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Thank you for your interest in this position

Enterprise & Environment

Assets, Transportation & Environment

Modern Apprentice Horticultural Gardener

Fife Council is the largest employer in Fife and we want young people like you to join us.

You bring the skills and enthusiasm - we've got the jobs!

And we'll help you learn while you earn a wage, supporting training and development opportunities that will help you move your career on.

If you're reading this, something caught your eye. So go on, apply!

If you have any queries about the job information pack or application process, please contact the Transactions Recruitment Team. You can do this by telephoning 03451 550088, (VOIP 2000, Option 3 if internal to Fife Council), or by emailing transactions.recruitment@fife.gov.uk. The Transactions Recruitment Team are located in Fife Council, Fife House, Glenrothes, Fife, KY7 5LT.

We value diversity and are striving towards equality of opportunity. All applicants will be considered fairly and on merit.

Job Profile



Post Title:	Horticultural Gardener – Modern Apprentice Level 2	File Reference Number: I564.01
Directorate and Service:	Enterprise & Environment Assets, Transportation & Environment Service	
Reports to:	Area Officer	
Grade:	Year 1- 50% of FC4 Year 2- 80% of FC4	
Job Purpose:	<p>The duration of the apprenticeship will be a maximum of 2 years. During this period the apprentice will undertake training towards a SVQ Level 2 Horticulture qualification framework.</p> <p>The apprentice will work under supervision on all aspects of Fife Council, Ground Maintenance Service operational activities; this can range from maintenance and development to landscaping and installation of equipment.</p>	
Key Tasks & Responsibilities:	<p>To work under the direct instruction of a craftsman to develop the skills and knowledge for the chosen trade, demonstrating an enthusiasm and willingness to achieve a high degree of competence.</p> <p>Undertaking general maintenance of landscaped areas and similar open spaces including highway verges and central reservations. (e.g. grass cutting, hedge trimming, clearing leaves and litter, and general arboriculture work).</p> <p>Carrying out environmental improvement works including, slab laying, fencing, drainage works, shrub and tree planting, and grass seeding operations.</p> <p>Operating equipment and tools e.g. chemical sprayers, gum removal equipment, ride on or remote control grass cutting machinery and ride on spray equipment.</p> <p>Undertaking constructional labouring work and erecting and dismantling sports and other types of equipment.</p>	

Job Profile



Special Conditions:

The apprentice must achieve milestone targets related to completion of SVQ Level 2 Horticulture framework as agreed on an individual Training Plan.

A modern apprenticeship is a work-based training programme that leads to an industry approved qualification. As part of this job role the post holder will be expected to work towards and gain a SVQ Level 2 in Horticulture.

Failure to meet these targets may result in the termination of the apprenticeship. In the case where an apprentice completes the SVQ framework an enhanced rate of pay will be awarded accordingly.

Initial recruitment will be 1st year applicants only.

These vacancies are restricted to applicants who currently live in Fife. You must also be aged between 16 and 24 on or by the advertised start date.

Person Specification

Modern Apprentice (Horticultural Gardener)

Within (Enterprise & Environment, Assets Transportation & Environment Service)



Attributes	Essential	Desirable	Assessment
Experience	Appreciation of the Horticultural Industry, Arboriculture or Greenkeeping Knowledge of the tasks undertaken by operatives and conditions	Previous employment or an associated hobby, etc.	Application Skills Test Interview
Education, Qualifications Training and Professional Memberships.	Minimum 3 Standard Grades at general level 3/4, to include English and Maths OR 3 Intermediate 1's, to include Maths and English OR equivalent Core Skills at SCQF level 4 OR 3 National 4s, to include English and Maths Hyperlink to the SCQF Framework www.scqf.org.uk/framework-diagram	National Certificate in Horticulture	Application Skills test Interview Certificates <i>(Please note that Prelim results will be accepted at interview stage but SQA certificates will be required before any offer of full time appointment can be confirmed)</i>
Skills, Abilities & Knowledge	Team worker Ability to cope with outdoor working environment Appreciation of safety	Knowledge of equipment and tools Knowledge of materials Interests in outdoor activities	Application Skills Test Interview

Person Specification



Attributes	Essential	Desirable	Assessment
	Ability to follow instructions	Head for heights	
Interpersonal & Communication Skills	Ability to communicate with a range of colleagues or customers		Application Skills Test Interview
Health & Physical Attributes	Ability to provide a regular and effective service		Pre-employment health screening
How We Work Matters	<p>OD12 How We Work Matters details the behaviours are required for successful performance in the role.</p> <ul style="list-style-type: none"> • Working Together • Delivering Results • Taking Ownership • Customer Focus • Embracing Technology and Information 		Application Interview

The Application Process



It is recommended that you read the job packs carefully and undertake research requirements as advised prior to application / interview. A PC / laptop is recommended when completing applications in order that you can view the overall application.

If you are short-listed you will be asked to carry out a skills test and where applicable an aptitude test. This will enable us to observe your hand skills / attitude and ability to follow instruction.

Want to know more?

If you would like more information or an informal chat about Modern Apprenticeships with Ground Maintenance service please contact: Neil MacGregor on 03451 55 55 55, Ext 471733 or at neil.macgregor@fife.gov.uk.