

Convener – Councillor Allan Knox  
 Depute Convener – Councillor Robin Lawson  
 Lead Officer – Eileen Rowand  
 Committee Officer – Michelle Hyslop

## Finance, Economy and Corporate Services Scrutiny Committee

### Timetable of Meetings – July 2023 to June 2024

| <b>DRAFT REPORTS DEADLINE</b><br><b>WEDNESDAY</b><br><b>by 12 noon</b> | <b>ISSUE AGENDA PLANNING PAPERS</b><br><b>FRIDAY</b> | <b>AGENDA PLANNING REMOTE MEETING</b><br><b>WEDNESDAY 10 a.m.</b> | <b>FINAL REPORTS DEADLINE</b><br><b>TUESDAY</b><br><b>by 12 noon</b> | <b>AGENDA ISSUED</b><br><b>THURSDAY</b> | <b>COMMITTEE MEETING</b><br><b>THURSDAY 10 a.m.</b> |
|--|--|---|--|---|---|
| <b>2023</b>  |  |   |  |   |   |
| 2nd August   | 4th August   | <b>9th August</b>   | 15th August  | 17th August                             | <b>24th August</b>                                  |
| 4th October  | 6th October  | <b>11th October</b>   | 17th October   | 19th October                            | <b>26th October</b>                                 |
| <b>2024</b>  |  |   |  |   |   |
| 20th December 2023   | 5th January  | <b>10th January</b>   | 16th January   | 18th January                            | <b>25th January</b>                                 |
| 27th March   | 29th March   | <b>3rd April</b>  | 9th April  | 11th April                              | <b>18th April</b>                                   |
| 22nd May   | 24th May   | <b>29th May</b>   | 4th June   | 6th June                                | <b>13th June</b>                                    |

Any Service submitting a report to a Committee meeting should note the deadlines for having those reports to the Committee Officer – any reports not submitted in time will not be included on the agenda for that meeting.

Reports should be submitted electronically to [Elizabeth.mair@fife.gov.uk](mailto:Elizabeth.mair@fife.gov.uk) or [Wendy.MacGregor@fife.gov.uk](mailto:Wendy.MacGregor@fife.gov.uk)