-ups supported creating

67 jobs

108 existing businesses supported

Fewer start-ups supported than the record number (64) supported in 2023/24.

Largest Employment Sectors

2,000 Human health & social work

1,750 Manufacturing

1,250 Wholesale & retail trade

1,000 Education

Business Density

273

businesses per 10,000 adults*

Lower than Fife business density (288) and Scottish business density (377)

*Mid Fife & Glenrothes SPCA

Levenmouth – Creating Thriving Places

Town Centre Vacancy Rate



15.5%

of Leven's floorspace is vacant

16.4%

Of Leven's units are vacant

Lower vacancy rates than in 2020 (19.8% of floorspace, 20.1% of units)

Fife Council Business Property Portfolio



95% of units occupied

61 of the 64 business units in Levenmouth are occupied.

Vacant & Derelict Land



10.4% of Fife's vacant & derelict land **(73 ha)**

Between 2023-24, the amount of vacant & derelict land decreased by -0.1 ha

Tourism



852,900* visitors

£115m* economic impact

In 2023, there were 16.1% more visitors than 2019; who had a +3.1% greater economic impact than 2019.

**Kirkcaldy & Mid-Fife LTA area*

Levenmouth Labour Market Performance

Population

37,289

0-15yrs 16%
16-64yrs 61%
65+yrs 23%

Slightly higher proportion of the population aged over 65 years than Fife as a whole (22%);

Lower proportion aged 0-15 years (17% in Fife as a whole)

Employment Rate

71.2%

*Lowest employment rate in Fife;
Higher than pre-pandemic rate (67.1%)*

Claimant Rate

4.7% (1,060) people)

*Second highest rate in Fife;
Down from 6.4% (1,450 people) in 2019;
16-24yrs age group has the highest claimant rate (5.7%)*

Economic Inactivity (16-64yrs)

24.6%

*Higher than Fife rate (21.4%);
Lower than pre-pandemic rate (29.5%)*

Participation Rate

90.9%

of 16-19 year olds in Leven, Kennoway & Largo (ward 21) and

83.7%

in Buckhaven, Methil & Wemyss Villages (ward 22) are in employment, education or training

*Rate increased in ward 21 but fell in ward 22;
Fife rate 90.8%.*

Median Weekly Resident Earnings

£720.40*

Second lowest average wages in Fife

**Glenrothes & Mid Fife UKPCA*

Median Weekly Workplace Earnings

£672.50*

Second lowest average wages in Fife

**Glenrothes & Mid Fife UKPCA*

% of Jobs Paid Less Than Real Living Wage

12.7%*

Lower than Fife rate (13.1%), but higher than Scottish rate (11.4%)

**Glenrothes & Mid Fife UKPCA*

Levenmouth Key Challenges and Priorities

Challenges:

- Low business density
- High claimant rate, low employment rate & high inactivity rate
- High 16-24 claimant rate and low 16-19 year old participation rate
- Below average workplace & resident earnings

Priorities:

- Developing a Plan Plan
- Delivering the Leven Connectivity Project
- Monitoring footfall in the town centre
- Constructing new units at Levenmouth Business Park & remediating land at Mountfleurie Industrial Estate
- Remediating vacant & derelict land in Methilhill
- Completing the development phase of the Buckhaven Built Heritage Regeneration Programme
- Identifying & delivering specific pre-employment activities for priority groups
- Continuing to grow & deliver the Life Chances progressive recruitment model

25 June 2025

Agenda Item No. 6

Domestic Waste, Street Cleansing and Grounds Maintenance Service - Annual Review 2024-25

Report by: Nigel Kerr, Head of Protective Services & Alan Paul, Head of Property Services

Wards Affected: 21 and 22

Purpose

The purpose of the report is to review the progress and performance of Domestic Waste, Street Cleansing and Grounds Maintenance Service for 2024/25 and note the Service planning objectives for 2024/25 and the direction of travel.

Recommendation(s)

It is recommended that committee note:-

- (1) the continuing Service development and performance in grounds maintenance, domestic waste collection and street cleansing services in 2024-25; and
- (2) the plans to deliver local priorities and help communities shape their environment.

Resource Implications

There are no additional resource implications arising from this report.

Legal & Risk Implications

The Environmental Protection Act 1990 imposes a duty on Fife Council to keep public roads and relevant land clear of litter and refuse so far as is practicable.

There are no new legal and risk implications arising from this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

No consultations are required in connection with this report.

1.0 Domestic Waste and Street Cleansing Performance

Domestic Waste

- 1.1 Consistent levels of service provision remained a challenge for domestic waste collection in 2024-25. The new shift patterns introduced in October 2024 will hopefully have a positive effect on attendance and this will be monitored over the coming 12 months.
- 1.2 The procurement and deployment of new vehicles as part of the fleet replacement programme will hopefully continue to improve the reliability of the fleet. There have been 13 new vehicles added to the fleet to accommodate the new shift pattern. These will be paid back over 7 years from savings made.
- 1.3 The new free bulky uplift service has been in place since April 2023. There has been a fourfold increase in demand since this service was introduced. There were over 55,000 bulk uplifts in 2023/24 and 57,933 in 2024/25 up from 14,000 in 2022/23. In Levenmouth area we had 5,634 uplifts in 2024/25.

Street Cleansing

- 1.4 Teams continue to focus on ward priorities and although resource limitations prevent the delivery of a consistent standard across all areas, there is evidence of improvement in many localities.
- 1.5 Street Cleansing working with Business Technology Solutions have introduced a new digital asset management system. This will enable accurate data recording and more efficient work scheduling along with performance management.
- 1.6 The Environmental Training Academy continues to train young people for jobs in street cleansing, and this is now an important recruitment avenue for the Service and is resulting in permanent jobs for the long term unemployed.
- 1.7 The dedicated verge cleaning teams created in 2021 are making a material difference to the environment. Their work is highly visible, and feedback has been very positive. Roadside verges and reservations that have never been cleaned, are now on routine schedules, and will be regularly attended.
- 1.8 Likewise the teams dedicated to the removal of fly tipping have been making a strong impact, ensuring that reported rubbish is lifted at the very earliest to avoid blighting the environment.
- 1.9 Additional resources continue to be deployed to tourist hotspots to mitigate visitor impacts over the summer months and this includes weekend working as required.

2.0 Domestic Waste and Street Cleansing - Future Developments

- 2.1 The single shift managing change project is now complete for Domestic Waste and has been underway since October 14 2024. The new working pattern will be monitored for the next 12 months to see if the expected improvements to service delivery and absence are realised.

- 2.2 The creation of dedicated teams working in partnership with the Housing Service to address priority areas in Council housing estates, has been a success. This model will be extended in 2024/25.
- 2.3 Street cleansing specifications and schedules will be shared and discussed with Area Committees as part of the Council's decentralisation agenda. Area Committee's will be able to influence works in their communities, recognising the impacts and opportunity cost of resource deployment choices.

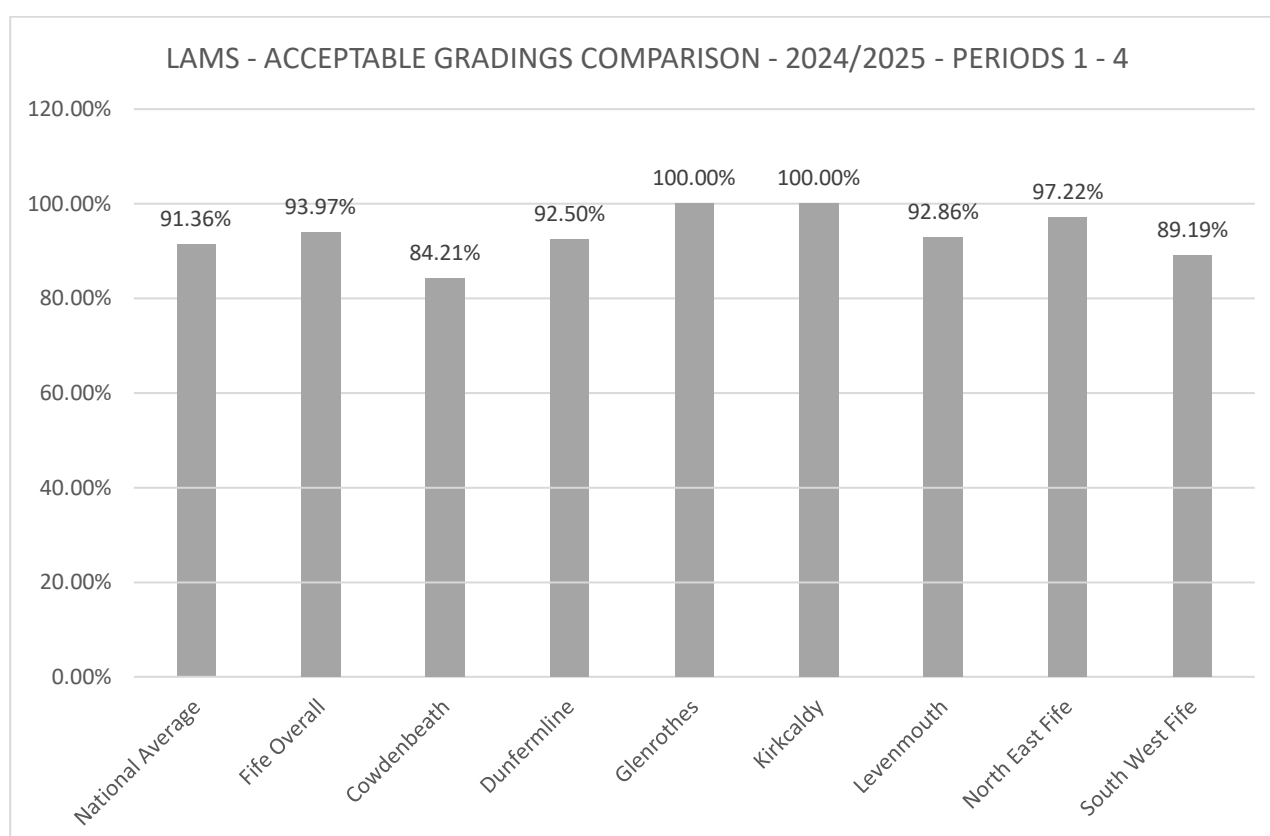
3.0 Grounds Maintenance Performance

- 3.1 The core Service Level Agreement specification is being met in most areas, with a minimum of 11 open space grass cuts delivered across Fife. Wet and inclement weather in March and April 2024 limited grass cutting operations and impacted the planned schedule. Machinery breakdowns and the availability of spare parts has at times restricted the deployment of specialist machinery.
- 3.2 The Service minimised the use of herbicides as part of an integrated weed management approach and continues to monitor the development of new alternatives to replace the more traditional control measures employed. Dialogue with communities will assist in delivering local plans that consider an appropriate range of weed management criteria and a level of vegetation acceptable within a geographical space.
- 3.3 Grounds maintenance specifications and schedules were shared and discussed with Elected Members as part of the Council's decentralisation agenda. Area Committees and sub-groups are now able to influence works in their communities, recognising the impacts and opportunity costs of resource deployment choices.
- 3.4 Local teams continue to provide positive support to Elected Members and the wider network of community action, enabling the delivery of local priorities. As an example of local project work;
 - Letham Glen Centenary Work Programme 24/25 includes;
 - Installation of new footbridge built in partnership with Building Services.
 - Woodland paths all resurfaced throughout the Glen
 - New fencing along path edges to ensure safety where there's a steep drop to the burn.
 - Painting of main gates at entrance to Letham Glen - part funding from local area budget.
 - Painting of railings/posts throughout the park.
 - New seating and signage throughout the park
 - New planting at the pond and sunken garden.
 - Upgraded steps - constructed by Community Trade Hub.
 - Wooden shin rails upgraded with assistance from Community Payback
 - Access ramp to car park resurfaced

- Perennial wildflower seed sown into the grassland areas at Mulberry Crescent and Shore Street in Buckhaven. Further sites to be sown in 2025.
- 5000 daffodils planted November 2024 in pockets along Windygates Road enhancing a main route in Leven.
- New boardwalk installed at Lundin Links working in partnership with Community Trade Hub and Grounds Maintenance and part funded (50/50) by local community budget.

3.5 The Service has implemented a formal process of recording grounds maintenance activity standards in partnership with the Association of Public Service Excellence (APSE). The Land Audit Management System (LAMS) will assist in monitoring and benchmarking service performance both at a local level and across external organisations.

3.6 Between May and November 2024, a total of 282 inspections were carried out across Fife. Areas of maintained land were assessed against a set criteria and graded A -Excellent, B - Acceptable, C - Unacceptable and D – Poor (Appendix A – Land Audit Management System Scorecard). Fife’s overall score of 93.97% compared favourably with the National Average of 91.36%.



LAMS - INSPECTIONS PER WARD			
OVERALL GROUNDS MAINTENANCE GRADE			
PERIOD 1 - 4, 2024/2025			
WARD	NO OF INSPECTIONS	ACCEPTABLE GRADING	UNACCEPTABLE GRADING
FIFE OVERALL	282	93.97%	6.03%
Buckhaven, Methil and Wemyss Villages Ward	27	92.59%	7.41%
Leven, Kennoway and Largo Ward	15	93.33%	6.67%

- 3.7 Levenmouth Area scored 93% LAMS score which is higher than the national average of 91.3% but just below the Fife overall score of 94%. The Service will focus on better co-ordination of resources, investment in new machinery and increased monitoring of work programmes to deliver a consistent standards of grass cutting and weed spraying performance. High sickness level continues to limit staff capacity at peak periods across Fife. Working alongside the Attendance Support Unit we will review individual cases and implement early interventions to improve attendance levels.
- 3.8 The Service continues to support the Nature and Land outcomes through adapting operational activity, development of project work and collaborating with partners to enhance Fife's Greenspace. A successful programme of Carbon Literacy training has been delivered to the extended management team.
- 3.9 The employment and retention of seasonal staff has improved over the April-October peak period. The Service continues to work with partner agencies such as Rural Skills Scotland and Fife Council's Employability Team to provide work placement opportunities for short term and longer term unemployed. Three Life Chances placements were supported for 13 weeks with all three gaining seasonal positions in Grounds Maintenance (x1) and Street Cleaning (x2).

4.0 Grounds Maintenance - Future Developments

- 4.1 A new 'place making' approach to the management of greenspace is being developed. The Council recognises that officers responsible for greenspace design decisions across the Council should be working much more closely with the Grounds Maintenance Service and a new operating model is being explored.
- 4.2 The Service will invest additional resources into our 6 Major Parks with the aim of attaining Green Flag accreditation within 3 years. In 2025 applications will be submitted for Letham Glen, Pittencrieff Park and Beveridge Park,
- 4.3 In partnership with Fife Council's Employability Team, The GM Service will seek to support an 'Academy' route to employment for individuals who struggle to find opportunities through more traditional methods.

- 4.4 A further investment of £490,000 in the GM fleet of grass cutting equipment shall provide greater business continuity and increased performance outputs.
- 4.5 The Service will continue to improve biodiversity outcomes across our greenspaces, including grassland enhancement, action to support pollinators and adapting our methodology to secure good outcomes for nature.
- 4.6 Work continues to develop on a back-office management system that will provide efficiencies and performance improvements through the digital scheduling of work activity and data capture.

5.0 Conclusions

- 5.1 Service operating models continue to evolve in both Grounds Maintenance and Domestic Waste and Street Cleansing functions. The aim is to ensure the most effective use of resources to maintain consistent levels of service and address area priorities on a ward-by-ward basis.
- 5.2. Future developments such as digital system implementations and organisational redesign are all part of the modernisation process. The new Greenspace Service will develop a greenspace strategy that will focus on community priorities and be underpinned by smarter, more joined up operational working.

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APSE LAND AUDIT MANAGEMENT SYSTEM (LAMS)
SCORECARD (GROUNDS MAINTENANCE STANDARDS)

ZONE	A	B	C	D
	EXCELLENT	ACCEPTABLE	UNACCEPTABLE	POOR (INTERVENTION REQUIRED)
1	<ul style="list-style-type: none"> • Excellent overall presentation • Grass cut to high standard • Virtually weed free • Cultivated soil areas • No arisings on paths/roads/beds • Hand cut / defined edges – soil banked up • Evidence of regular pruning and deadheading • No accumulation – leaves/branches/arising • No defects 	<ul style="list-style-type: none"> • Good overall presentation • Grass cut to standard • Low presence of weeds • Cultivated soil areas • No arisings on paths/roads/beds • Hand cut edges • Some evidence of regular pruning and deadheading • Low accumulation of leaves/branches on footpaths or roads • No (or only minor) defects 	<ul style="list-style-type: none"> • Poor overall presentation • Grass only cut to medium standard • Medium presence of weeds • Weathered soil surface • Some arisings on paths/roads/beds • Accumulation of leaves/branches on footpaths or roads • Evidence of defects 	<ul style="list-style-type: none"> • Poor overall presentation • Grass not cut to standard • Weed growth (high presence) • Weathered soil surface • Arisings on paths/roads/beds • Undefined edges • No evidence of regular pruning and deadheading • Decomposing accumulations of leaves/branches/arising • Overgrown vegetation • Evidence of defects

2	<ul style="list-style-type: none"> • Excellent overall presentation • Grass cut to high standard • Arisings collected or evenly spread • No arisings on paths/roads/beds • Defined edges • No presence of weeds • No accumulation – leaves/branches • Evidence of regular pruning • Evidence of a successful weed kill (summer) • Good overall presentation • Cultivated soil (winter) • No defects 	<ul style="list-style-type: none"> • Good overall presentation • Grass cut to standard • Grass areas tidy; i.e. strimming work done on last cycle • Beds cleared of arisings • Low or only fresh accumulation of arisings on paths/roads • Defined edges; mechanical or herbicide • Low presence of weeds / Evidence of successful weed kill • Weathered soil surface • Some evidence of regular pruning • No (or only minor) defects 	<ul style="list-style-type: none"> • Poor overall presentation • Grass only cut to medium standard • Arisings on paths/roads/beds • Undefined edges • Medium presence of weeds • Medium accumulation of leaves/branches • No evidence of regular pruning • Evidence of defects 	<ul style="list-style-type: none"> • Poor overall presentation • Grass not cut to standard • Tails left after last cut • Arisings on paths/roads/beds • Cuttings left in beds • High accumulations of leaves /branches • Decomposing accumulations of leaves • Access paths obstructed by growth • Undefined edges • High presence of weeds • Overgrown vegetation forming obstructions • Evidence of defects
3	<ul style="list-style-type: none"> • Excellent overall presentation • Amenity grass cut to standard • No arisings on paths/roads/beds • No accumulation – leaves/branches • Evidence of regular pruning 	<ul style="list-style-type: none"> • Good overall presentation • Amenity grass cut to standard • Minimal arisings on paths/roads/beds • Low accumulations – leaves/branches • Some evidence of regular pruning • Access paths clear of vegetation 	<ul style="list-style-type: none"> • Poor overall presentation • Amenity grass not cut to standard • Arisings on paths/roads/beds • Medium presence weeds in visible areas / paths • Medium accumulations – 	<ul style="list-style-type: none"> • Poor overall presentation • Amenity grass not cut to standard • Arisings on paths/roads/beds • High presence weeds in visible areas/paths • Heavy accumulations – leaves/branches • No evidence of pruning

	<ul style="list-style-type: none"> • Access paths clear of vegetation • Overhead clearance • No defects 	<ul style="list-style-type: none"> • Overhead clearance • No (or only minor) defects 	leaves/branches <ul style="list-style-type: none"> • No evidence of regular pruning • Access paths overgrown • Poor overhead clearance (tree/shrub branches) • Some evidence of defects 	<ul style="list-style-type: none"> • Poor overhead clearance (tree/shrub branches) • Access paths overgrown • Overgrown vegetation forming obstructions • Significant evidence of defects
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* ZONE DEFINITIONS:

All areas maintained are allocated a zone type

Zone 1 – High amenity (high maintenance) - e.g. bowling greens, golf courses, civic building gardens, crematorium grounds

Zone 2 – General/medium amenity (standard maintenance – e.g. Housing sites, open spaces, education grounds, grass areas of 8 to 16 cuts per year

Zone 3 – Low amenity (low maintenance) - e.g. Woodlands, Rights of ways, rural road verges, wild flower zones, grass areas of 7 cuts or less per year

25 June 2025

Agenda Item No. 7

Supporting the Levenmouth Local Community Plan – Participatory Budget Approach

Report by: Paul Vaughan Head of Communities and Neighbourhoods

Wards Affected: 21, 22

Purpose

This report is to secure funding to support a participatory budgeting approach in the Levenmouth area, to continue the work in previous years in partnership with Corra and Coalfields Regeneration Trust. The total funding request is 25K and would be drawn from the Local Community Planning Budget (LCPB) Anti-Poverty budget.

Recommendation(s)

Members are asked to: -

- (1) agree funding of £25,000 from the LCPB anti-poverty budget, to cover the proposed costs to progress a participatory budgeting (PB) approach in the Levenmouth area; and
- (2) note the positive results of previous PB work in Levenmouth.

Resource Implications

Agreement to this request will reduce the budget availability in the LCPB anti-poverty budget by £25,000.

Legal & Risk Implications

There are no specific legal or risk implications for Fife Council inherent in this report. Any work undertaken that is supported by this funding will be overseen by the successful organisation receiving any funding.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Members will recall the PB approach has been undertaken on several occasions in Levenmouth. It has been successful in engaging several local groups and organisations who have gone on to carry out valuable work in their community.

Fife Council has been committed for some time to promote PB as a way of ensuring communities have more influence on shaping spaces or providing services. Local members have been positive in supporting PB, this was confirmed again at our joint CRF and LCPB funding workshop in early August 2023 and ratified as an approach at the area committee meeting on 30th August 2023.

1.0 Background

- 1.1 There is a requirement for all requests over £5000 from the local community planning budget to be considered and agreed by the Area Committee.
- 1.2 This request seeks to secure agreement to funding up to £25,000 which would then be used to support a PB approach in Leven with our colleagues in Corra and Coalfields Regeneration Trust (CRT).
- 1.3 Participatory budgeting (PB) is a democratic process in which community members decide how to allocate part of a public budget. It is designed to empower citizens to have a direct say in how public funds are spent in a transparent and accountable way.
- 1.4 Participatory Budgeting in Fife, as with many other areas in Scotland, has mainly focused on small grant giving rather than involving the public in decisions on mainstream budgets. There is an aspiration in Scotland for 1% of a local authority's budget to be allocated through PB.
- 1.5 PB is seen as supporting representative democracy rather than undermining it. Councillors hold a unique position as community advocates and champions. PB can increase citizens' trust of councillors and boost the role of ward councillors.
- 1.6 This proposed initiative will follow on from a successful PB project in 2024, the 'Our River Leven Community Fund'. There were 25 successful applications from local groups who managed to get a share of the £80,000 on offer.
- 1.7 Over 1100 people took part in the online and live voting process for this PB event, showing the high level of interest in the area.
- 1.8 To secure funds, applicants were asked to firstly demonstrate how their proposal would deliver towards one or more of the following criteria:
 - Leisure and sports events and activities that allow people to connect with their area or the river.
 - History and heritage projects (social, natural and/or industrial).
 - Projects for people to enjoy and learn about nature, wildlife, food growing or foraging.
 - Arts, crafts and creative projects.
- 1.9 Funding for the 2024 event came from the Places for Everyone programme backed by Transport Scotland, along with a contribution from Fife Council. While we don't have access to external funds in the current financial year – we are hopeful that this will change in 2026/27.
- 1.10 While the current proposal will have a smaller budget, we feel it is advantageous to continue to promote the use of PB in the area, given the benefits it can bring.

2.0 Project Detail

- 2.1 If funding is agreed we will work with our Corra and CRT colleagues to draw up a framework for this PB initiative. In general, we would expect that community groups seeking funding, would align their proposals to local priorities such as the promotion of good health and wellbeing, better access to services, poverty relief and improving the environment etc.
- 2.2 The approach will be well advertised in the community and will likely culminate in a public voting day.
- 2.3 Given the limited funding available we are likely to put a cap on the maximum amount that can be awarded, in previous approaches this has been set between £200 as a minimum to a maximum of £2000. It should be noted though, that groups still have the option of applying to the Local Community Planning Budget (LCPB) and currently the Levenmouth Reconnected programme Fund for larger scale initiatives.

3.0 Conclusions

- 3.1 This approach aligns with a range of priorities within Levenmouth local plan, but specifically within the themes of Opportunities for All, and Thriving Places.
- 3.2 PB in Fife has delivered good examples of strong partnership working between agencies and with local communities. Through PB, communities have developed a greater appreciation of what is going on in their area and a greater understanding of the role that they can play in influencing decisions that affect their local area. They are empowered to take action on areas that matter to them in their day to day lives.

List of Appendices

- None

Background Papers

- **Levenmouth Area Committee 30th August 2023**

Report Contact

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25 June 2025

Agenda Item No. 8

Supporting the Levenmouth Local Community Plan – Anti Poverty Work Funding Requests

Report by: Paul Vaughan, Head of Service Communities and Neighbourhoods

Wards Affected: Ward Nos.21 & 22

Purpose

The purpose of this report is to seek committee agreement to extend three current anti-poverty approaches in Levenmouth through additional funding. The three projects are the Levenmouth Independence Initiative, Partnership Plus approach and the Levenmouth Cozy Kingdom Enhanced Fuel Poverty project. The total amount requiring committee approval today is £106,000.

Recommendation(s)

The committee is asked to agree funding for the continuation of the three projects noted in this report, totalling £106,000. This is made up of:

- (1) Levenmouth Enhanced Fuel Poverty approach – £30,000;
- (2) Levenmouth Independence Initiative - £18,000; and
- (3) Plus Partnership approach - £58,000

Resource Implications

The agreement to continue funding on the three projects noted in this report will reduce the LCPB Anti-Poverty budget for Levenmouth by £106,000

Legal & Risk Implications

There are no specific legal and risk implications associated with this report. However, any work undertaken through the support of this funding will be properly risk assessed by the organisation or service involved. Any items distributed to recipients under these schemes will be in a safe and serviceable condition and be fit for purpose.

Impact Assessment

An equalities impact assessment is not required because the report does not propose a change or revision to existing policies and practices. All these projects are however

aimed at helping anyone whose current circumstances require to be supported. Members will be aware from previous reports this will be based on a Cash First approach, which relies heavily on a structured approach to support which is developed to meet the needs of an individual client.

Consultation

The work noted in this approach is directly aligned to the core priorities found in the Levenmouth Local Community Plan. Ongoing discussions at both the People and Welfare Reform and Anti-Poverty (WRAP) group, have refined the approaches over the last year.

As noted, this work also sits within an agreed cash first framework.

1.0 Background

- 1.1 Local areas have been tasked with creating anti-poverty mitigations that specifically meet the needs of the local area. On that basis there will be variations to the approaches across Fife, this may be based on the rurality of an area, or demographic pressures etc.
- 1.2 The approach to anti-poverty work in Levenmouth has adapted since the worst impacts of the pandemic have receded. As part of this realignment, Levenmouth moved to a Cash First approach. The principle aims of a Cash First approach is to move away from the heavy reliance placed on foodbanks and move towards high quality money advice being available at the right time, and where food is provided, ensure it is delivered with choice and dignity.
- 1.3 This is an approach which aims to move our response to the issue of poverty away from a crisis management, short-term approach, to a coordinated framework using local resource to build resilience and aim towards avoiding future crisis situations for individuals and families. Avoiding crisis is better for the clients and more cost effective for the authority and its partners.
- 1.4 Drawn from the main themes of the Levenmouth Local Community Plan and reinforced by the priorities within the WRAP (Welfare Reform and Anti-poverty) action plan, the local approach to anti-poverty work was agreed at the April 2023 area committee meeting, which are noted below for member reference
 - Targeted Anti-Poverty Interventions - Increasing local support options for mitigating the impact of the cost-of-living crisis. This includes targeted advice and support, access to essential items including household goods, and a resilient approach to food insecurity issues.
 - Improved Literacy and Numeracy outcomes for all ages. - Ensuring local people have access to the skills required for a more resilient future
 - Supporting digital access for all. - Ensuring local people have access to the tools that can offer more cost-effective ways to make transactions, secure advice and support, and increase awareness of entitlements and rights.
 - Put in place local opportunities for skills development and training tailored to the needs of local businesses and aspirations of local people.
 - Support and promote entrepreneurial behaviour in Levenmouth. - Expand the opportunities to access fair paid work, by encouraging and supporting new start economic initiatives.
 - Promote and support community growing and food insecurity initiatives. - expanding the opportunities for low-cost high-quality food to be produced for wider community benefit.

- Promote and support community energy approaches. - support opportunities that creatively look at the provision of energy that can better withstand world market shocks and insecurity.

1.5 It is important to note though that poverty of 'place' is also a factor in dealing with the poor outcomes being experienced by many local people. In Levenmouth we have the opportunity, at this time, to combine a strong place-based agenda that will directly feed into the people focused anti-poverty framework.

2.0 Issues and Options

- 2.1 In support of the objectives noted above this report is seeking to secure ongoing funding for several projects that have previously been supported by members and have been subject to evaluation and scrutiny at area committee previously.
- 2.2 We believe these projects continue to provide key quality support in the area.
- 2.3 The first project for consideration is the Cosy Kingdom led Enhanced Fuel Poverty approach.
- 2.3.1 The focused work in Levenmouth will be supported through a strong energy advice component. This work will be carried out by Energy Advisors who are qualified to City and Guilds standard.
- 2.3.2 The approach will consist of home energy advice visits and phone contacts. The advisers will make initial assessments as to the needs of each household to ensure the support being given is specifically tailored to the outcomes required.
- 2.3.3 On conclusion of that assessment, advice may include options for physical improvements to the home including draught proofing, insulation right the way through to exploring the possibility of installing a new heating system through available grant support.
- 2.3.4 It is expected most referrals will result in some form of contact with a representative of the handy service who will install energy efficiency measures such as thermal curtains or radiator reflectors for example.
- 2.3.5 Energy tariff switching advice will also be available to clients, this approach is starting to show some benefits after a few years where 'shopping around' was less advantageous. Although prices are still higher than pre-2022, there is at least a modicum of competition in the market and the price cap has dropped recently.
- 2.3.6 The total cost of the proposal is as noted £30,000, the breakdown of the work to be undertaken as part of that funding agreement is shown below.

The Levenmouth Enhanced Fuel Poverty Approach

- Supply and fitting of carpets and underlay – Expected provision for up to 30 households - £19,000
- Administration costs of project - £1,000
- Handy services –Installing energy efficient measures e.g., Thermal curtains, LED bulbs and radiator reflectors. £9000

- Creating posters, leaflets for marketing purposes to target the hard-to-reach participants, door to door delivery and discussion opportunities at local events. £1000

2.3.7 Alongside this enhanced focus provision, support will also be available under the current SLA (service level agreement) and will include:

- Working with each household to produce an 'energy action plan,' which includes a mix of changing habits and identifying energy efficiency improvements for the property.
- Making referrals to government, energy company or social landlord schemes for energy-efficiency measures such as insulation or a new heating system.
- Connecting households to wrap around local support to mitigate the need for future crisis interventions.
- Lending out energy monitors to help people understand their energy use.
- Checking that the most appropriate supplier and tariff is in place; giving advice and support to help people switch.
- Encourage residents to consider Smart meters, where appropriate.
- Giving advice on fuel billing and debt.
- Offering benefit and tax credit checks to maximise income.
- Making referrals to other support services as needed.
- Acting as an advocate for clients if they need support to deal with energy suppliers or landlords.
- Promoting voluntary work within the energy advice field to facilitate employment opportunities.

2.3.8 Members have already seen the most recent performance figures for the enhanced approach to fuel poverty in Levenmouth, these were forwarded for perusal on 16/4/2025.

2.4 The next project for consideration is the Levenmouth Independence Initiative (LII).

2.4.1 Members will recall that this project was discussed in detail at the 27th November 2024 area committee meeting, members also noted that a follow up report was to be submitted for additional funding. This was initially scheduled for April 2025 but was moved to today. The approach is led by our partner agency Castle Furniture, and while we specifically utilise it for access to good quality white goods, it can assist with other household items if required.

2.4.2 The Levenmouth Independence Initiative (LII) began as a pilot project that aimed to reduce poverty issues in this area and assist people to lead independent lives, albeit with access to support as and when required. The approach has matured, and we are seeing the approach providing significant support for local people, hence the request to support a third year of provision.

- 2.4.3 There is always a demand for household appliances as part of the day-to-day work for a range of frontline officers across the Council and in partner agencies. The packages offered by this funded approach will resolve the vast number of issues for referred households in one request, this is advantageous both for the recipient and the referring agency.
- 2.4.4 Items like washing machines, cookers and fridges are key in maintaining a quality of life for families. When these items breakdown, this can precipitate a crisis for the family as a whole. To replace these items can often be out of the reach of already stretched household budgets.
- 2.4.5 The project also offers a level of confidence that the items being distributed are suitably tested (6- or 12-month warranties will be issued with all electrical appliances), safe to use and professionally installed.
- 2.4.6 The project provides the transport and labour to collect donations free of charge from people throughout Fife. These donations are brought to a warehouse where they are sorted, assessed for condition, repaired where possible, renovated when feasible, and displayed in the Castle furniture shop units in Cupar and Glenrothes.
- 2.4.7 Coupled with the reuse aspect, which chimes with the area priorities around climate change, the Castle Furniture approach also offers potential employability opportunities for individuals to work in a safe, supportive, inclusive environment. For many who lead chaotic lifestyles it is the first tentative step to leading a more structured life. Given the opportunity this project offers we will be looking to ensure clients from the Levenmouth area are afforded the opportunity to participate in this work when places are available. We will also be developing the concept of local community-based learning opportunities on home maintenance and safe small scale self-repair approaches for the wider community.
- 2.4.8 The total contribution towards the project being sought today is £18,000.
- 2.5 The final project for consideration is the Plus Partnership approach developed in conjunction with Fife Furniture Plus.
- 2.5.1 Members will recall that this project is based on a dedicated support approach by a worker, funded by the committee but embedded into the staffing compliment at Fife Furniture Plus.
- 2.5.2 The worker will provide ongoing case management and holistic support to families and individuals from Levenmouth who are deemed to be in material deprivation.
- 2.5.3 The support can be provided in a range of ways including 121, groupwork, drop ins as well as outreach.
- 2.5.4 Support will focus on income maximisation and the removal of barriers for clients to ensure they can reach their potential. The principle objectives of the approach consist of increasing resilience and reducing the requirement for crisis type interventions, the evidencing of financial gains for the client, as well as capturing levels of participation to ensure outcomes and progression can be suitably evidenced.
- 2.5.5 The majority of costs for this project are linked to the employment of the support worker , however there are also elements such as a contribution towards the goodwill element for Fife Furniture Plus, this effectively offsets a degree of the 'loss' incurred by the organisation for the packages of items allocated to the clients in the Levenmouth project.

It was shown in year one that we as an area benefitted disproportionately in terms of allocated goodwill compared to other parts of Fife.

- 2.5.6 The total funding being requested today for this project will be £58,000 which is based on salary up to April 2026, full cost recovery includes pension and NI payments, a 10% management fee for hosting the role of the support worker as well as all HR and other administrative support for the position including payroll, and a proportionate contribution towards the goodwill over provision for the Levenmouth area.

3.0 Conclusions

- 3.1 The key activities noted in this report represent a robust and tailored approach to the needs of our local communities.
- 3.2 The advantages of taking a local approach, is an ability to develop and implement new and innovative initiatives, like these examples, quickly, by working with local communities and the partner agencies involved in supporting people on a day-to-day basis.
- 3.3 It is hoped that the work highlighted in this report helps define the level of creativity and commitment to tackling poverty in Levenmouth, and shows the strength of the local partnership in not just tackling a single issue, but looking at the needs of those we work with to strengthen learning, skills and wellbeing as part of an approach to tackling wider inequality.

List of Appendices

None

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

1. Levenmouth Vision Document – This document has been forwarded to members previously.
2. [Levenmouth Local Community Plan](#) – Pages 115-125 Levenmouth Area Committee 31st May 2023
3. Levenmouth Welfare Reform and Anti Poverty (WRAP) Plan 2025
4. Cash First – Towards Ending the Need for Foodbanks in Scotland – Scottish Government (2023)
5. Enhanced Fuel Poverty Approach in Levenmouth report – April 2024 to March 2025
6. [Levenmouth Area Committee 27th November 2024 Pages 85- 93](#)
7. Plus Partnership Quarterly update – 1st December 2024 to 28th February 2025

Report Contact

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25 June 2025
Agenda Item No. 9

Supporting the Levenmouth Local Community Plan – Community Recovery Fund (CRF) Levenmouth.

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: Ward 21,22

Purpose

The purpose of this report is to inform members of the current position relating to the Community Recovery Fund (CRF) for Levenmouth, showing current spend and outstanding projects.

Recommendation(s)

The committee is asked to note the current position relating to CRF spend in Levenmouth and make comment as required.

Resource Implications

The area was allocated a budget of £1.343 million for CRF related projects as part of the response to the pandemic. Members will note that the proposals for CRF are currently overcommitted by £122,398 or 9.11% of the budget. Officers are comfortable with this given some figures are based on estimates and there is likely to be a level of attrition amongst the project proposals as we continue to work on their viability and deliverability. On that basis we are confident that the final spend figure by March 2026 will be on budget.

Legal & Risk Implications

There are no legal implications inherent in this report. All issues relating to procurement will be dealt with under the Council's agreed procurement framework, any grants made will be guided by the current permissions framework which allows discretion to officers for any grant made below 5K, while anything exceeding that figure would be subject to a full report to the Area Committee. This ensures that members can scrutinise proposals both at their regular ward meetings and formal area committee meetings.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

As noted, all projects would either be subject to report to Area Committee or discussion at ward meetings – where required local consultations would take place depending on the perceived impacts of the individual proposals, many of the proposals are longer running issues and may already have been subject to local discussion and debate.

Many of the projects noted have been flagged by councillors through their constituency work or have been promoted through contact with community councils or other representative bodies in the area.

1.0 Background

1.1 At its meeting on 25th August 2022, Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of the £9m across the 7 Area Committees with the remaining £1m to be used to support initiatives spanning several areas or of Fife wide significance. The high-level approach and criteria approved at Committee were:

- Area Committees will decide allocations from the fund
- Communities should help identify priorities and projects
- The fund can be used flexibly until March 2026
- Projects and spend should support wider community recovery as well as shorter term challenges e.g., cost of living
- Project proposals must minimise any recurring revenue spend but promote innovation and pilot schemes which may influence future delivery

1.2 The committee also agreed specific criteria for the approach which were noted as-

- Projects should link to Local Community Plan priorities
- Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)

- Projects should provide assessment of benefit to ensure no unintended consequences

- 1.3 The Committee also agreed that officers should liaise and engage with all Councillors at Area Committee in relation to the Community Recovery Fund. In the Levenmouth area the promotion of projects supported by CRF has been the subject of discussion at the local ward meetings, and members also engaged in specific CRF workshops where they gave officers a steer on how they would like to see the Levenmouth approach developed.
- 1.4 As noted above, key criteria for the use of the Community Recovery Fund include links with the Plan 4 Fife and Local Community Plans. The priorities for the Levenmouth Local Community Plan have been developed for the period 2023 – 25 and these have been used when considering proposals.
- 1.5 Where there is a clear responsibility to take forward a particular project, the appropriate service, partner, or group will be asked to develop and submit a proposal for Area Committee to consider. A template for proposals has been developed to ensure that the necessary information is collected to allow the proposal to be assessed and - at a later point if successful – for progress to be monitored.

2.0 Issues and Options

- 2.1 Members will note that there are a range of projects highlighted in the attachment to this report.
- 2.2 As noted these have been derived from local discussions over the last two years. Issues of even longer standing that we have not been able to address within resources available at the time have also been brought into the CRF discussion, the newly built skatepark at the Promenade being one of those reactivated projects.
- 2.3 The proposals have changed over time, with some projects having to be dropped from the list through issues of affordability or changing priorities.
- 2.4 Members will be aware of the core priorities for the area, and these have been listed below for reference.

Opportunities for All

- Improved Health Outcomes - with a particular focus on mental health support and issues around drug misuse and drug related deaths. The area also needs to improve its rates of participation in physical activity which are lower than most areas of Fife.
- Targeted Anti-Poverty Opportunities - Increase in locally provided support for mitigating the impact of the cost-of-living crisis.

Thriving Places

- Improvements to transport connectivity - continue to build on the opportunities offered by the rail link to improve local connectivity in Levenmouth.
- Digital Connectivity – assess how we deliver a better digitally connected Levenmouth that benefits local people and business.

- Targeted Action on Anti-Social Behaviour (ASB) - continued focus on ASB including misuse of motorcycles, fire raising and illegal dumping
- Town Centre Public Realm Improvements- continue improvements in Leven town centre and assess the support required for improvements in the smaller centres with an initial focus on Kennoway, Bishops Court and Lower Methil.
- Green Space and Play Space Improvements - continue to improve play facilities as part of the ongoing programme and ensure our play offer is of comparable quality with the rest of Fife. This work needs to support higher levels of participation in sport and activity for the whole family.
- Develop the concepts and recommendations from the Levenmouth Tourism audit to ensure we have a strong Levenmouth offer to attract footfall and spend.

Inclusive Growth and Jobs

- Put in place local opportunities for skills development and training tailored to the needs of local businesses.
- Ensure the rail link and associated projects produce a Tourism dividend for Levenmouth through the realisation of ancillary benefits.
- Ensure local businesses are fully informed of support mechanisms that will allow them to develop and expand and assess if local bespoke interventions can be designed and funded.
- Put in place support to encourage local entrepreneurship and new start businesses.

Community Led Services

- Develop and support community leadership in all forms
- Promote and support Community Asset Transfer where it is appropriate and beneficial to the local community.
- Promote volunteering opportunities locally
- Support local organisations which provide service benefits to local communities and help them develop resilience.

2.5 As members will be aware from previous discussions these priorities mirror a number of those contained in the 2019-22 plan – however they have also been informed from the results of the most recent strategic assessment for Levenmouth which highlighted areas for improvement which are noted below:

- the provision and quality of local facilities and amenities
- the availability of secure well-paid work
- general care and maintenance of place
- ongoing concerns about feeling safe
- a lack of influence and control felt by local people

2.6 Officers feel the range of proposals contained within the attachments to this report align well with the current local plan priorities and the improvement areas as noted above.

3.0 Conclusion

- 3.1 Members will note from the range of projects noted in the attachment to this report that a wide range of priorities have been addressed. The flexible nature of this budget, and its ability to cross financial years has been of significant value for local officers to plan and implement projects.

List of Appendices

- List of current CRF Proposals

Background Papers

- https://www.fife.gov.uk/_data/assets/pdf_file/0016/406024/Agenda-and-papers-for-Cabinet-Committee-meeting-22nd-September-2022.pdf
- https://www.fife.gov.uk/_data/assets/pdf_file/0022/397012/Agenda-and-papers-for-the-Cabinet-Committee-25th-August-2022.pdf
- [Levenmouth Area Committee 31st May 2023 – Item 10 pages 115-125](#)

Report Contact

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Levenmouth Area CRF	
Project Name	Area Budget Contribution & Proposed Project Contribution
Electrical connection to the storage container at The Centre, Leven	£ 6,323.37
Leven Promenade improvements - design costs	£ 50,000.00
Staffing costs for Tourism Project Manager	£ 76,269.31
Support for community owned facilities (renewable energy etc)	£ 32,994.75
Buckhaven Heritage Regeneration	£ 50,000.00
Leven Promenade Skate Park improvements - construction costs	£ 150,000.00
Oakvale Road Play Area Improvements	£ 95,141.00
Castle Terrace East Play Area improvements	£ 34,339.00
Short-term Policing Resource	£ 11,232.92
Community Engagement Post for Methil Heritage Centre	£ 44,153.00
Community Engagement Post for Methil Heritage Centre	£ 65,268.00
Additional costs incurred at Kennoway Pump Track	£ 25,149.00
Improvements to Terras Hall, East Wemyss	£ 28,200.00
Public Health Policing Approach	£ 91,857.00
Public Health Policing Approach	£ 91,857.00
Leven Town Centre - upgrade to infrastructure for festive lighting following building fires	£ 14,398.02
Largo Library heating upgrade	£ 8,000.00
Leven Links Bridge Replacements	£ 45,993.52
Lilac Bank, Methil, Play Area improvements	£ 30,000.00
Greig Park, Windygates, Play Area Improvements	£ 30,000.00
Christie Park, Leven, Play Area improvements	£ 30,000.00
Bishop's Court re-design	£ 60,000.00
Herd Park - Modular Changing Unit	£ 65,000.00
Restoration Learning Centre	£ 27,446.00
Methil Heritage Trail	£ 4,945.54
Purchase of modular accommodation units next to Kirkland Sidings yard	£ 89,500.00
Potential - Greig Institute, Windygates changing room upgrade	£ 10,523.91
Temple Car Park, Lower Largo - Changing Places Toilet installation project	£ 30,000.00
Greig Park, Windygates - Architect fees for 3G Pitch proposal (materials for consultation exercises)	£ 3,000.00
Leven Promenade car park resurfacing	£ 43,492.79
Homelands Trust - Horticultural 'Happy Hut'	£ 8,663.98
Match funding for community owned facilities to improve sustainability and reduce running costs	£ 22,000.00
East Wemyss Bowling Club - disabled access adaptations	£ 1,368.00
Levenmouth Discovery Trails - marketing and promotion	£ 3,500.00
Planning permission for former Network Rail compound in Leven	£ 4,837.00
Replacement of lighting rig at Buckhaven Community Centre	£ 3,500.00
Leven Promenade Maintenance (FCCT)	£ 43,500.00
Letham Glen - upgrade of slope at entrance to car park	£ 2,425.00
Viewforth, Buckhaven, play area upgrade	£ 25,520.00
	£ 1,460,398.11

25 June 2025
Agenda Item No. 10

Supporting the Levenmouth Local Community Plan – Update Report Methil Heritage Centre

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: Ward 21 & 22

Purpose

The purpose of this report is to update members following the report to Area Committee on 27 November 2024, on the levels of activity at the Methil Heritage Centre (MHC) and highlight proposals for the longer term regarding the sustainability of the MHC facility, and how the community can play a larger part in developing its offer.

Recommendation(s)

The committee is asked to note: -

- (1) the level of activity in the appendix to this report which builds on that reported to the Area Committee on 27 November 2024; and
- (2) the proposal to seek a longer-term management arrangement for the MHC starting with the building of a robust management committee group.

Resource Implications

There are no specific resource implications inherent in this particular report, members can refer to the previous report by On Fife in November 2024 which highlighted the drawdown of CRF funding to support the Community Engagement Coordinator role, a link to this report can be found under the background papers section at the end of this report.

Whether there are future requirements for local funding interventions into this matter are still to be considered, members will be kept aware of any developments if this is the case.

Legal & Risk Implications

There are no legal implications inherent in this report.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Members will be aware that the future of the Methil Heritage Centre has been a subject of considerable interest to a range of individuals and groups in the area, and the focus of discussion for many within the Relevant Levenmouth consultative approach.

1.0 Background

- 1.1 Members requested further information on the progress of the Methil Heritage Centre after the initial report by On Fife in November 2024.
- 1.2 Within that November 2024 report to area committee, colleagues in On Fife confirmed several points including;
 - The extension of the Community Coordinator role at the MHC by six months up to September 2025.
 - The period April 2024-March 2025 would be used to set a footfall baseline for the MHC.
 - Opening hours would be open to review depending on demand trends
 - The Museum Assistant post would extend to March 2026, with a review in September 2025 based on footfall and the impact of local marketing approaches.
 - The continuation of a marketing approach for the facility through leaflet drops as well as newspaper and online advertising.
 - An undertaking to continue to resource targeted work with a range of groups in the area including schools.
- 1.3 Members were keen to understand the potential approaches that could be used to bring about a sustainable long-term solution to ensure the MHC remained a viable cultural asset in the Levenmouth area.
- 1.4 Communities and Neighbourhoods have agreed to support On Fife with the process to seek a satisfactory and sustainable way of maintaining provision from the MHC for the longer term.

2.0 Issues and Options

- 2.1 Members will see from the appendix that there has been a strong programme of events held at the MHC with very strong attendance figures for a number of these.
- 2.2 From photography exhibitions to health and wellbeing workshops as well as ongoing heritage talks, the MHC has shown that it is a flexible environment that can accommodate a range of activities that are well received by local people.

- 2.3 As noted above Councillors were keen to understand how a sustainable option for the continued use of the MHC could be arrived at that would extend activity beyond the current funding arrangements noted in para 1.2.
- 2.4 Cllr Clarke met with representatives of On Fife and Communities and Neighbourhoods in January 2025 to discuss potential options.
- 2.5 This meeting concluded that there was general support to look at the creation of a strong and representative community management group for the MHC, and that work would continue with that group to explore the appetite for the MHC to become a community run facility with ongoing support from On Fife and Fife Council.
- 2.6 On that basis discussions have been ongoing as to how that approach will be formed, what we can confirm is that there will be the allocation of CLD resource to support the work, and the Community Development Team Manager will team up with the On Fife Engagement Coordinator to kick start the process.

3.0 Conclusion

- 3.1 The proposal to take forward a community led approach around the future management of the MHC aligns fully with priorities contained within the Levenmouth Local Community Plan around community led services.
- 3.2 The area has a good track record in working with community groups to take on assets that have then flourished due to the energy and efforts of local people. Largo Library and the development of the Terras Hall by SWACS are good examples of how alternative management approaches can accelerate development.

List of Appendices

- Methil Heritage Centre – Activity Report November 2024 – March 2025

Background Papers

- Papers – Levenmouth Area Committee – [27/11/24](#)

Report Contact

David Paterson

Community Manager (Levenmouth)

Buckhaven Burgh Chambers

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Methil Heritage Centre Activities Update November 2024 to March 2025

OnFife (Fife Cultural Trust) have continued to programme consistently at Methil Heritage Centre in response to community interest in arts, culture and heritage and in the short period since our last report (November 2024) to March 2025 we have welcomed 1,189 visitors.

Looking ahead, OnFife are hosting in the reception area at the Heritage Centre a small heritage display highlighting Silverburn Flax Mill and welcome Fiona Young, Flax Mill Activities Co-ordinator (Fife Employment Access Trust) to give a talk in March. Saturday Heritage Talks are planned through to August 2025 with speakers from Fife Heritage Railway, Friends of Methil Heritage and OnFife staff.

OnFife are collaborating with local Nourish Scotland and the Miners' Institute over the Easter school holidays and are planning a series of events during Mental Health Awareness Week in May. Also, for May, we are in discussion with artists David and Robert Mach for an installation featuring work by local, national and international artists.

From	To	Title	Description	Visitors
06/11/2024	25/01/2025	Possible Paths	Photography exhibition by Cate Gillon featuring former pupils of the local High Schools and their inspirational achievements. Due to its popularity, we extended the run of this exhibition, and it then transferred to BRAG's premises on Leven High Street.	566
1/11/2024	13/12/2024	Creative Flow Workshops	Yoga and creative writing workshop for wellbeing	40
07/11/2024		Scotland Beneath the Surface	Saturday Heritage Talk: Bruce Kieth talking about his book (same title)	4
14/12/2024		Lunch with Santa	Family friendly Christmas event	44

08/11/2024		The Shed	The Shed at Bayview about who they are and what they do	3
16/11/2024		Allegorical Photography	Saturday Heritage Talk	8
18/01/2025		Behind the real Peaky Blinders	Saturday Heritage Talk	28
12/02/2025	15/02/2025	The BIG Methil LEGO® Build	LEGO® mast builder and Historic Environment Scotland Learning Officer running booked sessions to create scale models of Bayview Park and Methil Heritage Centre	211
16/01/2025	27/01/2025	Photography Workshops	Photographer Cate Gillon leading local schools workshops linked to Possible Paths exhibition	234
25/01/25		Art Workshop	Meleri Mair Art class themed on Burns Night	11
5/02/2025	8/02/2025	Art Workshops	Meleri Mair Art classes for children/Sea Glass	36
22/02/2025		The Big Unveiling	Unveiling of the LEGO® models with scavenger hunt, raffle, keepy up challenge and Henry McLeish in to do a talk Visit from EAST FIFE FC director Stephen Mills	118
12/02/2025	05/03/2025	East Fife LEGO® Display	Temporary display of Bayview Stadium with option to show at the football ground	153
5/03/2025		Keeping a cup full of creativity	International Women's Day event	5

6/03/2025		Glimmer Playlist	International Women's Day events	7
7/03/2025		Women, Wellness and Wailing	International Women's Day event	8
7/03/2025		Paint Your Colours	International Women's Day event	6
8/03/2025		This Is Your Life Drawing	International Women's Day event with Val McDermid	13

25 June 2025

Agenda Item No.11

Appointment to Kirkcaldy and Central Fife Sports Council

Report by: Lindsay Thomson, Head of Legal and Democratic Services

Wards Affected: 21 & 22

Purpose

The purpose of this report is to ask the Levenmouth Area Committee to agree member representation on the Kirkcaldy and Central Fife Sports Council following the resignation of Cllr O'Brien from this position.

Recommendation(s)

The committee is asked to nominate an elected member to replace Councillor O'Brien on the Kirkcaldy and Central Fife Sports Council.

Resource Implications

There are no direct resource implications arising from this report.

Legal & Risk Implications

External organisations have their own governance structures and members should seek advice from the Head of Legal and Democratic Services on any concerns they have on membership of the organisations. In particular, members may be subject to other legislation such as the Companies Acts (directors' responsibilities) and charity law.

Failure to make such appointments may mean the external organisation cannot function effectively or secure a quorum at meetings.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The respective organisation has been consulted as appropriate.

1.0 Background

- 1.1 Kirkcaldy and Central Fife Sports Council was established in 2006, to represent member clubs and organisations and strive to be a progressive and forward thinking Sports Council. The main aim of the organisation is to see more people participating in sport and physical recreation and thereby enjoying its benefits.
- 1.2 The organisation provides advice and assistance with the development of all sports, competitions and other events as considered desirable. They also assist in the formation of sports clubs where none exist, or where existing clubs are unable to fulfil current needs. The policy of the Sports Council is to assist members to explore all funding opportunities.
- 1.3 The Glenrothes, Kirkcaldy and Levenmouth Area Committees are requested to appoint one member each to represent on the Kirkcaldy and Central Fife Sports Council.
- 1.4 At the Levenmouth Area Committee on 14 September 2022, the committee appointed Councillor O'Brien as the Levenmouth Area Committee representative on the Kirkcaldy and Central Fife Sports Council.

2.0 Conclusion

- 2.1 Following Councillor O'Brien's resignation from the Kirkcaldy and Central Sports Council on 12 May 2025, it is necessary for the committee to appoint a member to fill this vacancy.

Background Papers

The following background papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- 1) Appointments to External Organisations - Report to Committee on 14 September 2022.

Report Contact

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25 June 2025

Agenda Item No. 12

Property Transactions

Report by: Alan Paul, Head of Property Services

Wards Affected: 21

Purpose

The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to Council Officers.

2.0 Transactions

2.1 Leases by the Council – New Leases

2.1.1 Unit 6 Levenmouth Business Park, Percival Road, Buckhaven

Term: 3 years from 6 May 2025
Rent: £6,975 per annum
Tenant: Hoverdale Fife Ltd

2.1.2 Unit 6/Block 6 Banbeath Industrial Estate, Banbeath Place, Leven

Term: 3 years from 1 May 2025
Rent: £8,784 per annum
Tenant: Camtech Service Limited

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officer Powers.

List of Appendices

1. N/A

Report Contact

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Author’s Job Title	Service Manager
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25 June 2025

Agenda Item No. 13

Levenmouth Area Committee Forward Work Programme

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected: 21 and 22

Purpose

This report supports the Committee's consideration of the workplan for future meetings of the Committee.

Recommendation(s)

It is recommended that the Committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each Area Committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Work Programme

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

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Levenmouth Area Committee of 20 August 2025			
Title	Service(s)	Contact(s)	Comments
LRP Grant Funding	Roads & Transportation	Phil Clarke	8.1.25 - added to workplan at request of service.
Update on Fife Heritage Rail Conservation Building (Large Grant Funding)	Roads & Transportation	Phil Clarke	1 year Update report requested at 21.08.24 meeting.
Levenmouth Area Community Learning and Development Action Plan - Annual Report	Communities and Neighbourhoods Service	Robert Graham	
Area Roads Programme 2024/25 Outturn Report	Roads & Transportation	Vicki Storrar	26/11/24 item added to workplan for annual reporting.
Warm and Welcoming Spaces - Funding Agreement for Winter 2025/26 - Anti Poverty	Communities and Neighbourhoods Service	David Paterson	

Levenmouth Area Committee of 1 October 2025			
Title	Service(s)	Contact(s)	Comments
Safer Communities Team Update	Housing Services		Annual Report. Last reported May 2024. Next Scheduled 7.10.26. Jan 2025 request made by Service to amend reporting cycle to report Sept/October annually. Safer Communities, Scottish Fire and Rescue Service and Operational and Community Briefing on Policing Activities to all be realigned to report at same meetings.
Scottish Fire & Rescue Service Local Plan Annual Performance Report	Communities and Neighbourhoods Service		Annual Report. Last reported May 2024. Next Scheduled 7.10.26. Jan 2025 request made by Service to amend reporting cycle to report Sept/October annually. Safer Communities, Scottish Fire and

Levenmouth Area Committee of 1 October 2025			
Title	Service(s)	Contact(s)	Comments
			Rescue Service and Operational and Community Briefing on Policing Activities to all be realigned to report at same meetings.
Operational and Community Briefing on Policing Activities within Levenmouth	Police Scotland		Annual Report. Last reported May 2024. Next Scheduled 7.10.26. Jan 2025 request made by Service to amend reporting cycle to report Sept/October annually. Safer Communities, Scottish Fire and Rescue Service and Operational and Community Briefing on Policing Activities to all be realigned to report at same meetings.
Area Housing Plan 2025-26	Housing Services	Peter Nicol	Annual Report. Last reported 27.11.24. Next scheduled 7.10.26.
Supporting the Levenmouth Local Community Plan - Festive Lights	Communities and Neighbourhoods Service	David Paterson	Annual report. Last reported 27.11.24. Next Scheduled 7.10.26
Supporting the Levenmouth Local Community Plan - Corra Support - Anti Poverty Funding	Communities and Neighbourhoods Service	David Paterson	Following 27/11/24 meeting further report to be scheduled in October 2025.
Education - Pupilwise and Parentwise Surveys	Education	Jackie Funnell	Annual report - last reported 2/10/24. Next due 7/10/26.
Levenmouth Criminal Justice Social Work - Welfare Worker - Funding Request	Communities and Neighbourhoods Service	David Paterson	

Levenmouth Area Committee of 3 December 2025			
Title	Service(s)	Contact(s)	Comments
Complaints Annual Update Report		David Thomson-CRM, Diarmuid Cotter	Report last presented 27.11.24. Next scheduled 7.10.26.
Local Capital Budget - Annual Update Report	Communities and Neighbourhoods Service	David Paterson	last reported Nov 24
Common Good Annual Report 2024/2025	Finance and Corporate Services	Eleanor Hodgson	Annual Report. Last reported to 27.11.24 committee. Next scheduled 25.11.26
Supporting the Levenmouth Local Community Plan - Justice Social Work (JSW) Welfare Support Worker	Communities and Neighbourhoods Service		Initial report presented to committee on 27/11/24. Follow up report scheduled for 3/12/25.
Levenmouth Reconnected Programme Grant Awards	Roads & Transportation	Phil Clarke	20/5 added to workplan following special meeting of 14/5/25.

Levenmouth Area Committee of 11 February 2026			
Title	Service(s)	Contact(s)	Comments
Levenmouth Community Plan Update Report	Communities and Neighbourhoods Service	David Paterson	Annual Report. Last presented 12.02.25. Next Scheduled 13.01.27.
Local Economic Profiles - Annual Report	Economy, Planning and Employability	Alison Laughlin	Annual Report. Last scheduled 12/2/25 meeting. Next scheduled 13/1/27.
Area Roads Programme 2026 - 2027	Roads & Transportation	Vicki Storrar	26/11/24 item added for annual reporting to the 11/2/26 meeting.

Levenmouth Area Committee of 1 April 2026			
Title	Service(s)	Contact(s)	Comments
Health and Social Care Locality - Annual Update	Health and Social Care	Jacquie Stringer-fc	Annual Report. Last presented 2.4.25.
Public Health - Annual Progress Report	Education	Pamela Colburn	Annual Report. Last presented 2.4.25.

Levenmouth Area Committee of 1 April 2026			
Title	Service(s)	Contact(s)	Comments
Levenmouth Anti Poverty Work Annual Update	Communities and Neighbourhoods Service	David Paterson	Annual Report. Last Presented 1.4.25.
Educational Outcomes 24/25	Education	Shelagh McLean	Last reported April 2025.
Anti Social Behaviour Approach Levenmouth - Police Resource	Communities and Neighbourhoods Service	David Paterson	Annual Report. Last reported 2.4.25. 2027 Date to be finalised.

Levenmouth Area Committee of 24 June 2026			
Title	Service(s)	Contact(s)	Comments
Grounds Maintenance Service Domestic Waste and Street Cleansing Annual Review	Environment & Building Operations (AT&E)	Scott Clelland, Alexander Anderson-Es	Annual Report. Last presented 25/6/25.
Educational Outcomes 24/25	Education	Shelagh McLean	Annual Report. Last presented 25.6.25.
Community Recovery Fund (CRF) Project Proposals - Update and Current Spend Profile	Communities and Neighbourhoods Service	David Paterson	Annual Report. Last presented 25.6.25.
Levenmouth Area Community Learning and Development Action Plan - Annual Report	Communities and Neighbourhoods Service	Robert Graham	Last reported June 2025.
River Leven Programme Update	Communities and Neighbourhoods Service	David Paterson	

Levenmouth Area Committee of 19 August 2026			
Title	Service(s)	Contact(s)	Comments
Area Roads Programme - Outturn Report	Roads & Transportation	Vicki Storrar	26/11/24 added to forward workplan for annual reporting.

Levenmouth Area Committee of 7 October 2026			
Title	Service(s)	Contact(s)	Comments
Safer Communities Team - Annual Update	Housing Services	Liz Watson-SC	Annual report. Last presented 1.10.25. Jan 2025 request made by Service to amend reporting cycle to report Sept/October annually. Safer Communities, Scottish Fire and Rescue Service and Operational and Community Briefing on Policing Activities to all be realigned to report at same meetings.
Scottish Fire and Rescue Service Local Plan Annual Performance Update	Scottish Fire & Rescue Service		Annual report. Last presented 1.10.25. Jan 2025 request made by Service to amend reporting cycle to report Sept/October annually. Safer Communities, Scottish Fire and Rescue Service and Operational and Community Briefing on Policing Activities to all be realigned to report at same meetings.
Operational and Community Briefing on Policing Activities within Levenmouth	Police Scotland		Annual report. Last presented 1.10.25. Jan 2025 request made by Service to amend reporting cycle to report Sept/October annually. Safer Communities, Scottish Fire and Rescue Service and Operational and Community Briefing on Policing Activities to all be realigned to report at same meetings.
Supporting the Levenmouth Local Community Plan - Festive Lights	Communities and Neighbourhoods Service		Annual Report. Last presented 1.10.25.
Area Housing Plan	Housing Services	Peter Nicol	Annual Report. Last presented 1.10.25
Education - Pupilwise and Parentwise Surveys	Education	Shelagh McLean	Annual Report - last reported October 2025.

Levenmouth Area Committee of 25 November 2026			
Title	Service(s)	Contact(s)	Comments
Complaints Annual Update Report	Customer Services Improvement Service	David Thomson-CRM	Annual report. Last presented 3.12.25
Common Good Annual Report	Finance and Corporate Services	Eleanor Hodgson	Annual Report. Last presented 3.12.25.
Local Capital Budget Annual Report	Communities and Neighbourhoods Service	David Paterson	Last reported Dec 2025.

Levenmouth Area Committee of 13 January 2027			
Title	Service(s)	Contact(s)	Comments
Levenmouth Local Community Plan - Update Report	Communities and Neighbourhoods Service	David Paterson	Annual Report. Last presented 11.2.26.
Local Economic Profiles - Annual Report	Economy, Planning and Employability	Alison Laughlin	Annual Report. Last presented 11.2.26.

Unallocated			
Title	Service(s)	Contact(s)	Comments
Eagle Road MUGA - Resurfacing Proposal Funding Request	Communities and Neighbourhoods Service	David Paterson	
Property Transactions	Property Services	Michael Ogorman	To be added to agenda when required.
Property Transactions Update Report	Property Services	Michael Ogorman	16/5 - added to workplan following People and Communities Scrutiny Committee of 15.05.25. Date TBC