

# BLACKSMITH

Reference No:	Craft		
Service	Building Services		
Job Family:	Trades & Fleet Services	Grade:	TD6

**Task or Responsibility** - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

To carry out all aspects of Blacksmith duties to our domestic and no domestic building throughout Fife. This will include major works and new build ensuring that all works are carried out to industry standard.

## Purpose

To provide all aspects of blacksmith duties to our domestic and non-domestic properties throughout Fife. The range of work will include a wide variety of metal components and installations including access / emergency exit stairs, landings and steps, access ramps fabricated from source materials and / or procured sectional components, handrails and grab rails, fencing and gates, railings and banisters, safety and protection guards eg mesh protectors and guards, metal doors and hatches, ventilation grills, etc, and fabricating components from base materials e.g. hinges, hinge pins, window systems, door systems, fire precaution systems etc.

The range of buildings our work is carried out on includes domestic housing, sheltered housing, care homes, offices, libraries, theatres and conference centres, sports complexes, leisure centres and swimming pools, community centres, schools, nurseries, fire stations, police stations and new build sites. These range from single storey buildings to multi storey and from standard construction methods to more bespoke and more complex constructed buildings.

**Person Specification: Skills, Knowledge, Qualifications or Experience** - Criteria can apply to more than one task or responsibility

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Time-served trades person in required trade as recognised by industry board	✓	
City & Guilds Certificate in required trade and/or equivalent SVQ level 3 attainments	✓	
Equivalent certification of completion of Apprenticeship in required trade	✓	
Advanced Craft Certificate in required trade		✓

## Role Profile

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Where appropriate according to Building Services and client protocols take note of remedial work required without doing work and report to supervisor for a decision or direction on works to be carried out.	Experience of property maintenance, installations and renewals in Public housing e.g. Local Authority or Housing Association  Experience of property maintenance, installations and renewals to domestic and / or non-domestic properties		✓  ✓
To action repairs or rectification works based on findings from investigation of problems and faults, etc, eg carry out repair or maintenance work required replacing damaged or faulty materials or components or areas of structure	Up to date certificates, accreditations and/or competence certificates where relevant  Customer care training		✓  ✓
To carry out all forms of maintenance and renewal work to a wide range of materials and components beyond small repairs and maintenance appropriate to trade and remove and disposing of original materials in accordance with approved procedures.	Full Driving Licence  Ability to work on your own with minimum supervision  Ability to prioritise work and meet deadlines and respond positively when under pressure	✓  ✓	✓
To carry out large scale works appropriate to trade on building alterations / improvements / refurbishment / internal and external works.	Ability to interpret instructions from job tickets for material requirements, etc  Ability to work from ladder and scaffold systems, access and platforms	✓  ✓	
To work with and compliment other trades during maintenance / alterations and stock improvements works across all areas of work so as to provide a seamless support during key stages of works which improve the efficiency and general progress of works to be done.	Ability to demonstrate an understanding of Fife Councils policies and procedures  Ability to use computerised work systems  Ability to work from mobile elevated work platforms		✓  ✓  ✓

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To have flexibility and carry out any “bolt-on skills” work as is required to complete work as defined in Craft Remuneration package and considered as good practice	Ability to carry out assigned work to standard and speed reasonably expected from a qualified Craft person in specified trade  Health & Safety awareness and understanding appropriate to role	✓  ✓	

<b>Additional tasks or responsibilities</b> – this is a generic role, however this particular job may also require you to undertake the following:			
<b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility	<b>E</b>	<b>D</b>

<b>Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required</b>
<b>Before confirming appointment:</b> You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.

## Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

## Expected Behaviours

Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.

Please refer to How We Work Matters Guidance to learn more.