

ENGINEER			
Reference No.	A4776	Type	Individual
Service	Property Services		
Job Family	Professional 3	Grade	FC9

Purpose
To be responsible for the execution and control of all aspects of allocated work, from inception to completion.
The role requires you to work independently or as part of a design team producing technical solutions on a variety of building projects.

Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	Range %	Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility	E	D
Assist the Lead Officer/Lead Professional in the co-ordination and supervision of Assistant and Technician Engineers		Ability to provide a regular and effective service Management and Supervisory Skills	✓ ✓	
Undertake Engineering duties including site surveying, site inspections, design and working drawings, specifications, bills of quantities, contract documents, design calculations, assessment and reporting on existing facilities and plant, filing, technical and contract administrator's duties as appropriate.		Must hold or be willing to achieve full membership of a Chartered Engineering Institution and Registration as a Chartered Engineer with the Engineering Council within a 2 year period following appointment Experience in all aspects of design process from inception to completion Experience of working with other professional disciplines for example architecture or quantity surveying	✓ ✓ ✓	

Role Profile

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		Educated to SCQF level 11, which includes a Masters Degree, Post Graduate Diploma, SVQ level 5 or equivalent Proficient in the use of engineering analysis and design software relevant to the engineering discipline such as AutoCad, Revit MEP, Amtech, Tekla, Microdrainage and Civils 3D Experience in preparing specifications using specialist software packages such as NBS	✓ ✓	✓
Liaise with clients in the compilation and development of the brief and prepare feasibility studies independently or in conjunction with the Quantity Surveyor.		Effective communication skills Report writing skills Provide a regular and effective service	✓ ✓ ✓	
Work as either consultant to Architect/Contract Administrator or act as Contract Administrator on individual contracts, controlling all engineering contractual matters including design, specification, nomination of Sub Contractors and Suppliers, certification and expenditure of monies, all independently or in conjunction with the Quantity Surveyor.		Experience of contract administration Problem solving skills Experience of consultant management Experience working with BIM protocols	✓ ✓ ✓	✓
Comply with relevant legislation and regulations and the Council's and Property Services' policies on Health and Safety and codes of practice.		Experience in the application of commonly used British and European guidance standards and the CDM Regulations (or equivalent) Experience in the application of Fife Council's codes of practice	✓	✓
Assist in the provision of a client liaison service including monitoring work requests, preparing and maintaining list of approved		Experience of managing project costs Up to date knowledge of industry practice	✓ ✓	

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contractors, monitoring client budgets, procuring external consultant appointments, and associated duties as requested.		Project Management Experience on large scale projects		✓
Liaise with statutory bodies as required.		Experience working with statutory bodies and submitting applications	✓	
Ensure compliance with statutory legislation in respect of the Building Acts, Planning Acts, Eurocodes etc.		Good knowledge of relevant standards	✓	
Deputise for Lead Professional/Lead Officer as required.		Management and Supervisory skills	✓	
Undertake research duties.		Ability to work under your own initiative	✓	
Undertake other duties as may be appropriate to the effective provision of a Property Service.		Ability to react to or implement change	✓	
Comply with the Council's Scheme of Administration and Standing Orders. Contribute to the achievement of the Council's corporate aims and values.		Good knowledge of procurement rules and practice	✓	
		Ability to provide a regular and effective service	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.				

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Additional tasks or responsibilities – this is a generic role, however this particular job may also require you to undertake the following:				
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Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required	
Before confirming appointment: You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.	
Additional Information – the following information is available:	Expected Behaviours
<ul style="list-style-type: none"> • Skills Framework (if applicable) • How we work matters 	<p>Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.</p> <p>Please refer to How We Work Matters Guidance to learn more.</p>