

Tuesday, 2 March, 2021 - 2.00 p.m.

AGENDA

Page Nos.

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct Members of the Committee are asked to declare any interest(s) in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of the meeting of Kirkcaldy Area Committee of 19 January 2021 3 - 4
4. **AREA ROADS PROGRAMME 2021-2022** – Report by the Head of Assets, Transportation and Environment 5 - 12
5. **SUPPORTING THE LOCAL COMMUNITY PLAN - AREA CAPITAL BUDGET REQUEST - CONSTRUCTION OF PRACTICE BAY FACILITIES DUNNIKIER GOLF COURSE** – Report by the Head of Communities & Neighbourhoods 13 - 21
6. **KIRKCALDY COMMON GOOD FUND - APPLICATION FOR ASSISTANCE: KIRKCALDY OLD KIRK RESTORATION FOR THE COMMUNITY (DELIVERY PHASE)** – Report by the Head of Communities & Neighbourhoods 22 - 25
7. **KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME** 26 - 28

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Morag Ferguson
Head of Legal and Democratic Services
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23 February, 2021

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THE FIFE COUNCIL - KIRKCALDY AREA COMMITTEE - REMOTE MEETING

19th January, 2021

2.00 pm – 3.20 pm

PRESENT: Councillors Neil Crooks (Convener), Lesley Backhouse, Alistair Cameron, Ian Cameron, Rod Cavanagh, Judy Hamilton, Zoe Hisbent, Gordon Langlands, Kathleen Leslie, Carol Lindsay and David Ross.

ATTENDING: Phil Clarke, Lead Consultant, Traffic Management (South Fife), Assets, Transportation and Environment; Julie Dickson, Team Manager (Community Development), Communities and Neighbourhoods; Peter Corbett, Lead Officer - Economy, Gordon Mole, Head of Business and Employability, Economy, Planning & Employability Services; Lesley Robb, Lead Officer (Committee Services), Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Richard Watt.

248. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

249. MINUTE

The Committee considered the minute of the meeting of Kirkcaldy Area Committee of 1st December 2020.

Decision

The Committee approved the minute.

250. OBJECTIONS TO PROPOSED WAITING RESTRICTION AMENDMENTS AND ONE-WAY SYSTEM: WEST PRIMARY SCHOOL, KIRKCALDY

The Committee considered a report by the Head of Assets, Transportation and Environment detailing an objection received to a proposed Traffic Regulation Order for alterations to waiting restrictions on roads surrounding West Primary School and one-way system on Methven Road, Kirkcaldy.

Decision

The Committee, in the interests of road safety, agreed:

- (1) to set aside the unresolved objection to the Traffic Regulation Order implementing waiting restriction amendments and one-way system on Methven Road, Kirkcaldy, as shown in drawings TRO/20/14a (appendix 1 to the report) and TRO/20/14b (appendix 2 to the report);
- (2) to allow the Order to be made and the restrictions put in place; and

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- (3) Officers should continue to monitor the situation regarding the restrictions around West Primary School Kirkcaldy following implementation.

251. **OBJECTIONS TO PROPOSED WAITING PROHIBITION: EAST TOLL R/A & PRIMARY SCHOOL ACCESS ROAD, BURNTISLAND**

The Committee considered a report by the Head of Assets, Transportation and Environment detailing two objections received to the proposals for the introduction of waiting restrictions in the vicinity of East Toll Roundabout, Burntisland.

Decision

The Committee, in the interests of road safety agreed:

- (1) to set aside two objections to the proposed Traffic Regulation Order as detailed in drawing no TRO/20/28 (detailed in appendix A to the report); and
- (2) approved the Traffic Regulation Order to allow restrictions to be implemented.

252. **KIRKCALDY ECONOMIC PROFILE (DECEMBER 2020)**

The Committee considered a report by the Head of Business and Employability providing members with an annual overview of the local economic profile for the Kirkcaldy Committee area using the latest available published data. The briefing note (included as appendix 1 to the report) was accompanied by a presentation to the Committee by Officers from Business and Employability.

Decision

The Committee:

- (1) noted the issues raised from an analysis of the latest available data;
- (2) noted the support given to businesses during 2019/20; and
- (3) recognised the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic.

253. **KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME**

Decision

The Committee noted the contents of the Kirkcaldy Area Committee forward work programme.

2 March 2021
Agenda Item No. 04

Area Roads Programme 2021-22

Report by: Ken Gourlay, Head of Assets, Transport & Environment

Wards Affected: 9, 10, 11 & 12

Purpose

The purpose of this report is to identify the projects which are proposed for approval for the Area Roads Programme in the Kirkcaldy committee area for delivery in the 2021-22 financial year.

Recommendation(s)

Committee is asked to:

- i. approve the report and appendices 1-3;
- ii. delegate authority to the Head of Assets, Transportation & Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme develops, in consultation with the Area Convener; and
- iii. note Appendices 4 and 5.

Resource Implications

The Area Roads Programme is funded from capital and revenue and some ring-fenced budgets. Programmes of work will be adjusted, if required, to ensure that expenditure remains within the Service budget.

Legal & Risk Implications

There are no known legal implications. There is a risk that if capital budgets require to be reduced, we will be unable to deliver all the Area Roads Programme priorities.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Committee has been consulted through meetings with Members in the development of the lists of projects.

1.0 Background

- 1.1 The operation, management and maintenance of a safe and efficient transportation network has a major impact on the Fife economy and the quality of life of residents. Delivering transportation projects at local level underpins the priorities of the Fife Council Plan. Roads & Transportation has a key supporting role in relation to promoting a sustainable society, improving quality of life in local communities and growing a vibrant economy. Roads and Transportation Services also provides support to activities which are part of reforming Fife's public services.
- 1.2 The programme has been developed through the assessment and prioritisation of schemes identified by the processes below which follow the guidance identified in Table 5 of the Scheme of Decentralisation and Area Budgets approved by the Executive Committee on 17 November 2015: -
- Feedback from meetings with Elected Members,
 - Scheduled inspections, technical surveys, assessments and interrogation of maintenance management systems,
 - Local Area Transport Plans,
 - Suggestions received from Elected Members, Community Councils and the public.
- 1.3 At its meeting on 1st February 2018 the Economy, Tourism, Strategic Planning & Transportation Committee approved a methodology for allocating devolved budgets (2018, ETSP&T, 13 para 24 refers). The methodology can be summarised as follows: -
- The Area Committees determine local priorities for carriageway projects based on an Area Committee budget allocation commensurate with the Road Condition Index, as reported annually to the ETSP&T Committee,
 - Local priorities for footway projects are decided based on an Area Committee budget allocation commensurate with the proportion of urban mileage,
 - The remaining Road Safety & Traffic Management budget, combined with any available Cycling, Walking & Safer Streets grant funding aligned to safer streets, is allocated to local priorities based on an Area Committee budget commensurate with population numbers,
 - The foregoing is managed and reported via the relevant Area Roads Programme.
- 1.4 The current capital plan indicates that the carriageway and footway capital budget of £7.3m in 2020-21 will reduce to £6.5m in 2021-22 and will further reduce to £6m annually thereafter.

For the Kirkcaldy Committee area, the budgets for 2021-22 are as shown below: -

Devolved Budget	2021-22 Allocation
Carriageways	£483k
Footways	£218k
Road Safety & Traffic Management	£126k

- 1.5 The level of capital resource allocated for carriageways and footways is concerning for future road condition. However, the Council regularly reviews the capital plan, and should this lead to additional investment for 2021-22, the allocations to Area Committees would be increased allowing some schemes from the Category 2 list to be promoted.

2.0 Issues and Options

- 2.1 Appendices 1-3 provide a detailed list of the proposed Area Roads Programme projects for budgets devolved to area committee. Category 1 schemes are committed to the programme dependent on available funding. Category 2 schemes will be promoted into the programme should any of the Category 1 schemes need to be deferred or additional funding becomes available.
- 2.2 To improve access to how the carriageways and footways programme is progressing throughout the year, an on-line system will be made available once programmes are approved.
- 2.3 Appendices 4 and 5 provide information on street lighting column replacement and structures maintenance works. These budgets are not devolved to area committees, but the works locations are provided for information.

3.0 Conclusions

- 3.1 The attached Appendices contain the proposed Kirkcaldy Area Roads Programme for 2021-22. The type of works, work location and provisional estimates are provided for each project.

List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Traffic Management & Road Safety
4. Street Lighting
5. Structures

Report Contact

Neil Watson
 Roads & Lighting Asset Management, Lead Consultant
 Bankhead Central, Glenrothes
 E-mail – neil.watson@fife.gov.uk

**Kirkcaldy Area Committee
Carriageway List for 2021-22**

CAT1	To be approved by Committee for delivery in 2021-22
CAT2	To be approved by committee as 'reserve' schemes which can promote to CAT1 if an approved CAT1 scheme cannot be delivered.

Available Carriageways Budget **£ 483,000**

Ward Name	Town	Road Class	Street	Location/Description	Scheme Type	Estimated Cost	Running Total	Proposed Category	Comments
Burntisland, Kinghorn & Western Kirkcaldy	Rural Road	A	A909	Grange Farm to Dollar Road, Burntisland	Carriageway Drainage	£ 2,000	£ 2,000	Cat 1	Requires investigation into drainage system and possible improvements before consideration of any resurfacing works.
Kirkcaldy East	Kirkcaldy	U	Cairns Street West / Christie Place	Full length	Carriageway	£ 118,723	£ 120,723	Cat 1	Must be programmed to be delivered during 2021 school holidays.
Kirkcaldy North	Kirkcaldy	C	C91 Broom Road Phase 1	North of Tummel Drive Junction south to property No 150	Carriageway	£ 67,622	£ 188,345	Cat 1	Bus route (school buses).
Kirkcaldy Central	Kirkcaldy	U	Forth Avenue Industrial Estate	From A910 Forth Avenue to Craignairn Cars	Carriageway	£ 47,484	£ 235,829	Cat 1	Parking issues.
Kirkcaldy North	Kirkcaldy	U	Templehall Avenue	Whole Road	Carriageway	£ 146,348	£ 382,177	Cat 1	
Burntisland, Kinghorn & Western Kirkcaldy	Burntisland	U	Aytoun Crescent	From Orrock Dr to Fleming Way	Carriageway	£ 36,270	£ 418,447	Cat 1	
Burntisland, Kinghorn & Western Kirkcaldy	Auchtertool	B	B925 Main Street Phase 2 of 2	East of Moray Court to access to sewage works	Carriageway	£ 83,354	£ 501,801	Cat 1	Bus route.
Kirkcaldy North	Kirkcaldy	C	C91 Broom Road Phase 2	Opp. Property No 19/20 to Opp Property No 3	Carriageway	£ 66,505	£ 568,306	Cat 2	Bus route (school buses).
Kirkcaldy North	Kirkcaldy	C	C91 Broom Road Phase 3	North of Newliston Drive south to Bennochty Road	Carriageway	£ 60,722	£ 629,028	Cat 2	Bus route (school buses).
Kirkcaldy Central	Kirkcaldy	C	C48 Bennochty Road Phase 3 of 3	Between Ben Alder Place and Lomond Gardens to Co-op/The Steadings	Carriageway	£ 96,645	£ 725,673	Cat 2	
Burntisland, Kinghorn & Western Kirkcaldy	Kinghorn	A	A921 High Street Phase 1 of 2	West of junction with MacDuff Crescent to west of Baliol Street	Carriageway	£ 86,170	£ 811,843	Cat 2	
Burntisland, Kinghorn & Western Kirkcaldy	Kinghorn	A	A921 High Street Phase 2 of 2	West of Baliol Street to west of Trongate	Carriageway	£ 59,558	£ 871,401	Cat 2	
Kirkcaldy East	Dysart	B	B928 Windmill Road	Normand Road to The Fairway	Carriageway	£ 136,334	£ 1,007,735	Cat 2	
Kirkcaldy North	Kirkcaldy	A	A910	Ostlers Way Roundabout	Carriageway	£ 59,091	£ 1,066,826		
Kirkcaldy North	Kirkcaldy	U	Prestonfield Drive	Full Length	Carriageway	£ 49,275	£ 1,116,101		
Burntisland, Kinghorn & Western Kirkcaldy	Burntisland	U	Meldrum Crescent	Kilmundy Drive to end	Carriageway	£ 60,050	£ 1,176,151		

Kirkcaldy Area Committee
Footway List for 2021-22

CAT1	To be approved by Committee for delivery in 2021-22
CAT2	To be approved by committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.

Available Footways Budget **£ 218,000**

Ward Name	Town	Street	Location/Description	Scheme Type	Estimated Cost	Running Total	Proposed Category	Comments
Kirkcaldy North	Kirkcaldy	Chapelhill	Phase 3 of 3	Combined Footway & Lighting	£ 57,495	£ 57,495	Cat 1	Combined footway & lighting scheme.
Kirkcaldy Central	Kirkcaldy	Meldrum Road Phase 2 of 2	Katherine Street to Dunnikier Road	Combined Footway & Lighting	£ 45,607	£ 103,102	Cat 1	2019-20 Cat. 1b scheme. Combined footway & lighting scheme. Bus route. Parking issues. Close to Primary School.
Kirkcaldy North	Kirkcaldy	Redcraigs Phase 5		Combined Footway & Lighting	£ 37,249	£ 140,351	Cat 1	Combined footway & lighting scheme. Ongoing improvements.
Kirkcaldy East	Kirkcaldy	Rosabelle Street	Full length	Combined Footway & Lighting	£ 40,851	£ 181,202	Cat 1	Combined footway & lighting scheme. 2019-20 Cat. 1b scheme
Kirkcaldy North	Kirkcaldy	West Torbain	89-95	Footway	£ 7,586	£ 188,788	Cat 1	Combined footway and lighting scheme. Ducting to be laid under new construction for future lighting scheme.
Burntisland, Kinghorn & Western Kirkcaldy	Kirkcaldy	Balwearie Road	South side only	Combined Footway & Lighting	£ 55,977	£ 244,765	Cat 2	Combined footway & lighting scheme.
Kirkcaldy East	Kirkcaldy	Nairn Street / Victoria Road Phase 1 of 2	Dunnikier Road to east of Provost Kay Park	Footway	£ 50,183	£ 294,948	Cat 2	
Kirkcaldy East	Kirkcaldy	Nairn Street / Victoria Road Phase 2 of 2	East of Provost Kay Park to Mitchell Place	Footway	£ 54,322	£ 349,270	Cat 2	
Kirkcaldy Central	Kirkcaldy	South Fergus Place	Whytescauseway to Whytehouse Avenue	Footway	£ 14,501	£ 363,771	Cat 2	Conservation Area?

Kirkcaldy Area Committee
Road Safety & Traffic Management List for 2021-22

CAT1	To be approved by Committee for delivery in 2021-22
CAT2	To be approved by committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.

Available Traffic Management Budget **£ 126,000**

Ward Name	Town	Street	Location/Description	Estimated Cost	Running Total	Proposed Category	Comments
Kirkcaldy East	Dysart	Normand Road	Traffic Calming Scheme	£ 25,000	£ 25,000	Cat 1	
Kirkcaldy Central	Kirkcaldy	Hendry Road	Vehicle Activated Speed Sign and / or Speed Cushions	£ 15,000	£ 40,000	Cat 1	
Kirkcaldy North	Kirkcaldy	Huntly Crescent / Redcraigs	Pedestrian Build-outs	£ 15,000	£ 55,000	Cat 1	
Burntisland, Kinghorn & Western Kirkcaldy	Burntisland	Aberdour Road / Kirkton Road	Pedestrian Crossing Improvements	£ 20,000	£ 75,000	Cat 1	
Kirkcaldy East	Kirkcaldy	Dunnikier Way	Pedestrian Crossing	£ 40,000	£ 115,000	Cat 1	
Burntisland, Kinghorn & Western Kirkcaldy	Authertool	B925 Main Street	Raised Humped Crossing at Primary School	£ 11,000	£ 126,000	Cat 1	

Kirkcaldy Area Committee
Lighting List for 2021-22

Ward Name	Town	Street	Location/Description	Scheme Type	Estimated Cost	Running Total	Proposed Category	Comments
Kirkcaldy North	Kirkcaldy	Chapelhill	Phase 3 of 3	Lighting combined with Footway	£ 25,000	£ 25,000	Cat 1	Combined footway & lighting scheme. Excludes footway costs.
Kirkcaldy Central	Kirkcaldy	Meldrum Road Phase 2 of 2		Lighting combined with Footway	£ 60,000	£ 85,000	Cat 1	Combined footway & lighting scheme. Excludes footway costs.
Kirkcaldy North	Kirkcaldy	Redcraigs Ph 5		Lighting combined with Footway	£ 15,000	£ 100,000	Cat 1	Combined footway & lighting scheme. Excludes footway costs.
Kirkcaldy East	Kirkcaldy	Overton Mains Ph 2		Lighting	£ 30,000	£ 130,000	Cat 1	
Kirkcaldy Central	Kirkcaldy	Ava St / Lady Helen St		Lighting	£ 10,000	£ 140,000	Cat 1	Design only in 2021-22 ready for construction in 2022-23
Kirkcaldy East	Kirkcaldy	Rosabelle Street		Lighting combined with Footway	£ 20,000	£ 160,000	Cat 1	Combined footway & lighting scheme. Excludes footway costs.
Burntisland, Kinghorn & Western Kirkcaldy	Kirkcaldy	Balwearie Road		Lighting combined with Footway	£ 40,000	£ 200,000	Cat 2	Combined footway & lighting scheme. Excludes footway costs.

**Kirkcaldy Area Committee
Structures List for 2021-22**

Ward Name	Town	Street	Location/Description	Scheme Type	Comments
Kirkcaldy Central	Kirkcaldy	B9157 Bridge Street	West Bridge parapet repairs	Structures	Combined footway & lighting scheme. Excludes footway costs.
Burrtisland, Kinghorn & Western Kirkcaldy	Rural Road	C48	Shawsmill Bridge partial reconstruction due to flood damage.	Structures	Expected to commence on site July 2021.

2 March 2021
Agenda Item No. 05

Supporting the Local Community Plan - Area Capital Budget request – Construction of Covered Practice Bay Facilities Dunnikier Golf Course

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: Ward 10 & 12

Purpose

To seek agreement from the Area Committee for Area Capital funding for the construction of covered practice bay facilities Dunnikier Golf Course.

Recommendation

The Committee is asked to agree to an allocation of £20,000 towards the construction of covered practice bay facilities at Dunnikier Golf Course.

Resource Implications

There is sufficient funding available in the Area Capital Budget should this contribution be agreed.

Legal & Risk Implications

There are no legal or risk implications

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Consultation on enhancing the golf coaching, training and development facilities at Dunnikier Park, by introducing covered bays, has included conversations with:

Active Fife Sports Coordinators, Scottish Disability Golf, Dunnikier Park Golf Club, Scottish Golf, The local PGA Professional, Parents/guardians of junior members of Dunnikier Park Golf Club, Local primary and secondary schools, through their Business Managers/Active Fife.

All consultees recognise the benefit that covered bays would bring – enabling regular coaching sessions to continue uninterrupted, despite inclement weather.

1.0 Background

- 1.1 The approved Capital Investment Plan for 2017 to 2027 includes an allocation to each Area as an Area Capital Fund to trial this approach to supporting local community plans.
- 1.2 Area Capital Budgets will be managed through the existing delegated authority for local community planning budgets to Area Committees. Each project will be approved by each Area Committee. As the funding is capital in nature, certain criteria is required to be met in terms of the type of project that can be funded. In addition to the guidance around what is capital in nature, projects should meet a recognised priority within the Local Community Plan.

2.0 Project Information

- 2.1 The project aims to provide covered bay facilities that will enable golf coaching and development to continue uninterrupted by the weather. This is extremely important as there is a strong commitment from local schools to bring groups of pupils along for regular, weekly coaching sessions, as part of their school's curriculum. Covid aside, this is currently weather dependent which brings uncertainty and complexity into organising weekly sessions.
- 2.2 Since Dunnikier Park officially opened its 2019 course in August 2019, the short, 6-hole course, incorporating training and development facilities, has attracted great interest. The 6-hole course is widely used by members of Dunnikier Park Golf Club and the local community. However, the greatest success story relates to the partnerships that Fife Golf Trust, the Golf Club and the course's PGA Professional have established with:
 - Local primary and secondary schools, including pupils with additional support needs – coming along to enjoy 'taster sessions' (over 100 pupils)
 - Scottish Golf, in Dunnikier launching Girls' Sixes (a coaching programme exclusively designed to attract girls into golf) sold out in record time.
 - Parents/guardians in attracting 80 new junior members, with 50 participating in weekly subsidised coaching lessons.
 - Scottish Disability Golf, in strengthening the involvement and participation of members of the community with physical and mental disabilities.
 - Active Schools Fife in organising targeted golfing activities/coaching programmes.
 - Golphin's My Pathway to Golf – a global initiative encouraging kids into golf.
- 2.3 The strong partnership with local schools is further evidenced by St Andrews High School pupils being involved in planting more than 400 trees around the perimeter of the 2019 course in November 2020. The trees were donated by The Woodland Trust and were positioned around the course to promote environmental biodiversity, and all-year colour.
- 2.4 In 2021, we also hope to work closely with the Royal and Ancient Golf Club in St Andrews to develop a health and well-being programme that will measure both the physical and mental benefits to non-golfers who take up golf. There is no doubt that throughout this pandemic the playing of golf has continued, because as a sport it has clearly contributed to people's health and well-being.

- 2.5 The installation of 8 - 10 covered bays, along with a separate storage facility, will enable the course PGA professional to organise group coaching sessions for up to 20 participants), confident that the sessions will not be interrupted by inclement weather. The structure will be fully accessible. It will be aesthetically pleasing and be built in a location which is sympathetic to its surroundings. The bays will be built on a concrete base. The physical look of the bays is pictured in the attached appendix.

3.0 Conclusions

- 3.1 This project helps support the Local Community Planning theme of Health and wellbeing - Local people have access to quality leisure and sport facilities.

List of Appendices

1. Area Capital Project Proposal and Business Case

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- *Capital Investment Plan 2017-27 – Governance Arrangements*, Executive Committee, 28th March 2017m

Report Contact:

Julie Dickson
Acting Community Manager

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Email: julie.dickson@fife.gov.uk

Appendix 1

Project Title	Construction of Covered Practice Bay Facilities Dunnikier Park 2019 Course
Local Community Plan reference	Health and wellbeing - Local people have access to quality leisure and sport facilities
Project Sponsor	Julie Dickson, Acting Community Manager (Kirkcaldy Area)
Project Manager	Paul Murphy
Approval Committee	Kirkcaldy Area Committee
Date	2 March 2021

Section 1: Proposal

1.1 What is the project going to do?

The project aims to provide covered bay facilities that will enable golf coaching and development to continue uninterrupted by the weather.

This is extremely important as there is a strong commitment from local schools to bring groups of pupils along for regular, weekly coaching sessions, as part of their school's curriculum. Covid aside, this is currently weather dependent which brings uncertainty and complexity into organising weekly sessions.

Since Dunnikier Park officially opened its 2019 course in August 2019, the short, 6-hole course, incorporating training and development facilities, has attracted great interest.

The 6-hole course is widely used by members of Dunnikier Park Golf Club and the local community. However, the greatest success story relates to the partnerships that Fife Golf Trust, the Golf Club and the course's PGA Professional have established with:

- Local primary and secondary schools, including pupils with additional support needs – coming along to enjoy 'taster sessions' (over 100 pupils)
- Scottish Golf, in Dunnikier launching Girls' Sixes (a coaching programme exclusively designed to attract girls into golf) sold out in record time.
- Parents/guardians in attracting 80 new junior members, with 50 participating in weekly subsidised coaching lessons.
- Scottish Disability Golf, in strengthening the involvement and participation of members of the community with physical and mental disabilities.
- Active Schools Fife in organising targeted golfing activities/coaching programmes.
- Golphin's My Pathway to Golf – a global initiative encouraging kids into golf.

The strong partnership with local schools was further evidenced by St Andrews High School pupils being involved in planting more than 400 trees around the perimeter of the 2019 course in November 2020. The trees were donated by The Woodland Trust and were positioned around the course to promote environmental biodiversity, and all-year colour.

In 2021, we also hope to work closely with the R+A to develop a health and well-being programme that will measure both the physical and mental benefits to non-golfers who

Appendix 1

take up golf. There is no doubt that throughout this pandemic the playing of golf has continued, because as a sport it has clearly contributed to people’s health and well-being.

Public Recognition

The results being achieved by the 2019 course were recognised by it being selected as a finalist in the Fife Business Awards 2020.

The European Tour donated 2,400 new Callaway practice balls to Dunnikier Park Golf Club in recognition of the great work being done to promote and encourage junior take up of golf. The Club raised £3,000 from their sale, which has been donated to Fife Golf Trust to help meet the £6,500 cost to install a water sprinkler system on the 2019 course, by Spring 2021.

The course has also attracted strong social media interest from golf bloggers, Fifi and Lloyd. Their 15-minute video, entitled “The Adventures of Lloyd and Fifi – Can this (the 2019) course save the game by getting kids into golf?” – it was published 5 months ago and has received over 2,300 hits. It is well worth a look, and extremely inspirational.



<https://www.youtube.com/watch?v=HOTf0gwW3Kg>

Constructing the Covered Bays

The installation of 8 - 10 covered bays, along with a separate storage facility, will enable the course PGA professional to organise group coaching sessions for up to 20 participants), confident that the sessions will not be interrupted by inclement weather.

The structure will be fully accessible. It will be aesthetically pleasing and be built in a location which is sympathetic to its surroundings. The bays will be built on a concrete base. The physical look of the bays will be shaped along the following lines:

Appendix 1



1.2 Which Local Community Planning priority does it meet?

Improve and Promote Health and Well-being.
Improving Outcomes for Families, Early Years and Young People.

1.3 What consultation / engagement has taken place on this project?

Consultation on enhancing the golf coaching, training and development facilities at Dunnikier Park, by introducing covered bays, has included conversations with:

- Active Fife Sports Coordinators
- Scottish Disability Golf
- Dunnikier Park Golf Club
- Scottish Golf
- The local PGA Professional
- Parents/guardians of junior members of Dunnikier Park Golf Club
- Local primary and secondary schools, through their Business Managers/Active Fife.

All consultees recognise the benefit that covered bays would bring – enabling regular coaching sessions to continue uninterrupted, despite inclement weather.

1.4. What are the desired outcomes and benefits, and what measures will be used?

Outcome	Benefit	Measures
Enhanced training and development facilities	Continuity and certainty of provision, enabling coaching	Coaching sessions no longer cancelled due to prevailing

Appendix 1

<p>where provision is not constrained by adverse weather conditions.</p>	<p>sessions eg with school pupils to be diaried without risk of being cancelled due to inclement weather. Extremely important when part of the school curriculum. Less interruption to coaching programmes enabling momentum to be built, supporting personal development and enjoyment.</p>	<p>weather.</p>
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Appendix 1

Outcome	Benefit	Measures
Improved support for “community-based” golf provision, which contributes to health and well-being of the community	Increased access to facilities throughout the year.	<p>Customer feedback on the use/quality of facilities, and the benefits (inc health and well-being) from using the facilities.</p> <p>User statistical information eg:</p> <ul style="list-style-type: none"> • number of participants enrolled in coaching programmes • junior membership participation

1.5 What are the known costs and timescale? How will this be funded?

1.5.1 Costs

Total expected one-off cost	Maintenance strategy
<p>£43,000 Covering building warrant, groundworks, fabricated kit, construction costs and fitting-out costs. Installation of an on-course storage facility for range equipment.</p> <p>The plan would to have this building constructed during the summer of 2021</p>	Maintained by FGT staff (minimal)

1.5.2 Funding requested

How much funding is being requested? £20,000

1.5.3 Funding availability

This will list all sources of funding including any match funding

- | |
|--|
| <ul style="list-style-type: none"> • £20,000 Kirkcaldy Area – Grant request • £15,000 Sponsorship • £5,000 Fife Golf Trust (labour) • £2,000 Dunnikier Park Golf Club • £1,000 PGA Professional |
|--|

1.5.4 Resource availability

Appendix 1

Further resource availability is limited. All coaching is heavily subsidised by Dunning Park Golf Club through a combination of fund-raising and donation from sponsors. The charging policy is designed to remove cost as a barrier to participation in golf/sport.

1.6 What are the known risks?

1.6.1 Risk Assessment

Risk description	Probability score (1-5)	Impact score (1-5)	Overall score (probability x impact)
Grant funding not secured	2	5	10
Capital cost higher than expected	1	5	5

1.6.2 Risk mitigation

Risk description	Mitigation Measures
Grant funding not secured from the Area budget, would result in the construction of the covered bays not going ahead. This would severely curtail the pupils' coaching programmes, and impact on golf progression and development, health and well-being.	Attempts would be made to source alternative funding, which at best would significantly delay the continuation of the great work already being achieved.
Capital cost higher than expected.	Re-negotiate fixed price from suppliers.

1.6 Proposal sign-off

Approved by	Role	Date approved
Julie Dickson	Project Sponsor	

2 March 2021

Agenda Item No. 06

Kirkcaldy Common Good Fund - Application for Assistance: Kirkcaldy Old Kirk Restoration for the Community (Delivery Phase)

Report by: Paul Vaughan, Head of Communities & Neighbourhoods

Wards Affected:

Purpose

The purpose of this report is to seek a Committee decision on the award of funding from the Kirkcaldy Common Good Fund.

Recommendation(s)

It is recommended that the Committee consider the application from Kirkcaldy Old Kirk Trust for £15000 from the Kirkcaldy Common Good Fund to assist with the costs of Kirkcaldy Old Kirk Restoration for the Community (development phase).

Resource Implications

The Financial Statement (appendix 1) for Kirkcaldy Common Good is attached.

Legal & Risk Implications

None

Impact Assessment

An EqIA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

Consultation

Members across Kirkcaldy have been consulted along with the Kirkcaldy West Community Council and all responses have been supportive of this project.

1.0 Background

- 1.1 Applications to Common Good Funds should be able to demonstrate a benefit to the inhabitants of the former Burgh concerned.
- 1.2 Applications to the Common Good Fund in Kirkcaldy must be determined by Kirkcaldy Area Committee.
- 1.3 Kirkcaldy Old Kirk Trust are looking for a contribution of £15000 from Kirkcaldy Area Common Good to assist with costs of £406,927 to repair and conserve the Old Kirk Tower.

2.0 Application Details

- 2.1 Kirkcaldy Old Kirk Trust, an established voluntary organisation for 10 years, and a registered charity, is applying for this grant to deliver a heritage project involving the restoration of a key part of Kirkcaldy's built heritage in the town centre and its enhancement as a tourist attraction with benefits for townsfolk and visitors and the town centre economy.
- 2.2 In addition to the building restoration, the project includes plans for new volunteering opportunities, led by a part-time Volunteer Coordinator; enhancing local tourism by a digital reconstruction of the pre-Reformation church and webcams at the top of the tower; and increasing employability by skills development and training opportunities. These will all contribute to community wellbeing and further assist regeneration.
- 2.3 The total cost of the project is £406,927, £140,527 of which has been secured, the Old Kirk Trust are awaiting the results of £254,400 of submitted funding applications and have 2 further applications to make to acquire the remaining £12,000 for the project.

3.0 Conclusions

- 3.1 The application is considered to be eligible for Common Good funding.

List of Appendices:

- 1 Financial Statement

Report Contact**Izzy Whyte**

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Kirkcaldy

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FINANCIAL STATEMENT 2020/21
AS AT DECEMBER 2020

2019/20	2020/21 EXPENDITURE TO DATE	2020/21 FULL YEAR PROJECTION
£	£	£
INCOME		
8,058 RENTS	0	3,973
14,328 EXTERNAL INTEREST	5,287	10,746
477 INTEREST ON REVENUE BALANCES	0	477
0 OTHER INCOME	0	0
22,863 TOTAL INCOME	5,287	15,196
EXPENDITURE		
0 PROPERTY COSTS	0	0
4,021 GRANTS - Current Year	5,974	10,374
GRANTS - Previous years	19,090	22,089
0 OTHER EXPENDITURE	0	0
4,021 TOTAL EXPENDITURE	25,064	32,463
18,843 SURPLUS/(DEFICIT) FOR YEAR	(19,776)	(17,267)
REVENUE BALANCES FOR PREVIOUS YE	19,090	22,089
18,843 SURPLUS/(DEFICIT) TOTAL	(687)	4,822

FOR INFORMATION ONLY - YEAR END BALANCES AS AT 31/3/20

	£
HERITABLE PROPERTY	68,003
INVESTMENTS	262,453
PRIOR YEAR COMMITMENTS	22,089
REVENUE BALANCES (NET OF PRIOR YEAR COMMITMENTS)	69,145
	421,690

KIRKCALDY COMMON GOOD

A7B018.A7 Kirkcaldy

25,064 LEDGER CHECK TOTAL GRANTS

ANALYSIS OF GRANT PAYMENTS

APPLICATIONS APPROVED IN PREVIOUS FINANCIAL YEARS

£	OUTSTANDING	PROJECT	REF	AWARDED DATE	£ PAID
1,810	Kirkcaldy Allotments Group	754		28/09/2011	1,810
1,999	Annual Armistice Day Parade 2018	543		17/04/2019	
280	Refurbishment of Clubhouse	545		12/12/2018	280
1,000	Kirkcaldy West Community Council	562		07/02/2019	
15,000	Kirkcaldy Old Kirk Tower Restoration	566		17/04/2019	15,000
2,000	Kirkcaldy West Community Council	C014		15/01/2020	2,000
22,089					19,090
				REMAINING AMOUNT STILL TO BE PAID	3,000

APPLICATIONS APPROVED IN 2020/21

£	COMMITTED	PROJECT	REF	AWARDED DATE	£ PAID
5,974	Beveridge Park Bowling Club	C016		4/22/2020	5,974
4,400	Kirkcaldy Common Good Fund	C013		08/09/2020	
					7,400
					5,974
					10,374

IN YEAR ESTIMATE SURPLUS AVAILABLE TO SPEND 20/21				4,822
CURRENT REVENUE BALANCES AVAILABLE				69,145
TOTAL AVAILABLE TO SPEND IN 2020-2021				73,968

NEW APPLICATIONS TO BE APPROVED AT COMMITTEE				
Kirkcaldy Old Kirk Tower Restoration	C024			15,000
TOTAL				15,000
FUNDING REMAINING AFTER APPLICATIONS APPROVED				
IN YEAR ESTIMATE SURPLUS AVAILABLE TO SPEND 20/21				(10,178)
CURRENT REVENUE BALANCES AVAILABLE				69,145
TOTAL AVAILABLE TO SPEND IN 2020-2021				58,968

Kirkcaldy Area Committee
2 March 2021
Agenda Item No. 07

Kirkcaldy Area Committee of 27 April 2021			
Title	Service(s)	Contact(s)	Comments
Review of Lock-Ups	Communities and Neighbourhoods Service, Communities	Mark McCall, Joan Lamie	5/12/19 - Joan Lamie advised that the lock-up work programme is progressing and will be circulated to members when ready along with a short progress update with the next area housing plan report.
Area Housing Plan Update	Housing Services	Joan Lamie	Amended to April 2021 meeting as per email J Lamie.
School Attainment and Achievement 2019/20	Education and Children's Services	Sarah Else	Update Report due Sept to Nov 20 as per report to 3.3.20 Committee.Moved to April 2021 meeting as per email S Else.
Neighbourhood Development Plan Update - Templehall	Communities and Neighbourhoods Service	Leah Levein	moved to Dec 20 per D Grant Moved to 19 Jan 2021 per D Grant Moved to April 2021 per D Grant
Supporting the Local Community Plan - Kirkcaldy Area Local Budgets 2021/22	Communities and Neighbourhoods Service	Donald Grant	
Templehall Masterplan Update	Communities and Neighbourhoods Service	Julie Dickson	Per J Dickson 16.2.21

Kirkcaldy Area Committee of 8 June 2021			
Title	Service(s)	Contact(s)	Comments
Area Roads Programme 2020/21 Update	Assets, Transportation and Environment	Vicki Connor	2020/21 Final progress report. Due after April 2021
Safer Communities Annual Update	Housing Services	Dawn Jamieson, Liz Watson-SC	Annual Report. Will be presented June 21 per email Liz Watson. 12.1.21.

Kirkcaldy Area Committee
2 March 2021
Agenda Item No. 07

Kirkcaldy Area Committee of 8 June 2021			
Title	Service(s)	Contact(s)	Comments
Operational Briefing on Policing Activities within Kirkcaldy Area	Police Scotland		Annual report. Presented in June 2021 along with Safer Communities update per Liz Watson 12.1.21.
Scottish Fire and Rescue Service Annual Update	Scottish Fire & Rescue Service		Presented June 2021 per Liz Watson 12.1.21

Unallocated			
Title	Service(s)	Contact(s)	Comments
Kirkcaldy Charrette Progress Report	Economy, Planning and Employability	Ian Mccrory, Pam Ewen	
Pupilwise and Parentwise Survey	Education and Children's Services	Jacqueline Thompson	Reported 3 yearly - last reported 30 October 2018
Common Good Investment	Finance and Corporate Services	Eleanor Hodgson	
Complaints Annual Update Report	Communities	David Thomson-CRM	Annual update report
Neighbourhood Development Plan Update - Burntisland Castle	Communities and Neighbourhoods Service	Izzy Whyte	Regular update report.
Neighbourhood Development Plan Update - Gallatown	Communities and Neighbourhoods Service	Izzy Whyte	Regular update report
Neighbourhood Development Plan Update - Linktown and Inveriel	Communities and Neighbourhoods Service	Leah Levein	Regular update report
Neighbourhood Development Plan Update - Templehall	Communities and Neighbourhoods Service	Leah Levein	Regular update report
Burntisland Links FRI Lease including Agreement Between PSOS and Burntisland Common Good Fund	Communities and Neighbourhoods Service	Paul Vaughan	As agreed at KAC 1.12.20

Kirkcaldy Area Committee
2 March 2021
Agenda Item No. 07

Unallocated			
Title	Service(s)	Contact(s)	Comments
Mid-Fife Economic Action Plan Update	Economy, Planning and Employability	Peter Corbett, Sandra Montador-Stewart	Update required for KAC Members once report is presented at P&C meeting early 2021. Per Cllr Crooks
Member Update on Skills Development Scotland reporting of Positive Destinations	Economy, Planning and Employability	Gordon Mole	As per action points from 19.1.21 meeting.