



# Role Profile

<b>Job Title: Policy Implementation Lead (secondment)</b>			
Reference No.	A4754	Type	Individual
Service	Education and Children's Services		
Job Family	Care	Grade	FC9

<b>Purpose</b>
This is a secondment opportunity for a practitioner from a Core Child Protection Agency to Coordinate the drafting of the local Child Protection Guidance from the National Guidance for Child Protection 2021.

<b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:	<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility	<b>E</b>	<b>D</b>
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Working with the Leads from the Fife Partnership you will coordinate the drafting of Local Guidance for Child Protection from the National Guidance, due to be released in June 2021.

Educated to SCQF level 9, which includes a Degree or equivalent professional qualification.

✓

Professional Qualification, with relevant registration, where pertinent (e.g. NMC, SSSC, GTCS or other)

✓

✓

Extensive post qualifying experience in a relevant field.

✓

Experience of managing work in a relevant discipline.

✓

Post Qualification Award e.g. MHO, Practice Teaching, Learning and Development, Training or Teaching Qualification, PG Certificate in Child Welfare and Protection.

Police Diploma, Diploma in Reporter Practice or equivalent

✓

Familiarity in all MS Office packages. Organisation skills (Embrace technology and information)

Experience of working in and reporting to a partnership and committee structure.

✓

Contributing to the development and modernisation of services for the management of Child Protection within the partnership and working to the national agenda.

Experience and ability to demonstrable capacity to operate at senior level, in complex areas, providing an expert professional service across the partnership.

✓

Detailed knowledge of the national objectives, policies, procedures, professional practice models, legislation, guidance, values and standards.

✓

Experience of multi-disciplinary working and liaison with a range of agencies and with a knowledge and understanding of stakeholder objectives

✓

Working within the partnership structure of Fife Child Protection Committee, liaising with other agency leads, professionals, voluntary groups, independent sector and people who have lived experience of child protection, ensuring effective working relationships and established, maintained and engaged in the change agenda

Leading and Chairing complex interagency meetings.

✓

Excellent negotiation skills.

✓

✓

Capacity to see the bigger picture.

Coordinating the commission of new Child Protection Training and development activities to upskill the workforce to meet the challenges of the new guidance

Experience of identifying training need and commissioning training and development opportunities to meet that need.

✓

Team Development Skills

✓

Communication skills

✓

Assist the commission and development of a comprehensive, efficient and effective approach to the management of electronic information in relation to the needs of the partnership in the new Child Protection Model.

Experience of using a database to support front line child protection practice.

✓

Ability to interpret data and analyse information.

Experience of multi-disciplinary working and liaison with a range of agencies.

Knowledge and understanding of stakeholder objectives.

	<p>Ability to communicate with a wide range of people in a range of formats, both in writing and verbally.</p> <p>High standard of report writing</p>		
<p>Promote the interests of service users and carers in terms of rights, opportunities, culture and diversity.</p>	<p>Experience of engaging with others from a range of backgrounds</p>	<p>✓</p>	
<p>Other activities will include contributing to the development and maintenance of the CPC:</p> <ul style="list-style-type: none"> <li>• Website</li> <li>• Conferences &amp; Seminars</li> <li>• Public Awareness Campaigns</li> <li>• Other related activity directed by the Child Protection Committee and Working Groups</li> </ul>		<p>✓</p>	
<p>Undertaking all other duties as required for the role. Duties will be in line with the grade.</p>			

**Additional tasks or responsibilities** – this is a generic role, however this particular job may also require you to undertake the following:

**Task or Responsibility** - For this role, there is an expectation that all, or a combination, of the following will be undertaken:

**Person Specification: Skills, Knowledge, Qualifications or Experience** - Criteria can apply to more than one task or responsibility

E

D

**Job Title (Specialists Tasks)**



**Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required**

**Before confirming appointment:** You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.

**Additional Information** – the following information is available:

**Expected Behaviours**

- Skills Framework (if applicable)
- **How** we work matters

Every council employee is expected to lead the way by making decisions and behaving in ways that uphold our community commitments and values.

Please refer to How We Work Matters Guidance to learn more.