

North East Fife Area Committee

Due to Scottish Government guidance relating to COVID-19, this meeting will be held remotely.



Wednesday, 11th August, 2021 - 9.30 a.m.

AGENDA

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- | | | |
|-----|---|---------|
| 1. | APOLOGIES FOR ABSENCE. | |
| 2. | DECLARATIONS OF INTEREST – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage. | |
| 3. | MINUTE – Minute of Meeting of North East Fife Area Committee of 9th June, 2021. | 3 – 10 |
| 4. | CARE AT HOME WAITING TIMES - NORTH EAST FIFE – Report by the Divisional General Manager (Interim), Health & Social Care. | 11 – 16 |
| 5. | EDEN CONTAMINATION INCIDENT – Report by the Head of Assets, Transportation and Environment. | 17 - 24 |
| 6. | QUALITY STREET, GAULDREY - PROPOSED ALTERATION TO EXISTING STOPPING UP – Report by the Head of Assets, Transportation and Environment. | 25 - 28 |
| 7. | HIGH STREET, NEWBURGH - PROPOSED ALTERATIONS TO EXISTING WAITING RESTRICTIONS – Report by the Head of Assets, Transportation and Environment. | 29 - 34 |
| 8. | TRAFFIC REGULATION ORDERS – Report by the Head of Assets, Transportation and Environment. | 35 - 42 |
| 9. | AREA ROADS PROGRAMME 2020-21 - FINAL REPORT – Report by the Head of Assets, Transportation and Environment. | 43 - 51 |
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| 11. | NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME. | 54 - 56 |

<p>Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.</p>
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4th August, 2021.

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www.fife.gov.uk/committees

THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – REMOTE MEETING

9 June 2021

9.30 a.m. – 2.20 p.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, Bill Connor, John Docherty, Andy Heer, Linda Holt, Margaret Kennedy, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Tony Miklinski, Dominic Nolan, Bill Porteous, Jonny Tepp and Brian Thomson.

ATTENDING: Derek Crowe, Senior Manager (Roads & Transportation Services), Lesley Craig, Lead Consultant and Allan Maclean, Lead Consultant Sustainable Traffic and Travel, Assets, Transportation & Environment; Bill Lindsay, Service Manager, Planning – Policy & Place and Richard Simmons, Lead Officer Transportation Development Management (North Fife), Economy, Planning & Employability Services; Gordon Binnie, Housing Manager – Area Housing Management, Donna Christie, Lead Officer - Estate Management, Paul Coleman, Lead Officer (Safer Communities), Kirstie Freeman, Safer Communities Area Co-ordinator and Sara Gray, Lead Officer (Safer Communities), Housing Services; Chris Smith, Station Commander for North East Fife Area, Scottish Fire & Rescue Service; Chief Inspector Brian Poole, Local Area Commander, North East Fife and Murray Gibson, Community Police Inspector, Cupar/St Andrews, Police Scotland; Donald Grant, Community Manager (North East Fife), Communities & Neighbourhoods; and Diane Barnett, Committee Officer, Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Ann Verner.

URGENT BUSINESS BEING BROUGHT BY THE CONVENER

The Convener advised of an additional item which they had agreed to take as urgent business which was relevant and competent due to the imminent closure of Post Office counters in Spar convenience stores and moved its consideration, in terms of the relevant Standing Order, to allow the Committee to express its view. This was unanimously agreed and a Motion was considered at Para. 346 below.

344. DECLARATIONS OF INTEREST

Councillor Nolan declared a non-financial interest in Para. 347 - 'Appointment to Partner Organisation - St Andrews Pilgrim Foundation' - as he was the outgoing Council appointee.

345. MINUTE

The Committee considered the minute of meeting of North East Fife Area Committee of 21 April 2021.

Decision/

Decision

The Committee agreed to approve the minute.

346. URGENT ITEM - POST OFFICE CLOSURES

Councillor Heer, seconded by Councillor Brett moved that:

'The Committee deplores the decision by Spar to close its Post Office counters in Fife and urges Spar management to reconsider the decision'.

Decision

The Committee:-

- (1) agreed unanimously with the Motion deploring the closure decision and to make the Committee's opinion known to Spar management;
- (2) acknowledged that the proposed closures affected 6 post office counters across Fife, 4 of which were in North East Fife; and
- (3) noted the impact on customers who would have to travel further to access postal services and to also access facilities for cash transactions arising from the lack of alternative banking facilities due to the previous bank closures.

Prior to consideration of the following item, Councillor Nolan, having declared a non-financial interest, left the meeting for the item.

347. APPOINTMENT TO PARTNER ORGANISATION - ST ANDREWS PILGRIM FOUNDATION

The Committee considered a report by the Head of Legal and Democratic Services seeking a nomination from the North East Fife Area Committee following the resignation of Councillor Nolan from the St Andrews Pilgrim Foundation.

Decision

On a motion by Councillor Brett, seconded by Councillor Miklinski, the Committee agreed unanimously that Councillor Liston be appointed to the St Andrews Pilgrim Foundation.

Councillor Nolan re-joined the meeting following consideration of the above item.

348. NON-SETTLEMENT TRUST - GRAVES DRESSINGS: CRAIL CEMETERY - LUMSDEN MONUMENT

The Committee considered a report by the Head of Communities and Neighbourhoods seeking approval of a grant award of £8,336 from the Graves Dressing fund to Crail Preservation Trust as a further contribution to the Lumsden Monument Conservation project.

Decision/

Decision

The Committee approved an award of £8,336 from the Graves Dressing fund to Craig Preservation Trust as a further contribution to the Lumsden Monument Conservation project.

349. OBJECTIONS TO ROADS CONSTRUCTION CONSENT FOR BALGOVE PARK, BALGOVE ROAD, GAULDRY - 20/03102/RCC

The Committee considered a report by the Head of Planning relating to objections to a Roads Construction Consent application for a proposed development at Balgove Park, Balgove Road, Gauldry.

Decision

The Committee agreed to set aside the objections and allow the Roads Construction Consent to be granted subject to the standard conditions.

350. OPTIONS APPRAISAL FOR STRATHKINNES CROSSROADS

The Committee considered a report by the Head of Assets, Transportation and Environment providing the results of an appraisal of options for potential improvements to Strathkinness Crossroads (B939 & C4).

Decision

The Committee:-

- (1) noted the contents of the report and considered the results of the appraisal;
- (2) agreed that Transportation officers work with Ward 18 elected members to consider further options, including speed reduction on the approach to the crossroads; and
- (3) agreed to consider a report at a future meeting of this Committee on any proposed options arising from discussion with Ward 18 elected members.

351. ROAD CONDITION UPDATE - NORTH FIFE

The Committee considered a report by the Head of Assets, Transportation and Environment providing information on road conditions in North Fife between 1 September 2020 and 12 May 2021.

Decision

The Committee noted and commented on the report.

Councillor Kennedy joined the meeting during discussion of the above item.

352./

352. GREEN ROUTES

The Committee considered a report by the Head of Assets, Transportation and Environment providing information in relation to the potential for Green Routes in North East Fife.

Decision

The Committee noted that the assessment of the appropriateness of Green Routes within Fife would be considered within the review of the Local Transport Strategy for Fife which had recently commenced and was programmed to be completed by Autumn 2022.

Councillor Tepp joined the meeting during consideration of the above item.

The meeting adjourned at 11.25 a.m. and reconvened at 11.40 a.m.

353. NORTH EAST FIFE LOCK UP PROGRAMME - PROGRESS REPORT

The Committee considered a report by the Head of Housing Services providing an update on progress of the programme to improve the lock up service offered to tenants and to modernise the lock up estate in North East Fife.

Decision

The Committee:-

- (1) noted the work completed and that proposed for 2021/22 in North East Fife; and
- (2) requested that information on progress was shared at ward meetings, including occupancy levels for each ward and any anecdotal information in relation to the purposes for which occupied lock ups were being used.

354. SAFER COMMUNITIES TEAM ANNUAL UPDATE REPORT

The Committee considered a report by the Head of Housing Services providing an update on the operational activity of the Safer Communities Team within the North East Fife Committee area during the 12 month period 1 April 2020 to 31 March 2021.

Decision

The Committee noted and commented on the activity to date as detailed in the report.

355. OPERATIONAL BRIEFING ON POLICING ACTIVITIES WITHIN NORTH EAST FIFE APRIL 2020 - MARCH 2021

The Committee considered a report by the Local Area Commander, North East Fife providing information on matters impacting or involving Police Scotland, which had relevance to community safety in the North East Fife area.

Decision/

Decision

The Committee noted the contents of the report.

356. SCOTTISH FIRE & RESCUE SERVICE - LOCAL PLAN ANNUAL PERFORMANCE REPORT

The Committee considered a report by the Station Commander for North East Fife area (Scottish Fire and Rescue Service) providing incident information for the period 1 April 2020 to 31 March 2021, providing an overview of the Scottish Fire and Rescue Service (SFRS) North East Fife Committee area incident activity against its key performance indicators (KPIs).

Decision

The Committee noted the progress across a range of KPIs detailed in the report.

Councillors Kennedy, Marjoram and Thomson left the meeting following consideration of the above item.

The meeting adjourned at 1.20 p.m.

The meeting reconvened at 1.50 p.m.

PRESENT: Councillors Lothian (Convener), Connor, Docherty, Heer, Holt, Liston, MacDiarmid, Miklinksi, Nolan and Porteous.

357. NOTICE OF MOTION – HOME CARE SERVICE

In terms of Standing Order No. 8.1 (1), the following Notice of Motion had been submitted:-

Motion

Councillor Tepp, seconded by Councillor Liston, moved as follows:-

'The North East Fife Area Committee requests that the Director of Health and Social Care report to the next meeting of this Committee with details on the number of people in North East Fife who are waiting to receive a home care service and how long those people are currently waiting for this service. Committee are aware that there have been long standing problems in providing a home care service in North East Fife compared to other parts of Fife and asks for information on the action the Integration Joint Board are taking to address this issue.'

Decision

The Committee agreed unanimously with the terms of the motion as detailed.

358./

358. NOTICE OF MOTION – POLLUTION EVENTS, RIVER EDEN/CERES BURN

In terms of Standing Order No. 8.1 (1), the following Notice of Motion had been submitted:-

Motion

Councillor Brett, in the absence of Councillor Kennedy, moved the following motion which was seconded by Councillor Liston:-

'The North East Fife Area Committee (NEFAC) expresses concern at the recent pollution events; one in River Eden (2018) and more recently in the Ceres Burn. Committee notes that the Eden event has now been prosecuted whilst the Ceres event is still the subject of a live/current investigation by the Regulator SEPA. NEFAC is very aware of the concerns highlighted by local people and organisations whose activities involve the use of these water courses such as the Eden Angling Association. In addition NEFAC highlights the fact that Fife Council, through its Biodiversity Action Plan, articulates the importance of our water course ecosystem by stating that: it provides us with clean water, helps to moderate floods, store large amounts of carbon, provide water during droughts and maintain river flows. Furthermore, it states the following objective to: "Maintain and where possible improve the health of freshwater and wetland ecosystems." What has occurred within the Cupar Ward over the past few years has reinforced the view that the proactive protection of our water courses should receive a much higher level of attention. NEFAC therefore resolves to seek a report from Fife Council Environmental Services and SEPA, to a future committee on the Eden contamination incident.

Decision

The Committee agreed unanimously with the terms of the Motion as detailed.

359. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee:-

- (1) noted the content of the report; and
- (2) requested a briefing note from Property Services (Estates) providing further information on the acquisition of Burnside Cottage, High Street, Freuchie, including its intended used.

360. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee considered the Forward Work Programme for the North East Fife Area Committee.

Decision/

Decision

The Committee:-

- (1) noted the current Forward Work Programme which would be updated as appropriate; and
- (2) requested a report to a future meeting of this Committee on –
 - Further Options for Strathkinness Crossroads (para. 350 (3) above refers);
 - Green Routes – Update (para. 352 above refers);
 - Home Care Service, North East Fife (para. 357 above refers) (next meeting); and
 - Eden Contamination Incident (para. 358 above refers).

361. PUBLIC QUESTION

A question was submitted (in terms of Standing Order No. 6.1) by Mr Stuart Bridges, resident of East Neuk. In the absence of Mr Bridges, the Convener read out the question and supplementary points were then addressed by the Convener and the Service Manager, Planning - Policy and Place.

Question

'As a resident within the East Neuk, I would like to raise a question with the North East Fife Area Committee in relation to the consideration of a new Scottish National Park here in the East Neuk (and Landward). I believe this would be an important recognition for this area; enhance environmental and heritage management and provide positive socio-economic benefit to the various communities within the East Neuk. Can I therefore ask at the upcoming meeting, if the committee can request Fife Council officials to prepare an exploratory report into this proposal?'

Response

'Scotland has only one **statutory** landscape designation – National Parks. National Parks are designated **by Scottish Government** following a process set by the National Parks (Scotland) Act 2000. The four purposes of National Parks in Scotland are to:

- conserve and enhance the natural and cultural heritage,
- promote sustainable use of the natural resources,
- promote understanding and enjoyment of the area's special qualities, and
- promote sustainable social and economic development of the area's communities

Scottish Park Authorities are required to pursue these aims in a collective and coordinated way and have a wider range of powers to achieve this. If conflict arises between these aims the legislation gives priority to conservation.

National/

National Parks bring many environmental, social and economic benefits to local residents, to visitors and to Scotland as a whole. They provide a clear focus on a particular place, mechanisms to stimulate and co-ordinate positive conservation management and additional resources to reflect its importance to the nation. They benefit from an agreed plan designed to safeguard the area's special qualities for future generations whilst managing tourism, transport, energy, agriculture, forestry and fishing in integrated and positive ways. National Parks supplement and add value to existing designations rather than duplicate or replace them. The designation is permanent; where other arrangements may come and go, National Parks are rarely abolished.

There are currently two National Parks in Scotland: Loch Lomond and the Trossachs, and the Cairngorms. These areas have their own plans and are managed by appointed National Park authorities.

Scotland is currently looking to designate the UK's first Coastal and Marine National Park, which would provide protection for marine species and habitats. The Scottish Government with NatureScot is considering five possible locations - Argyll Islands and Coast; North Skye Coast and Wester Ross: Solway Firth; Ardnamurchan, Small Isles and South Skye Coast; and North Uist, Sound of Harris, Harris and South Lewis. The Isle of Harris was rejected as national park in 2011. North East Fife was not considered for designation as part of the work on the Coastal and Marine National Park. The Association for the Protection of Rural Scotland and the Scottish Campaign for National Parks (SCNP) are actively campaigning for Scottish Government to designate more National Parks. They published 'Unfinished Business – A National Parks Strategy for Scotland' in 2013 – this report suggests an additional seven areas for national park designation. North East Fife is not one of the seven areas being promoted by APRS and SCNP¹.

Other areas are also being promoted as Scotland's third National Park; for instance the potential for a Galloway National Park was raised and debated in the Scottish Parliament in February of this year.

There are currently landscape, natural and built heritage designations covering many parts of NE Fife. Planning policy through National Planning Framework and Scottish Planning Policy and FIFEplan, the Local Development Plan set out policy frameworks to enhance and protect particularly those designated areas.

¹ No part of Fife was considered and very little of the east coast - most of the areas being looked at are to the west and north.'

Decision

The Committee:-

- (1) acknowledged the Public Question and the Service's response; and
- (2) requested a briefing on the process if the East Neuk (and Landward) was to be designated by the Scottish Government as a National Park - as set by the National Parks (Scotland) Act 2000 - including any implications for the landscape, natural and built heritage designations currently covering parts of North East Fife.

11th August 2021

Agenda Item No. 4

Care at Home Waiting Times – North East Fife

Report by: Fiona McKay, Head of Strategic Planning, Performance & Commissioning

Wards Affected: North East Fife Area, (Wards 16, 17, 18, 19 and 20)

Purpose

The following report provides the committee with an overview of care at home waiting times in the North East of Fife.

Recommendation(s)

It is recommended that the Committee:

- (1) note the contents of this report
- (2) determine if any further action or scrutiny is required.

Resource Implications

No resource implications.

Legal & Risk Implications

No legal or risk implications

Impact Assessment

An EqIA has not been completed and is not necessary because the report does not propose a change or revision to existing policies and practices. However, risk assessments and processes are in place to manage the service changes through covid.

Consultation

Not applicable.

1.0 Service Users awaiting a Care at Home Service

1.1 Introduction

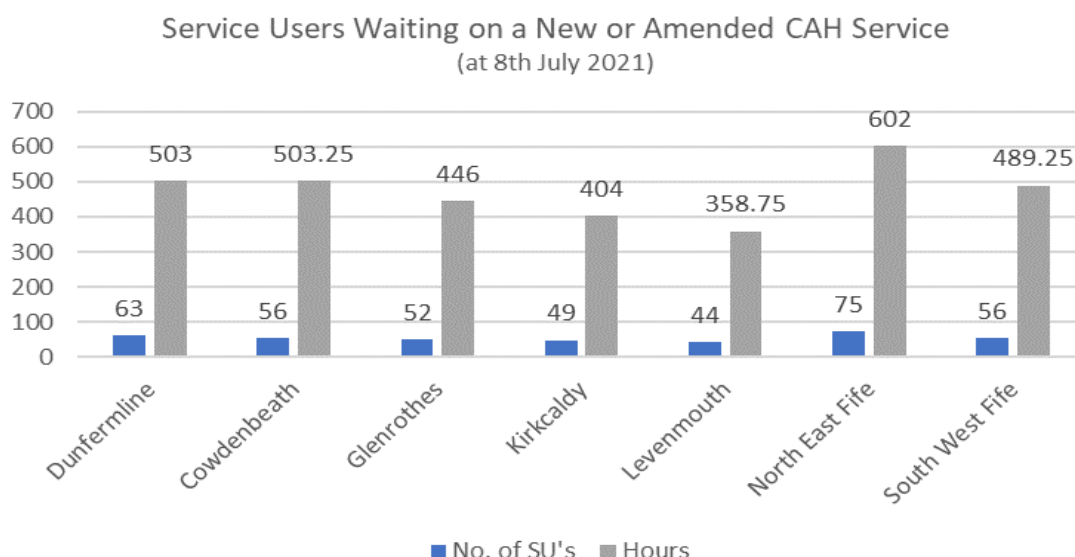
The North East Fife Area Committee at their meeting on 9th June, 2021 requested that the Director of Health & Social Care report to the next meeting of this committee with details on the number of people in North East Fife who are waiting to receive a home care service and how long those people are currently waiting for this service.

1.2 Care at Home services are delivered within the Health and Social Care Partnership, and also commissioned externally from a range of private care providers. All care is regulated by the Care Inspectorate who inspect and review care provided to individuals within Fife.

1.3 Care at home service is care provided in your own home which allows people to maintain their independence. Care at home involves care workers making regular visits to service users to support them with day-to-day tasks in the surroundings of their own home and communities, thus reducing the need for admission to long term care home settings.

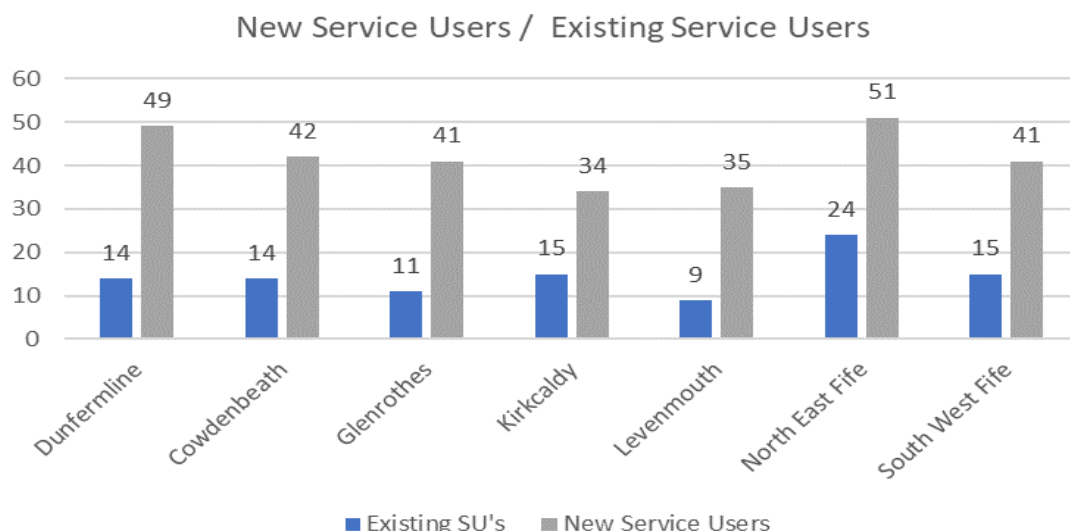
1.4 This report provides details of the number of service users in the North East Fife area who are awaiting a home care service, and the associated waiting times.

1.5 Graph 1 below provides the number of service users who are currently awaiting a Care at Home service throughout Fife, along with the associated hours required for these service users. There are currently 75 service users within NEF who are awaiting a new Home Care Service, or an amendment to an existing service.



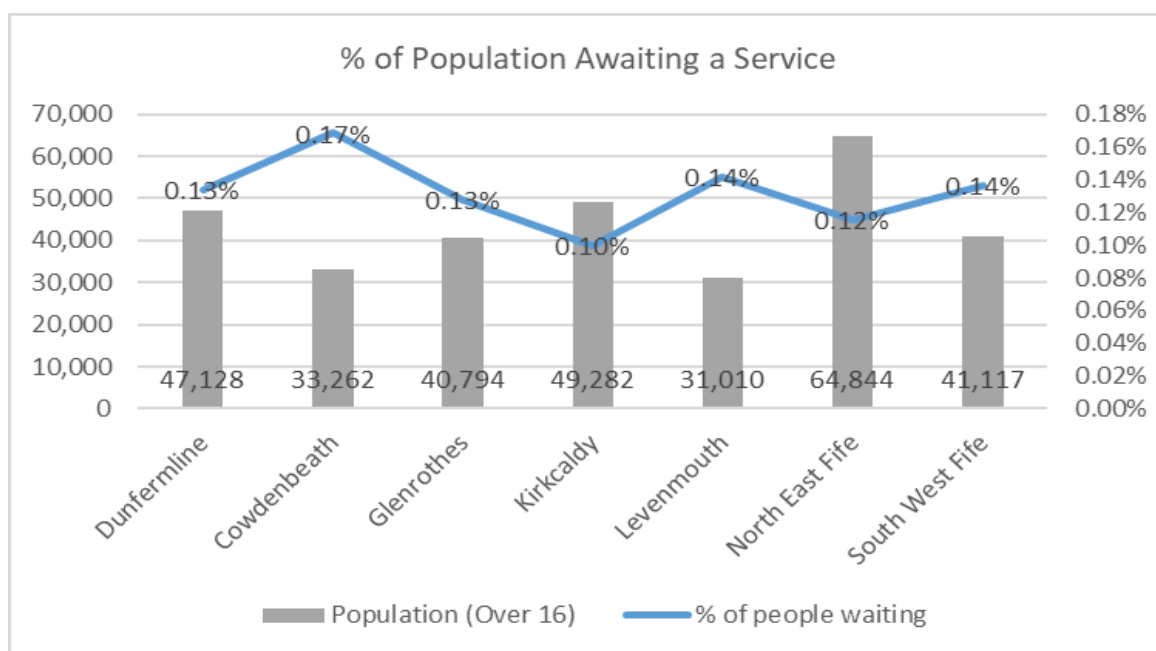
Graph 1 – Number of service users awaiting a new or amended Care at Home Service in Fife, and the associated homecare hours.

- 1.4 Graph 2 provides a further breakdown of the data contained in Graph 1. This demonstrates how many of the 75 waiting are existing service users, already in receipt of a service and awaiting a change to their current package of care (for example an increase in hours or a change of provider), or who are new to the home care service.



Graph 2 – Number of service users awaiting a new or amended Care at Home Service in Fife, split by existing and new service users.

- 1.5 Graph 3 shows the number of service users who are awaiting a service, as a percentage of the overall population of the area. This is based on the adult and older people population only* and includes all service users awaiting a service, whether it's a new or amended service (75 in NEF). Due to the vast variance in numbers, the percentages demonstrated below are very similar across the committee areas, varying only from 0.10% in Kirkcaldy to 0.17% in Dunfermline, only a 0.07% difference between highest and lowest in terms of percentages.



Graph 3 – % of service users awaiting a new or amended Care at Home Service in Fife based on the population of adults and older people in the area.

* population data taken from Knowlife dataset,

2.0 Waiting Times

- 2.1 There is pressure on care at home services and capacity is stretched, particularly in the rural areas of Fife such as West Fife Villages and North East Fife. There are currently 75 people in North East Fife who are awaiting a new or amended care at home service.
- 2.2 The below table shows the waiting times for those service users currently awaiting a care at home service in North East Fife. Due to the low numbers of service users the data has been shown as a percentage as opposed to the number of service users following standard guidance of disclosure data S.38(1)(b) of the Act – Personal Information.

North East Fife Area Committee		
Waiting Times	Existing Service Users	New Service Users
Less than 2 weeks	12.5%	17.6%
2-4 Weeks	12.5%	3.9%
4-6 Weeks	12.5%	7.8%
6-8 Weeks	8.3%	9.8%
8-10 Weeks	16.7%	7.8%
10-12 Weeks	12.5%	17.6%
3-6 Months	16.7%	23.5%
6-12 Months	8.3%	11.8%

Table 1 – Waiting times for service users awaiting a new or amended Care at Home Service as at 8th July 2021.

- 2.3 The below table shows the average waiting time for a new or amended care at home package in Fife, split by Committee Area.

Area	Avg Waiting Time (Days)
City of Dunfermline Area Committee	58.2
Cowdenbeath Area Committee	69.3
Glenrothes Area Committee	73.5
Kirkcaldy Area Committee	55.1
Levenmouth Area Committee	91.8
North East Fife Area Committee	86.1
South West Fife Area Committee	108.4
Fife Average	77.5

Table 2 – Average waiting times for amended or new care at home services across Fife as at 8th July 2021.

- 2.4 The average wait in North East Fife is 86.1 days compared to the Fife average of 77.5 days. This can be attributed to a number of factors, one of which being the rural locations in North East Fife, a number of home carers are unable to drive so commuting between villages is difficult. The distance between locations is also a factor when carers are covering for annual leave/sickness, with many unable to reach service users at short notice.
- 2.5 The impact of people waiting on services is a constant pressure within the system, however it should be noted that whilst service users are awaiting a package of care being out in place, they will continue to be supported by social work staff and alternative means of support can be sought such as day support or befriending services. Service users will also be provided with suitable equipment/aids to allow them to live as independently as possible until such times as a home care package becomes available.
- 2.6 Although North East Fife are experiencing some longer than average waiting times, it should be noted that the level of care at home services currently being delivered in the area are no less than other areas within Fife.

- 2.7 The below table shows the number of care at home service users and associated hours for service users currently receiving a care at home package within Fife. This demonstrate that there are 536 (15.2%) service users in North East Fife who are in receipt of a care at home service. There are more service users currently receiving home care within North East Fife than in Levenmouth, Dunfermline, Cowdenbeath and South West Fife Village areas.

Area	Service Users	%	Hours	% Hours
Kirkcaldy Area Committee	698	19.8%	8,390.7	20.1%
Glenrothes Area Committee	568	16.1%	7,064.6	16.9%
North East Fife Area Committee	536	15.2%	6,213.3	14.9%
Levenmouth Area Committee	510	14.4%	5,854.0	14.0%
City of Dunfermline Area Committee	424	12.0%	5,365.5	12.8%
Cowdenbeath Area Committee	406	11.5%	4,386.5	10.5%
South West Fife Area Committee	382	10.8%	4,387.1	10.5%
Outwith Fife	6	0.2%	127.0	0.3%
Total	3530		41,788.6	

Table 3 – Number of service users and associated hours who are currently receiving care at home services in Fife as at end of Q4 2021/21.

3.0 Conclusions

- 3.1 The Health and Social Care Partnership recognise the importance of people staying at home with a package of care to support their needs and have embarked on a “HomeFirst” programme which is a priority of the Government and the Partnership, this will ensure people leaving hospital are supported to maintain their independence at home, this is in line with the Strategic Plan for Fife.
- 3.2. Over the coming months the Partnership will work with Scottish Care and independent providers to support them to develop their ability to grow the sector to ensure that we reduce the wait for services and also consider the hard to reach areas of Fife, of which some part of North East Fife continue to be challenging.
- 3.3. Work is underway to also create capacity within our inhouse service through initial investment and shifting the balance of care from more institutional settings to a homely environment.
- 3.4 **Short Term Measures**
- 3.4.1. The Partnership in the short term has taken forward a range of actions which include: Block booking of care at home services for an initial six week period to allow external care providers to grow their business without concern of gaps appearing in their rotas.
- 3.4.2. The inhouse care at home service have a number of vacancies these are been progressed and we will continue with an ongoing recruitment across Fife highlighting the areas of significant pressure.
- 3.4.3 The inhouse services as advertised across the wider council and on social media to request that anyone wishing to undertake additional hours get in touch to support the workforce issues
- 3.4.4 The work that the Partnership will embark on will be transformational and will ensure that people get the right care, at the right time in the right place.

List of Appendices

N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- No external data sources were used in the completion of this report.

Report Contact

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11th August 2021

Agenda Item No. 5

Eden Contamination Incident

Report by: Nigel Kerr, Head of Protective Services

Wards Affected: All Wards

Purpose

To provide an overview of the Eden Contamination Incident and to advise Area Committee on the wider enforcement roles of Fife Council, Fife Coast and Countryside Trust and Scottish Environment Protection Agency (SEPA) in relation to waterbodies generally.

Recommendation

- (1) That Members note the content of this report which has been requested to provide clarification on the Eden Burn Incident;
- (2) That Members note the content of this report which provides information on Fife Council's, Fife Coast and Countryside Trust's and SEPA's roles and responsibilities in relation to waterbodies.

Resource Implications

None.

Legal & Risk Implications

None.

Impact Assessment

None required as this report is outlining current practice and does not involve any changes in Policy or Procedure.

Consultation

The following parties have been consulted in relation to this report:-

Scottish Environment Protection Agency (SEPA)

Fife Council's Legal Services, Assets, Transportation and Environment, Protective Services (Environmental Health) and Fife Coast and Countryside Trust.

1.0 Background

- 1.1 Councillor Brett tabled a [motion on 9th June 2021](#) at the North East Fife Area Committee, seconded by Councillor Liston, seeking information on the Eden Burn pollution incident.
- 1.2 In addition to the specifics of this particular incident this report also provides clarification on the roles and responsibilities of Fife Council both as a landowner and as an enforcement agency. As SEPA also have an enforcement remit in relation to waterbodies it was felt that a joint report would be of merit. This report is therefore presented in the discharge of the foregoing remit.

2.0 Issues

- 2.1 It was requested that Members be provided with information relating to both the Eden Burn pollution incident and also the enforcement powers and responsibilities of SEPA and Fife Council (both as a regulator and landowner) in relation to water bodies in Fife.
- 2.2 Appendix 1 provides information relating to the Eden Burn Incident and the general roles and responsibilities in relation to waterbodies that are within SEPA's remit.
- 2.3 Appendix 2 provides information on roles and responsibilities within the remit of Fife Council and Fife Coast and Countryside Trust.
- 2.4 Appendices 1 and 2 are not an exhaustive representation of the roles and responsibilities of Fife Council, Fife Coast and Countryside Trust or SEPA, but are provided as an initial guide to the main responsibilities in relation to waterbodies.

3.0 Conclusions

- 3.1 Water bodies within Fife are regulated and controlled through a number of legislative provisions. The pollution incident affecting the Eden Burn in October 2018 was investigated by SEPA following an uncontrolled chemical release from the Cupar Wastewater Treatment Works. This pollution incident had serious financial consequences for the local angling club and is likely to have an impact on salmon and trout numbers for four or five years.
- 3.2 It is hoped that the Members find this report informative and that it provides some clarity around a complex legislative framework which in turn supports Members work in the wider community. In many instances' partnership working for the common good and resolution of issues sees collaboration by partners that goes beyond the constraints of legislation.

List of Appendices

1. SEPA Report
2. Fife Council and Fife Coast and Countryside Trust Report
3. Motion dated 9th June 2021

Background Papers

None

Report Contact;

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Appendix 1

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02 July 2021

River Eden Pollution incident – 2018 – Cupar WWTW

In response to the call for further clarity in relation to the pollution incident in 2018 from the Scottish Water Wastewater Treatment Works to the River Eden; the details are provided below. However, I would also highlight that this information is already widely available in the public domain and would like to reassure the committee that there is no connection between this incident and the recent incident in the Ceres Burn.

On the 2 October 2018 at the Cupar Wastewater Treatment Works an operator accidentally punctured a large chemical container with the forks of a forklift truck while attempting to move it from storage and around 500 litres leaked out onto the forecourt of the works.

The operator managed to turn the container over in an attempt to prevent further spillage and moved the ruptured container to an unbunded corner of the site.

An attempt was made by Scottish Water operatives to clean up the spill by hosing and mopping the chemical spill into nearby surface water drains, which discharge into the River Eden. The chemical also leaked from the spill site to the rear of the works and entered the river in several locations. Additionally, the punctured container left in the unbunded area spilled further toward a water drain.

SEPA were alerted later that day when members of the public reported dead fish in the river. SEPA officers inspected the site and identified where the chemical had entered the River Eden. SEPA directed SW to install measures to prevent any further release to the water environment and begin remediation measures to clean-up the spill from the river. Once the ongoing discharge was halted SEPA then began their investigation into the incident and quantifying the impact from the incident.

SEPA took samples of the chemical involved and from upstream, downstream and from the discharge points along the river. The analysis of these samples formed part of the report to the Procurator Fiscal. SEPA also completed ecological assessment of the dead fish, the river and the organisms present in the river to provide an assessment of the impact. SEPA then undertook witness statements and interviews under caution to determine the operational failures that led to the incident.

During the investigation SEPA found there was a lack of knowledge amongst Scottish Water employees regarding the harmful effects of the chemical and the importance of preventing it from entering the water environment.

There was also a lack of training around chemical handling. Site staff were not appropriately trained in emergency spill response and were unaware that the surface water drains on site discharged into the river.

OFFICIAL – BUSINESS



Chairman
Bob Downes

Chief Executive
Terry A'Hearn

SEPA Arbroath Office

Unit 17, Lindsay Street
Arbroath, DD11 1RP
tel: 01241 874370 fax: 01698 738155
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Most of the fish killed were brown trout but there were also salmon and sea trout.

SEPA determined that there had been a breach of The Water Environment (Controlled Activities) (Scotland) Regulations 2011 and therefore submitted a report to the Procurator Fiscal recommending prosecution.

The incident had serious financial consequences for the local angling club and is likely to have an impact on salmon and trout numbers for four or five years.

Scottish Water pled guilty to a charge under section 20(3)(a) of the Water Environment and Water Services (Scotland) Act 2003.

The committee has also requested further detail on SEPA's role. As a non-departmental public body of the Scottish Government, our role is to make sure that the environment and human health are protected, to ensure that Scotland's natural resources and services are used as sustainably as possible and contribute to sustainable economic growth.

With around 1300 staff based across Scotland, from the Highlands and Islands to the Borders, we regulate and advise on a wide range of environmental activities.

As an organisation with a strong science base, we constantly assess the quality of our environment by monitoring our air, land and water and use our findings to advise government, industry, and the public on environmental best practice.

We help business and industry to understand and comply with their environmental responsibilities and legislation and have a range of enforcement powers, which we can apply to ensure that regulations are complied with. Further details on these powers and enforcement options are available on the SEPA website <https://www.sepa.org.uk/regulations/enforcement/>.

In addition, we work in partnership with other agencies, organisations, and policy makers, to increase environmental understanding and build consensus on environmental priorities and issues. Again, full details on how we regulate and what we regulate are available on the SEPA website <https://www.sepa.org.uk/regulations/how-we-regulate/>.

SEPA's range of priorities have had to be amended following a sophisticated cyberattack, which has significantly impacted our contact centre, internal systems, processes, and communications. Information on SEPA's current service capabilities following the cyberattack can be found here: <https://regulatoryapproach.sepa.org.uk/cyber-attack-service-status/>

However, communities can contact SEPA to report Environmental Incidents or submit enquiries via our website at the following address: <https://www2.sepa.org.uk/EnvironmentalEvents> via phone on 0800 80 70 60 or for communities in Fife they can contact the local team directly via email on FAD@sepa.org.uk

Kind regards,

Ashley Clunie
Unit Manager
Fife, Angus & Dundee Team
SEPA

Appendix 2

Appendix 2 provides a summary of the roles and responsibilities of Fife Council Services and Fife Coast and Countryside Trust in relation to waterbodies and these are detailed below.

Assets Transportation and Environment

Author Ross Speirs , Service Manager (Structural Services)

ross.speirs@fife.gov.uk

Reservoirs

The regulations governing registration, monitoring, maintenance and management of reservoirs has changed.

The Reservoirs Act 1975 required Local Authorities to maintain a register of all reservoirs in its area. **This function has now been passed to SEPA, through the implementation of The Reservoirs (Scotland) Act 2011. SEPA took over this responsibility on 1st April 2016.**

This Act governs the construction and management of reservoirs to reduce the risk of failure and subsequent flooding.

Coast

Fife Council's prime responsibility is to carry out duties imposed by the Coast Protection Act 1949 and to inspect and maintain coast protection structures in Fife Council ownership with the objective of preventing erosion and damage, all in the interests of public safety.

Harbours

Fife Council's prime responsibility is that of Harbour Authority for 12 harbours and piers. Fife Council manage and maintain the Harbour Areas including the navigational lighting, safety equipment, power and water supplies for the vessels, cleaning and maintenance of the Pittenweem Fishmarket (except for structural maintenance) and day to day management and maintenance of the actual harbours, its uses and structure.

Flood Risk Management

Fife Council's prime responsibility is that of flooding Authority under the Flood Risk Management (Scotland) Act 2009. This Act has been developed so that efforts tackling flood risk are based on a planned, risk based and catchment wide approach. The Act requires co-ordination between, organisations such as SEPA, Scottish Water and all Local Authorities as well as others to manage flood risk sustainably. In conjunction with its partners.

Fife Coast and Countryside Trust
Author – Robbie Blyth, Head of Operations
Robbie.blyth@fifecountryside.co.uk

Fife Coast and Countryside Trust (FCCT), under a Service Level Agreement manage a number of sites which includes both fresh and salt- water areas. Our duties in respect of the 15 designated bathing beaches in Fife is clear in that we undertake the role that the Local Authority is required to do as stipulated by SEPA. This includes keeping signage current and the reporting of pollution incidents.

FCCT manage a few inland sites with freshwater bodies and in the event of an of algal bloom are responsible for erecting warning signage. Where a pollution incident is identified as oil, chemicals, effluent etc FCCT would take remedial action to protect the environment and service users as much as our resources allow and report the matter to SEPA and Fife Council.

FCCT state it is always important to clarify ownership in respect to water bodies. Rivers and streams have their own particular challenges in that responsibilities change dependant on whether the river/stream is tidal or non- tidal as noted below.

Tidal: If the river is tidal then the bed of the river falls within the ownership of the Crown and so the adjoining landowner, will only own the area of land up to and including the riverbank. A good example of this is the Scoonie Burn, Leven (tidal)

Non Tidal: If a river is classed as 'non-tidal' and it separates your property from that of the adjoining landowner's property, the legal presumption is that both parties shall own up to the mid-point of the river unless the title deeds of one of the parties expressly states otherwise. However, in the absence the title deeds this legal presumption stands. Bog Well Carpark, Ceres (ownership to the mid-point)

It should be noted that some rivers and streams clearly fall under the ownership of Fife Council and FCCT welcome this report to provide clarity on roles and responsibilities.

Legal Services

Author - Steven Paterson, Solicitor. steven.paterson@fife.gov.uk

In general terms and as a general proposition, as a landowner in its own right, Fife Council has the same responsibilities, rights, duties and potential liabilities as any other landowner in respect of waterbodies (of whatever nature and description) which flow in, on, through, over or under its land or in which it has shared rights and responsibilities with other co-terminus or adjoining landowners.

In terms of public health, the Council's responsibilities and duties will be confined to the statutory nuisance provisions set out at section 79 of the EPA 1990 (and the relevant attendant provisions following thereon), if applicable in the defined

circumstances of the specific heads of statutory nuisance. In this regard, the term “premises” as defined under section 79(7) of the EPA 1990 includes “land”; in this regard and conform to the provisions of Schedule 1 of the Interpretation Act 1978 the definition of the word “land” if used in legislation, unless the context otherwise requires, as including land covered with water. It is interesting to observe that under the head of nuisance set out at section 79(1)(h) i.e. other matters declared by other Acts to be statutory nuisances, in England and having regard to the provisions of section 259 of the Public Health Act 1936, nuisances caused by water courses, ditches and pond are covered in defined circumstances; unfortunately this is not applicable to Scotland.

In terms of water generally, SEPA is the lead agency for the River Basin Management Planning (incorporating the new regulatory strategy of One Planet Prosperity supported by a Framework for Water.) This is consistent with their statutory duty under section 34 of the Environment Act 1995. The foregoing includes:

-

1. Working as the lead authority for flood risk management planning and flood warning authority.
2. Monitoring the water environment by assessing water quality and quantity.
3. Monitoring bathing waters.
4. Protecting, managing, and improving the water environment to safeguard biodiversity.

SEPA is also the lead and regulatory authority in respect of water pollution conform to the provisions of section 21(1)(a)(ii) of the Environment Act 1995.

Protective Services (Environmental Health)

Author Linda Turner linda.turner@fife.gov.uk

Responsibility for the enforcement of water pollution incidents is the remit of SEPA, who would be the lead authority even where a multi-agency approach was required. Environmental Health, however, still retain their general powers under the Environmental Protection Act 1990 with regard to the protection of human health as detailed in the preceding paragraphs from Legal Services.

358. NOTICE OF MOTION – POLLUTION EVENTS, RIVER EDEN/CERES BURN

In terms of Standing Order No. 8.1 (1), the following Notice of Motion had been submitted:-

Motion

Councillor Brett, seconded by Councillor Liston, moved as follows:-

'The North East Fife Area Committee (NEFAC) expresses concern at the recent pollution events; one in River Eden (2018) and more recently in the Ceres Burn. Committee notes that the Eden event has now been prosecuted whilst the Ceres event is still the subject of a live/current investigation by the Regulator SEPA. NEFAC is very aware of the concerns highlighted by local people and organisations whose activities involve the use of these water courses such as the Eden Angling Association. In addition NEFAC highlights the fact that Fife Council, through its Biodiversity Action Plan, articulates the importance of our water course ecosystem by stating that: it provides us with clean water, helps to moderate floods, store large amounts of carbon, provide water during droughts and maintain river flows. Furthermore, it states the following objective to: "Maintain and where possible improve the health of freshwater and wetland ecosystems." What has occurred within the Cupar Ward over the past few years has reinforced the view that the proactive protection of our water courses should receive a much higher level of attention. NEFAC therefore resolves to seek a report from Fife Council Environmental Services and SEPA, to a future committee on the Eden contamination incident.

Decision

The Committee agreed unanimously with the terms of the Motion as detailed.

11th August 2021

Agenda Item No. 6

Quality Street, Gauldry – Proposed Alteration to Existing Stopping-up

Report by: Ken Gourlay, Head of Assets, Transportation & Environment

Wards Affected: 17 - Taybridgehead

Purpose

The purpose of this report is to allow the North East Fife Area Committee to consider the proposed alterations to the existing stopping up order in place on Quality Street, Gauldry.

Recommendation(s)

It is recommended, in the interests of accessibility and road safety, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/21/35 with all ancillary procedures;
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

Informal consultation has been carried out with affected residents.

Formal consultation required by the Roads (Scotland) Act 1984 for the Stopping-up Order process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed Order will be made available on Fife Council's website.

1.0 Background

- 1.1 Quality Street in Gauldry connects Main Road and Balgove Road. Although it is not adopted, there are a number of council assets on it such as a system of streetlights and a recently refurbished Council maintained outdoor play area.
- 1.2 It is a narrow lane with no footways. There are a number of adjacent private properties which have right of vehicular access.
- 1.3 There is also a pedestrian lane which connects to Cherry Grove, a nearby residential street.
- 1.4 Quality Street was previously subject to a stopping up order in 1981 which stopped up through traffic at a point around 70 metres from the junction with Balgove Road.
- 1.5 Concerns from the community have been highlighted, via Cllr Brett, relating to road safety.
- 1.6 These specifically relate to the traffic entering from the Main Road, not aware that it is a 'No Through Road' and carrying out reversing/turning movements in the vicinity of the children's outdoor play area.
- 1.7 It is felt these traffic movements introduce an unacceptable level of risk and can be managed more effectively.

2.0 Issues and Options

- 2.1 There are existing traffic signs both on the approaches to and at the junction of Quality Street with Main Street, indicating that Quality Street is a 'No Through Road'. There is also a 'No Through Road' sign at the junction of Quality Street with Balgove Road.
- 2.2 In order to further reduce the risk by caused by invasive traffic, access to the road running past the play area needs to be reduced.
- 2.3 The access needs of adjacent residents and service vehicles for street lighting and grounds maintenance need to be considered.
- 2.4 With the introduction of a removeable barrier, around 65 metres south of the Main Road junction, access can be maintained to the play area and streetlighting, whilst reducing the progress of invasive traffic.
- 2.5 Closure at this location will also highlight to drivers sooner that the road ahead is blocked to through traffic.
- 2.6 It will also be necessary to relocate the existing stopping up point further north by a distance of around 10 metres to ensure the private vehicular access is not restricted.
- 2.7 These restrictions will remove traffic from passing the children's play area. They will also provide a pedestrian friendly traffic free route to the same.

3.0 Conclusions

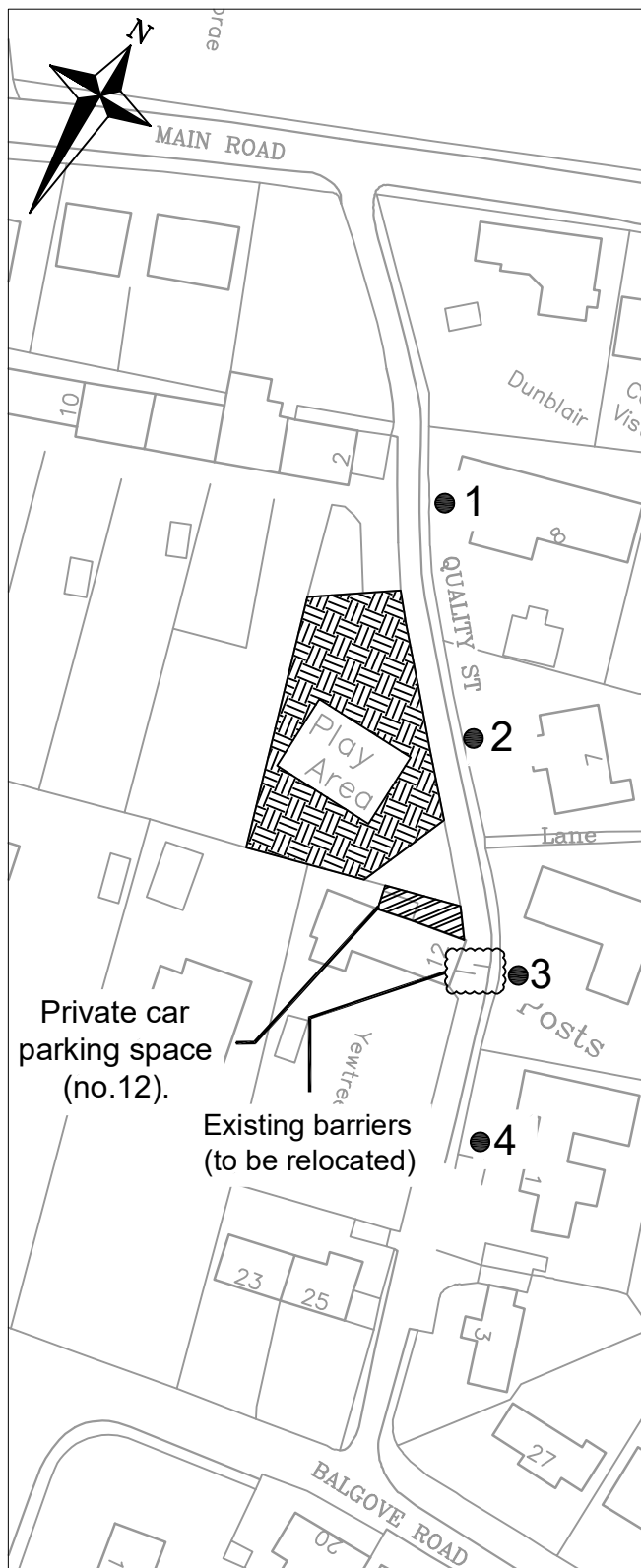
- 3.1 It is considered that in the interests of pedestrian safety that the Committee approve the recommendations as listed above.

List of Appendices

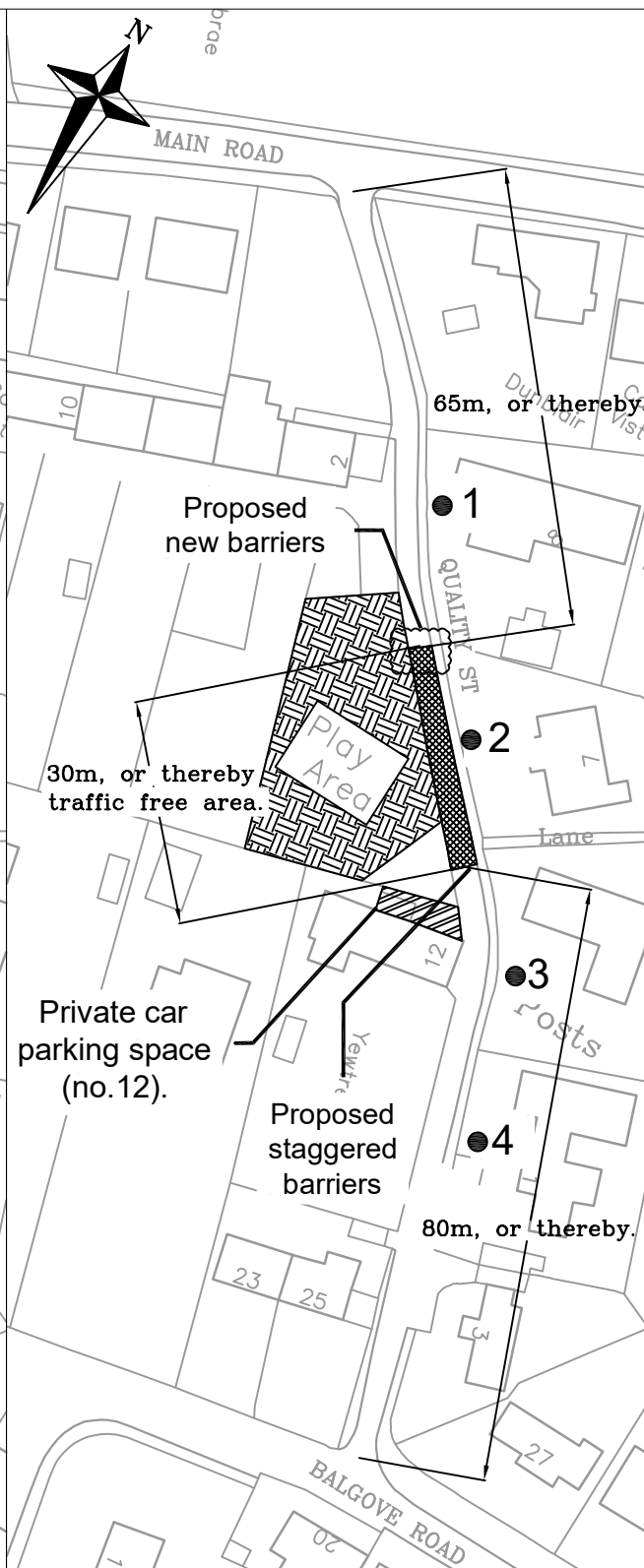
1. Drawing TRO/21/35/a
2. Previous stopping up order – The Fife Council (Quality Street, Gauldry)
(Stopping Up) Order 1981

Report Contact

Stuart Goodfellow
Technician Engineer, Traffic Management (North Fife)
Bankhead Central, Glenrothes
Telephone: 03451 555555 ext. 450442
Email – stuart.goodfellow@fife.gov.uk



Existing layout



Proposed layout

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REF	AMENDMENTS	BY	APPV'D	DATE				
a	Changes to drawing text	SG	LC	Aug '21				
DESIGNED	SG	DRAWN	SG	CHECKED	LMC	APPROVED	LMC	DATE
								Feb 2021
HEAD OF ASSETS, TRANSPORTATION & ENVIRONMENT - KEN GOURLAY								



ASSETS,
TRANSPORTATION
and ENVIRONMENT

Quality Street, Gaudry
Proposed stopping up

SCALE NTS

DRAWING No. TRO/21/35/a

11th August 2021

Agenda Item No. 7

High Street, Newburgh – Proposed alterations to existing waiting restrictions

Report by: Ken Gourlay, Head of Assets, Transportation & Environment

Wards Affected: Ward 16 – Howe of Fife & Tay Coast

Purpose

The purpose of this report is to allow the North Fife Area Committee to consider proposals amend the existing waiting restrictions on High Street, Newburgh.

Recommendation(s)

It is recommended, in the interests of accessibility and road safety, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/21/36 with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £2000 which covers Roads & Transportation Services' and Legal Services' staff costs, advertising and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Parking Management team, Police Scotland and Community Council have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

1.0 Background

- 1.1 High Street is the main road which runs through Newburgh, with a mix of residential and retail/commercial premises.
- 1.2 There are 'No Waiting At Any Time' restrictions on the entire south side of the road.
- 1.3 The north side has 'Limited Waiting' parking for 30 minutes, with no return within 30 minutes.
- 1.4 There are also a few locations on the north side of the road which have unrecorded 'No Waiting At Any Time' restrictions, which require to be formalised.
- 1.5 It has been highlighted by the members of the community that the existing 'Limited waiting' restrictions are unsuitable for a lot of the businesses there to operate effectively. This combined with a shift in the use of a number of the properties from commercial to residential has resulted a shift in parking demand.

2.0 Issues and Options

- 2.1 Representations have been received, from across the community, to increase the existing 'Limited Waiting' restrictions from 30 minute to 1 hour. The 'No return' period will remain at 30 minutes.
- 2.2 This will increase the length shoppers will be able to park and carry out their business.
- 2.3 It is also suggested that the existing 'Limited Waiting' restrictions are removed the west end of the High Street from outside number 224 to 140 High Street as restrictions here are not needed due to the lack of business/shops.
- 2.4 This reflects current practice as the signs have been removed, by persons unknown, to make the current restriction in this section unenforceable.
- 2.5 It has also been requested that a disabled bay for general authorised use be introduced on the High Street outside numbers 78-86 High Street (Co-op convenience store) and introduce new 'No Waiting At Any Time' restrictions to the east of the car park entrance to improve visibility.
- 2.6 This will improve facilities and road safety at this junction.
- 2.7 There are also a few locations where there are currently 'No Waiting At Any Time' restrictions marked on site, which are not included in the Decriminalised Parking Enforcement Order. It is proposed that these are included in the proposed changes.
- 2.8 This is seen as an administrative correction and will not see the addition of any new Double Yellow Lines on site.

3.0 Conclusions

- 3.1 In the interest of road safety and improvement in amenity it is recommended that the amendments to existing waiting restrictions are approved and promoted.

List of Appendices

1. Drawing Nos. TRO/21/36/1, TRO/21/36/2 & TRO/21/36/3

Background Papers - None

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

Report Contact

Lesley Craig
Lead Consultant, Traffic Management (North Fife)
Assets, Transportation and Environment
Roads & Transportation Services
Bankhead Central
Glenrothes
03451 55 55 55 Ext No 480082
Lesley.Craig@fife.gov.uk



DESIGNED	DS	REV	AMENDMENTS	BY	APPRO DATE
DRAWN	DS				
CHECKED	LC				
APPROVED	LC				
DATES					
2021					

Extents of 30 min parking and no return within 30min

Extents of 1 hour parking and no return within 30min

Extents of no waiting restrictions

Location of proposed disabled bay

High Street Newburgh proposed amendments to existing waiting restrictions sheet 1 of 3

NTS

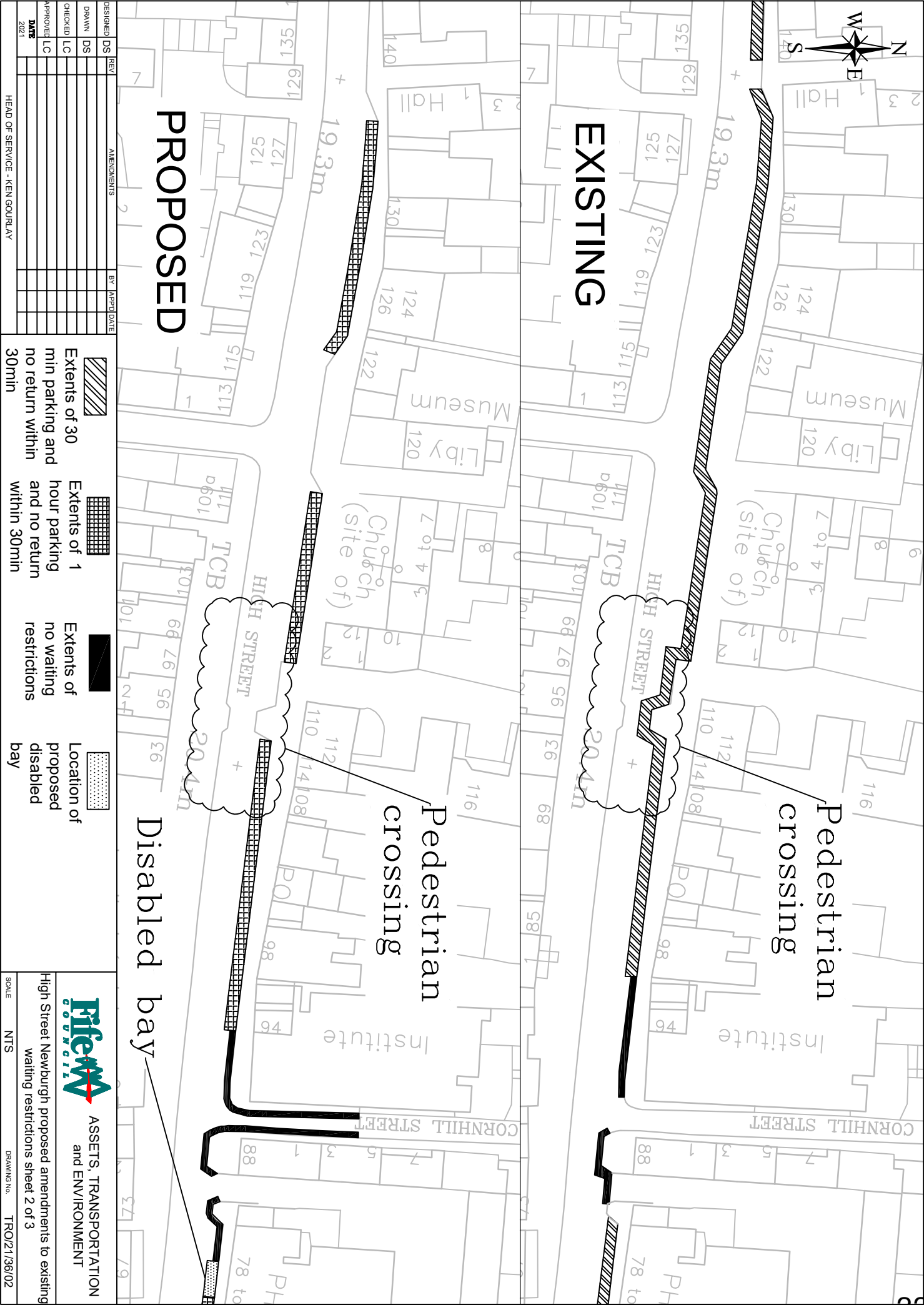
SCALE

ASSETS, TRANSPORTATION and ENVIRONMENT

TR0/21/36/01

DRAWING No.

HEAD OF SERVICE - KEN GOURLAY



DESIGNED	DS	REV	AMENDMENTS	BY	DATE
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APPROVED	LC				
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2021					

HEAD OF SERVICE - KEN GOURLAY	Extents of 30 min parking and no return within 30min	Extents of 1 hour parking and no return within 30min	Extents of no waiting restrictions	Location of proposed disabled bay
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ASSETS, TRANSPORTATION and ENVIRONMENT

High Street Newburgh proposed amendments to existing waiting restrictions sheet 2 of 3

SCALE NTS

DRAWING No. TR0/21/36/02

11th August 2021

Agenda Item No. 8

Traffic Regulation Orders

Report by: Ken Gourlay, Head of Assets, Transportation & Environment

Wards Affected: Wards 16 - 20

Purpose

The purpose of this report is to address requests from North East Fife Area Committee regarding the policy and monitoring of Traffic Regulation Orders (TROs) agreed by them and provide a position statement of any outstanding items.

Recommendation(s)

It is recommended that Committee note the contents of the report.

Resource Implications

None.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and a generic summary form has been completed for Traffic Regulation Orders. No negative impacts have been identified.

Consultation

The local Ward Councillors, Parking Management team, Police Scotland and appropriate Community Council would be informed as part of all TRO consultations.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process is carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of any proposed TRO is made available on www.fife.gov.uk.

1.0 Background

- 1.1 Reference is made to the minute of the meeting held on 21 April 2021, 2021 NEFAC 178/179, Item 339, where this Committee agreed that the Head of Assets, Transportation and Environment be asked to provide information on the policy for implementation of Traffic Regulation Orders and the mechanism for monitoring that policy. This report is intended to address this request.

2.0 Issues and Options

Policy & Process

- 2.1 The Key Performance Indicator (KPI) for the Implementation of Traffic Regulation Orders is based on a 6-month target from the date of the Committee decision to installation on the ground. Appendix 1 shows a generic timeline breaking down component steps in the process. These stages include informal consultation; preparation of and presenting a report to the relevant Committee; preparation of and publication of the draft Order; the statutory consultation and objection period; and the design and procurement of the associated works. The process involves officers from Roads and Transportation Services, Legal Services, and the relevant Area Committee.
- 2.2 Where objections to proposals are received, the 6-month target is placed on hold. Further consultation with objectors attempts to resolve the issues raised and if any remain unresolved, then a second report is taken to Committee to make a ruling on the outstanding objections. Where Committee decides to set aside the objections, the TRO process restarts. Where Committee upholds the objections, the process ends.

Monitoring

- 2.3 The KPI for the Implementation of Traffic Regulation Orders for routine works within 6 months, is reported annually as a percentage to the Economy, Tourism, Strategic Planning & Transportation Sub-Committee. General turnover time for road markings and the supply of signs has improved year on year leading to an all-time high level of performance during 2019-2020 where the percentage achieved within target was 92%. It should be noted that TROs that have had objections are not counted towards the KPI percentage reported to ETSP&T Sub-Committee.
- 2.4 Officers within the Traffic Management team maintain an internal monitor to track the current stage that each TRO sits within the overall process.

Recent TRO Implementation Update for NEFAC Area

- 2.5 Covid-19 restrictions, staff turnover and absences, election duties and a problematic winter for officers charged with project delivery, have all impacted on the TRO process. To provide a local position statement, three lists are appended to this report.
- 2.6 Appendix 2 provides the current stage of each TRO that is still in the process of being made.
- 2.7 Appendix 3 shows the TROs that have been made but are still to be implemented on the ground.
- 2.8 Appendix 4 lists TROs that have been implemented on the ground from 2017 to present day.

3.0 Conclusions

- 3.1 Committee is asked to note the contents of the appendices and the position statement for each outstanding TRO. Traffic Management officers will notify ward Members when Orders are made and operational. Any other specific queries can be directed to the report contact below.

List of Appendices

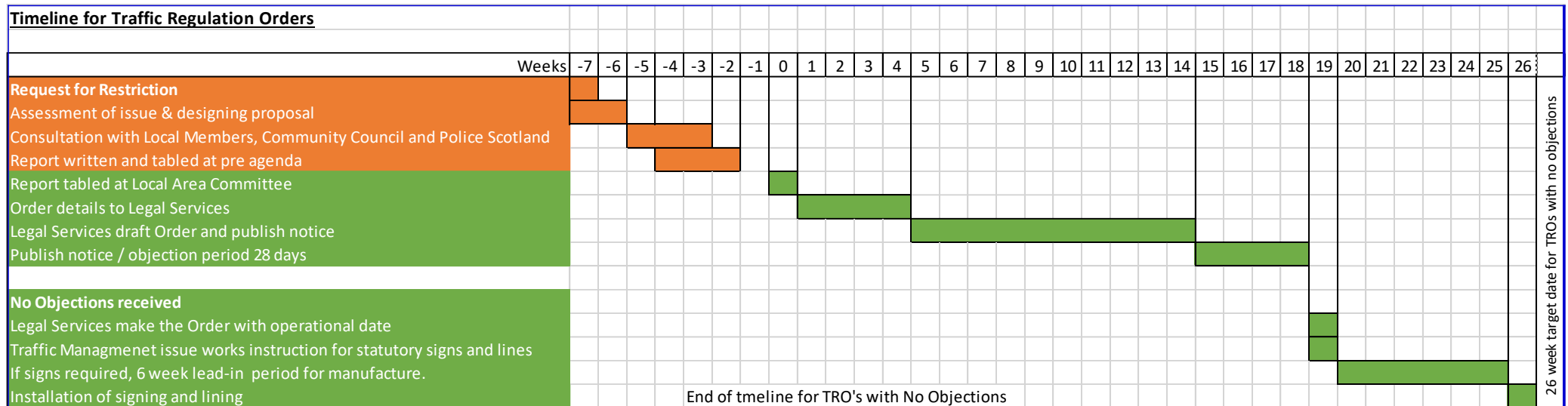
Appendix 1 - 6 Month Target for Processing TROs – Generic Timeline
Appendix 2 - TROs being Processed
Appendix 3 - Completed TROs not yet Established on Site
Appendix 4 - TROs Entirely Completed since 2017

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: - None

Report Contact
Lesley Craig
Lead Consultant, Traffic Management
Bankhead Central
Telephone: 03451 55 55 55 + VOIP Number 480082
Email: lesley.craig@fife.gov.uk

Appendix 1: 6 Month Target for Processing TROs – Generic Timeline



Appendix 2: Traffic Regulation Orders being Processed

Ward No.	Location	TRO Type (TRO ref.)	Committee Approval	Current Status
18	Sunnyside/The Glebe, Strathkinness	'No Waiting At Any Time' (TRO/17/38)	25/10/2017	Further discussions needed with ward Members & Community Council prior to objections report
17	Elizabeth Crescent/Northfield Road Newport on Tay	'Limited waiting' (TRO/17/36)	30/08/2017	As above
17	Shanwell Road South, Tayport	'No Waiting At Any Time' (TRO/18/19)	20/06/2018	As above
19	Main Street & St Andrews Road, Kilconquhar	'No Waiting At Any Time' at two separate locations (TRO/18/12 & TRO/18/13)	14/02/2018	As above
17	William Street, Tayport	'No Waiting At Any Time' (TRO/18/03)	14/02/2018	As above
16	High Street, Auchtermuchty	'Loading Bay' (TRO/18/23)	20/03/2019	As above
18	St Leonards Road, St Andrews	'No Waiting At Any Time' (TRO/20/34)	02/12/2020	Process on target.
17	High Street, Newport on Tay	Disabled bay reloc'n (TRO/20/29)	28/10/2020	Works instruction to be issued.
17	Boat Brae, Newport on Tay	'No Waiting At Any Time' (TRO/20/25)	28/10/2020	Advertised, closing date 14/7/21.
17	A91, Seggie	Speed limit alteration (TRO/20/13)	21/04/2021	Process on target.
18	A91, west of Petheram roundabout	Speed limit alteration (TRO/20/12)	21/04/2021	Process on target.
17	Old St Andrews Road, Guardbridge	Speed limit alteration (TRO/20/07)	21/04/2021	Process on target.

Appendix 3 – Traffic Regulation Orders not yet Established on Site

Ward no.	Location	TRO type	Committee Approval	Current Status
17	Lucklaw Hill, Balmullo	30 mph speed limit	30/08/2017	Delayed due to resources committed to higher priority works. Estimated completion end of 2021
16	B936 at Grange of Lindores	40 mph speed limit	14/02/2018	As above
16	A913 at Burnside	40 mph speed limit extension	14/02/2018	As above
18	Market Street, St Andrews	'No Waiting At Any Time' restrictions	29/01/2020	As above
16 & 20	A91, Bow of Fife	40 mph speed limit	02/09/2020	As above

Appendix 4 – TROs Entirely Completed since 2017

Ward no.	Location	TRO Type	Committee Approval	Date Implemented	KPI Met
17	A914 at Pickletillum	40 mph Speed Limit	09/05/2018	12/04/2021	N
17	Station Brae and Cupar Road Newport on Tay	No Waiting At Any Time	23/01/2019	18/09/2019	Y
16	Bondgate and Murray Place, Auchtermuchty	No Waiting At Any Time	22/03/2017	23/08/2019	n/a
19	Kirk Park Road, Elie	No Waiting At Any Time	12/09/2018	16/06/2019	N
19	C17 at Abercrombie	20 mph Speed Limit	28/03/2018	01/03/2019	n/a
20	Station Road/Main Street, Dairsie	No Waiting At Any Time	14/02/2018	14/01/2019	n/a
17	Main Street, Leuchars	No Waiting At Any Time	14/02/2018	25/07/2018	Y
18	Wallace Street, St. Andrews	No Waiting At Any Time	28/03/2018	25/07/2018	Y
16	The Pleasance, Lomond Crescent, Newton Road, South Street and Southfield, Falkland	No Waiting At Any Time	25/10/2017	06/06/2018	N
17	Queen Street/Glebe Gardens, Tayport	No Waiting At Any Time	14/02/2018	01/06/2018	Y
20	Ardencaple Terrace, Dairsie	No Waiting At Any Time	14/02/2018	01/06/2018	Y
17	Kinbrae Park, Newport	No Waiting At Any Time	14/02/2018	29/05/2018	Y
17	Granary Lane, Newport-on-Tay	No Waiting At Any Time	25/10/2017	23/03/2018	Y
17	Blyth Street, Newport-on-Tay	No Waiting At Any Time	25/10/2017	23/03/2018	Y
17	Scotsraig Drive, Tayport	No Waiting At Any Time	25/10/2017	05/03/2018	Y
19	Castle Street, Crail	No Waiting At Any Time	25/10/2017	23/03/2018	Y
17	High Street, Newport	Loading Bay	30/08/2017	26/02/2018	Y
17	Flass Road and Riverside Road Wormit	No Waiting At Any Time	30/08/2017	23/12/2017	Y
19	A917, St Monans	30 mph Speed Limit	22/02/2017	02/10/2017	N
19	John Street, Cellardyke	No Waiting At Any Time	22/03/2017	19/09/2017	Y
20	Walton Park Craigrothie	Closure to through traffic	22/03/2017	14/09/2017	Y
17	Station Brae, Newport-on-Tay	No Waiting At Any Time	22/03/2017	15/08/2017	Y
18	U055, Denhead	30 mph Speed Limit	18/01/2017	07/08/2017	N

Appendix 4 (Cont.)

19	Station Road, Anstruther	No Waiting At Any Time	22/03/2017	25/07/2017	Y
20	B940, Baldinnie	40 mph Speed Limit	18/01/2017	12/07/2017	Y
19	Various streets, Cellardyke	20 mph Speed Limit	18/01/2017	30/06/2017	Y
18	Kinnessburn Road, St Andrews	No Waiting At Any Time	22/02/2017	15/06/2017	Y
16	Various streets, Grange of Lindores	20 mph Speed Limit	18/01/2017	14/06/2017	Y
17	B946 East of Tay Road Bridge Slip Road	40 mph Speed Limit	23/11/2016	14/06/2017	N
17	Cupar Road, Newport on Tay	No Waiting At Any Time	24/08/2016	07/04/2017	n/a
17	Tayport, Castle Street and Reform Street	No Waiting At Any Time	25/05/2016	11/03/2017	n/a

11 August 2021

Agenda Item No. 9

Area Roads Programme 2020-21 – Final Report

Report by: Ken Gourlay, Head of Assets, Transport & Environment

Wards Affected: 16, 17, 18, 19, 20

Purpose

The purpose of this report is to advise the committee on the delivery of the 2020-21 Area Roads Programme (ARP).

Recommendation(s)

Committee is asked to:

- i. Note the contents of the report and appendices.

Resource Implications

The 2020-21 ARP was funded from capital and revenue and some ring-fenced budgets. Programmes of work were adjusted, if required, to ensure that expenditure remained within the Service budget.

Legal & Risk Implications

There are no known legal or risk implications arising from this report.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Members were consulted on the list of projects forming the 2020-21 ARP.

1.0 Background

- 1.1 Committee agreed the list of projects forming the 2020-21 ARP on 2 September 2020 (2020 NEFAC 149 para. 267 refers).
- 1.2 This is the final report to committee on the progress of the programme.

2.0 Issues and Options

- 2.1 Attached are Appendices 1-5 which detail the final position on the progress of individual projects in the programme.
- 2.2 Despite the impact of the COVID 19 restrictions, which meant works were not able to commence on site until July 2020, good progress was made with the delivery of the 2020-21 Area Roads Programme.
- 2.3 To improve information on how annual ARP programmes are progressing throughout the year, an on-line system is in place and continues to be developed. This means that quarterly progress reports, which were often out of date before reaching committee, are no longer being required.

3.0 Conclusions

- 3.1 The attached Appendices show the North East Fife Area Roads Programme for 2020-21. The type of works, work location and expenditure are provided for each project.

List of Appendices

- 1. Carriageway Schemes
- 2. Footway Schemes
- 3. Road Safety & Traffic Management Schemes
- 4. Route Accident Reduction Plans
- 5. Lighting Schemes
- 6. Private Roads

Report Contact

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Roads & Transportation

Appendix 1

Area Roads Programme 2020-21 - North East Fife Area

Carriageway Schemes

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate	Outturn	Progress	Comments
20	Cupar	Westfield Road	Playing fields to junction with Beechgrove Rise	£ 100,000	£ 101,740	Complete	Carryover from 2019/20, postponed due to COVID-lockdown in March 2020
20	Cupar	Blalowan Gardens	To extent of adoption	£ 41,000	£ 40,682	Complete	Carryover from 2019/20, postponed due to COVID-lockdown in March 2020
19	St Monans	East Street	Full length	£ 15,000	* £ 13,741	Complete	
16	Strathmiglo	C63 Cash Feus	West Road to Kirk Wynd	£ 35,301	£ 32,215	Complete	
18	St Andrews	C65	B939 to Balone	£ 406,560	£ 3,268	Postponed	Scheme postponed due to the pandemic shortened year, proposed surface treatment requires to be undertaken during Spring/Summer months.
19	Rural	Q28	Belliston to Arncroach Dean	£ 78,705	£ 66,837	Complete	
18	St Andrews	A91	Balgove to New R/A	£ 174,912	£ 7,663	Postponed	Scheme delayed due to severe winter weather in February 2020 and the pandemic shortened year.
18	St Andrews	A91 Ph2	New R/A to Petheram R/A	£ 192,500	* £ 198,404	Complete	
16	Gateside	A91 Main Road	Extents of village	£ 226,933	£ 278,639	Complete	Scheme extended due to further network deterioration
16	Rural	Q53 Auchtermuchty	West of Newton to Newhill	£ 64,424	£ 69,039	Complete	
16	Rural	Q74 by Auchtermuchty	Bends at Wester Pitmenzie	£ 23,685	£ 26,973	Complete	
19	Rural	C41	(A915 to Q16 northwards)	£ 124,300	£ 2,656	Postponed	Scheme postponed due to the pandemic shortened year, proposed surface treatment requires to be undertaken during Spring/Summer months.
18	St Andrews	Bell Street	Full length	£ 64,000	* £ 67,725	Complete	
19	St Monans	West End	Braehead to The Pend	£ 37,410	£ 23,408	Complete	
20	Pitlessie	Malt Row	Cupar Road to Burnside	£ 16,000	* £ 15,305	Complete	
19	Kilconquhar	C39 Baluthie Road	Main Street to last house before derestriction	£ 18,138	* £ 18,164	Complete	

Roads & Transportation

Appendix 1

Area Roads Programme 2020-21 - North East Fife Area

Carriageway Schemes

18	Rural	C4	B940 to B939	£ 197,300	*	£ 202,682	Complete	
17	Wormit	Mars Gardens	Full length	£ 16,088	*	£ 18,840	Complete	
19	Largoward	A915 St Andrews Road Ph1 & 2	B941 Junction to Kings Highway	£ 264,257		£ 252,882	Complete	
19	Kingsbarns	Back Stile/ Sea Road	East of village to car park entrance	£ 94,304	*	£ 110,208	Complete	Scheme extended due to further network deterioration
19	Kilrenny	C43	Kilrenny 20s to A917	£ 48,746	*	£ 46,331	Complete	
16	Auchtermuchty	Q75	From Junction with Q74 for 120m.	£ 14,365	*	£ 11,701	Complete	
19	Crail	A917 High Street	Airds Wynd to St Andrews Road/Marketgate	£ 58,459	*	£ 61,382	Complete	
19	Rural	C44 Phase 1	Dreel Burn Bridge to B9171	£ 131,670		£ 126,528	Complete	
16	Rural	Q52 by Auchtermuchty	Pitcarlie Toll north for 230m	£ 28,159		£ 1,310	Postponed	Scheme delayed due to severe winter weather in February 2020 and the pandemic shortened year.
16	Rural	Q52 by Auchtermuchty	by Ninewells Farm	£ 30,608		£ 1,502	Postponed	Scheme delayed due to severe winter weather in February 2020 and the pandemic shortened year.
18	St Andrews	South Castle Street	Full length	£ 13,000	*	£ 15,497	Complete	
20	Cupar	C14 South Bridge	Full length	£ 21,811	*	£ 22,349	Complete	
19	Pittenweem	C44 Ph2	Charles Street to Dreel Burn Bridge	£ 147,077	*	£ 137,208	Complete	
16	Auchtermuchty	C72 High Road	Full length	£ 48,183	*	£ 52,172	Complete	
TOTALS				£ 2,732,895		£ 2,027,051		

* Allocation changed to design estimate

Roads & Transportation

Appendix 2

Area Roads Programme 2020-21 - North East Fife Area

Footway Schemes

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate		Outturn	Progress	Comments
18	S Andrews	Baker Lane	Market Street to South Street	£ 20,000	*	£ 23,215	Complete	Carryover from 2019/20, postponed due to COVID-lockdown in March 2020
18	Rural Rod	C65	St Andrews 30s to Craigtoun Meadows, southeast side only	£ 53,280	*	£ 49,732	Complete	Promoted to Cat 1
20	Pitscottie	Cupar Road	B939 to bridge over burn	£ 26,749		£ -	Postponed	Scheme deferred due to additional Covid-19 costs on other schemes. Location is being assessed as part of the 'No Parking on Footways' legislation which is coming into force.
TOTALS				£ 100,029		£ 72,947		

Footway Schemes with Lighting

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate		Outturn	Progress	Comments
18	St Andrews	Queens Gardens	East & West side	£ 27,153		£ 37,432	Partially complete	East side postponed due to building issues, Site to be reintroduced to 2021/22 Programme to replace existing surface with Caithness Slabs (approx £100k)
18	St Andrews	West Acres	Combined with Street Lighting Scheme	£ 6,200		£ 8,296	Complete	Carryover from 2019/20, delayed due to COVID-lockdown in March 2020
18	St Andrews	Windsor Gardens/Tulloch Place/Reid Place/Aikman Place	Combined with Street Lighting Scheme	£ 163,966	*	£ 169,053	Complete	
20	Cupar	Newtown	Conservation Area (Combined with street lighting)	£ 29,000		£ -	Postponed	Postponed due to Planning delays - conservation area (lighting)
TOTALS				£ 226,319		£ 214,781		

* Allocation changed to design estimate

Roads & Transportation

Appendix 3

Area Roads Programme 2020-21 - North East Fife Area

Road Safety & Traffic Management

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate	Outturn	Progress	Comments
20	Craigrothie	Main Street	Traffic Calming Measures	£ 17,000	£ -	Postponed	Carry over from 2019/20, new design required due to overhead cable
20	Cuparmuir	Cupar Road	Speed Reduction Measures	£ 15,000	£ 477	Partially complete	Carry over from 2019/20. 2 x VAS installed in 2019/20, design for nibs required
18	St Andrews	Buchanan Gardens/ Strathkinness Low Road	Speed Reduction Measures	£ 26,000	£ -	Partially complete	Toucan Crossing installed in 2019/20, no access to site due to construction of new school to complete carriageway surfacing works (Works to be programmed prior to school opening in August 2021)
16	Auchtermuchty	A91 Low Road	Traffic Calming ad Speed Reduction Measures	£ 20,000	£ -	Postponed	Design issues with existing services ongoing, to be discussed further with R&T Officers
17	Wormit	Kilmany Road	Speed Reduction Measures	£ 6,000	£ 8,897	Complete	
18	St Andrews	A91 Petheram Bridge area	Pedestrian Crossing	£ 40,000	£ 3,867	Postponed	Design fees only - Scheme postponed due to University development - no access to site
18	St Andrews	Hepburn Gardens	Speed Reduction Measures	£ 20,000	£ 433	Postponed	Design fees only - Scheme postponed due to University development - no access to site
17	Guardbridge	Main Street	Pedestrian Crossing	£ 15,000	£ 676	Postponed	Design fees only - Scheme delayed due to the pandemic shortened year
16	Letham	The Row	Speed Reduction Measures	£ 10,000	£ 184	Postponed	Design fees only - Scheme delayed due to the pandemic shortened year
20	Dairsie	A91 Main Street	Speed Reduction Measures	£ 25,000	£ 1,095	Postponed	Design fees only - Scheme delayed due to the pandemic shortened year
19	Cellardyke	Windmill Road/Skeith Road	Speed Reduction Measures	£ 32,000	£ 1,130	Postponed	Design fees only - Scheme delayed due to the pandemic shortened year
TOTALS				£ 226,000	£ 16,759		

Roads & Transportation

Appendix 4

Area Roads Programme 2020-21 - North East Fife Area

Route Accident Reduction Plans

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate	Outturn	Progress	Comments
18,19, 21	A915	Upper Largo to St Andrews		£ 10,000		Postponed	Scheme delayed due to the pandemic shortened year. Staff Resources prioritised to work on reactive/emergency works
17, 20	A914/A919	Guardbridge to Dairsie		£ 25,000		Postponed	Scheme delayed due to the pandemic shortened year. Staff Resources prioritised to work on reactive/emergency works
19, 21	A917	Upper Largo to Crail		£ 20,000	£ 6,378	Partially Complete	Scheme delayed due to the pandemic shortened year
TOTALS				£ 55,000	£ 6,378		

Roads & Transportation

Appendix 5

Area Roads Programme 2020-21 - North East Fife Area

Lighting Schemes

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate	Outturn	Progress	Comments
18	St Andrews	North Castle St/East Scores/The Scores		£ 100,000	£ 623	Postponed	Staff Design fees only - Postponed due to planning approval.
18	St Andrews	Phase 4	Localised Column Replacements, various locations	£ 80,000	£ 66,749	Complete	
TOTALS				£ 180,000	£ 67,372		

Lighting Schemes with Footways

Ward	Town	Street	Location/Description	Allocation/ Revised Estimate	Outturn	Progress	Comments
18	St Andrews	Queens Gardens	Combined with Footway Scheme	£ 20,000	£ 9,508	Postponed	Staff fees only -postponed until Scottish Power complete works
TOTALS				£ 20,000	£ 9,508		

Roads & Transportation

Appendix 6

Area Roads Programme 2020-21 - North East Fife Area

Private Roads

Ward	Town	Street	Location/Description	Outturn	Progress	Comments
17	Balmullo	Loanhead	Contribution to resurfacing	£ 7,000	Complete	
16 & 17	Freuchie, Ladybank & Newport	Various	Unbound Road Repairs	£ 49,957	Complete	
	Various	Various	Velocity Patching	£ 1,148	Complete	
17	Kirkton of Balmerino		Carriageway Patching	£ 7,030	Complete	
	Various	Various	Pothole patching	£ 606	Complete	
19	Crail	Butchers Close	Footway overlay	£ 3,319	Complete	
TOTALS				£ 69,060		

11 August 2021

Agenda Item No. 10

PROPERTY TRANSACTIONS

Report by: Ken Gourlay, Head of Assets, Transportation and Environment

Wards Affected: 16, 17, 18, 19 and 20

Purpose

The purpose of this report is to advise Members of action taken using the list of officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Disposals

2.1.1 66.75 sqm of additional ground at 2 Sandylands Road, Cupar

Date of Sale: 23 June 2021
Price: £3,600
Purchaser: Grant & Lisa Ingram

2.1.2 31.43 sqm of garden ground at 34 Lomond Crescent, Falkland

Date of Sale: 21 May 2019
Price: £0
Purchaser: Fiona Black

2.2 Acquisitions

2.2.1 85.53 sqm of garden ground at 36 Lomond Crescent, Falkland

Date of Acquisition: 21 May 2019
Price: £0
Seller: Fiona Black

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

Report Contact

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Agenda Item No. 11**North East Fife Area Committee****Forward Work Programme as of 03/08/2021 1/3**

North East Fife Area Committee of 11 August 2021 - Remote Meeting			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
Care at Home Waiting Times - North East Fife	Health and Social Care	Fiona Mckay	Motion agreed 9/6/21
Eden Contamination Incident	Assets, Transportation and Environment	Linda Turner/SEPA	Motion agreed 9/6/21
Quality Street, Gauldry - Proposed Alteration to Existing Stopping Up	Assets, Transportation and Environment	Stuart Goodfellow	
High Street, Newburgh - Proposed Alterations to Existing Waiting Restrictions	Assets, Transportation and Environment	Stuart Goodfellow	
Traffic Regulation Orders	Assets, Transportation and Environment	Lesley Craig	
Area Roads Programme 2020-21 – Final Report	Assets, Transportation and Environment	Vicki Connor	
Property Transactions	Assets, Transportation and Environment	Michael McArdle	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	

North East Fife Area Committee of 29 September 2021			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Annual Complaints Update	Customer & Online Services	David Thomson	
CLD and Anti-Poverty Update	Communities and Neighbourhoods Service	Sheena Watson	
Options Appraisal for Strathkinnes Crossroads	Assets, Transportation and Environment	Lesley Craig	

Agenda Item No. 11**North East Fife Area Committee****Forward Work Programme as of 03/08/2021 2/3**

North East Fife Area Committee of 24 November 2021			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	

North East Fife Area Committee of 26 January 2022			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	

North East Fife Area Committee of 16 March 2022			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
Environment & Protective Services Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Area Roads Programme 2022-23	Assets, Transportation and Environment	Neil Watson	

Agenda Item No. 11

North East Fife Area Committee

Forward Work Programme as of 03/08/2021 3/3

Unallocated			
Title	Service(s)	Contact(s)	Comments
Pupilwise and Parentwise Surveys	Education and Children's Services	Deborah Davidson	3-yearly report - last reported 12/9/18.
Lammas Market	Communities and Neighbourhoods Service	Donald Grant	20th March, 2019 para 166 Management of Lammas Market to be reviewed annually and members briefed on the financial position.
Common Good Investments	Finance and Corporate Services	Eleanor Hodgson	Date to be agreed.
Health & Social Care	Health and Social Care	Fiona Mckay	Date to be agreed.
Director of Public Health Annual Report	NHS Fife	Joy Tomlinson	Date to be agreed.
Pupil Equity Fund	Education and Children's Services	Sarah Else	Due to the current situation in schools it is not possible to bring individual area committee papers regarding PEF. A full report on Attainment Scotland Funding went to Education and Children's service committee in Oct 2020.
Early Learning & Childcare	Education and Children's Services	Clark Graham	Date to be agreed.
St Andrews BID Annual Report	Economy, Planning and Employability	David Grove	Annual report as per para. 328 of 2021.NEFAC.174
Cemeteries	Assets, Transportation and Environment	Liz Murphy	Report to go to Assets & Corporate Services Sub-Cttee first so will not be considered until Autumn.
Regular updates from the People and Place Local Leadership Teams	Communities and Neighbourhoods Service	Donald Grant	Agreed at meeting on 3rd March 2021
Criminal Justice Social Work Service - Community Payback: Unpaid Work Scheme	Education and Children's Services	Stuart MacArthur	Annual report - last reported 3/3/21
Local Transport Strategy for Fife (inc. Green Routes)	Assets, Transportation and Environment	Allan Maclean	Autumn 2022 - see para. 352 of 9/6/21 meeting.