

FIFE COUNCIL OF 20th MAY, 2021

MINUTE VOLUME

NOTE

Items in the minutes will be marked to indicate that such items are subject to the approval of the Council or another Committee, as the case may be, as follows:-

- C = Subject to approval of the Council
- S = Subject to approval of the appropriate Strategic Committee
- A = Subject to approval of the appropriate Area Committee

If telephoning, please ask for Emma Whyte, Committee Officer,
Finance & Corporate Services (Telephone:- 03451 555555 Ext. 442303).

FIFE COUNCIL

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THE FIFE COUNCIL - NORTH EAST PLANNING COMMITTEE – REMOTE MEETING

10th March, 2021

1.30 p.m. – 5.15 p.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, Bill Connor, John Docherty, Andy Heer, Linda Holt, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Tony Miklinski, Dominic Nolan, Bill Porteous, Jonny Tepp and Ann Verner.

ATTENDING: Alastair Hamilton, Service Manager - Development Management; Richard Simmons, Lead Officer Transportation Development Management (North Fife), Economy, Planning & Employability Services; Steven Paterson, Solicitor and Diane Barnet, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Margaret Kennedy and Brian Thomson.

253. DECLARATIONS OF INTEREST

No declarations of interest were made in terms of Standing Order No. 7.1.

254. MINUTE

The Committee considered the minute of the North East Planning Committee of 10th February, 2021.

Decision

The Committee agreed to approve the minute.

255. 20/01913/FULL - LAND TO THE EAST OF FALFIELD STEADINGS, FALFIELD, LARGOWARD

The Committee considered a report by the Head of Planning relating to an application for the erection of holiday accommodation (Class 7) and ancillary art studio including landscaping, SUDS and parking.

Motion

Councillor Holt, seconded by Councillor Miklinski, moved to refuse the application on the grounds that:

- (a) the proposed development, in the interests of safeguarding the countryside from unjustified development, was not considered to be justified at this location nor was there considered to be a proven need and therefore no overriding reason to permit new development contrary to Scottish Planning Policy and Policies 1 and 7 of the Adopted FIFEPlan (2017);

(b)/

2021 NEPC 153

- (b) the proposed development did not comply with Policies 1, 3, 7 and 11 of the Adopted FIFEplan (2017) as its location was considered unsustainable in terms of availability of public transport links necessitating the need for the use of private vehicles to access local amenities; and
- (c) the proposed development did not comply with Fife Council Transportation Development Guidelines (contained within Making Fife's Places Supplementary Guidance) in terms of road safety due to increased traffic and substandard visibility splays.

Amendment

Councillor Lothian, seconded by Councillor Connor, moved as an amendment to approve the application subject to the 8 conditions and for the reasons detailed in the report.

Roll Call Vote

For the Motion - 10 votes

Councillors Docherty; Heer; Holt; Liston; Marjoram; MacDiarmid; Nolan; Miklinski; Porteous; and Verner.

For the Amendment - 2 votes

Councillors Connor and Lothian.

Having received a majority of votes, the motion to refuse the application was carried.

Decision

The Committee:-

- (1) agreed to refuse the application on the grounds that:
 - (a) the proposed development, in the interests of safeguarding the countryside from unjustified development, was not considered to be justified at this location nor was there considered to be a proven need and therefore no overriding reason to permit new development contrary to Scottish Planning Policy and Policies 1 and 7 of the Adopted FIFEPlan (2017);
 - (b) the proposed development did not comply with Policies 1, 3, 7 and 11 of the Adopted FIFEplan (2017) as its location was considered unsustainable in terms of availability of public transport links necessitating the need for the use of private vehicles to access local amenities; and
 - (c) the proposed development did not comply with Fife Council Transportation Development Guidelines (contained within Making Fife's Places Supplementary Guidance) in terms of road safety due to increased traffic and substandard visibility splays; and

(2)/

2021 NEPC 154

- (2) agreed to delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to finalise the full reasons for refusal in order to ensure that a decision on the application was not unduly delayed.

Councillors Brett and Tepp joined the meeting following consideration of the above item.

256. 20/02492/FULL - 5 KINBURN PLACE, DOUBLEDYKES ROAD, ST ANDREWS

The Committee considered a report by the Head of Planning relating to an application for the erection of three flatted dwellings and formation of vehicular access and hardstanding (partial demolition of existing guesthouse (Class 7)).

Motion

Councillor Miklinski, seconded by Councillor Porteous, moved to approve the application subject to the 10 conditions and for the reasons detailed in the report.

Amendment

Councillor Liston, seconded by Councillor Verner, moved as an amendment to refuse the application on the grounds that the proposed development did not comply with:

- (a) Policies 1 and 14 of the Adopted FIFEplan (2017) and the St Andrews Conservation Area Appraisal and Management Plan (2010) on the basis that the development would have a detrimental visual impact on the conservation area, streetscape and historic environment (including adjacent architectural features) due to its form, design and choice of materials; and
- (b) Policies 1, 3 and 10 of the Adopted FIFEplan (2017) and Fife Council Transportation Development Guidelines (contained within Making Fife's Places Supplementary Guidance 2018) on the basis that the development would not provide the required number of off street parking spaces therefore giving rise to an adverse impact on road safety relating to access visibility exacerbated by the proximity of a nearby junction.

Roll Call Vote

For the Motion - 6 votes

Councillors Brett, Heer, Lothian, Miklinski, Porteous, and Tepp.

For the Amendment - 8 votes

Councillors Connor, Docherty, Holt, Liston, Marjoram, MacDiarmid, Nolan and Verner.

Having received a majority of votes, the motion to refuse the application was carried.

Decision/

Decision

The Committee agreed:

- (1) to refuse the application on the grounds that the proposed development did not comply with:
 - (a) Policies 1 and 14 of the Adopted FIFEplan (2017) and the St Andrews Conservation Area Appraisal and Management Plan (2010) on the basis that the development would have a detrimental visual impact on the conservation area, streetscape and historic environment (including adjacent architectural features) due to its form, design and choice of materials; and
 - (b) Policies 1, 3 and 10 of the Adopted FIFEplan (2017) and Fife Council Transportation Development Guidelines (contained within Making Fife's Places Supplementary Guidance 2018) on the basis that the development would not provide the required number of off street parking spaces therefore giving rise to an adverse impact on road safety relating to access visibility exacerbated by the proximity of a nearby junction.
- (2) to delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to finalise the full reasons for refusal in order to ensure that a decision on the application was not unduly delayed.

The Committee adjourned at 3.00 p.m.

The Committee reconvened at 3.10 p.m.

257. 20/02311/FULL - LAND TO SOUTH OF BALGOVE ROAD, BALGOVE ROAD, GAULDRY

The Committee considered a report by the Head of Planning relating to an application for the erection of 30 affordable housing units with associated drainage, parking and landscaping (demolition of existing dwellinghouse).

Motion

Councillor Brett, seconded by Councillor Miklinski, moved to refuse the application on the grounds that the proposed development was contrary to Scottish Planning Policy and Policies 1, 7 and 8 of the Adopted FIFEplan (2017) as the development site was outwith the designated settlement boundary and was not zoned for residential development. Further, there was no sufficient justification for residential development at this location having regard to a proven need together with a detrimental impact on available infrastructure.

Amendment/

Amendment

Councillor Tepp, seconded by Councillor Marjoram, moved as an amendment to approve the application subject to:

- (1) the 17 conditions and for the reasons detailed in the report; and
- (2) an additional condition that the development may not proceed until it was established that the current network capacity for waste-water and sewage was sufficient to meet the needs of the proposed development and that the development would not cause the network to become over capacitated, creating issues for neighbouring properties.

Roll Call Vote

For the Motion - 5 votes

Councillors Brett, Heer, Holt, Liston and Miklinski.

For the Amendment - 9 votes

Councillors Connor, Docherty, Lothian, Marjoram, MacDiarmid, Nolan, Porteous, Tepp and Verner.

Having received a majority of votes, the amendment to approve the application was carried.

Decision

The Committee agreed to approve the application subject to:

- (1) the 17 conditions and for the reasons detailed in the report; and
- (2) an additional condition that the development may not proceed until it was established that the current network capacity for waste-water and sewage was sufficient to meet the needs of the proposed development and that the development would not cause the network to become over capacitated, creating issues for neighbouring properties.

Having experienced intermittent wi-fi connection issues, the Convener left the meeting at this point and the Vice-Convener thereafter took the chair for the remaining items.

Councillor Tepp left the meeting prior to consideration of the following item.

258. 20/02046/PPP - 2 HALLOWHILL, ST ANDREWS, FIFE

The Committee considered a report by the Head of Planning relating to planning permission in principle for the erection of dwellinghouse with associated access and parking.

Motion/

Motion

Councillor Liston, seconded by Councillor Holt, moved to refuse the application on the grounds that the proposed development did not comply with:

- (a) Policies 1 and 14 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance 2018, on the basis that the proposal was considered overdevelopment and out of character with the surrounding area; and
- (b) Policies 1, 10 and 14 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance 2018 on the basis that the proposed development would have a detrimental impact on the visual amenity of the streetscape and surrounding area.

Amendment

Councillor Porteous, seconded by Councillor Connor, moved as an amendment to approve the application subject to the 8 conditions and for the reasons detailed in the report.

Roll Call Vote

For the Motion - 9 votes

Councillors Docherty, Heer, Holt, Liston, Marjoram, MacDiarmid, Nolan, Miklinski and Verner.

For the Amendment - 2 votes

Councillors Connor and Porteous.

Having received a majority of votes, the motion to refuse the application was carried.

Decision

The Committee agreed:

- (1) to refuse the application on the grounds that the proposed development did not comply with:
 - (a) Policies 1 and 14 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance on the basis that the proposal was considered overdevelopment and out of character with the surrounding area; and
 - (b) Policies 1, 10 and 14 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance on the basis that the proposed development would have a detrimental impact on the visual amenity of the streetscape and surrounding area; and

(2)/

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- (2) to delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to finalise the full reasons for refusal in order to ensure that a decision on the application was not unduly delayed.

259. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the lists of applications dealt with under delegated powers for the period 25th January to 21st February, 2021.

THE FIFE COUNCIL - NORTH EAST PLANNING COMMITTEE – REMOTE MEETING

7th April, 2021

1.30 p.m. – 3.40 p.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, Bill Connor, John Docherty, Andy Heer, Linda Holt, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Bill Porteous, Jonny Tepp, Brian Thomson and Ann Verner.

ATTENDING: Alastair Hamilton, Service Manager - Development Management; Richard Simmons, Lead Officer Transportation Development Management (North Fife); Jamie Penman, Graduate Planner, Economy, Planning & Employability Services; Steven Paterson, Solicitor and Diane Barnett, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Tony Miklinski and Dominic Nolan.

260. DECLARATIONS OF INTEREST

No declarations of interest were made in terms of Standing Order No. 7.1.

261. MINUTE

The Committee considered the minute of the North East Planning Committee of 10th March, 2021.

Decision

The Committee agreed to approve the minute.

262. 20/02057/FULL - STREET LIGHT COLUMNS, QUEENS GARDENS, ST ANDREWS

The Committee considered a report by the Head of Planning relating to an application for the installation of new and replacement streetlight columns and lanterns (part retrospective).

Motion

Councillor MacDiarmid, seconded by Councillor Holt, moved to refuse the application on the grounds that the development did not comply with Policies 1, 10 and 14 of the Adopted FIFEplan (2017); Section 64 of the Town and Country Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997; the St Andrews Conservation Area Appraisal and Management Plan (2010); the St Andrews Design Guidelines (2008); and the Making Fife's Places Supplementary Planning Guidance 2018, on the basis that the development would/

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would have a detrimental impact on the visual amenity and character of the conservation area due to the design, form, layout and height of the streetlight columns and lanterns.

Amendment

Councillor Liston, seconded by Councillor Porteous, moved as an amendment to approve the application subject to:-

- (1) the one condition and for the reason detailed in the report; and
- (2) an additional condition together with the attendant reason therefor requiring that the street lighting on the east side of Queens Gardens (street lighting columns 4 and 6 as detailed on the site plan) have their eastern most pane blanked out to mitigate against the potential impact of light pollution having regard to the residential amenity of the occupants of the adjacent buildings.

Roll Call Vote

For the Motion - 6 votes

Councillors Connor, Docherty, Holt, MacDiarmid, Thomson and Verner.

For the Amendment - 7 votes

Councillors Brett, Heer, Liston, Lothian, Marjoram, Porteous and Tepp.

Having received a majority of votes, the amendment to approve the application was carried.

Decision

The Committee agreed to approve the application subject to:-

- (1) the one condition and for the reason detailed in the report; and
- (2) an additional condition together with the attendant reason therefor requiring that the street lighting on the east side of Queens Gardens (street lighting columns 4 and 6 as detailed on the site plan) have their eastern most pane blanked out to mitigate against the potential impact light pollution having regard to the residential amenity of the occupants of the adjacent buildings.

263. 20/02232/FULL - FOOTPATH RESURFACING, QUEENS GARDENS, ST ANDREWS

The Committee considered a report by the Head of Planning relating to an application for the resurfacing of footpath (part retrospective).

Decision/

Decision

The Committee:-

- (1) agreed to refuse the application on the grounds that the proposed development did not comply with Policies 1 and 14 of the Adopted FIFE plan (2017); Section 64 of the Town and Country Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997; the St Andrews Conservation Area Appraisal and Management Plan 2010; the St Andrews Design Guidelines 2008; and the Making Fife's Places Supplementary Planning Guidance 2018, on the basis that the development would have a detrimental impact on the visual amenity and character of the conservation area due to its design, form and standard/choice of materials (in particular the use of asphalt as a pavement surface); and
- (2) agreed to delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to finalise the full reason for refusal in order to ensure that a decision on the application was not unduly delayed.

Councillor Porteous left the meeting following consideration of the above item.

The Committee adjourned at 2.55 p.m.

The Committee reconvened at 3.05 p.m.

264. 20/02950/FULL - FALSIDE FARM, KENLY, BOARHILLS

The Committee considered a report by the Head of Planning relating to an application for the erection of dwellinghouse, formation of hardstanding and associated vehicular access.

Motion

Councillor Liston, seconded by Councillor Tepp, moved to conditionally approve the application against officer recommendation and to delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to finalise the granting of planning permission, with appropriate conditions, in order to ensure that a decision on the application was not unduly delayed.

Amendment

Councillor Connor, seconded by Councillor Verner moved as an amendment to refuse the application for the reasons set out in the report.

Roll Call Vote

For the motion - 4 votes

Councillors Brett, Liston, Marjoram and Tepp.

For/

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For the amendment - 7 votes

Councillors Connor, Heer, Holt, Lothian, MacDiarmid, Thomson and Verner.

Abstention

Councillor Docherty declined to vote.

Having received a majority of votes, the amendment to refuse the application was carried.

Decision

The Committee agreed to refuse the application for the reasons set out in the report.

265. 21/00123/FULL - SITE AT CUPAR ROAD, NEWBURGH

The Committee was advised that this application for the erection of 34 affordable dwellings and associated access road and SUDS, land to the North of Cupar Road, Newburgh, had been withdrawn from consideration at this meeting.

Decision

The Committee agreed to defer consideration of the application to a future meeting of this Committee.

266. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the lists of applications dealt with under delegated powers for the period 22nd February to 21st March, 2021.

THE FIFE COUNCIL - CENTRAL AND WEST PLANNING COMMITTEE – REMOTE MEETING

17th March, 2021

2.00 p.m. – 3.20 p.m.

PRESENT: Councillors Alice McGarry (Convener), David Alexander, Alistair Bain, John Beare, Bobby Clelland, Dave Coleman, Derek Glen, Mick Green, Zoe Hisbent, Gordon Langlands, Helen Law, Mino Manekshaw, Derek Noble and Ross Paterson.

ATTENDING: Alastair Hamilton, Service Manager - Development Management, Natasha Cockburn, Planner - Major Business and Customer Service and Mark Barrett, Lead Officer Transportation Development Management (South Fife), Economy, Planning & Employability Services; Mary McLean, Legal Team Manager (Planning, Property & Contracts) and Emma Whyte, Committee Officer, Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Andrew Verrecchia.

109. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

110. MINUTE

The Committee considered the minute of the Central and West Planning Committee of 17th February, 2021.

Decision

The Committee agreed to approve the minute.

111. 19/03653/FULL - VIEWFORTH HIGH SCHOOL, KIRKCALDY

The Committee considered a report by the Head of Planning relating to an application for the erection of 73 dwellings as well as associated works including; construction of access, roads and parking; drainage; landscaping and erection of walling and fencing.

Decision

The Committee agreed to approve the application subject to:-

- (1) the conclusion of a legal agreement relating to:-
 - (a)/

2021 CWPC 53

- (a) a financial contribution of £64,608 to deliver 3 x double temporary modular accommodation units within the grounds of Sinclairtown Primary School in accordance with Planning Obligations Framework Supplementary Guidance (2017); and
- (b) the provision of affordable housing in line with the adopted FIFEplan (Sept 2017) and the Affordable Housing Supplementary Planning Guidance.

(2) the twenty-eight conditions and for the reasons detailed in the report.

112. 19/02406/FULL - INVERKEITHING PRIMARY SCHOOL, INVERKEITHING

The Committee considered a report by the Head of Planning relating to an application for the erection of 28 affordable dwellinghouses (demolition of existing buildings), including associated access, landscaping and infrastructure.

Decision

The Committee agreed to refuse the application for the reasons set out in the report.

113. 19/02399/LBC - INVERKEITHING PRIMARY SCHOOL, INVERKEITHING

The Committee considered a report by the Head of Planning relating to an application for Listed Building Consent for the demolition of former school buildings.

Decision

The Committee agreed to refuse the application for the reason set out in the report.

114. 20/02715/FULL - 40 LIBERTON DRIVE, GLENROTHES

The Committee considered a report by the Head of Planning relating to an application for the erection of a domestic outbuilding to side of dwellinghouse (retrospective).

Decision

The Committee agreed to approve the application unconditionally.

115. 20/02984/FULL - STEPHEN MEMORIAL HALL, CULROSS

The Committee considered a report by the Head of Planning relating to an application for change of use from community centre (Class 10) to dwellinghouse (Class 9) and external alterations including installation of replacement glazing.

Decision

The Committee agreed to approve the application subject to the condition and for the reason detailed in the report.

Councillor/

Councillor Bain left the meeting during consideration of the above item.

116. 20/02985/LBC - STEPHEN MEMORIAL HALL, CULROSS

The Committee considered a report by the Head of Planning relating to an application for Listed Building Consent for internal and external alterations including installation of replacement glazing.

Decision

The Committee agreed to approve the application subject to the condition and for the reason detailed in the report.

117. 20/00215/FULL - DUNEARN FARM, BURNTISLAND

The Committee were asked to defer consideration of the application to allow officers to clarify issues in relation to land ownership.

Decision

The Committee agreed to defer the application to a future meeting of the Committee to allow officers to clarify issues in relation to land ownership.

118. APPLICATIONS FOR PLANNING PERMISSIONS, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee agreed to note the list of applications.

THE FIFE COUNCIL - CENTRAL AND WEST PLANNING COMMITTEE – REMOTE MEETING

14th April, 2021

2.00 p.m. – 2.30 p.m.

PRESENT: Councillors Alice McGarry (Convener), David Alexander, John Beare, Bobby Clelland, Dave Coleman, Derek Glen, Mick Green, Zoe Hisbent, Gordon Langlands, Helen Law, Mino Manekshaw, Derek Noble, Ross Paterson and Andrew Verrecchia.

ATTENDING: Alastair Hamilton, Service Manager - Development Management and Mark Barrett, Lead Officer Transportation Development Management (South Fife), Economy, Planning & Employability Services; Mary McLean, Legal Team Manager (Planning, Property & Contracts), and Emma Whyte, Committee Officer, Legal & Democratic Services.

119. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

120. MINUTE

The Committee considered the minute of the Central and West Planning Committee of 17th March, 2021.

Decision

The Committee agreed to approve the minute.

121. 20/02645/FULL - 3 HAVENS EDGE, LIMEKILNS

The Committee considered a report by the Head of Planning relating to an application for an extension to the front and rear of a dwellinghouse and formation of balcony.

Motion

Councillor Clelland, seconded by Councillor Law, moved that the application be deferred for a site visit to take place to allow members to gain a better understanding of the layout of the proposed development.

Amendment

Councillor Beare, seconded by Councillor Coleman, moved that the Committee determine the application on the information provided.

Roll Call

For the Motion – 8 votes

Councillors/

2021 CWPC 56

Councillors Bobby Clelland, Mick Green, Gordon Langlands, Helen Law, Mino Manekshaw, Derek Noble, Ross Paterson and Andrew Verrecchia.

For the Amendment – 6 votes

Councillors Alice McGarry, David Alexander, John Beare, Dave Coleman, Derek Glen and Zoe Hisbent.

Having received a majority of votes, the motion to defer the application to allow for a site visit was carried.

Decision

The Committee agreed to defer decision on the application to allow members to undertake a site visit to enable them to gain a better understanding of the layout of the proposed development.

122. 20/00215/FULL - DUNEARN FARM, BURNTISLAND

The Committee considered a report by the Head of Planning relating to an application for the erection of dwellinghouse, formation of hardstanding and associated vehicular access.

Decision

The Committee agreed to approve the application subject to the six conditions and for the reasons detailed in the report.

123. APPLICATIONS FOR PLANNING PERMISSIONS, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the lists of applications dealt with under delegated powers for the period 22nd February to 21st March, 2021.

THE FIFE COUNCIL - POLICY AND CO-ORDINATION COMMITTEE – REMOTE MEETING

4th March, 2021.

10.00 a.m. – 1.30 p.m.

PRESENT: Councillors David Ross (Convener), David Alexander, David Barratt, John Beare, Tim Brett, Altany Craik, Neil Crooks, Dave Dempsey, Linda Erskine, David Graham, Judy Hamilton, Andy Heer, Helen Law, Carol Lindsay, Mino Manekshaw, Karen Marjoram, Tony Miklinski, Fay Sinclair, Jonny Tepp (substituting for Donald Lothian) Ross Vettraino and Craig Walker.

ATTENDING: Steve Grimmond, Chief Executive; Eileen Rowand, Executive Director (Finance and Corporate Services), Sharon McKenzie, Head of Human Resources, Charlie Anderson, Head of ICT, Morag Ferguson, Head of Legal and Democratic Services, Helena Couperwhite, Manager (Committee Services) and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services; Michael Enston, Executive Director (Communities), John Mills, Head of Housing Services and Sharon Douglas, Community Investment Team Manager, Communities and Neighbourhoods Service; Ken Gourlay, Head of Assets, Transportation and Environment; Gordon Mole, Head of Business and Employability Services and Ross Spalding, Service Manager (Climate Change and Zero Waste), Economy, Planning and Employability Services.

270. DECLARATIONS OF INTEREST

No Declarations of Interest were submitted in terms of Standing Order No. 7.1.

271. MINUTE

The Committee considered the minute of the Policy and Co-ordination Committee of 18th February, 2021.

Decision

The Committee agreed to approve the minute.

272. REFORM AND RECOVERY IN FIFE

The Committee considered a report by the Executive Director (Communities) updating members on the conclusions from work undertaken over the past six months to shape Fife's recovery from the impacts of the pandemic.

Decision

The Committee noted that specific recommendations were contained within the reports of five areas previously agreed as the priorities for recovery and reform. The proposed changes to leadership and governance would be progressed with the Fife Partnership and contained within the draft of the three year refresh of the Plan for Fife which would be submitted to the Policy and Co-ordination Committee in June, 2021.

273./

273. TACKLING POVERTY AND CRISIS PREVENTION

The Committee considered a report by the Executive Director (Communities) updating members on the recommendations contained within the report which had been developed from research findings and discussions at the Tackling Poverty and Crisis Prevention Elected Member Working Group and a Project Group, as well as feedback from other Services, groups and individuals on the experience of supporting people during the pandemic.

Decision

The Committee:-

- (1) agreed the proposed People and Place local arrangements as the building block of a stronger community led approach;
- (2) agreed to adopt the ethos of no wrong door in the redesign of relevant service, contact and referral arrangements and agreed a test of change in one area of Fife;
- (3) noted the requirement for further analysis on the impact of spend, potential reappraisal of priorities and improved local co-ordination of funding;
- (4) agreed that proposals should be brought forward to Committee on food and welfare support including a cost reduction and concessions scheme; and
- (5) agreed the need for revised leadership arrangements to provide strategic direction and local support to anti poverty and crisis prevention work.

Councillor Craig Walker left the meeting during consideration of the above item.

274. CLIMATE EMERGENCY WORKSTREAM

The Committee considered a report by the Head of Assets, Transportation and Environment providing members with the recommendations developed from the outputs in relation to the Climate Emergency Workstream.

Decision

The Committee noted the emerging themes as a framework for future action and agreed the specific Climate Emergency Priority Action areas.

The meeting adjourned at 11.30 a.m. and reconvened at 11.45 a.m.

275. LEADING ECONOMIC RECOVERY

The Committee considered a report by the Head of Business and Employability Services providing members with the recommendations developed from the outputs in relation to the Leading Economic Recovery Workstream.

Decision

The Committee:-

- (1) noted the progress on the workstream and the distinct outputs in relation to Leading Economic Recovery;
- (2)/

- (2) recognised the scale of uncertainty in relation to the ongoing Covid-19 pandemic, consequences of the EU Exit and associated government responses to both; and
- (3) agreed the Leading Economic Recovery Action Plan as the basis for leading Fife's immediate response to economic recovery and noted the intention to update the wider Fife Economic strategy in 2022.

276. COMMUNITY WEALTH BUILDING

The Committee considered a report by the Head of Business and Employability Services providing members with the recommendations developed from the exercise undertaken by the Centre for Local Economic Strategies (CLES), the key messages from the Elected Member Working Group sessions on Community Wealth Building (CWB) and setting out proposed next steps.

Decision

The Committee:-

- (1) noted the CLES Action Plan contained within Appendix 1 of the report;
- (2) agreed the CLES report Action Plan as a foundation for the development of a Community Wealth Building approach within Fife; and
- (3) remitted officers to progress with work to develop a delivery approach with measurable outcomes to connect agendas across other reform areas and to develop practical governance arrangements for CWB for Fife Council and Fife Partnership as set out in section 3 of the report.

277. SUSTAINING SERVICES THROUGH NEW WAYS OF WORKING

The Committee considered a joint report by the Head of Human Resources and Head of ICT providing members with the conclusions in relation to the Sustaining Services through New Ways of Working Workstream.

Decision

The Committee:-

- (1) noted the progress on the Sustaining Services through New Ways of Working Workstream and agreed the outputs and future activities; and
- (2) noted the intention to bring back reports on mobile and flexible working and the new deal for employees, together with improvement and redesign opportunities arising from the digital strategy.

Councillors Neil Crooks and Tony Miklinski left the meeting during consideration of the above item and Councillor David Barratt left the meeting following conclusion of the above item.

278. EUROPEAN SOCIAL FUND EMPLOYABILITY CLAIMS UPDATE

The Committee considered a joint report by the Head of Business and Employability Services and the Head of Communities and Neighbourhoods Services updating members on Fife's ESF interventions within the Scottish European/

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European Structural and Investment Fund (ESIF) Programme, particularly the financial impact of delays in claims being processed/paid.

Decision

The Committee:-

- (1) agreed to an advance payment of ESF to third sector partners based on their submitted 2018 claim evidence, as set out in para. 2.4 of the report;
 - (2) agreed that further advance payments be processed at the same point of submission to the Scottish Government for the 2019 claim, as set out in para. 2.6 of the report; and
 - (3) remitted to the Head of Business and Employability Service and Head of Communities and Neighbourhoods Service to evaluate the position of individual delivery partners to determine the award of grant required on a needs basis.
-

THE FIFE COUNCIL - POLICY AND CO-ORDINATION COMMITTEE – REMOTE MEETING

1st April, 2021.

10.00 a.m. – 1.10 p.m.

PRESENT: Councillors David Alexander (Convener), David Barratt, John Beare, Tim Brett, Altany Craik, Dave Dempsey, Linda Erskine, David Graham, Judy Hamilton, Andy Heer, Linda Holt, Helen Law, Mino Manekshaw, Karen Marjoram, Tony Miklinski, David Ross, Fay Sinclair, Jonny Tepp (substituting for Donald Lothian), Ross Vettraino and Craig Walker.

ATTENDING: Steve Grimmond, Chief Executive; Eileen Rowand, Executive Director (Finance and Corporate Services), Morag Ferguson, Head of Legal and Democratic Services, Laura Robertson, Finance Operations Manager and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services; Gordon Mole, Head of Business and Employability Services and Adam Dunkerley, Opportunities Fife Partnership Manager, Business and Employability; Paul Vaughan, Head of Communities and Neighbourhoods Service, Craig Waddell, Corporate Development Service Manager and Andrew Stokes, Programme Manager (Communities), Communities and Neighbourhoods Service; Derek Crowe, Senior Manager (Roads and Transportation Services) and Tony McRae, Service Manager, Passenger Transport Services, Assets, Transportation and Environment; Fiona McKay, Divisional General Manager, Health and Social Care; and Kathy Henwood, Head of Education and Children's Services (Children and Families and Criminal Justice).

279. CHANGE OF MEMBERSHIP

Decision

The Committee agreed to note that Councillor Linda Holt had replaced Councillor Neil Crooks as a member of the Committee.

280. MINUTES

(i) **Policy and Co-ordination Committee of 4th March, 2021.**

Decision

The Committee approved the minute.

(ii) The following minutes were submitted for noting:-

- Assets and Corporate Services Sub-Committee of 4th March, 2021
- Education and Children's Services Sub-Committee of 16th March, 2021
- Community and Housing Services Sub-Committee of 18th March, 2021

Decision

The minutes were noted.

281./

281. DECLARATIONS OF INTEREST

No Declarations of Interest were submitted in terms of Standing Order No. 7.1.

282. CHANGING TO DELIVER PROGRAMME: CONCLUSION

The Committee considered a report by the Chief Executive updating members on the conclusion of the Changing to Deliver Programme and benefits achieved.

Decision

The Committee noted the terms of the report.

Councillors David Barratt and Helen Law joined the meeting during consideration of the above item.

283. NO-ONE LEFT BEHIND: COMMISSIONING FRAMEWORK

The Committee considered a report by the Head of Business and Employability Services which set out Fife's proposed approach to delivering employability services under the Scottish Government No One Left Behind framework and requested members to approve the Fife Framework for procuring provision.

Decision

The Committee:-

- (1) noted the consultation undertaken with service users, delivery organisations and the Opportunities Fife Partnership in the design of the procurement framework for employability services in Fife;
- (2) noted the No One Left Behind Fife procurement framework for employability services for the period 2021/2022 as set out in Appendix 1 to the report;
- (3) approved the allocations from the Council's allocations of No One Left Behind, Young Person's Guarantee and Parental Employability Support Fund for delivery of services to adults, young people, families and those requiring specialist support as set out in Appendix 2 to the report, subject to confirmation of funding from the Scottish Government; and
- (4) delegated to the Head of Business and Employability Services, in consultation with the Head of Finance and Head of Legal and Democratic Services, to complete all necessary contracting arrangements for delivery of the No One Left Behind Fife programme from the end of April, 2021.

The meeting adjourned at 11.15 a.m. and reconvened at 11.20 a.m.

Councillor Linda Holt left the meeting during consideration of the above item.

The meeting adjourned at 11.45 a.m. and reconvened at 11.55 a.m.

284./

284. PASSENGER TRANSPORT REFORM AND RECOVERY PLANNING

The Committee considered a report by the Head of Assets, Transportation and Environment which set out the findings of the Passenger Transport Reform and Recovery Review and sought approval to implement the Action Plan. The report also provided feedback on the Spaces for People and Active Travel policy issues that were added to the Working Group remit.

Motion

Councillor Tim Brett, seconded by Councillor Jonny Tepp, moved the following:-

"It is recommended that the Committee:-

- (i) Notes the work of the Recovery Group in looking at a range of passenger transport issues, but believes that it is premature to make a decision on the rail concession scheme until there has been further consultation with service users about this and that a full environmental assessment should be undertaken.
- (ii) Agrees that the remit from Policy & Co-ordination Committee on 8th October ,2020 to consider(i) Spaces for people and(ii) Active Travel has been discharged".

Amendment

Councillor David Ross, seconded by Councillor John Beare, moved the following:-

"Replace recommendation iii) from the report as follows and renumber para iv)

- iii) authorises the Executive Director Enterprise and Environment to prepare for and implement the Fife Bus Recovery service expansion by April 2022 including the requirement for one-off expenditure for the purchase of buses in the current year, and remit to the Service and Finance to identify funding options and bring them back to the next Policy and Co-ordination Committee.
- iv) agrees to continue the current rail concession scheme but to review this and develop a new scheme that meets the needs of and delivers more equitably for the residents of Fife, taking account of the changes to the rail service in Fife, including the extension of the Fife Circle to Leven, the ending of the Scotrail franchise in 2022, and the need to encourage passengers back onto the railway as part of the recovery from the pandemic".

With the agreement of the Convener, the mover of the motion withdrew their motion and agreed to support the Administration's amendment with the following extra recommendation being included:-

"agreed that if any changes to the rail concession scheme were proposed, an environmental impact assessment would be carried out and that the consultation would be undertaken with service users and the community on the proposed changes."

The amendment was accordingly agreed.

Decision/

Decision

The Committee:-

- (1) noted the deliberative, detailed and rigorous process used to reach a Working Group consensus on the proposed Action Plan for Passenger Transport Reform and Recovery (as detailed in Appendix 1 of the report);
- (2) endorsed the Passenger Transport Reform and Recovery Action Plan resulting from the 6 month review by the Passenger Transport Working Group;
- (3) authorised the Executive Director (Enterprise and Environment) to prepare for and implement the Fife Bus Recovery service expansion by April 2022 including the requirement for one-off expenditure for the purchase of buses in the current year and remitted to the Service and Finance to identify funding options and bring them back to the next Policy and Co-ordination Committee;
- (4) agreed to continue the current rail concession scheme but to review this and develop a new scheme that met the needs of and delivered more equitably for the residents of Fife, taking account of the changes to the rail service in Fife, including the extension of the Fife Circle to Leven, the ending of the Scotrail franchise in 2022 and the need to encourage passengers back onto the railway as part of the recovery from the pandemic;
- (5) agreed that the remit from Policy and Co-ordination Committee on 8th October, 2020 to consider (i) Spaces for People and (ii) Active Travel had been discharged; and
- (6) agreed that if any changes to the rail concession scheme were proposed, an environmental impact assessment would be carried out and that consultation would be undertaken with service users and the community on the proposed changes.

285. FUTURE OF COMMUNITY FACILITIES AND LEISURE

The Committee considered a report by the Executive Director (Communities) which presented the conclusions from work undertaken to shape the future of Community Facilities and Leisure in Fife in recovery from the impacts of the pandemic.

Decision

The Committee:-

- (1) noted the challenges and risks encountered as a result of the coronavirus pandemic and consequent impact on attendances and income and the Council's response to that;
- (2) noted the ongoing development of the physical activity and sport strategy;
- (3) agreed the approach to developing the policy on pricing and concessions to improve customer access and inclusive participation;
- (4)

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- (4) agreed the improved operating arrangements for the management and delivery of sport and leisure in Fife; and
- (5) approved the development work on new models and delivery arrangements for community assets.

286. ANNUAL UPLIFT IN PAYMENTS TO THIRD PARTY PROVIDERS AND SOCIAL CARE CHARGES FOR 2021/22

The Committee considered a report by the Director of Health and Social Care providing the Council with information on the proposed uplift in payments to Third Party Providers of Social Care Services for financial year 2021/22.

Decision

The Committee:-

- (1) noted the current position regarding the rates increase paid for the care of residents who had been placed in long-term care in a registered care home setting and that the increase for 2021/22 was subject to ongoing negotiations and had yet to be agreed by COSLA and Scottish Care;
- (2) noted the proposed increase in the Free Personal and Nursing Care Allowance; and
- (3) agreed the revised charges for Social Care Services for 2021/22 as detailed in Appendix 1 to the report with the exception of the charges for Meals on Wheels for 2 courses; Meals on Wheels for 3 courses; Community Alarms; and Day Centre Rate which were to be frozen for 2021/22.

287. ASSISTING UNACCOMPANIED CHILDREN AS PART OF THE ASYLUM SEEKER DISPERSAL SCHEME

The Committee considered a report by the head of Education and Children's Services which sought continued agreement on the proposed assistance to enable young people to come to Fife as part of the UK Government's Asylum Seeker Dispersal Scheme and updated members on the four young people who arrived in Fife following Committee agreement in July, 2020.

Decision

The Committee agreed:-

- (1) to an offer being made to COSLA and the Home Office to assist young people to be accommodated and supported in Fife as part of the Dispersal Scheme when resource availability permitted; and
- (2) that the multi-agency response to support children coming to Fife would be co-ordinated through the Syrian Vulnerable Persons Core Group.

288. TREASURY MANAGEMENT AND INVESTMENT STRATEGIES 2021-24

The Committee considered a report by the Executive Director (Finance and Corporate Services) outlining the revised Treasury Management Strategy and Investment Strategy of the Council.

Decision/

Decision

The Committee approved:-

- (1) the Treasury and Investment Strategies; and
- (2) the Statutory Repayment of Loans Fund Advances Policy.

289. DUNFERMLINE FLOOD PREVENTION SCHEME

The Committee, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 6, 8 and 12 of Part 1 of Schedule 7A to the Act.

The Committee considered a report by the Head of Legal and Democratic Services providing information of the settlement of the final claim against the parties who carried out work for the Council in connection with the Dunfermline Flood Prevention Scheme and reviewed the circumstances leading to the claims, the handling of those claims and identified lessons learned for the Council.

Decision

The Committee:-

- (1) noted that resolution of the claim against the parties had been achieved by means of mediation, with a settlement in the Council's favour;
 - (2) noted the particular circumstances of this project that gave rise to the subsequent claims in respect of this matter;
 - (3) noted the financial overview of the project and the settlement of the subsequent claims; and
 - (4) noted the lessons learned and consequential improvements in process and procedure for projects of a similar nature.
-

**THE FIFE COUNCIL - ENVIRONMENT, FINANCE & COMMUNITIES SCRUTINY
COMMITTEE – REMOTE MEETING**

13th April, 2021

10.00 a.m. – 12.55 p.m.

PRESENT: Councillors Tim Brett (Convener), Neil Crooks, John Docherty, Linda Erskine, Ian Ferguson, Derek Glen, Mick Green, Andy Heer, Rosemary Liewald, Fay Sinclair, Ryan Smart, Darren Watt and Jan Wincott.

ATTENDING: Eileen Rowand, Executive Director, Finance & Corporate Services; Michael Enston, Executive Director, Communities; William Penrice, Research Team Manager, Zahida Ramzan, Policy Co-ordinator (Equalities), Communities & Neighbourhoods; John Rodigan, Senior Manager, Environment & Building Services; Derek Crowe, Senior Manager, Roads & Transportation Services; Sharon McKenzie, Head of Service, Barbara Cooper, HR Service Manager, Human Resources; Morag Ferguson, Head of Service and Elizabeth Mair, Committee Officer, Legal & Democratic Services.

41. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

42. MINUTE

The Committee considered the minute of the meeting of the Environment, Finance & Communities Scrutiny Committee of 2nd February 2021.

Decision

The Committee agreed to approve the minute.

43. COMMUNITY ASSET TRANSFER - UPDATE

The Committee considered a joint report by the Head of Communities and Neighbourhoods and the Head of Assets, Transportation and Environment providing information on the Council's community asset transfer policy and process, along with the number of community asset transfer (CAT) applications received to date, the number of approvals and refusals and any issues arising.

Decision

The Committee:-

- (1) noted the information provided on community asset transfer applications received to date; and
- (2) agreed that a working group, consisting of Councillors Crooks, Liewald, Erskine, Wincott, Heer and Docherty, along with Zahida Ramzan, be set up to examine the CAT Transfer process and the reasons for only two successful applications to date and report back to the committee on their findings.

44. TACKLING POVERTY - FUNDING ANALYSIS

2021 EFCSC 18

The Committee considered a report by the Executive Director, Communities, presenting the findings of analysis into anti-poverty spending and the impact it had on alleviating the effects of poverty.

Decision

The Committee:-

- (1) noted the information presented in the report; and
- (2) agreed that a further report be submitted to the Committee later in the year.

45. MANAGING FOR HEALTH, WELLBEING AND MINIMISED ABSENCE (POST CORPORATE ABSENCE PROJECT)

The Committee considered a report by the Head of Human Resources providing an update on absence and related activity, including Statutory Performance Indicator (SPI) finalised results for 2019/20, plans for future progress in the context of managing in a post-COVID environment and statistical information on absence and SPI information, along with directorate scorecards.

Decision

The Committee noted:-

- (1) the information contained in the report; and
- (2) that further update reports would be submitted to the Committee in due course.

The meeting adjourned at 11.46 a.m. and reconvened at 11.56 a.m.

46. PARKS, STREETS & OPEN SPACES SAVINGS 2013-2021

The Committee considered a report by the Head of Assets, Transportation and Environment providing details in respect of savings taken from the Parks, Streets and Open Spaces (PSOS) budget over the last 8 years and highlighting the consequential environmental impacts.

Decision

The Committee agreed:-

- (1) to note the financial savings to the Parks, Streets and Open Spaces budget and the transformation in the operating model over the last 2 years to assist with delivering these; and
- (2) that a further update report would be submitted to the Committee in nine months time.

47./

47. PRESSURES ON ROADS & TRANSPORTATION SERVICES

The Committee considered a report by the Senior Manager (Roads and Transportation Services) advising of the current pressures on the Roads and Transportation Service and in particular, the implementation of the risk based approach to road inspections and repairs, related systems and other pressures impacting on service performance.

Decision

The Committee:-

- (1) noted the current performance and activity as detailed in the report; and
- (2) agreed that a further report be submitted to the Committee prior to the Council Elections in May 2022.

Councillors Wincott, Ferguson and Liewald left the meeting during consideration of the above item.

48. ENVIRONMENT, FINANCE & COMMUNITIES FORWARD WORK PROGRAMME

The Committee noted the Environment, Finance & Communities Services Committee Forward Work Programme which would be further updated as appropriate.

2021 ECHSC 21

THE FIFE COUNCIL - EDUCATION AND CHILDREN'S SERVICES, HEALTH AND SOCIAL CARE SCRUTINY COMMITTEE – REMOTE MEETING

30th March, 2021

10.00 a.m. – 12.05 p.m.

PRESENT: Councillors Tony Miklinski (Convener), Ian Cameron, Bill Connor, Altany Craik, Colin Davidson, Andy Heer, Zoe Hisbent, Kathleen Leslie, Karen Marjoram, Lea Mclelland, David Ross, Jonny Tepp and Ann Verner. Religious representative William Imlay.

ATTENDING: Maria Lloyd, Head of Education and Children's Services (Secondary Schools and Specialist Support), Kathy Henwood, Head of Education and Children's Services (Children and Families and Criminal Justice Services) / Chief Social Work Officer and Suzanne McGuinness, Service Manager - Improving Outcomes, Adult Services; Education and Children's Services; Fiona Mckay, Divisional General Manager (Interim) and Cindy Graham, Service Manager, Care at Home, Health and Social Care Partnership; Helena Couperwhite, Manager - Committee Services and Wendy MacGregor, Committee Officer, Legal and Democratic Services.

APOLOGIES FOR ABSENCE: Religious representatives Alastair Crockett and George Haggarty.

40. DECLARATIONS OF INTEREST

No declarations of Interest were made in terms of Standing Order No. 7.1.

41. MINUTE

The Committee considered the minute of the meeting of the Education and Children's Services, Health and Social Care Scrutiny Committee meeting of 9th February, 2021.

Decision

The Committee agreed to approve the minute.

42. CHIEF SOCIAL WORK OFFICER ANNUAL REPORT 2019/20

The Committee considered an annual report by the Chief Social Work Officer - considered by the Education and Children's Services Sub-Committee at its meeting on 16th March, 2021 - providing an overview of Social Work services within Fife and reflecting on the formal statutory responsibilities of the Chief Social Work Officer.

Decision/

Decision

The Committee:-

- (1) noted the content of the report which outlined the role and range of functions covered by the Chief Social Work Officer;
- (2) considered and discussed aspects of Social Work provision in Fife; and
- (3) noted suggestions from members, on areas of interest for consideration in the Forward Work Programme, such as:-
 - Feeley Report - How will this impact Fife?
 - Child and Adolescent Mental Health Service (CAMHS), Mental Health, including Suicide prevention, with a focus on young males
 - Individual freedom protection
 - Social Care Workforce Issues – including staffing, recruitment, pay grades, etc
 - Domestic Abuse
 - Commissioning Strategy and Performance Monitoring

43. CHALLENGES OF PROVIDING CARE AT HOME IN FIFE

The Committee considered a report by the Divisional General Manager (Interim), Health and Social Care, providing an overview of the challenges within care at home services across Fife - inhouse provision and external private and not for profit organisations - focusing on the work undertaken to try and mitigate the position.

Decision

The Committee:-

- (1) noted the contents of the report and acknowledged the continued efforts by Health and Social Care Partnership to provide high quality care at home services during the Covid-19 pandemic;
- (2) acknowledged the challenges faced by care home services, including: the number of referrals per month; waiting times for the implementation of care at home packages; difficulties in delivering services in rural areas; staffing, etc. and noted the steps taken by the Health and Social Care Partnership to prioritise and improve service provision; and
- (3) agreed that a briefing note would be circulated to members of the Scrutiny Committee providing a breakdown of costs to the Health and Social Care Partnership for the provision of care at home services from both inhouse and external care providers.

Councillor David Ross left the meeting during consideration of the above item.

44./

**44. EDUCATION & CHILDREN'S SERVICES HEALTH & SOCIAL CARE
SCRUTINY COMMITTEE FORWARD WORK PROGRAMME**

The Committee noted:

- (1) that the areas for further scrutiny detailed under Para. 42 above, would be considered for inclusion in the Education and Children's Services, Health and Social Care Scrutiny Committee Forward Work Programme; and
 - (2) that members contact the Manager, Committee Services, Legal and Democratic Services with suggested reports to be included on the Education Children's Services, Health and Social Care Scrutiny Forward Work Programme, which would be updated accordingly.
-

2021 CODAC 93

THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – REMOTE MEETING

2nd March, 2021

9.30 a.m. – 10.00 a.m.

PRESENT: Councillors Helen Law (Convener), James Calder, Gavin Ellis, Ian Ferguson, Derek Glen, Garry Haldane, Jean Hall-Muir, Jim Leishman, Ross Paterson, David J Ross and Fay Sinclair.

ATTENDING: Neil Watson, Lead Consultant (Roads & Lighting Asset Management), Phil Clarke, Lead Consultant, Traffic Management (South Fife) and Frances Ratcliffe, Lead Consultant - Bridges & Structures, Roads and Transportation Services; Andrew Gallacher, Community Manager - City of Dunfermline, Communities and Neighbourhoods; and Emma Whyte, Committee Officer, Legal & Democratic Services.

233. DECLARATIONS OF INTEREST

Councillor Jean Hall Muir declared an interest in paragraph 236 – Local Community Planning Budget – Project Applications - as she attended the Heart of Dunfermline meetings in her role as local Councillor, chaired the Greenspace Forum meetings and project managed the Dunfermline Abbey Churchyards Project.

234. MINUTE

The Committee considered the minute of the City of Dunfermline Area Committee of 1st December, 2020.

Decision

The Committee agreed to approve the minute.

235. AREA ROADS PROGRAMME 2021/22

The Committee considered a report by the Head of Assets, Transportation and Environment seeking approval of the projects for inclusion in the Area Roads Programme for the City of Dunfermline Committee area for delivery in the 2021/22 financial year.

Decision

The Committee:-

- (1) agreed to defer a decision on Appendix 1 (Carriageway Schemes) to allow for further discussion at a megaward meeting;
- (2) approved Appendices 2-3; and
- (2) noted Appendices 4 and 5.

Councillor/

2021 CODAC 94

Councillor Hall Muir left the meeting prior to consideration of the following item having earlier declared an interest.

236. LOCAL COMMUNITY PLANNING BUDGET - PROJECT APPLICATIONS

The Committee considered a report by the Head of Communities and Neighbourhoods which provided members with an update on the Local Community Planning Budget position and seeking agreement for funding for a number of projects.

Decision

The Committee noted the Local Community Planning budget position and agreed to approve the following budget requests for project applications:-

- (1) Heart of Dunfermline - £7,500
- (2) Greenspace Forum - £10,000
- (3) Dunfermline Abbey Churchyard Project (Phase 3 - Programme 1) - £7,000

Councillor Hall Muir rejoined the meeting following consideration of the above item.

237. LOCAL COMMUNITY PLANNING BUDGET - BUDGET REQUESTS

The Committee considered a report by the Head of Communities and Neighbourhoods which provided members with an update on the Local Community Planning Budget position and seeking approval of several budget requests.

Councillor Sinclair asked that her dissent be noted in relation to this item as she didn't feel sufficient information had been provided to enable her to make this decision.

Decision

The Committee noted the Local Community Planning budget position and agreed to approve the following budget requests:-

- (1) Shuttering for Pittencrieff House - £4,000
- (2) CCTV for Pittencrieff Park - £15,000
- (3) Replacement Floodlights for Dunfermline High School - £18,000
- (4) Staffing Costs (Advice & Information Coordinator, Advice Hub and Community Education Worker, The Tryst Centre) - £21,977.92
- (5) Woodland Maintenance - £13,000
- (6) Townhill Community Centre - £3,000

238./

238. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising members of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the report.

239. CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee:-

- (1) noted the forward work programme; and
- (2) agreed that an update on the Suicide Prevention Strategy be scheduled for a future meeting of the Committee.

THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – REMOTE MEETING

27th April, 2021

9.30 a.m. - 11.05 a.m.

PRESENT: Councillors Helen Law (Convener), James Calder, Gavin Ellis, Ian Ferguson, Derek Glen, Garry Haldane, Jean Hall-Muir, Jim Leishman, Ross Paterson, David J Ross and Fay Sinclair.

ATTENDING: Andrew Gallacher, Community Manager, City of Dunfermline, Kevin O’Kane, Greenspace Officer, Communities and Neighbourhoods; Greig Henderson, Service Manager, Area Housing Operations, Housing Services; Peter Corbett, Lead Officer Economy, Tom Kane, Economy Officer, Sunil Varu, Economy Adviser, Town Centre Development, Economy, Planning & Employability Services; John O’Neil, Team Manager - City of Dunfermline, South West Fife & Cowdenbeath Areas, Grounds Maintenance Service; and Elizabeth Mair, Committee Officer, Legal & Democratic Services.

240. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

241. MINUTE

The committee considered the minute of the City of Dunfermline Area Committee of 2nd March, 2021.

Decision

The Committee agreed to approve the minute.

242. LOCAL COMMUNITY PLANNING AREA BUDGET REQUEST - DUNFERMLINE HERITAGE PARTNERSHIP - WELLBEING THROUGH HERITAGE PROJECT

The Committee considered a report by the Head of Communities and Neighbourhoods seeking agreement for a contribution from the Local Community Planning Area Budget to support the Dunfermline Heritage Partnership.

Decision

The Committee agreed to a contribution of £15,000 per annum over the next 3 years (£45,000 in total) from the Local Community Planning Area Budget to support the Dunfermline Heritage Partnership.

243. LOCAL COMMUNITY PLANNING AREA BUDGET REQUEST - GILLESPIE MEMORIAL CHURCH - GM3 PROJECT

The Committee considered a report by the Head of Communities and Neighbourhoods seeking a contribution from the Local Community Planning Area Budget to support the Gillespie Memorial Church.

Decision/

Decision

The Committee agreed to a contribution of £7500 from the Local Community Planning Area Budget to support the Gillespie Memorial Church.

244. LOCAL COMMUNITY PLANNING AREA BUDGET REQUEST - TOWNHILL COMMUNITY COUNCIL

The Committee considered a report by the Head of Communities and Neighbourhoods seeking a contribution from the Local Community Planning Area Budget to support Townhill Community Council.

Decision

The Committee agreed to a contribution of £9397 from the Local Community Planning Area Budget for this year to support Townhill Community Council.

245. STRATEGIC GREENSPACE ENGAGEMENT PROJECT UPDATE

The Committee considered a report by the Head of Communities and Neighbourhoods advising of a strategic greenspace engagement project to produce a report on how to strengthen partnership working to sustain great greenspaces.

Decision

The Committee noted:-

- (1) the information contained in the report on the project process; and
- (2) that the project report would be presented to a future meeting of the City of Dunfermline Area Committee.

246. PLACE LEADERSHIP - IMPROVING GOLFDROM STREET, DUNFERMLINE

The Committee considered a joint report by the Head of Housing Services and Head of Communities and Neighbourhoods providing an update on ongoing housing improvement and regeneration works in Golfdrom Street, Dunfermline and seeking approval to adopt a revised approach to implementing the works as part of the Council's Place Leadership approach in Dunfermline.

Decision

The Committee agreed:-

- (1) to note the proposals for delivering the agreed improvement works to the multi-tenure estate in Golfdrom Street;
- (2) that the Council and Tenant/Resident Task Group would report into the Dunfermline Place Leadership Group, chaired by the Community Manager; and
- (3) that a further report be provided to the Committee in 12 months' time.

247./

247. DUNFERMLINE ECONOMIC PROFILE (MARCH 2021)

2021 CODAC 98

The Committee considered a report by the Head of Business and Employability providing an annual overview of the local economic profile for the City of Dunfermline Committee Area using the latest available published data. The report was accompanied by a slide presentation by Peter Corbett, Lead Officer Economy.

Decision

The Committee:-

- (1) noted the issues raised from an analysis of the latest available data;
- (2) noted the support given to businesses during 2019/20; and
- (3) acknowledged the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic and European exit.

248. GRASSLAND MANAGEMENT STRATEGY

The Committee considered a report by the Head of Assets, Transportation and Environment advising of proposed changes to the management of grassland in the Dunfermline area and the outcome of a community consultation and engagement exercise.

Decision

Following analysis of the results of a public consultation and engagement exercise on proposed changes to the management of grassland in the City of Dunfermline Area, the Committee agreed:-

- (1) Ward 2 Dunfermline North - alternative grassland proposals were not accepted - existing arrangements to be further discussed with the local community;
- (2) Ward 3 Dunfermline Central - alternative grassland proposals were accepted with the exception of Crossford where existing arrangements were to be further discussed with the local community;
- (3) Ward 4 Dunfermline South - alternative grassland proposals were accepted; and
- (4) to note that the Dunfermline Greenspace Forum would consider the issues above in relation to taking forward the greenspace agenda for Dunfermline.

249. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising members of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the report.

250./

250. CITY OF DUNFERMLINE AREA FORWARD WORK PROGRAMME

2021 CODAC 99

The Committee noted:-

- (1) the forward work programme; and
- (2) that a report on suicide prevention had been requested and it was hoped that it would be considered at the next meeting.

THE FIFE COUNCIL - KIRKCALDY AREA COMMITTEE – REMOTE MEETING

2nd March, 2021

2.00 pm – 2.45 pm

PRESENT: Councillors Neil Crooks (Convener), Lesley Backhouse, Alistair Cameron, Ian Cameron, Rod Cavanagh, Judy Hamilton, Zoe Hisbent, Gordon Langlands, Kathleen Leslie, Carol Lindsay (Vice-Convener), David Ross and Richard Watt.

ATTENDING: Phil Clarke, Lead Consultant, Traffic Management (South Fife), Frances Ratcliffe, Lead Consultant - Bridges & Structures, Neil Watson, Lead Consultant (Roads & Lighting Asset Management), Assets Transportation and Environment; Julie Dickson, Community Manager, Izzy Whyte, Acting Community Development Team Manager, Communities and Neighbourhoods; Alistair Macgregor, Golf Services Manager, Fife Golf Trust and Lesley Robb, Lead Officer (Committee Services), Legal & Democratic Services.

ALSO ATTENDING: Martin Christie, Dunnikier Park Golf Club (for Item No. 257.).

254. DECLARATIONS OF INTEREST

Councillors Crooks and Backhouse declared an interest in Para. 257 – ‘Supporting the Local Community Plan - Area Capital Budget Request - Construction of Practice Bay Facilities, Dunnikier Park Golf Course’ - being directors of Fife Golf Trust.

255. MINUTE

The Committee considered the minute of the meeting of Kirkcaldy Area Committee of 19th January 2021.

Decision

The Committee approved the minute.

Councillor Leslie joined the meeting during consideration of the following item.

256. AREA ROADS PROGRAMME 2021-2022

The Committee considered a report by the Head of Assets, Transport and Environment seeking approval for the projects proposed for the Area Roads Programme in the Kirkcaldy Committee area for delivery in the 2021-22 financial year.

Decision/

Decision

The Committee:

- (1) approved the report and the projects identified in appendices 1 - 3 of the report, regarding the Carriageway, Footway and Road Safety and Traffic Management Lists for 2021-22;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener; and
- (3) noted the information contained in appendices 4 and 5 of the report, regarding the lighting and structure lists for 2021-22.

Prior to consideration of the following item, Councillors Crooks and Backhouse left the meeting for the duration of the item, having earlier declared an interest. The Vice-Convener, thereafter, took the chair for the item.

257. SUPPORTING THE LOCAL COMMUNITY PLAN - AREA CAPITAL BUDGET REQUEST - CONSTRUCTION OF PRACTICE BAY FACILITIES, DUNNIKIER PARK GOLF COURSE

The Committee considered a report by the Head of Communities and Neighbourhoods seeking Area Capital funding for the construction of covered practice bay facilities at Dunnikier Park Golf Course.

Decision

The Committee agreed to an allocation from Area Capital funding of £20,000 towards the construction of covered practice bay facilities at Dunnikier Park Golf Course.

258. KIRKCALDY COMMON GOOD FUND - APPLICATION FOR ASSISTANCE: KIRKCALDY OLD KIRK RESTORATION FOR THE COMMUNITY (DELIVERY PHASE)

The Committee considered a report by the Head of Communities and Neighbourhoods detailing an application from Kirkcaldy Old Kirk Trust, seeking funding of £15,000 from the Kirkcaldy Common Good Fund to assist with the costs of Kirkcaldy Old Kirk Restoration for the Community (development phase).

Decision

The Committee agreed:

- (1) to the award of £15,000 funding from Kirkcaldy Common Good Fund to Kirkcaldy Old Kirk Trust to assist with the costs of Kirkcaldy Old Kirk Restoration for the Community (development phase); and

(2)/

- (2) that the remainder of the balance within the Kirkcaldy Common Good Fund be retained for future allocation and not transferred for investment.

259. KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the content of the Kirkcaldy Area Committee forward work programme.

THE FIFE COUNCIL - KIRKCALDY AREA COMMITTEE – REMOTE MEETING

27th April, 2021

2.00 p.m. – 4.40 p.m.

PRESENT: Councillors Neil Crooks (Convener), Lesley Backhouse, Alistair Cameron, Rod Cavanagh, Judy Hamilton, Zoe Hisbent, Gordon Langlands, Kathleen Leslie, Carol Lindsay and David Ross.

ATTENDING: John Rodigan, Senior Manager - Environment & Building Services, Scott Clelland, Service Manager (Acting), Stephen Duffy, Team Manager - Kirkcaldy & Glenrothes Area, Assets, Transportation and Environment; Jackie Funnell, Education Manager, Derek Allan, Rector – Kirkcaldy High School, Patrick Callaghan, Headteacher – Balwearie High School, Neil McNeil, Rector – St Andrews High School, Lisa Moore, Head Teacher - Viewforth High School, Jillian Mellis, Headteacher - Pathhead Primary School, Drew Murray, Headteacher – St Patrick’s RC Primary School, Carol Wyse, Headteacher – Kinghorn Primary School, Education and Children’s Services; Julie Dickson, Community Manager (Kirkcaldy Area), Communities and Neighbourhoods and Lesley Robb, Lead Officer (Committee Services), Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Ian Cameron and Richard Watt.

260. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order 7.1.

261. MINUTE

The Committee considered the minute of the meeting of Kirkcaldy Area Committee of 2nd March, 2021.

Decision

The Committee approved the minute.

Councillor Judy Hamilton joined the meeting during consideration of the following item.

262. GRASSLAND MANAGEMENT STRATEGY

The Committee considered a report by the Head of Assets, Transportation and Environment detailing the proposed changes to the management of grassland in the Kirkcaldy area and the outcome of the community consultation and engagement exercise.

Decision/

Decision

2021 KAC 115

The Committee, following analysis of the results of a public consultation and engagement exercise on proposed changes to the management of grassland in the area agreed:

- (1) to accept alternative grassland proposals for Ward 9 - Burntisland, Kinghorn and Western Kirkcaldy;
- (2) to partially accept alternative grassland proposals for Ward 10 - Kirkcaldy North, with areas proposed at Duddingston Drive, Kirkcaldy reverting back to amenity grassland maintenance regime;
- (3) to accept alternative grassland proposals for Ward 11 - Kirkcaldy Central and noted that further engagement would take place on the area of Rabbit Braes, with the Rabbit Braes Development Group, prior to implementing any changes to grassland management in that area; and
- (4) to accept alternative grassland proposals for Ward 12 - Kirkcaldy East.

Councillors Kathleen Leslie and David Ross left the meeting during consideration of the following item.

263. SCHOOL ATTAINMENT AND ACHIEVEMENT 2019-2020

The Committee considered a report by the Executive Director, Education and Children's Services providing a summary report on 2019-2020 School Attainment for young people who left school in 2019-20, across the secondary schools serving the area. Details of how to access School Standards and Quality Reports and Recovery / Improvement Plans were also provided for primary and secondary schools across the area in the appendices to the report.

The meeting adjourned at 3.45 p.m. and re-convened at 3.55 p.m..

Decision

The Committee:

- (1) were encouraged to engage directly with local schools to find out more about School Attainment and Achievement;
- (2) noted the details contained within the report in relation to the nature of the report for 2019-20 due to the impact of the COVID 19 pandemic;
- (3) noted the information provided in the secondary schools' reports, attached as appendices to the report; and
- (4) were encouraged to engage with secondary Headteachers to discuss arrangements for this year's Alternative Certification Model for SQA Qualifications and how this would progress in schools.

264./

264. PROPERTY TRANSACTIONS

2021 KAC 116

The Committee considered a report by the Head of Assets, Transportation and Environment advising on action taken using the list of Officer Powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

265. KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the contents of the Kirkcaldy Area Committee forward work programme.

2021 NEFAC 167

THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE- REMOTE MEETING

3rd March, 2021

9.30 a.m. – 12.50 p.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, John Docherty, Andy Heer, Linda Holt, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Tony Miklinski, Dominic Nolan, Bill Porteous, Jonny Tepp, Brian Thomson and Ann Verner.

ATTENDING: Janice Laird, Community Manager (North East Fife) ; Sheena Watson, Team Manager (Community Development), Communities & Neighbourhoods; Neil Watson, Lead Consultant (Roads & Lighting Asset Management), Lesley Craig, Lead Consultant, Traffic Management, Frances Ratcliffe, Lead Consultant, Bridges & Structures, Stuart Goodfellow, Technician Engineer, Traffic Management (North Fife), Roads & Transportation Services; Stuart MacArthur, Team Manager, Joan Gallo, Senior Social Work Assistant; Children & Families and Criminal Justice Services; David Thomson, Customer Experience Lead Officer, Customer & Online Services; Fiona McKay, Divisional General Manager (Interim), John Cooper, Service Manager, Residential & Day Services and Fieldwork East, Older People's Services; Vivienne McBride, Change Manager, East Division, Older People's Services, Health & Social Care; Paul Short, Service Manager, Housing, Health & Social Care & Older Persons, Gordon Binnie, Housing Manager, Area Housing Management, Housing Services; and Elizabeth Mair, Committee Officer, Legal & Democratic Services.

ALSO ATTENDING: Councillor Ross Vettraino, Convener, Environment & Protective Services Sub-Committee (for para. 314 only) and Derek Watson, Quaestor & Factor, St Andrews University (for para. 315 only).

APOLOGIES FOR ABSENCE: Councillor Bill Connor

312. DECLARATIONS OF INTEREST

Councillor Andy Heer declared an interest in Para. 319 - Application to Howe of Fife Local Community Planning Budget - as a member of the Steering Committee for Dunbog Hall Sports Field.

313. MINUTE

The Committee considered the minute of meeting of the North East Fife Area Committee of 20th January 2021.

Decision

The committee agreed to approve the minute.

At this stage, the Convener intimated that he had agreed to take the following item out of agenda order to accommodate an attendee who had another meeting.

314./

314. COMPLAINTS ON ENVIRONMENTAL ISSUES

With reference to discussion at the previous meeting members requested information on measures being taken to mitigate the number of complaints received relating to the refuse collection service, including failure to collect refuse bins and the take out and return service. Cllr Ross Vettraiño, Convener of the Environment and Protective Services Sub-Committee, advised that most instances of non-collection of bins took place where the bins were not put out for collection or where refuse collection vehicles were unable to access areas due to irresponsible parking. He advised that a new software facility was being implemented in the next month which would video the route of refuse collection vehicles and this would enable officers to investigate the exact position following any future complaints. The system would also map every property with a take out and return service which would reduce the number of these missed. In addition, the system would enable photographs to be taken of cars blocking access with subsequent identification of and contact with the owners. In response to a question regarding the current system for booking of visits to household recycling centres, Councillor Vettraiño advised that this was enabling an efficient use of the facilities and had significantly reduced illegal dumping of commercial waste, previously costing the Council over £1.5m per year. Persons having difficulty in making bookings on-line should contact the Council's call centre.

Decision

The Sub-Committee noted:-

- (1) the information given; and
- (2) that a briefing note providing details on the implementation of the new refuse collection software would be circulated to members.

315. PRESENTATION - ST ANDREWS UNIVERSITY UPDATE

Derek Watson, Quaestor and Factor, St Andrews University, gave a presentation providing an overview of the work of the University, with particular reference to the difficulties and impact on activity in the past year due to the COVID-19 pandemic. Issues included loss of income and delays to projects and research. However, initiatives had been developed to mitigate the effect of these issues and a number of developments were proceeding, including progress on the Eden Mill project, which would provide jobs and benefits for the future.

Decision

The committee noted the information provided and thanked Mr Watson for his interesting and informative presentation.

316. AREA ROADS PROGRAMME 2021/22

The Committee considered a report by the Head of Assets, Transportation and Environment detailing the projects which were proposed for approval for the Area Roads Programme in the North East Fife Area Committee area for delivery in the 2021-22 financial year.

Decision/

Decision

2021 NEFAC 169

The Committee:-

- (1) approved the report and Appendices 1-3;
- (2) delegated authority to the Head of Assets, Transportation & Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener;
- (3) noted Appendices 4 and 5; and
- (4) agreed that future reports contain more detailed information on road condition.

The meeting adjourned at 11.08 a.m. and reconvened at 11.15 a.m.

317. APPLICATION FOR FUNDING FROM ST MONANS COMMON GOOD FUND

The Committee considered an application from the Head of Communities & Neighbourhoods in respect of an application received from St. Monans Charitable Fund for funding from the St. Monans Common Good Fund of £109,000 to create a new multi-accessible play park at Hope Place.

Motion

Councillor Porteous, seconded by Councillor Docherty, moved that the application be approved as recommended in the report.

Amendment

Councillor Holt, seconded by Councillor Lothian, moved that the application be approved subject to the amount granted being limited to £90,000, 50% of the total costs.

Roll Call

For the Motion - 10 votes

Councillors Brett, Docherty, Heer, Liston, MacDiarmid, Miklinski, Marjoram, Porteous, Thomson and Verner.

For the Amendment - 4 votes

Councillors Holt, Lothian, Nolan and Tepp.

Having received a majority of votes, the motion was accordingly carried.

Decision

The Committee approved a contribution of £109,000 from the St. Monans Common Good Fund to St Monans Charitable Fund to create a new multi-accessible play park at Hope Place.

318./

318. APPLICATION FOR FUNDING FROM CUPAR LOCAL COMMUNITY PLANNING BUDGET

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The Committee considered a report by the Head of Communities & Neighbourhoods seeking funding of £13,645 from Cupar Local Community Planning Budget to add the name of a WW2 soldier to Cupar War Memorial.

Decision

The Committee approved funding of £13,645 from the Local Community Planning Budget for the purpose of adding the name of a WW2 soldier to Cupar War Memorial.

Prior to consideration of this item, Councillor Heer, having declared an interest, left the meeting at this stage.

319. APPLICATION TO HOWE OF FIFE LOCAL COMMUNITY PLANNING BUDGET

The Committee considered a report by the Head of Communities & Neighbourhoods in respect of an application from Dunbog Community Hall for £9000 from the Local Community Planning Budget to help fund a maintenance plan for Dunbog Community Park.

Decision

The Committee approved an award of £9000 from the Local Community Planning Budget to Dunbog Community Hall Management Committee towards the costs of a maintenance plan for Dunbog Community Park.

Councillor Heer rejoined the meeting following consideration of the above item.

320. UPDATE ON REPLACEMENT OF NORTHEDEN HOUSE, CUPAR

The Committee considered a joint report by the Director of Health & Social Care and the Head of Housing Services providing an update on the replacement for Northeden House care home on the site of the Dalgairn Centre in Bank Street, Cupar.

Decision

The Committee noted the update provided.

321. NORTH EAST FIFE LOCAL COMMUNITY PLAN 2019-2022 PROGRESS REPORT

The Committee considered a report by the Head of Communities & Neighbourhoods providing an update on progress towards the Areas of Focus in the North East Fife Local Community Plan approved by Committee in May 2019.

Decision

The Committee agreed to:-

- (1) note the progress made to address the priorities of the North East Fife Local Community Plan and identify areas for improvement;
- (2)/
- (2) note the impact of the Covid pandemic on communities in North East Fife and the actions taken to mitigate these impacts and to help protect the most vulnerable in their communities;

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- (3) support continuing work to achieve the outcomes of the Local Community Plan;
- (4) seek regular updates from the People and Place Local Leadership Teams;
- (5) recognise the importance of the development and maintenance of cycle and pedestrian paths and that this was reflected adequately in the Council's forward planning; and
- (6) recognise and reiterate the importance of superfast broadband for every house.

Councillors Miklinski and Thomson left the meeting during consideration of the above item.

322. CRIMINAL JUSTICE SOCIAL WORK SERVICE - COMMUNITY PAYBACK: UNPAID WORK SCHEME

The Committee considered a report by the Head of Education & Children's Services (Children & Families & Criminal Justice Services) providing an update on developments within Fife Council Criminal Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the Area Committee wards between April 2019 and March 2020.

Decision

The Committee:-

- (1) noted the information contained in the report; and
- (2) agreed that further reports on the Unpaid Work Scheme by the Criminal Justice Social Work Service be brought to the North East Fife Area Committee on an annual basis.

Councillor Miklinski rejoined the meeting and Councillor Holt left the meeting during consideration of the above report.

323. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising of action taken using the list of officer Powers in relation to property transactions.

Decision

The Committee noted the report.

324. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee considered the Forward Work Programme for the North East Fife Area Committee.

Decision/

Decision

The Committee noted:-

- (1) the current Forward Work Programme which would be updated as appropriate; and

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(2) that a report on Rewilding would be submitted to a future meeting.

325. VALEDICTORY – JANICE LAIRD

At the conclusion of the meeting the Convener advised that Janice Laird, Community Manager, was attending her last meeting of the Committee prior to retirement. Members expressed their great appreciation of the work carried out by Janice over the years and wished her well for the future.

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THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – REMOTE MEETING

21 April 2021

9.30 a.m – 2.15 p.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, Bill Connor, Andy Heer, Linda Holt, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Bill Porteous, Jonny Tepp, Brian Thomson and Ann Verner.

ATTENDING: Donald Grant, Community Manager (North East Fife), Sheena Watson, Team Manager (Community Development), Communities and Neighbourhoods; David Grove, Lead Officer, Town Centre Development Unit, Economy, Planning and Employability Services; Lesley Craig, Lead Consultant, Traffic Management, Stuart Goodfellow, Technician Engineer, Traffic Management (North Fife), Roads and Transportation Services; Scott Clelland, Service Manager, Environment and Building Services; Lynn Porter, Education Manager, Carol Ann Penrose, Rector, Olav Darge, Depute Headteacher, Scott Duncan, Depute Rector, Education; Elizabeth Mair, Committee Officer, Legal and Democratic Services.

ALSO ATTENDING Jane Kennedy, Manager and Louise Fraser, Chair, St Andrews BID (for para. 328 only).

APOLOGIES FOR ABSENCE: Councillors John Docherty, Tony Miklinski and Dominic Nolan.

326. DECLARATIONS OF INTEREST

Councillors Brian Thomson and Jane Ann Liston both declared an interest in Para. 328 - St Andrews BID Renewal - as a Director and former Director of BID St Andrews respectively.

327. MINUTE

The Committee considered the minute of meeting of the North East Fife Area Committee of 3 March 2021.

Decision

The Committee agreed to approve the minute.

Prior to consideration of the following item, Councillors Liston and Thomson, having declared an interest, left the meeting at this stage.

328. ST ANDREWS BID RENEWAL

The Committee considered a report by the Executive Director, Enterprise and Environment, advising of the current process involved in undertaking the renewal ballot for BID St Andrews and outlining the timescale and business plan. David Grove, Lead Officer, Town Centre Development Unit, Jane Kennedy, Manager of BID St Andrews and Louise Fraser, Chair of BID St Andrews, gave a verbal update on the proposals which were due to be submitted to the Council on 22 April 2021 for a decision by 20 May 2021.

Decision

2021 NEFAC 174

The Committee agreed to:-

- (1) note the process and timescales involved in undertaking the ballot as detailed in Appendix 1 to the report;
- (2) note that, given the current Covid Pandemic, the Business Improvement District's legislative timetable and impending Scottish Parliamentary elections, there was not sufficient opportunity for the North East Fife Area Committee to provide a formal view on the BID Proposal Document;
- (3) remit to the Head of Business and Employability and the Head of Communities & Neighbourhoods, in consultation with the Head of Legal and Democratic Services, to agree whether the BID proposals were sufficiently robust, did not contradict any local policies and strategies of the Council and therefore to waive Fife Council's right of veto; and
- (4) remit to the Head of Business and Employability and Head of Communities and Neighbourhoods, in consultation with the Head of Legal and Democratic Services, to agree the terms of the "Operating Agreement" between BID St Andrews and Fife Council, should a positive result be returned at the ballot on the 28th July 2021.

Councillors Liston and Thomson rejoined the meeting following consideration of the above item.

329. BANK STREET & LIBERTY, ELIE – TRAFFIC REGULATION ORDER OBJECTION REPORT

The Committee considered a report by the Head of Assets, Transportation and Environment advising of objections to a proposed Traffic Regulation Order (TRO) for the introduction of waiting restrictions on Bank Street and Liberty, Elie.

Decision

The Committee agreed to set aside the unresolved objections to allow the implementation of a Traffic Regulation Order (TRO) to introduce waiting restrictions on Bank Street and Liberty, Elie, as shown on Drawing Numbers TRO/20/23 & TRO/20/24 attached to the report.

330. OLD ST ANDREWS ROAD, GUARDBRIDGE: 20MPH SPEED LIMIT

The Committee considered a report by the Head of Assets, Transportation and Environment in respect of proposals for the introduction of a 20mph speed limit on Old St Andrews Road, Guardbridge.

Decision

The Committee agreed, in the interests of road safety, to the promotion of a Traffic Regulation Order (TRO) to introduce a 20mph speed limit on Old St Andrews Road, Guardbridge, as shown in Drawing TRO/21/07 attached to the report.

331./

331. A91, WEST OF PETHERAM ROUNDABOUT, ST ANDREWS – SPEED LIMIT REDUCTION

2021 NEFAC 175

The Committee considered a report by the Head of Assets, Transportation and Environment in respect of a proposal to extend the existing 30mph speed limit on the A91 west of Petheram roundabout, St Andrews.

Decision

The Committee agreed, in the interests of road safety, to the promotion of a Traffic Regulation Order (TRO) to extend the 30mph speed limit on the A91 west of Petheram roundabout, St Andrews, as shown in drawing TRO/21/12/1 attached to the report.

332. A91, STRATHTYRUM, GUARDBRIDGE – SPEED LIMIT ALTERATIONS

The Committee considered a report by the Head of Assets, Transportation and Environment in respect of proposals for the introduction of a 40mph speed limit on the A91 at Strathtyrum, Guardbridge and the inclusion of new residential roads in the adjacent housing development at Seggie Farm within an existing 20mph zone.

Decision

The Committee agreed, in the interests of road safety, to the promotion of Traffic Regulation Orders (TROs) to:-

- (1) introduce a 40mph speed limit on the A91 at Strathtyrum, Guardbridge; and
- (2) include new residential streets in the adjacent housing development at Seggie Farm within the existing 20mph TRO, both as shown in drawing TRO21/13/1 attached to the report.

333. ST ANDREWS COMMON GOOD - CONTRIBUTION TO STRUCTURAL REPAIRS OF ST ANDREWS TOWN HALL

The Committee considered a report by the Head of Communities and Neighbourhoods seeking agreement for a contribution from St. Andrews Common Good Fund towards the structural repairs of St. Andrews Town Hall, a Common Good asset.

Motion

Councillor Liston, seconded by Councillor Porteous, moved that the Committee agree to a contribution up to a maximum of £180,000.

Amendment

Councillor Thomson, seconded by Councillor MacDiarmid, moved that the Committee agree to a contribution of £210,000 as recommended in the report.

Roll Call/

Roll Call

For the Motion - 4 votes

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Councillors Heer, Liston, Porteous and Tepp.

For the Amendment - 8 votes

Councillors Brett, Connor, Holt, Lothian, MacDiarmid, Marjoram, Thomson and Verner.

Having received a majority of votes, the amendment was accordingly carried.

Decision

The Committee approved a contribution of £210,000 from St Andrews Common Good Fund towards the structural repairs to St. Andrews Town Hall.

334. ELIE & EARLSFERRY COMMON GOOD - CONTRIBUTION TO REPLACEMENT HEATING SYSTEM AND REPAIRS TO EARLSFERRY TOWN HALL

The Committee considered a report by the Head of Communities and Neighbourhoods seeking agreement for a contribution from Elie and Earlsferry Common Good Fund towards a replacement heating system and other repairs to Earlsferry Town Hall, a Common Good asset.

Decision

The Committee approved a contribution of £12,500 from Elie and Earlsferry Common Good Fund towards a replacement heating system and other repairs to Earlsferry Town Hall.

335. NORTH EAST FIFE ANTI-POVERTY FUND

The Committee considered a report by the Head of Communities and Neighbourhoods providing information on the spending of the North East Fife Anti-Poverty Funds 2020/21 and seeking approval for the spend of the £135,000 North East Fife Anti-Poverty funding 2021/22.

Decision

The Committee:-

- (1) noted the actual spend of the 2020/21 budget and outcomes achieved as detailed in the North East Fife Anti-Poverty Fund Action Plan attached as Appendix 1 to the report;
- (2) approved the spending of the 2021/22 funding of £135,000 across the areas of work outlined in the report which aligned to those identified as a priority by the North East Fife People Leadership Group, being Homelessness, Mental Health and Social Isolation and Welfare Support and Food Insecurity;
- (3)/
- (3) noted the increased targeting of Anti-Poverty funding on providing free bus tickets to help address the issue of the high cost of bus travel in the area; and
- (4) recognised the effective and commendable work of the North East Fife Anti-Poverty Partnership.

336. GRASSLAND MANAGEMENT STRATEGY

The Committee considered a report by the Head of Assets, Transportation and Environment advising of proposed changes to the management of grassland in the area and the outcome of a community consultation and engagement exercise.

Decision

Following analysis of the results of a public consultation and engagement exercise on proposed changes to the management of grassland in the North East Fife Area Committee area, the Committee agreed:-

- (1) Ward 16 Howe of Fife and Tay Coast - alternative grassland proposals were accepted;
- (2) Ward 17 Tay Bridgehead - alternative grassland proposals were partially accepted. Areas proposed at Gauldry and Victoria Park, Newport would revert back to amenity grassland maintenance regime;
- (3) Ward 18 St Andrews - alternative grassland proposals were accepted;
- (4) Ward 19 East Neuk and Landward - alternative grassland proposals were partially accepted. Areas proposed at Pittenweem, Crail's Roome Bay and Castle Walk would revert back to amenity grassland maintenance regime;
- (5) Ward 20 Cupar - alternative grassland proposals were accepted; and
- (6) to note the intention of the Grounds Maintenance Service to consult with the Housing, Transportation and Education Services with regard to the management of grasslands under their portfolios.

337. GROUNDS MAINTENANCE SERVICE, DOMESTIC WASTE AND STREET CLEANSING SERVICE ANNUAL REVIEW 2020

The Committee considered a report by the Head of Assets, Transportation and Environment advising of the performance of grounds maintenance, domestic waste collection and street cleansing services in 2020, along with details of management changes in these services and proposals for community-led decision making to shape operational delivery in the future.

Decision

The Committee:-

- (1) noted the extraordinary challenges faced in the delivery of grounds maintenance, domestic waste collection and street cleansing services in 2020;
- (2)/
- (2) noted the structural and organisational measures being taken to improve and sustain service delivery;
- (3) noted the new decentralised way of working which would deliver local priorities and help communities shape their environment; and
- (4) recognised the significant efforts of the Services during a very difficult period.

338. SCHOOL ATTAINMENT & ACHIEVEMENT REPORT

The Committee considered a report by the Executive Director, Education & Children's Services, providing a summary report on 2019-2020 School Attainment for young people who left school in 2019-20 across the secondary schools serving the area. Details of how to access School Standards and Quality Reports and Recovery/Improvement Plans were also provided for primary and secondary schools across the area in the appendices to the report.

Decision

The Committee noted:-

- (1) that members were encouraged to engage directly with local schools to find out more about School Attainment and Achievement;
- (2) the details contained within the report in relation to the nature of this year's report due to the impact of the COVID 19 pandemic;
- (3) the information provided in the enclosed secondary schools' reports; and
- (4) that members were asked to engage with secondary Headteachers to discuss arrangements for this year's Alternative Certification Model for SQA Qualifications and how this was progressing in their school.

Councillor Porteous left the meeting during consideration of the above item and Councillor Thomson left the meeting following consideration of the above item.

The meeting adjourned at 1.00 p.m. and reconvened at 1.30 p.m.

339. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Motion

Councillor Tim Brett, seconded by Councillor Jonny Tepp, moved as follows:-

"The North East Fife Area Committee asks officers to provide a report for the next meeting of the Committee on the failure to implement the decision of the Committee on the 9th May 2018 to reduce the speed limit on the A914 at Drumoig."

Amendment/

Amendment

Councillor Donald Lothian, seconded by Councillor Andy Heer, moved as follows:-

"That the Head of Assets, Transportation and Environment be asked to provide information on the policy for implementation of Traffic Regulation Orders and the mechanism for monitoring that policy."

Roll Call

For the motion - no votes

For the amendment - 7 votes

Councillors Brett, Connor, Heer, Holt, Liston, Lothian and Tepp.

Abstained - Councillors MacDiarmid, Marjoram and Verner.

Having secured a majority of votes, the amendment was accordingly carried.

Decision

The Committee agreed in terms of the amendment.

340. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Cllr Jonny Tepp, seconded by Cllr Tim Brett, moved as follows:-

"The North East Fife Area Committee notes and endorses North Fife Cycling's support for the Cycling UK campaign calling on Police Scotland to introduce a camera footage submission and reporting system for Scotland. The Committee instructs the Convener to write to Police Scotland setting out its endorsement of North Fife Cycling's support of the campaign."

Decision

The Committee agreed the motion unanimously.

341. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Motion

Councillor Jonny Tepp, seconded by Councillor Tim Brett, moved as follows:-

"The North East Fife Area Committee notes that littercams have been deployed by councils across the UK as a means of tackling the unacceptable levels of urban and roadside litter. The Committee instructs officers to explore the option of deploying littercams in North East Fife and to report back with recommendations for a pilot project including proposals to fund within 6 months."

Amendment/

Amendment

Councillor Ann Verner, seconded by Councillor Donald Lothian, moved as follows:-

"The committee notes the ongoing discussion between the Convener of the Environment and Protective Services Sub-Committee and the relevant Executive Directors and Heads of Service to develop a Fife-wide Environmental Vandalism Strategy, which will cover Illegal Dumping, Littering, Dog Fouling and Graffiti, central to which will be improved policing including the use of littercams and CCTV in general. The committee also notes that it isn't simply a case of acquiring CCTV cameras and other video recording devices and recognises that there is the essential consideration of their administration and policy strategy which can

be implemented by the resources which are currently available. The Committee further notes that ongoing discussions will address the issue of the current absence of a budget provision to enable implementation of an effective Strategy using video recording equipment and that the Strategy will fall to be approved by the Strategic Sub Committee. In light of this, the Committee agrees that it would be premature for the Area Committee to be independently looking at using video technology”.

With the agreement of the Convener, Councillors Tepp and Brett advised that they were willing to accept the amendment subject to the addition of wording relating to the strategy being finalised as soon as is reasonably possible. Councillor Anne Verner, as mover of the amendment, agreed to the inclusion of this wording.

There being no other motions, the Committee unanimously agreed the amendment with the additional wording proposed.

Decision

The Committee agreed in terms of the amendment, with the additional wording, as follows:-

“The Committee notes the ongoing discussion between the Convener of the Environment and Protective Services Sub-Committee and the relevant Executive Directors and Heads of Service to develop a Fife-wide Environmental Vandalism Strategy, which will cover Illegal Dumping, Littering, Dog Fouling and Graffiti, central to which will be improved policing including the use of littercams and CCTV in general. The committee also notes that it isn't simply a case of acquiring CCTV cameras and other video recording devices and recognises that there is the essential consideration of their administration and policy strategy which can be implemented by the resources which are currently available. The Committee further notes that ongoing discussions will address the issue of the current absence of a budget provision to enable implementation of an effective Strategy using video recording equipment and that the Strategy will fall to be approved by the Strategic Sub Committee. In light of this, the Committee agrees that it would be premature for the Area Committee to be independently looking at using video technology. The Committee requests that the strategy be finalised as soon as is reasonably possible”.

342./

342. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the report.

343. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME

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The Committee considered the Forward Work Programme for the North East Fife Area Committee.

Decision

The Committee noted:-

- (1) the current Forward Work Programme which would be updated as appropriate; and
 - (2) that a report on Green Routes in North East Fife would be submitted to the next meeting on 9th June 2021.
-

THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – REMOTE MEETING

3rd March, 2021.

9.30 a.m. – 11.25 a.m.

PRESENT: Councillors Alice McGarry (Convener), David Barratt, Bobby Clelland, Dave Coleman, Dave Dempsey, Sharon Green-Wilson, Mino Manekshaw, Tony Orton and Kate Stewart.

ATTENDING: Ross Speirs, Service Manager (Structural Services), Phil Clarke, Lead Consultant, Traffic Management (South Fife), Rick Haynes, Lead Consultant (Flooding, Shoreline and Harbours) and Neil Watson, Lead Consultant (Roads and Lighting Asset Management), Assets, Transportation and Environment; Alastair Mutch, Community Manager (South and West Fife), Mandy MacEwan, Team Manager (Community Development) and Lisa Hemphill, Local Development Officer, Communities and Neighbourhoods Service; and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

APOLOGY FOR ABSENCE: Councillor Andrew Verrecchia.

ALSO IN ATTENDANCE: Mr. Stephen Ritchie, Ministry of Defence (Defence Infrastructure Organisation) and Dr. Paul Dale, Scottish Environmental Protection Agency (SEPA) (for para. 260 only); and Mr. Ben Bickle, Strategic Planner, Scottish Water (for para. 263 only).

258. DECLARATIONS OF INTEREST

- Councillor Dave Coleman declared an interest at para. 260 – Radiation Monitoring at Dalgety Bay – as he worked for a company that was tendering to Balfour Beatty, the main contractor dealing with the radiation works at Dalgety Bay.
- Councillors Kate Stewart and Mino Manekshaw declared an interest at para. 264 – South and West Fife Area Local Community Plan – Plan4South and West Fife Area – being part of the group relating to the Accused Witches Trail.

259. MINUTE

The Committee considered the minute of the South and West Fife Area Committee meeting of 13th January, 2021.

Decision

The Committee agreed to approve the minute.

260. RADIATION MONITORING AT DALGETY BAY

Stephen Ritchie, Ministry of Defence (DIO) advised that the project was moving forward and that the contractor, Balfour Beatty, were currently engaged with local stakeholders/

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stakeholders, Dalgety Bay Sailing Club, the local authority and SEPA. It was noted that the licence application paperwork was in place and continued to be taken forward by Balfour Beatty and their specialist sub-contractor.

Mr. Ritchie advised that over the next two weeks a lot of activity would be undertaken within the area with cabins arriving and fences being erected but it was noted that the project was moving forward as planned. Mr. Ritchie, however, advised that some issues still required to be resolved relating to the SEPA licence and discussions were ongoing in this regard. It was noted that monitoring of the beach continued to be carried out with some restrictions in place due to Covid but the intention was that, in the areas that were not currently being used as remediation areas, the MoD would continue to monitor the areas outwith that and report back to SEPA.

Dr. Paul Dale, SEPA, advised that no formal licence application had been made, as yet, by Balfour Beatty to undertake the necessary remediation works on site. SEPA were, however, in discussions with Balfour Beatty and their sub-contractors on a fortnightly basis to work through the process to progress the necessary paperwork. Dr. Dale pointed out that the normal determination time, once a licence application was made, was four months but that SEPA would do everything they could, once the licence application was made, to ensure that the process could be undertaken as expeditiously as possible as SEPA were required to undertake certain processes on the application before works could start on site.

Decision

The Committee thanked Mr. Ritchie and Mr. Dale for their detailed updates and continued support.

261. CRAIGLEITH AVENUE AREA, INVERKEITHING - WAITING RESTRICTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment seeking agreement for the introduction of waiting prohibition regulations in Craigleith Avenue, Craigleith Wynd, Gray Place, Spencerfield Road and Spittalfield Road, Inverkeithing.

Decision

The Committee, in the interests of road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to amend the restrictions as detailed in Drawing Nos. TRO/21/05 Before N, After N, Before S and After S, with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

262. AREA ROADS PROGRAMME 2021/22

The Committee considered a report by the Head of Assets, Transportation and Environment seeking approval of the projects for inclusion in the Area Roads Programme for the South and West Fife Committee area for delivery in the 2021/22 financial year.

Decision/

Decision

The Committee:-

- (1) approved the report and Appendices 1-3;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener and Ward members; and
- (3) noted Appendices 4 and 5.

263. UPDATE ON DUNFERMLINE AND IRON MILLS BAY INTEGRATED CATCHMENT STUDY AND LADE BRAES, DALGETY BAY

The Committee considered a report by the Head of Assets, Transportation and Environment updating members on the status of the Dunfermline and Iron Mills Bay Integrated Catchment Study (ICS) and flooding at Lade Braes, Dalgety Bay in response to motions submitted to the Area Committee on 25th November, 2020 and 13th January, 2021.

Decision

The Committee:-

- (1) noted that the Dunfermline and Iron Mills Bay Integrated Catchment Study (ICS) was led and managed by Scottish Water;
- (2) noted the use of the Integrated Catchment as a supporting study to future mitigation measures to be progressed separately and jointly by Scottish Water and Fife Council; and
- (3) noted the progression of a design solution for the flooding at Lade Braes, Dalgety Bay.

264. SOUTH AND WEST FIFE AREA LOCAL COMMUNITY PLAN - PLAN4SOUTH AND WEST FIFE AREA

The Committee considered a report by the Head of Communities and Neighbourhoods Service updating members on progress and changes made to the Local Community Plan (LCP) to align with the current Reform and Recovery Priorities which were built on recovery planning work across the partnership in the context of the Covid-19 pandemic.

Decision

The Committee:-

- (1) noted the efforts to actively develop projects under the agreed Plan4Fife Themes; and
- (2) agreed to continue to support the Plan4South and West Fife as it adapted and changed to focus on Recovery and Reform.

The/

The meeting adjourned at 10.55 a.m. and reconvened at 11.10 a.m.

265. PROPERTY TRANSACTIONS

Decision

The Committee noted the contents of a report by the Head of Assets, Transportation and Environment advising on action taken under delegated powers in relation to property transactions in the South and West Fife Committee Area.

266. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2021

Decision

The Committee noted the Forward Work Programme which would be further updated as appropriate.

267. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion was submitted:-

Councillor Tony Orton, seconded by Councillor Sharon Green-Wilson, moved that:-

"Committee notes the decision of the West Planning Committee 11 April 2018 considering the Supermarket Development in Rosyth condition (17/01554/FULL).

3. No work shall commence on the development of the retail store which will preclude, prevent or limit the use of the existing football pitch until a signed, binding contract has been submitted to the Council that demonstrates the replacement pitch will be constructed. The contract shall clearly set out the expected timescales for the new pitch to be completed. A phasing plan shall also be submitted that sets out the timing of the construction of the hereby approved retail store and delivery of the replacement football pitch (17/01553/FULL). For the avoidance of doubt, the phasing plan shall include, but not limited to, when the existing pitch will cease to be available for football matches, the anticipated opening date for the store and the anticipated date the replacement pitch will be available for football matches. Works shall only commence on the erection of the retail store (for the avoidance of doubt, this excludes works which do not inhibit the use of the existing football pitch) once the Council have confirmed in writing that the phasing plan and evidence that the replacement football pitch will be delivered are acceptable.

Reason: To ensure that the alternative outdoor sports facility is provided.

Additionally, Committee notes the decision of the Education & Children's Services Sub Committee of 3 November 2020 to build the replacement High School on the Fleet Grounds in Rosyth. Moreover, Committee notes the effect that the decision to build the replacement High School in Rosyth is having on the ability to progress the following planning applications:

17/01553/FULL/

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17/01553/FULL - Erection of new football pitch with changing rooms, fencing, parking and associated works | Football Pitch Peasehill Gait Rosyth Fife

17/01554/FULL - Demolition of existing buildings, erection of a retail unit (Class 1) with associated access improvements, service area, parking, taxi parking and associated works.

20/00373/FULL - Demolition of existing buildings, erection of a retail unit (Class 1) with associated access improvements, service area, parking, taxi parking and associated works (Section 42 to remove condition 3 of 17/01554/FULL to provide a replacement football pitch) | The Yard Public House Admiralty Road Rosyth Dunfermline Fife KY11 2BN

Consequently, based upon the understanding that the new High School is unlikely to be completed until 2026, Committee requests that officers in the Council's property services team use their best endeavours to work with the applicants/landowners to ensure that the above planning applications (that have been approved by Elected Representatives) are progressed as expeditiously as possible.

Committee requests a report at the earliest opportunity on those discussions and giving best estimates of the timescales required to complete implementation of the planning conditions".

Decision

The motion was unanimously agreed.

Alastair Mutch, Community Manager provided a brief update on the position advising that discussions were ongoing with Rosyth Football Club, South West Fife Community Sports Partnership and colleagues from Property Services.

It was noted that Council officers had agreed to meet with both parties on a monthly basis involving elected members. Alastair Mutch advised that this was a very complex situation with a number of options being considered in relation to the site, fleet grounds and the recreational park site and a positive solution required to be found as both organisations provided an invaluable service to the local community both in support of football and sporting activity for children and young people but also the wider provision that the facility provided.

It was noted that discussions would be ongoing to come to a solution that suited all parties concerned.

THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – REMOTE MEETING

21st April, 2021.

9.30 a.m. – 12.15 p.m.

PRESENT: Councillors Alice McGarry (Convener), David Barratt, Bobby Clelland, Dave Coleman, Dave Dempsey, Sharon Green-Wilson, Mino Manekshaw, Tony Orton, Kate Stewart and Andrew Verrecchia.

ATTENDING: Alan Paul, Senior Manager (Property Services), Michael O’Gorman, Service Manager (Estates) and John O’Neil, Team Manager, Assets, Transportation and Environment; Alastair Mutch, Community Manager (South and West Fife), Lisa Hemphill, Local Development Office and David Manderson, Community Education Worker, Communities and Neighbourhoods Service; Deborah Stevens, Lead Officer (Area Regeneration), Housing Services; Deborah Davidson, Education Manager, Ian Adair, Headteacher, Inverkeithing High School, Iain Yuill, Headteacher, Dunfermline High School and Ruth McFarlane, Rector, Queen Anne High School, Education and Children’s Services; and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

268. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

269. MINUTE

The Committee considered the minute of the South and West Fife Area Committee meeting of 3rd March, 2021.

Decision

The Committee agreed to approve the minute.

270. REPORT ON ROSYTH FC AND SUPERMARKET PROPOSAL

The Committee considered a report by the Head of Assets, Transportation and Environment providing members with an update in response to the motion which had been approved by the Committee on 3rd March, 2021 requesting an update on the Rosyth Football Club and Supermarket proposal.

Decision

The Committee:-

- (1) noted the contents of the report; and
- (2) expressed its concern that a satisfactory solution to providing a home for the Rosyth Football Club had not yet been found and asked officers from all the Services involved to continue discussions as a matter of priority and that a verbal update be provided to the next meeting of the Committee which would include looking at possible sites available for the Football Club in and around the Rosyth area.

271./

271. GRASSLAND MANAGEMENT STRATEGY

The Committee considered a report by the Head of Assets, Transportation and Environment advising members of proposed changes to the management of grassland in the area and the outcome of the community consultation and engagement exercise.

Decision

Following analysis of the results of a public consultation and engagement exercise on proposed changes to the management of grassland in the area, the Committee agreed as follows:-

- (1) **Ward 1 (West Fife and Costal Villages)** - the alternative grassland proposals were not accepted and the areas proposed would revert back to an amenity grassland maintenance regime;
- (2) **Ward 5 (Rosyth)** - there was no alternative grassland proposal for this area and the amenity grassland maintenance regime currently in place would continue; and
- (3) **Ward 6 (Inverkeithing and Dalgety Bay)** - the alternative grassland proposals were accepted.

Councillor Andrew Verrecchia left the meeting during consideration of the above item.

272. AREA CAPITAL BUDGET REQUEST - NORTH QUEENSFERRY TOILET

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking agreement from members to allocate funds from the Area Capital Budget 2017-19 towards the provision of a public toilet in North Queensferry.

Alastair Mutch, Community Manager provided a further update on the position advising that feedback had been submitted from Ward 6 Councillors and discussions had taken place with Fife Council colleagues to consider a Changing Places facility on the site and potential costs for this facility were being explored. Alastair was also looking into various funds that he could bid into to support the provision of the toilet and, if successful, would then opt for the Changing Places facility which was a slightly larger single unit. It was noted that, if successful in the bids to the Administration's Tourism and Community Facilities fund and Nature (Scotland's) Better Places fund, the financial options could result in a lower contribution being required from the Area Capital Budget.

Decision

The Committee agreed to a contribution of £74,000 from the Area Capital Budget 2017-19 for the provision of a public toilet in North Queensferry.

273. NORTH QUEENSFERRY LOCAL ACTION PLAN

The Committee considered a report by the Head of Communities and Neighbourhoods Service updating members on progress and necessary changes made to the delivery timeline of the North Queensferry Local Action Plan (NQLAP).

Decision/

Decision

The Committee:-

- (1) agreed to the change in the original timeline for the NQLAP; and
- (2) noted the preparatory work and community engagement that had already been undertaken.

**274. SUPPORTING THE LOCAL COMMUNITY PLAN - SOUTH EAST
INVERKEITHING REGENERATION - PROGRESS REPORT**

The Committee considered a joint report by the Head of Housing Services and the Head of Communities and Neighbourhoods Service advising members of progress with the regeneration of South East (SE) Inverkeithing.

Decision

The Committee noted the contents of the report.

The meeting adjourned at 10.55 a.m. and re-convened at 11.00 a.m.

275. SCHOOL ATTAINMENT AND ACHIEVEMENT REPORT

The Committee considered a report by the Executive Director (Education and Children's Services) providing members with a summary report on 2019/2020 school attainment for young people who left school in 2019/20 across the secondary schools across the South and West Fife area.

Decision

The Committee:-

- (1) noted the details contained within the report in relation to the nature of this year's report due to the impact of the Covid-19 pandemic;
- (2) noted the information provided in the enclosed secondary schools' reports;
- (3) thanked Iain Yuile, Ian Adair, Ruth McFarlane and Deborah Davidson for their detailed presentations; and
- (4) paid tribute to all the teachers, parents and pupils for their efforts throughout the Covid pandemic in keeping pupils educated during a very difficult period.

276. PROPERTY TRANSACTIONS

Decision

The Committee noted the contents of a report by the Head of Assets, Transportation and Environment advising on action taken under delegated powers in relation to property transactions in the South and West Fife Committee Area.

277./

277. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2021

Decision

The Committee noted the Forward Work Programme 2021 which would be further updated as appropriate.

278. NOTICE OF MOTION

Decision

The motion, as detailed on the agenda, was withdrawn.

279. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion was submitted:-

Councillor Dave Coleman, seconded by Councillor Dave Dempsey, moved as follows:-

"The Committee:-

- Notes the poor condition of large areas of road and pavements in Dalgety Bay
- Asks officers to present a report providing options on how to improve the condition of the roads and pavements of Dalgety bay, including the costs and options for financing these".

The Committee, having considered the motion proposed by Councillor Coleman and seconded by Councillor Dempsey, agreed to vote on whether or not to accept the motion.

Decision

Roll Call

For the motion - 2 votes

Councillors Dave Coleman and Dave Dempsey

Against the motion - 7 votes

Councillors David Barratt, Bobby Clelland, Sharon Green-Wilson, Mino Manekshaw, Alice McGarry, Tony Orton and Kate Stewart.

Decision

The motion was accordingly rejected.

THE FIFE COUNCIL - COWDENBEATH AREA COMMITTEE – REMOTE MEETING

10th March, 2021

2.02 p.m. – 4.45 p.m.

PRESENT: Councillors Linda Erskine (Convener), Alistair Bain, Alex Campbell, Gary Guichan, Rosemary Liewald, Mary Lockhart, Lea Mclelland and Darren Watt.

ATTENDING: Gordon Mole, Head of Business and Employability, Peter Corbett, Lead Officer Economy, Economy, Planning and Employability Services; Neil Watson, Lead Consultant (Roads and Lighting Asset Management), John O’Neil, Team Manager - City of Dunfermline, South West Fife & Cowdenbeath, Phil Clarke, Lead Consultant, Traffic Management (South Fife), Allan Maclean, Lead Consultant Sustainable Traffic and Travel, Assets Transportation and Environment, Roads and Transportation Services; Ian Laing, Park Manager (Cowdenbeath), Sarah Roxburgh, Community Manager (Cowdenbeath Area), Communities and Neighbourhood; Ronan Capon, Senior Active School Co-ordinator, Education and Michelle Hyslop, Committee Officer, Legal and Democratic Services.

ALSO ATTENDING: Bailey-Lee Robb, MSYP.

210. DECLARATIONS OF INTEREST

No declarations of interest were made in terms of Standing Order No. 7.1.

211. MINUTE - MINUTE OF MEETING OF THE COWDENBEATH AREA COMMITTEE OF 13TH JANUARY, 2021

The Committee considered the minute of the meeting of the Cowdenbeath Area Committee of 13th January, 2021.

Decision

The Committee agreed to approve the minute.

212. PRESENTATION - ACTIVE SCHOOLS PROJECTS

The Committee considered a presentation by Ronan Capon, Active School Coordinator, relating to Active School Projects.

Decision

The Committee: -

- (1) welcomed and noted the presentation; and
- (2) agreed to continue to promote and support the ongoing active school project.

213./

213. COWDENBEATH AREA ECONOMIC PROFILE (FEBRUARY 2021)

The Committee considered a presentation and report by the Head of Business and Employability providing an annual overview of the local economic profile for the Cowdenbeath Committee Area using the latest available published data.

Decision

The Committee: -

- (1) welcomed and noted the presentation;
- (2) noted the issues raised from the current analysis of available data;
- (3) noted support given to businesses during 2019-2020;
- (4) recognised the ongoing economic impact and uncertainty resulting from the Covid-19 pandemic and European exit; and
- (5) agreed to receive further updates on the delivery of Fife Council's Leading Economic Recovery Action Plan in relation to the Cowdenbeath Area.
- (6) agreed to an additional recommendation to include that officers would look at the allocated resources within the Cowdenbeath Area in order to develop and deliver the economic profile within the Cowdenbeath Area.

214. GRASSLANDS MANAGEMENT STRATEGY

The Committee considered a report by the Service Manager, Grounds Maintenance Service detailing the proposed changes to the management of grassland in the area and the outcome of the community consultation and engagement exercise.

Decision

The Committee, acknowledging the analysis of the public consultation and engagement exercise on the changes to the management of grassland, agreed to amend the recommendations in the report to read – where Ward 7 Cowdenbeath and Ward 8 Lochgelly, Cardenden and Benarty alternative grassland proposals are not accepted, areas proposed would revert back to amenity grassland maintenance regimes.

215. AREA ROADS PROGRAMME 2021-22 - DRAFT

The Committee considered a report by the Head of Assets, Transportation and Environment identifying the proposed projects for approval for the Area Roads Programme in the Cowdenbeath area for delivery as part of the 2021-22 financial year.

Decision./

Decision

The Committee: -

- (1) approved the report and appendices 1-3 of the report;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects, in line with available resources/funding as the programme developed, and in consultation with the Area Convener and Vice Convener; and
- (3) noted appendices 4 - 6 of the report.

216. COWDENBEATH AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the draft Forward Work Programme for Cowdenbeath Area Committee, which would be updated as appropriate.

217. PUBLIC QUESTIONS

Questions were submitted (in terms of Standing Order No 6.1.) by Mr Tom Kinnaird, resident of Benarty.

Question 1

Following on from my earlier question to the Committee at their meeting in October of 2020, the response given as to why the Lochty Burn passing to the south of the new homes at Kirkland Farm, Ballingry could not be fenced off is because a fence would hinder rescue efforts should a young child fall into the burn. Do the individual committee members agree with this answer and does the committee accept the liability which comes from taking this stance should a fatal accident occur?

Response

Councillor Erskine outlined Fife Council's position regarding liability. It was noted that the acceptance of questions would be at the discretion of the Convener and, considering that this question had been asked and answered already, the Convener had the discretion to refuse to accept another question on the same subject. There was also no obligation on individual committee members to provide supplementary answers to questions and no liability would be attached to the committee members in the event of an accident. Councillor Erskine accepted and acknowledged the additional and supplementary question and subsequent additional responses were noted.

A detailed answer was provided to the question at the Cowdenbeath Area Committee meeting on 14th October, 2020 (minute ref. Para. 190 of 2020.CAC.86 referred).

Supplementary./

2021 CAC 102

Supplementary to this previous response, a further response was provided – that Transportation Development Management (South Fife) had requested the erection of a maximum of 4 pedestrian barrier panels at the rear of the footway/ cycleway as it crossed the Lochty Burn. The request was made in terms of Condition 1c of the Roads Construction Consent granted to Springfield Properties.

Question 2

The Mary Pit Head at Lochore Meadows Country Park, constructed in 1920, had just passed her centenary without celebration but cordoned off by security fencing due to falling masonry from the structure. As owners, Fife Council has a duty of care for this Scheduled Monument, not least because of her historical and heritage significance to the local area, Fife and Scotland, but also due to the fact that the site is also a grave. Historic Scotland holds funds for the maintenance of assets such as this but for whatever reason, Fife Council have neglected their duty to apply for the costs of works and carry out routine maintenance in order to prevent the structural degradation we are seeing now. Warnings were given years ago but fell on deaf ears. What is the plan now?

Response

Fife Council was not approached at any time, by any organisation, expressing a wish to hold a celebratory event for the centenary of the Mary Pit Head in late 2019 or early 2020. Indeed, the winding gear frame was constructed above the second shaft (No. 2) in 1919 and completed in late 1919, attracting publicity on 9th January, 1920. Notwithstanding that, the safety of the public is paramount, and any number of celebrations had been curtailed or cancelled in 2020 for public safety reasons. Falling masonry would be the sort of public safety crisis which would necessitate the cordoning off of the pit head. Had a celebration been scheduled to coincide with the actual anniversary and prior to June 2020 the Pit Head would have been intact and no fencing was in place.

Fife Council are the current custodians of the Pit Head and whilst owners of scheduled monuments have no duty to maintain or improve management of their sites we are aware of the significance of the monument and have liaised with Historic Environment Scotland (HES) from the day that the masonry fell and in the weeks following. A bid to HES for financial assistance to effect repairs to the monument was turned down in December, 2020 on the basis that - 'Your expression of interest highlights that work is required to explore the extent of the damage to the structure whereas our Historic Environment Repair Grant supports the delivery of repair works rather than investigations into the extent of repairs required. We would expect all investigations to have been completed at the point of application in order to inform the proposals and provide estimated costs for the repairs.' We, therefore, must await the end of the lockdown period before we engage in the next step in the process.' This process commenced in June 2020 and, largely because of the global pandemic, progress in identifying a solution had not been as fast as desired.

Given./

2021 CAC 103

Given that the process to repair 'concrete cancer' requires a full investigation to assess the extremities of the weakness, the removal of all cracked concrete, the cutting away or sandblasting of the exposed metal frame, the installation of replacement steel, the replacement of the concrete and a sealant, which is a specialised job involving scaffolding and an item of expenditure easily approaching c £200,000, all during a pandemic it may be premature to suggest that someone has neglected their duty between June and January.

It is emotive to suggest the site of the Pit Head is a grave. The shaft and the mine workings undeniably bore witness to a large number of very tragic accidents and deaths, but thanks , on many occasions at great personal risk to their extremely brave fellow workers, all of the dead and injured were brought to the surface. No single instance where the dead were abandoned below ground can be found.

Decision

The Committee: -

- (1) noted the questions submitted by Mr Tom Kinnaird and the respective response; and
- (2) noted that costs be obtained to get an engineering survey completed for repair works to the Mary Pit Head monument.

THE FIFE COUNCIL - COWDENBEATH AREA COMMITTEE – REMOTE MEETING

28th April, 2021

2.00 p.m. – 2.40 p.m.

PRESENT: Councillors Linda Erskine (Convener), Alex Campbell, Gary Guichan, Rosemary Liewald, Mary Lockhart, Lea Mclelland and Darren Watt.

ATTENDING: Sarah Roxburgh, Community Manager (Cowdenbeath Area), Communities and Neighbourhoods; Russell Gray, Housing Manager - Cowdenbeath, Lyn Murray, Lead Officer, Area Housing Management, Housing Services and Michelle Hyslop, Committee Officer, Legal and Democratic Services.

APOLOGY FOR ABSENCE: Councillor Alistair Bain.

218. DECLARATIONS OF INTEREST

No declarations of interest were made in terms of Standing Order No. 7.1.

219. MINUTE

The Committee considered the minute of the meeting of the Cowdenbeath Area Committee of 10th March, 2021.

Decision

The Committee agreed to approve the minute.

220. HOUSING PLAN - ANNUAL PERFORMANCE REPORT

Councillor Lockhart joined the meeting during consideration of the following item.

The Committee considered a report by the Head of Housing Services which provided an update on progress in delivering service priorities and performance information, at an area level, for the financial year 2020/21, following the approval of the Cowdenbeath Area Housing Services Plan 2017/19 in December, 2017. The report also advised that a revised Plan for 2021/23 would be submitted for the Committee's consideration once there had been an opportunity to consult on future priorities for the Cowdenbeath Area.

Decision

The Committee:-

- (1) acknowledged the work progressed through the Area housing Plan for the financial year 2020/21 as outlined in Appendix 1;
- (2) noted the detail outlined in Appendix 1 of the report on the Cowdenbeath area performance for the financial year 2020/21; and
- (3)/

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- (3) noted the expenditure for the HRA Locality Managed Budget for 2020/21 as outlined in Appendix 2 of the report.

221. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment which advised members of action taken using the list of officer powers in relation to property transactions.

Decision

The Committee noted the content of the report.

222. COWDENBEATH AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the draft forward work programme for the Cowdenbeath Area Committee.

223. PUBLIC QUESTIONS

Questions were submitted (in terms of Standing Order No 6.1.) by Mr Tom Kinnaird, resident of Benarty.

Question 1

The Bells Project, an ongoing saga of over 10 years now has surely dragged on long enough? This simple project, to mount two of our community's historic church bells in a cairn at the entrance to Lochore Meadows must surely be completed this year?

Response

The response to the question was: Yes. This project, which has a significant history, would be undertaken this year once the tender process was complete. It was confirmed that the design favored by the Bells Project Group would be the one which was delivered. There was a shortfall in funding for the project, however, Councillors have supported the proposal to provide the balance of funding to support this historic project. It is right and proper that this Area Committee pays tribute to the Bells Project Group who have been steadfast in their desire and determination to bring this to a positive conclusion and preserve a significant part of the heritage of the Benarty Area.

The Convener, on behalf of the Committee, extended thanks to: Margaret Feely; Gibson and Beveridge; Grace Skinner; Cathy Kinch; Evelyn Smith; Mary Clarke; Mary and Stephen Nardone; and passed on the Committee's best wishes to Veronica Connelly who was ill in hospital and was desperate to see the project completed.

Decision

The Committee noted the question submitted by Mr Tom Kinnaird and the response.

THE FIFE COUNCIL - GLENROTHES AREA COMMITTEE – REMOTE MEETING

24th March, 2021

9.30 a.m. – 11.50 a.m.

PRESENT: Councillors Fiona Grant (Convener), John Beare, Altany Craik, Derek Noble, Ross Vettrano, Craig Walker and Jan Wincott.

ATTENDING: Scott Clelland, Service Manager (Acting), Environment & Building Services; Lesley Craig, Lead Consultant, Traffic Management; Neil Watson, Lead Consultant (Roads & Lighting Asset Management); Paul Hocking, Co-ordinator (Asset Management & Programme Development); Dhusjan Sivaratnam, Technician Engineer, Assets, Transportation & Environment; Norman Laird, Community Manager (Glenrothes); JP Easton, Team Manager (Community Development), Communities and Neighbourhoods; Gordon Mole, Head of Business and Employability; Peter Corbett, Lead Officer Economy; Tom Kane, Economy Officer; Andrew Walker, Economic Adviser - Town Centre Development Unit, Economy, Planning & Employability Services; and Diane Barnet, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Julie Ford and Mick Green.

ABSENCE:

210. DECLARATIONS OF INTEREST

Councillor Grant declared an interest in Para. 212 - 'Friends of Riverside Park Funding Application' - as she had had significant input to the funding application and would, therefore, take no part in the discussion and/or voting relating to that item.

Councillor Craik declared an interest in Para. 216 - 'Glenrothes Economic Profile' - as he was a Director of Business Gateway Fife - however, a specific exclusion applied, therefore, he would remain and participate in the discussion of that item.

211. MINUTE

The Committee considered the minute of meeting of the Glenrothes Area Committee of 27th January, 2021.

Decision

The Committee agreed to approve the minute.

Councillor Grant, having declared an interest in the following item, left the meeting at this point and the Vice-Convener, Councillor Wincott, took the Chair.

212./

212. FRIENDS OF RIVERSIDE PARK FUNDING APPLICATION

The Committee considered a report by the Head of Communities and Neighbourhoods Service which sought approval for a contribution of £20,700 from the Local Community Planning budget to Friends of Riverside Park, towards the costs of a range of improvements to Riverside Park.

Decision

The Committee agreed to approve funding of £20,700 from the Local Community Planning budget towards the costs of the improvements outlined in the report.

Councillor Grant re-joined the meeting following consideration of the above item.

213. PROPOSED WAITING RESTRICTIONS - COS LANE, GLENROTHES

The Committee considered a report by the Head of Assets, Transportation and Environment, which sought approval for the introduction of “No Waiting at Any Time” restrictions on Cos Lane, Glenrothes.

Decision

The Committee, in the interests of accessibility and road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/21/02 with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

214. AREA ROADS PROGRAMME 2021-22

The Committee considered a report by the Head of Assets, Transportation and Environment, which identified the projects proposed for approval for the Area Roads Programme in the Glenrothes Committee area for delivery in the 2021-22 financial year.

Decision

The Committee:-

- (1) approved the proposals detailed in Appendices 1 to 3 of the report;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/ funding as the programme developed, in consultation with the Convener and Vice-Convener;
- (3) agreed, as soon as possible, that members feedback any suggested amendments or additions to the project lists - via the Convener - to be discussed at a member workshop to be arranged, if required;
- (4)/

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- (4) otherwise noted the contents of Appendices 4 and 5 of the report; and
- (5) requested a copy of the Local Area Transport Plan for Glenrothes.

215. GRASSLAND MANAGEMENT STRATEGY

The Committee considered a report by the Service Manager, Grounds Maintenance Service, which advised of proposed changes to the management of grassland in the area and the outcome of the community consultation and engagement exercise.

Decision

Following analysis of the results of a public consultation and engagement exercise on proposed changes to the management of grassland in the Glenrothes Committee area, the Committee agreed:-

- (1) Ward 13 Glenrothes West and Kinglassie - alternative grassland proposals refused. The areas proposed would revert back to an amenity grassland maintenance regime;
- (2) Ward 14 Glenrothes North, Leslie and Markinch - alternative grassland proposals approved;
- (3) Ward 15 Glenrothes Central and Thornton - alternative grassland proposals approved; and
- (4) to consider a progress update report toward the end of this year/beginning of next year.

216. GLENROTHES ECONOMIC PROFILE (FEBRUARY 2021)

The Committee considered a report by the Head of Business and Employability which provided an annual overview of the local economic profile for the Glenrothes Committee area using the latest available published data. The report was accompanied by a slide presentation by Peter Corbett, Lead Officer Economy.

Decision

The Committee:-

- (1) noted the issues raised from an analysis of the latest available data;
- (2) noted the support given to businesses during 2019/20;
- (3) acknowledged the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic; and
- (4) agreed to consider a report at a future meeting of this Committee on plans for restarting the tourism industry/economy in Fife.

The/

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The Committee adjourned at 11.10 a.m.

The Committee reconvened at 11.15 a.m.

217. GLENROTHES TOWN CENTRE MASTERPLAN (MARCH 2021)

The Committee considered a report by the Head of Business and Employability which provided a brief overview and background to the Glenrothes Town Centre Masterplan and sought approval to formally adopt the finalised plan, following the Member presentation on 2nd December, 2020. Formal approval would help to guide all future planning and development decisions and set out a positive vision that should address short, medium and long-term aspirations for the town centre.

Decision

The Committee:-

- (1) noted the key recommendations in the masterplan including the priority areas in Glenrothes Town Centre to be addressed;
- (2) agreed to adopt the Glenrothes Town Centre Masterplan;
- (3) requested an update report on an annual basis; and
- (4) requested a 6-monthly member workshop and/or briefing as the masterplan priority areas progressed.

218. GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME 2021

The Committee considered the Glenrothes Area Committee draft forward work programme 2021.

Decision

The Committee:-

- (1) noted the draft Glenrothes Area Committee forward work programme 2021; and
- (2) agreed to feed back to the Community Manager (Glenrothes) any suggestions for further reports to be included, within the context of the remit of this Committee.

219. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment which advised on action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

THE FIFE COUNCIL - LEVENMOUTH AREA COMMITTEE – REMOTE MEETING

24th March, 2021

9.30 a.m. – 1.40 p.m.

PRESENT: Councillors Ken Caldwell (Convener), David Alexander, David Graham Colin Davidson, John OBrien, Graham Ritchie, Ryan Smart and Alistair Suttie.

ATTENDING: Gordon Mole, Head of Business and Employability, Ian Mccrory, Lead Professional (Economic Regeneration), Economy, Planning and Employability Services; Neil Watson, Lead Consultant (Roads and Lighting Asset Management), Colin Davidson, Team Manager - Levenmouth and North East Fife Area (Acting), Eva Martinez, Technician Engineer - Traffic Management (North Fife), Bernardo Morote, Consultant Engineer, Bridges and Structures, Frances Ratcliffe, Lead Consultant - Bridges and Structures, Assets Transportation and Environment, Roads and Transportation Services; David Paterson, Community Manager (Levenmouth), Communities and Neighbourhoods and Michelle Hyslop, Committee Officer, Legal and Democratic Services.

ALSO ATTENDING: Duncan Mitchell, Chief Executive, Fife Employment Access Trust and Brian Robertson, Flax Mill Project Director, Silverburn Park.

236. DECLARATIONS OF INTEREST

Councillor Alistair Suttie declared an interest in paragraph 246, as he was a Council appointed Board Member of Fife Employment Access Trust (FEAT).

Councillor Ken Caldwell declared an interest in paragraph 246, as he had attended friends of Silverburn Park meetings.

237. MINUTE

The Committee considered the minute of the meeting of the Levenmouth Area Committee of 27th January, 2021.

Decision

The Committee agreed to approve the minute.

238. SUPPORTING THE LEVENMOUTH PLAN – LEVEN HIGH STREET BUILDING FIT OUT – FUNDING REQUEST

The Committee considered a report by the Head of Communities and Neighbourhoods which sought agreement for a contribution of £20,000 from the Local Community Planning Budget, as match funding for the fit-out costs of a former retail unit within Leven Town Centre.

Decision/

Decision

The Committee agreed to a contribution of £20,000 from the Ward 21 Local Community Planning Budget to be used towards the total cost of the project.

239. LEVENMOUTH ECONOMIC PROFILE (FEBRUARY 2021)

The Committee considered a presentation and report by the Head of Business and Employability which provided an annual overview of the local economic profile for the Levenmouth Committee Area using the latest available published data.

Decision

The Committee: -

- (1) welcomed and noted the presentation;
- (2) noted the issues raised from the current analysis of available data;
- (3) noted the support given to businesses during 2019-2020; and
- (4) recognised the ongoing economic impact and uncertainty resulting from the Covid-19 pandemic.

240. SUPPORTING THE LEVENMOUTH PLAN – PUMP TRACK KENNOWAY – FUNDING REQUEST

The Committee considered a report by the Head of Communities and Neighbourhoods which sought agreement for a contribution of £30,000 from the Local Community Planning Budget, as match funding for the installation of a Pump Track facility at the Sandybrae Centre, Kennoway and requested that £10,000 from the local capital budget be set aside to cover the cost of separate electrical installations works to the site.

Decision

The Committee: -

- (1) agreed to a total contribution of £40,000 towards the cost of the project;
 - £30,000 would be allocated from the Ward 21 Local Community Planning Budget; and
 - £10,000 would be allocated from the area capital budget, specifically for the installation of a separate electrical connection by Scottish Power.
- (2) noted the balance of funding was being sourced from other funders;
- (3)/

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- (3) noted the current progress of the detailed design consultation processes that were underway;

241. SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – FUEL POVERTY APPROACH

The Committee considered a report by the Head of Communities and Neighbourhoods which provided an update on the work of the Greener Kirkcaldy/ Cosy Kingdom in delivering focused fuel poverty advice and support within the Levenmouth area and sought a funding contribution of £25,000 from the Anti-Poverty budget to extend the service in the 2021/22 financial year.

Decision

The Committee: -

- (1) noted the latest performance figures related to fuel poverty work in the current financial year;
- (2) agreed the new target areas within the Levenmouth Area as detailed in the report; and
- (3) agreed to contribute £25,000 from the local Anti-Poverty budget to fund the new approach within the Levenmouth Area.

242. PROPOSED WAITING RESTRICTIONS – A916 & U029 BONNYBANK

The Committee considered a report by the Head of Assets, Transportation and Environment which proposed the introduction of "No Waiting at Any Time" restrictions on the A916 and U029, Bonnybank.

Decision

The Committee, in the interests of accessibility and road safety: -

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/21/01 with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

243. PROPOSED WAITING RESTRICTIONS AND DISABLED BAYS– METHILHAVEN ROAD (SERVICE ROAD) AND LABURNUM ROAD, METHIL

In introducing the report, Officers advised of an amendment to the report to include "No Waiting and No Loading at Any Time" restrictions.

The Committee considered a report by the Head of Assets, Transportation and Environment which proposed the introduction of new "No Waiting and No Loading at Any Time" restrictions on Methilhaven Road (Service Road) and Laburnum Road; and the introduction of two disabled bays on Methilhaven Road (Service Road).

Decision/

Decision

The Committee, in the interests of accessibility and road safety: -

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/21/04 with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

244. AREA ROADS PROGRAMME 2021-22

The Committee considered a presentation and report by the Head of Assets, Transportation and Environment, which identified the projects proposed for approval for the Area Roads Programme in the Levenmouth area for delivery in the 2021-22 financial year.

Decision

The Committee: -

- (1) welcomed and noted the presentation;
- (2) approved the proposals detailed in Appendices 1-3, of the report;
- (3) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, and in consultation with the Area Convener; and
- (4) noted Appendices 4 and 5 of the report.

245. GRASSLAND MANAGEMENT STRATEGY

The Committee considered a report by the Service Manager, Grounds Maintenance Service, which detailed the proposed changes to the management of grassland in the area and the outcome of the community consultation and engagement exercise.

Decision

The Committee, following analysis of the results from the public consultation and engagement exercise on proposed changes to the management of grassland in the Levenmouth area agreed to defer the decision on the grassland management strategy, to allow further analysis on consultation processes and time to gather the views of the community councils within the Levenmouth Area.

246./

246. SUPPORTING THE LEVENMOUTH PLAN – SILVERBURN PARK FLAX MILL AND WIDER PARK REGENERATION- UPDATE.

The Committee considered a report by the Head of Assets, Transportation and Environment which updated members on the progress of the regeneration work at Silverburn Park, Leven, which was led by Fife Employment Access Trust (FEAT).

Decision

The Committee noted: -

- (1) the content of the report;
- (2) the contents of Appendix 1, which detailed the potential economic impact of the project as it moved through completion and full operation; and
- (3) the current progress of the Silverburn Park Flax Mill project.

247. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment which advised of action taken using the list of officer powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

248. LEVENMOUTH AREA FORWARD WORK PROGRAMME

Decision

The Committee noted the content of the Levenmouth Area Forward Work Programme.

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THE FIFE COUNCIL - COMMON GOOD AND TRUSTS INVESTMENT SUB-COMMITTEE – REMOTE MEETING

29th April, 2021

2.00 p.m. – 3.15 p.m.

PRESENT: Councillors Dave Dempsey (Convener), Mino Manekshaw and Alistair Suttie.

ATTENDING: Elaine Muir, Head of Finance, Laura Robertson, Finance Operations Manager and Lesley Kenworthy, Business Partner, Finance; Helena Couperwhite, Manager - Committee Services and Wendy MacGregor, Committee Officer, Legal and Democratic Services.

ALSO IN ATTENDANCE: Jordan Irvine, Hymans Robertson LLP.

APOLOGIES FOR ABSENCE: Councillor(s) Altany Craik, Colin Davidson and Fiona Grant.

9. LACK OF QUORUM

In accordance with Standing Order No. 4, members present determined whether to continue to meet as the meeting was inquorate.

Decision

S The Committee:-

- (1) unanimously agreed to continue with the meeting; and
- (2) agreed that a note of the discussion and any recommendations or decisions would be submitted to the next meeting of the Policy and Co-ordination Committee for agreement.

10. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

11. MINUTE

The Sub-Committee considered the minute of the Common Good and Trusts Investment Sub-Committee meeting of 26th November, 2020.

Decision/

Decision

The Sub-Committee agreed to approve the minute.

12. COMMON GOOD AND TRUST FUNDS

The Sub-Committee considered a report by the Executive Director of Finance and Corporate Services, updating members on the market value of investments of the Common Good and Trust Funds and of the investment performance as at December 2020.

Decision

The Sub-Committee noted the contents of the report.

13. REVIEW OF INVESTMENT ARRANGEMENTS - COMMON GOOD AND TRUST FUNDS - GLOBAL EQUITY CONSIDERATIONS

The Sub-Committee considered a report by the Head of Finance providing details of the outcome of a review undertaken by Hymans Robertson, of the current investment strategy for Common Good and Trust Funds. Members were provided with further information in respect of investing in Global Equities as opposed to UK equities only.

Decision

The Sub-Committee:

- (1) approved the recommendation made by Hymans Robertson to implement a single investment mandate which was consistent with the current approach adopted;
 - (2) approved the recommended approach for the funds to achieve global equity exposure through a passive market-cap index, preferably with climate or ESG tilt if practicable; and
 - (3) acknowledged that recommendation number three on the report, could not be agreed, until a report providing further recommendations relating to governance, investment strategy, investment principles and the fund manager selection, be submitted to a future meeting of the Sub-Committee for consideration, following a number of questions raised during discussion by the members.
-

THE FIFE COUNCIL - SUPERANNUATION FUND AND PENSIONS COMMITTEE AND FIFE PENSION BOARD – REMOTE MEETING

9th March, 2021

10.00 a.m. – 1.20 p.m.

PRESENT: Committee – Councillors Dave Dempsey (Convener), David Barratt, Bobby Clelland, Altany Craik, Colin Davidson, Mino Manekshaw, Alistair Suttie and Jonny Tepp.

Fife Pension Board – Gordon Pryde, Councillor Dave Coleman, Robert Graham, Colin Paterson, John Wincott and Vicki Wyse.

ATTENDING: Elaine Muir, Head of Finance, Laura C Robertson, Finance Operations Manager, Carolyn Ward, Audit Team Manager, Audit and Risk Management Services, Jacqueline Armitage, Shared Service Manager, Anne Bence, Accountant, John Mackie, Pension Administration Team Manager, Karen Balfour, Senior Banking and Investments Officer, Fiona Clark, Pensions Specialist, Revenue and Commercial Services, Finance; Helena Couperwhite, Manager - Committee Services and Wendy MacGregor, Committee Officer, Legal and Democratic Services.

ALSO IN ATTENDANCE: Robert Bilton, Actuary, Hymans Robertson, Tim Bridle, Audit Manager, Audit Scotland, Albert Chen and Bruce Miller, Lothian Pension Fund.

APOLOGIES FOR ABSENCE: Committee - Councillor Fiona Grant; and Fife Pension Board - Ian Ferguson.

Prior to the start of the meeting, Gordon Pryde, Chair, Fife Pension Board, announced that John Ireland, Fife Pension Board member, had sadly passed away.

The Convener offered his condolences to John's family, on behalf of the Committee and noted appreciation for John's participation and efforts during his time as a member of the Fife Pension Board.

124. DECLARATIONS OF INTEREST

Councillor Bobby Clelland declared an interest in the business on the agenda being a Trustee of the Mine Workers Pension Scheme.

Councillor Altany Craik declared an interest in Para. 125 - (b) Fife Pension Board Comments arising from the meeting on 15th December, 2020 - as he was connected to one of the Companies discussed under the Small Employers review.

125./ MINUTES

The/

125.

The Committee considered the:-

- (a) Minute of the meeting of the Superannuation Fund and Pensions Committee of 15th December, 2021

Decision

The Committee approved the minute.

Councillor Altany Craik left the meeting prior to the discussion of the following item.

- (b) Fife Pension Board comments of 15th December, 2021.

Decision

The Committee noted:-

- (1) the minute of the Fife Pension Board; and
- (2) the updates provided on the areas in the minute.

Councillor Altany Craik re-joined the meeting.

126. AUDIT SCOTLAND - ANNUAL AUDIT PLAN 2020/21

The committee considered a report by the Head of Finance providing details of Audit Scotland's annual audit plan for Fife Pension Fund for the financial year 2020/21, setting out the risks highlighted, planned work, audit scope and timing.

Decision

The Committee noted the content of the Audit Scotland Annual Audit Plan 2020/21.

127. SUPERANNUATION FUND AND PENSIONS STRATEGIC AUDIT PLAN 2021 - 26 AND OPERATIONAL PLAN 2021-22

The Committee considered a report by the Audit Team Manager, Audit and Risk Management Services, seeking approval of the 2021-26 Superannuation Fund and Pensions Strategic Audit Plan and the Operational Audit Plan for the 12 month period, April 2021 to March 2022.

Decision

The Committee:-

- (1) approved the revised 2021-26 Superannuation Fund and Pensions Strategic Audit Plan and the Operational Audit Plan for 2021-22 set out in Appendices 1 and 2 to the report; and
- (2)/

- (2) acknowledged there was some concern over how risks were identified and that consideration should be given in future to how this function could be improved.

128. UPDATE ON PROGRESS OF 2020/21 AUDIT PLAN AND SUMMARY OF AUDIT REPORTS ISSUED

The Committee considered a report by the Service Manager, Audit and Risk Management Services updating members on the progress of the 2020/21 audit plan, including a summary of each audit report issued.

Decision

The Committee noted the contents of the report.

129. PENSIONS ADMINISTRATION MONITORING REPORT

The Committee considered a report by the Executive Director (Finance and Corporate Services) providing monitoring information on the performance of the Pensions Team.

Decision

The Committee :-

- (1) noted the contents of the report; and
- (2) having expressed some concern with the reviewed KPI target figures, agreed that further consideration and discussion was required by the Pension Service prior to submitting an updated set of target figures to the Committee for approval.

130. PENSION FUND BUDGETARY CONTROL

The Committee considered a report by the Executive Director (Finance and Corporate Services) detailing the projected outturn for 2020-21 at 31st January, 2021.

Decision

The committee noted :-

- (1) the projected outturn for 2020-21; and
- (2) that further reports on the financial position of the Fund would be submitted to the Superannuation Fund and Pensions Committee on a bi-annual basis.

Councillor Colin Davidson left the meeting following consideration of the above item.

The/

The Committee temporarily adjourned at 11.30 a.m. and reconvened at 11.40 a.m. with all members present.

131. COST TRANSPARENCY REPORT

The Committee considered a report by the Head of Finance providing the history of the development of the Cost Transparency initiative, outlining the position statement in respect of Cost Transparency for Fife Pension Fund, updating on completed work to date, disclosure in the Annual Report and Accounts and participation in Cost Transparency Initiative (CTI). The report also outlined details of the Fund's results in respect of the annual CEM benchmarking exercise.

Decision

The Committee:-

- (1) noted the content of the report; and
- (2) requested that the Fund Managers used by the Fife Pension Fund, who had declined to sign up for the Code of Transparency, provide reasons for not doing so - consideration should be given in future to factoring this requirement into the management review process.

132. DRAFT FUNDING STRATEGY STATEMENT - JANUARY 2021

The Committee considered a report by the Head of Finance and the Actuary, Hymans Robertson, detailing the Draft Funding Strategy Statement, which had been prepared alongside the 2020 Actuarial Valuation. The statement detailed funding issues, contribution rates for individual employers, funding strategy and investment strategy and statutory reporting arrangements.

Decision

The Committee:-

- (1) noted the updates to the Draft Funding Strategy Statement;
- (2) approved the Fife Pension Fund - Draft Funding Strategy Statement;
- (3) agreed that a further report be submitted to the Superannuation Fund and Pensions Committee by September 2021, to consider whether a review of employers within the stabilisation mechanism would be required.

133. FIFE PENSION FUND - ACTUARIAL VALUATION

The Committee considered a report by the Head of Finance and the Actuary, Hymans Robertson LLP providing an update on progress on the Valuation process and detailing the Final Valuation Report for the Actuarial valuation at 31st March, 2020.

Decision/

Decision

The Committee noted:-

- (1) the outstanding actions to be completed; and
- (2) the contents of the Valuation Report.

134. FORWARD WORK PROGRAMME

The Committee noted the Superannuation Fund and Pensions Committee forward work programme, which would be updated accordingly.

135. ANNUAL COLLABORATION AND INVESTMENT ACTIVITY UPDATE

The Committee resolved, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public and press from the meeting for this item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the Act.

The Committee considered a report highlighting the continued benefits of working collaboratively, in line with the current agreement, with Lothian Pension Fund, highlighting the activities over the year in implementing the Fife Pension Fund investment strategy and detailing the planned activities for the year ahead.

Decision

The Committee noted:-

- (1) the significant benefits realised over the last year and the steps taken to implement the agreed investment strategy; and
- (2) the activities planned for the coming year.

136. SUPERANNUATION FUND - INVESTMENT UPDATE

The Committee resolved, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public and press from the meeting for this item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the Act.

The Committee considered a report by the Head of Finance providing an overview of the Fund's investments at 31st December, 2020. The Committee also received a verbal update on manager monitoring activity and on investment strategy.

Decision

The Committee noted:-

- (1) the Fund's strategic asset allocation and current allocations relative to target;
- (2)/
- (2) the value of the Fund's assets on 31st December, 2020 after returning +7.6% over the quarter;

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- (3) that the Fund had made steady progress towards its target strategic allocation, and;
 - (4) that longer term absolute returns were strong and relative returns were above both the asset and liability benchmarks.
-



MINUTE OF THE FIFE HEALTH AND SOCIAL CARE – INTEGRATION JOINT BOARD HELD VIRTUALLY ON FRIDAY 26 MARCH 2021 AT 10.00 AM

Present	Councillor Rosemary Liewald (RL) (Chair) Christina Cooper (CC) (Vice Chair) Fife Council, Councillors – David Alexander (DA), Tim Brett (TBre), Dave Dempsey (DD), David Graham (DG), David J Ross (DJR) and Jan Wincott (JW) NHS Fife, Non-Executive Members – Les Bisset (LBi), Martin Black (MB), Eugene Clarke (EC), Margaret Wells (MW) Janette Owens (JO), Nurse Director, NHS Fife Chris McKenna (CM), Medical Director, NHS Fife Amanda Wong (AW), Associate Director, AHP's, NHS Fife Kenny Murphy (KM), Third Sector Representative Morna Fleming (MF), Carer Representative Paul Dundas (PD), Independent Sector Representative
Professional Advisers Attending	Nicky Connor (NC), Director of Health and Social Care/Chief Officer Audrey Valente (AV), Chief Finance Officer Fiona McKay (FM), Interim Divisional General Manager Norma Aitken (NA), Head of Corporate Services Hazel Williamson (HW), Communications Officer Wendy Anderson (WA), H&SC Co-ordinator (Minute)

NO	HEADING	ACTION
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1 CHAIRPERSON'S WELCOME AND OPENING REMARKS

The Chair welcomed everyone to the Health & Social Care Partnership Integration Joint Board (IJB) meeting.

The Chair then welcomed Janette Owens to her first Board meeting since being appointed to the role of Nurse Director.

The Chair then advised members that a recording pen was in use at the meeting to assist with Minute taking and the media have been invited to listen in to the proceedings.

2 CHIEF OFFICERS REPORT

The Chair handed over to Nicky Connor for her Chief Officers Report.

Nicky updated on the appointment of the three new Heads of Service who will take up post on 7 June 2021.

Bryan Davies will take up the role of Head of Primary and Preventative Care Services, Lynne Garvey will be Head of Community Care Services and Rona Laskowski, Head of Complex and Critical Care Services.

NO HEADING**ACTION****3 CONFIRMATION OF ATTENDANCE / APOLOGIES**

Apologies had been received from Helen Hellewell, Dona Milne, Kathy Henwood, Steve Grimmond, Carol Potter and Jim Crichton.

4 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

5 MINUTES OF PREVIOUS MEETING 4 DECEMBER 2020

The Minute of the meeting held on Friday 19 February 2021 was approved.

6 MATTERS ARISING

The Action Note from the meeting held on 19 February 2021 was approved.

7 COVID 19 / REMOBILISATION UPDATE

The Chair introduced Nicky Connor and colleagues to provide updates on Covid-19 and Remobilisation.

Chris McKenna updated on behalf of Dona Milne, who was unable to attend. Public Health have undertaken a significant number of tests, both symptomatic and asymptomatic, in hospital and community settings. Positivity numbers in Fife are approx 2.6% which is lower than the Scottish average. Currently sitting at 67.7 cases per 100,000 (Scottish average is 70 per 100,000). This is a dynamic situation, with society reopening although the virus is still present. Everyone will need to continue to follow all safety precautions (FACTS).

Chris then gave an update on NHS Remobilisation. Elective and Outpatient Services are reopening at both Victoria and Queen Margaret Hospitals using safe and robust remobilisation plans. Patient pathways are being maintained to ensure patient and staff safety.

Janette Owens updated on Staff health and wellbeing remain a priority with staff being able to access Staff Hubs, Psychology services and the spiritual team. There are also lots of materials available to help staff including a new "going home" checklist, leaflets on stress, etc. A Culture of Kindness Conference is being organised for May 2021.

Scott Garden advised that on Thursday 25 March 2021 over 180,000 vaccinations had been delivered to Fife residents, this includes over 170,000 first vaccinations and 9,500 second vaccinations. Fife is on track to offer the first dose to all those in Cohorts 1-9 by the end of March.

There have been some cases of people who have not been offered an appointment, but a process has been set up nationally for people who believe they should have been offered a vaccination and have not received an appointment.

7 COVID 19 / REMOBILISATION UPDATE (Cont)

Unpaid carers can complete a self-registration form online and appointments will be set up as forms are received.

Second doses of the vaccination are currently being given to Care Home residents and staff and these should be completed by the end of March. GP's will then begin to offer second doses to over 80's and housebound residents.

Fiona McKay advised that currently there are less than 5 care homes in Fife closed due to the covid-19 pandemic. Visiting has restarted across sites which are open and the partnership is working closely with all homes to support the robust processes that are being put in place. A small number of Day Services have reopened to accommodate people with very complex needs and provide support to carers. The PPE Hub will continue to support carers and their families at least until June 2021.

Kenny Murphy provided an update from Fife Voluntary Action, which continues to work with the British Red Cross and pharmacies to provide and co-ordinate support. Some organisations are beginning to remobilise and restart services. Some services provided during the pandemic will be retained and there will be more flexibility going forward. Those working in the third sector have had good access to the vaccination.

Paul Dundas confirmed that the Independent Sector continued to work throughout the pandemic. Most Care Homes are open to visitors, and this has recognise the contribution of care home staff to support this. Support for mental health and wellbeing is a priority. The roll out of the vaccination programme is enabling work to return to a more normal footing.

Nicky Connor updated on Primary Care in Helen Hellewell's absence. Close working is ongoing between in and out of hours primary care. Meetings are taking place with staff in dental services to support.

Rosemary Liewald offered her thanks to the entire partnership team one year into the pandemic for the work carried out during this time. She also thanked everyone for their updates today.

Tim Brett asked about funding which is being provided to support Fife Council staff. Fiona McKay advised that information has been received on this and staff have been surveyed on what practical supports can be offered. This information will be collated for the Senior Leadership Team (SLT).

Christina Cooper asked if support was being provided for third and independent sector staff. Nicky Connor confirmed that many of the Fife Council and NHS Fife supports were being opened up across the whole of the sector. Kenny Murphy advised that they were heavily promoting web resources which were useful to staff.

Morna Fleming raised a question in relation to dental services operating as normal and the importance of early intervention for issues. Nicky agreed to take this away and arrange for an update to Morna.

7 COVID 19 / REMOBILISATION UPDATE (Cont)

David J Ross raised the issue of vaccinations for Cohorts 10-12 and whether the venues used would remain the same. Scott Garden advised that many of the same venues will be used for those receiving their second dose of the vaccination to ensure continuity. Four larger venues are being opened up and these, along with some of the original venues, will be used for the latest vaccinations. Communications on this will be produced once vaccination support information has been confirmed.

8 REVENUE BUDGET 2021-2024

The Chair introduced Audrey Valente who presented this report.

Audrey Valente noted that the paper outlined the Budget for 2021/22 along with the Medium-Term Financial Strategy and the PIDs associated to the savings for 2021/22. Audrey noted that there are no PIDs for Year 2 onwards savings as the detail is included within Appendix 3, the Medium-Term Financial Strategy.

There were 3 things that she wished to bring to the attention of the committee.

1. The Budget has been balanced by assuming that the unachieved savings from 2020/21 will be achieved in the next financial year.
2. There is no demographic growth included for 2 reasons, the first is affordability as further savings would require to be identified if they were included. Secondly transformation, it is anticipated that efficiencies will continue to be delivered managing any increase in demand.
3. There are no Directions in this paper, and the paper is detailed at activity level budgets. This is due to the NHS Budget not being approved until the end of March 2021 and therefore the Partnership is not in a position to provide this level of detail, however the plan is to bring this back to a future Board Meeting.

There are two entries included to demonstrate transparency.

- CRES (Cash Releasing Efficiency Savings), these tend to be approved year on year on a non-recurring basis. What has been presented this year is the CRES Savings but c.90% of these are being met on a recurring basis so they won't be brought back as they are being delivered on a recurring basis.
- MORSE – has been talked about at various committee meetings and development meetings. MORSE is an electronic patient system which will incur costs of c.£1M over the next 2 years. The Business Case suggested that there will be benefits to offset these costs and this has been reflected in the budget on this basis. Board Members should be aware that these savings may take some time to materialise and some of the reserves has been earmarked to meet these costs over the next few years.

8 REVENUE BUDGET 2021-2024 (Cont)

Audrey noted that there is a budget gap of £8.669M after funding from both partners. There are savings of £8.723M and the detail of these can be seen in the PIDs in Appendix 4.

David Graham and Tim Brett advised that the budget had been discussed and scrutinised in detail at both the Finance & Performance Committee (18 March 2021) and the Clinical & Care Governance Committee (19 March 2021). Both Committees were happy to endorse the budget for approval at today's meeting.

Audrey Valente advised that the budget had also been discussed with staff and trade union representatives at a Local Partnership Forum Meeting (24 March 2021) and that two drop-in sessions had been arranged for IJB members to allow the opportunity to talk through the proposals in detail.

Confirmation was given that future strategies will be brought back to the IJB through due governance committees.

Eugene Clarke found the drop-in session useful and asked that something similar be arranged in future years to assist in the budget setting process. He then enquired about potential pay increases and how they would impact the budget. Audrey advised that the Scottish Government would cover the costs of the NHS pay increase.

The Board discussed and approved the savings proposed at Appendix 2. It also considered the medium-term financial strategy and instructed the Chief Officer to progress the plans and report back to a future meeting of the IJB.

9 IJB RECORDS MANAGEMENT ANNUAL REPORT

The Chair introduced Fiona McKay who presented this report which was an update of the plan approved by the IJB during 2019. It is a requirement of the National Records of Scotland and had been discussed at the recently Clinical & Care Governance Committee meeting.

The Board noted the content of the report and the supporting documentation.

10 PHARMACEUTICAL CARE SERVICES REPORT

The Chair introduced Scott Garden who presented this report which was for information only. The plan agreed with the IJB in 2020 was that focus would be given to the development of the report in the 3rd quarter of 2020 with the objective of having a refreshed report available for consultation early 2021. This would also have allowed the pharmacy team to start to consider the population health implications from COVID in line with our current and future pharmaceutical care services provision. However, we are now in the midst of a further wave of the Covid pandemic and the impact on the team is greater, due to completing priorities, not least that

10 PHARMACEUTICAL CARE SERVICES REPORT (Cont)

not least that Pharmacy is currently leading on delivery of Covid Vaccination Programme.

Further, a Community Pharmacy Core Group is in the process of being established. First meeting was held in early February 2021. One of the main objectives of the 'Core Group' will be to support development of the annual PCSR. Therefore, the IJB is asked to recognise this development and to expect an updated, revised report early 2022.

The Board recognised the decision within the report and expect an updated report early 2022.

11 MINUTES OF GOVERNANCE COMMITTEES / LOCAL PARTNERSHIP FORUM AND ITEMS TO BE ESCALATED

The Chair asked Eugene Clarke, Tim Brett and David Graham for any items from governance committees that they wish to escalate to the IJB.

Tim Brett – Clinical & Care Governance Committee (C&CG) – 26 February 2021

- 1 The committee received an update on Covid-19.
- 2 An update on Winter was also provided.
- 3 Mental Health was a large part of the agenda. The annual Mental Health Commission report was discussed.

David Graham – Finance & Performance Committee (F&P) – 12 February 2021

- 1 The focus of F&P meetings has been the budget.
- 2 An update was provided on the Risk Register Annual Report.
- 3 The Performance Report was discussed including the impact of Covid-19.

Eugene Clarke – Audit & Risk Committee (A&R) – 22 January 2021

- 1 The Annual Audit Plan was reviewed.
- 2 Nothing to update from the A&R meeting on 17 March 2021.

Local Partnership Forum (LPF) – 10 February 2021

- 1 Nothing to escalate from this meeting.
- 2 Staff Health and Wellbeing is discussed at every LPF meeting.
- 3 Discussions have started on staff returning to the workplace and how best to manage this to ensure a safe return.

NO HEADING**ACTION****12 AOCB**

Rosemary Liewald advised Board members that Les Bisset was standing down from his position on the NHS Board with effect from the end of March 2021. She thanked Les for his incredible input to the partnership over the years and wish him well for his retirement.

13 DATES OF NEXT MEETINGS

IJB Development Session – Friday 9 April at 9.30 am

IJB Meeting – Friday 23 April at 10.00 am