

**SCHOOL EXCLUSION ZONE
EXEMPTION PERMIT APPLICATION FORM
ST MARIE'S RC PRIMARY SCHOOL, KIRKCALDY**



APPLICANT DETAILS (evidence required – e.g. driver's licence)						
Title:	Name:				Tel No:	
Address:						
VEHICLE DETAILS (evidence required – e.g. Vehicle registration document V5)						
Make:	Model:	Colour:	Reg No:			
Reason for applying – Please give details as to why you are applying for a permit: <i>(Blue badge holders are exempt on display of blue badge and do not need a permit)</i>						
If you are a resident in the qualifying area for exemptions tick here: <input type="checkbox"/>						
Other reason (requires approval from the School Management Team):						
DECLARATION						
I agree to abide by the terms and conditions as detailed overleaf.						
Signed:				Date:		
Return completed applications with required evidence to the school office: St Marie's RC Primary School, MacIndoe Crescent, Kirkcaldy, KY1 2JH						
FOR OFFICE USE ONLY						
Proof accepted	Checked by (initial)	Date	Permit Approved (Management team only)	Permit Expiry Date	Permit No.	Approved by (initial)
<input type="checkbox"/>			<input type="checkbox"/>			

Information gathered on this form will be held by Fife Council records to manage your entitlement for a Permit. All collection, use and storage of personal information will be in accordance with data protection legislation including the UK GDPR. For more information on how Fife Council meets its data protection obligations, see the Fife Council Privacy Notice here: <https://www.fife.gov.uk/home/privacy-policy>

TERMS & CONDITIONS – SCHOOL EXCLUSION ZONE PERMITS ST MARIES RC PRIMARY SCHOOL, KIRKCALDY

1. Displaying your permit

Your permit must be always displayed clearly when accessing or parking within the School Exclusion Zone. It cannot be obscured and must be presented so that it can be inspected by Parking Attendants or the Police. Your permit must correspond to the vehicle it is displayed in, and it must be within its expiry date. If a valid permit is not displayed, you may be prosecuted by the Police.

2. School Exclusion Zone

Display of a permit only allows vehicular access into the zone. It does not permit parking within disabled bays or on any other parking restriction unless specifically stated on the parking signs that permit holders are exempt.

3. Defaced / Manipulated Permits

If a permit is damaged, defaced or rendered illegible, the holder must surrender it to the school. Until a replacement permit has been sought, no exemption to the School Exclusion Zone will be granted. You must not alter your permit in any way.

4. Expiry Dates

The maximum permitted validity period for any permit is until the expiry date. For continued access to the School Exclusion Zone beyond the expiry date, a new application must be made. It is your responsibility to renew your permit on time, no reminder will be issued.

5. Parking

You may only park your vehicle within the School Exclusion Zone where it is safe to do so and it does not cause an obstruction (e.g. should not be parked on footways, at junctions, in the turning area, or in front of driveways).

6. Driving within the School Exclusion Zone

The School Exclusion Zone is to provide a safer area for children, therefore please ensure you drive safely and give way to pedestrians.

7. Qualifying addresses for a permit

MacIndoe Crescent - 41 - 91 odd numbers; 66 - 108 even numbers; Janitors House
Beatty Crescent - 91, 93, 95, 97