

Short-term Let Licence Fees - Fife

Fife Council is responsible for setting the appropriate fee for each licence type. The fees are set to cover the costs of administration and risk-based inspection to allow for the management of the Scheme.



- Licence applications will not be considered unless the relevant fee is paid
- The licence will not be renewed if the renewal fee is not paid
- Licence fees are non-refundable regardless of the decision

Table of Fees

Occupancy	Temporary Exemption*	Temporary Licence	First Full Licence	Renewed Full Licence	Provisional Licence (Construction)	Provisional Licence (Confirmation)
1 - 2	£205	£258	£310	£310	£310	£310
3 - 4	£205	£320	£372	£372	£372	£372
5 - 6	£205	£382	£434	£434	£434	£434
7 - 8	£205	£444	£496	£496	£496	£496
9 - 10	£205	£506	£558	£558	£558	£558
11 - 12	£210	£568	£620	£620	£620	£620
13 - 14	£210	£630	£681	£681	£681	£681
15 - 16	£210	£692	£743	£743	£743	£743
17 - 18	£210	£754	£805	£805	£805	£805
19 - 20	£210	£816	£867	£867	£867	£867

Where hosts and operator have a greater occupancy than those noted above the charge for each 1-2 additional guests is £62; 3-4 additional guests would be £124; 5-6 additional guests would be £186 and so on. (*Excludes Temporary Exemption)

Licence Duration

Temporary Exemption	6 weeks (can be for 3 periods within a calendar year)
Temporary Licence	6 weeks in a 12-month period
First Full Licence	3 years
Renewed Full Licence	3 years
Provisional Licence (Construction)	3 years
Provisional Licence (Confirmation)	3 years

The Council are encouraged by Scottish Government to renew licences for a period of three years, unless there is good reasons to do otherwise.

Additional Fees

The Council may charge a fee to a host or operator for a visit to their premises, where the visit results from their failure to comply with licence conditions or a complaint relating to the premises.

Additional Fees	Fee
Visit - Alleged breach of conditions or following a complaint	Up to £296*
Duplicate / Copy Licence	£27
Licence Variation	£78
Transfer Application	£78

*Visits will be based on Officer hourly rate and administration charges

The licence fees will be reviewed periodically to ensure full cost recovery and may be subject to change. The fee structure will be published @: [Short term lets | Fife Council](#)