



Role Profile

ENGINEERING TECHNICIAN 2				Purpose			
Reference No.	SS1107	Type	Individual	The primary function of this post is to work independently or as part of a design team producing technical solutions on a variety of building projects from inception to completion.			
Service	Assets, Transportation & Environment - Property Services						
Job Family	Professional 2	Grade	FC7				
Task or Responsibility - For this role, there is an expectation that all, or a combination, of the following will be undertaken:				Person Specification: Skills, Knowledge, Qualifications or Experience - Criteria can apply to more than one task or responsibility		E	D
Undertake Engineering duties including duties including site surveying, site inspections, design and working drawings, specifications, bills of quantities, contract documents, design calculations, assessment and reporting on existing facilities and plant, filing, technical and contract administrator's duties as appropriate.				Educated to SCQF level 7, which includes an HNC in an appropriate discipline, or equivalent.		✓	
				Proficient in the use of 2D and 3D Design software such as AutoCad, Amtech, Tekla, Micro-drainage, Civils 3D and Revit MEP		✓	
				Ability to work in a multi-disciplinary team, preparing of contract drawings and specifications on varied contracts		✓	
				Written and Oral communication		✓	
				Ability to provide a regular and effective service		✓	
				Design/Technical Skills		✓	

E = Essential Criteria D = Desirable Criteria

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	IT / computer skills Team Working skills Experience of working to tight deadlines Knowledge of design and construction industry issues, legislation and practice		✓ ✓ ✓
Liaise with statutory bodies as required.	Experience working with statutory bodies and submitting applications		✓
Ensure compliance with statutory legislation, regulations and industry codes of practice and standards applying to the construction process. (e.g. Town Planning Acts, Building Standards Legislation, Eurocodes, etc).	Post qualification experience Have a good working knowledge of construction	✓ ✓	✓ ✓
Assist the Engineer working as consultant to Architect/Contract Administrator or as Contract Administrator on individual contracts. Assist in controlling all contractual matters including design, specification, nomination of Sub Contractors and Suppliers, certification and expenditure of monies, all in conjunction with the Quantity Surveyor.	Experience in all aspects of design Effective communication skills Experience of working with other professional disciplines Report writing skills	✓ ✓ ✓	✓ ✓
	Experience of working with other professional disciplines		✓
Comply with relevant legislation, regulations and the Council's and Property Service's policies on Health and Safety and codes of practice.	Experience in the application of commonly used British and European guidance standards and the CDM Regulations (or equivalent)		✓

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	Experience in the application of Fife Council's codes of practice		✓
Carry out other tasks within the general scope of the post as may be allocated from time to time.	Evidence of Continuous Professional Development	✓	
	Ability to react to or implement change	✓	
Comply with the Council's Scheme of Administration and Standing Orders. Contribute to the achievement of the Council's corporate aims and values.	Ability to advise other members of team on technical and contractual matters	✓	
	Demonstration of the attributes required to provide a regular and effective service	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			
Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required			
Before confirming appointment: You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.			
Additional Information – the following information is available:	Expected Behaviours		
<ul style="list-style-type: none"> • Skills Framework (if applicable) • How we work matters 	Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values. Please refer to How We Work Matters Guidance to learn more.		